January 2, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. December 23, 2025, Minutes as read.
B. Class C Liquor License ownership update, granting privileges of Class C Liquor License/Outdoor Service for Pottawattamie County d/b/a Crescent Hill at Hitchcock, Honey Creek.
C. Treasurer – Employment of Marissa Anderson as a Clerk II.

UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to adjourn Sine Die.
UNANIMOUS VOTE. Motion Carried.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

1. SCHEDULED SESSIONS

District Court Judge Maggie Popp Reyes appeared to swear in the following elected official: Keith Jones, Board of Supervisors.

Motion by Wichman, second by Miller, to appoint Mary Ann Hanusa, County Auditor, as Temporary Chairperson for the election of a new Board Chairperson and Chairperson Pro-Tem for the year 2026. Roll Call Vote: AYES: Shea, Miller, Wichman, Jorgensen, Jones. Motion Carried.

Hanusa announced nominations are now in order for the office of Chairperson for 2026.

Shea was nominated by Wichman. Nomination second by Jones.

There being no further nominations, Hanusa declared nominations ceased. The Board proceeded to vote as follows:

Shea voted for Shea;
Wichman voted for Shea;
Miller voted for Shea;
Jorgensen voted for Shea; and
Keith Jones voted for Shea
Brian Shea was elected Chairperson for 2026.

Hanusa announced nominations are now in order for the office of Chairperson Pro-Tem for 2026.

Wichman was nominated by Shea. Nomination second by Jones.

There being no further nominations, Mary Ann Hanusa, County Auditor, declared it ceased. The Board proceeded to vote as follows:
Shea voted for Wichman;
Wichman voted for Wichman;
Miller voted for Wichman;
Jorgensen voted for Wichman; and
Keith Jones voted for Wichman.

Tim Wichman was elected Chairperson Pro-Tem for 2026.

Thereupon, Hanusa, Temporary Chairperson, turned the meeting over to Chairperson Shea.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 05-2026**, entitled: Resolution Authorizing the County Engineer to Close Secondary Roads for Construction and/or Maintenance. Said Resolution is set out as follows:

RESOLUTION NO. 05-2026

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO CLOSE SECONDARY ROADS FOR CONSTRUCTION AND/OR MAINTENANCE.

WHEREAS, Section 306.41 of the Code of Iowa, 2002, provides that "The agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonably necessary because of construction, reconstruction, maintenance, or natural disaster and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or contractor,"

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2026, that the County Engineer be authorized to close Pottawattamie County Secondary roads as necessary with the actual dates of closure to be determined by the County Engineer as follows:

For Construction: Any project as described in the approved "Pottawattamie County Secondary Road Construction Program for the fiscal year 2026-2027, and any approved supplements thereto."

For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer.

Dated this 2nd day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman	○	○	○	○
Brian Shea	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote:
AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 06-2026**, entitled: Resolution to Authorize the County Engineer to Certify Completion Papers and Make Final Acceptance of Contract Work on the Farm to Market and Federal Aid Systems. Said Resolution is set out as follows:

RESOLUTION NO. 06-2026

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO ADMINISTER AND MANAGE CONTRACTS FOR THE SECONDARY ROADS DEPARTMENT, CERTIFY COMPLETION PAPERS AND MAKE FINAL ACCEPTANCE OF CONTRACT WORK USING LOCAL, FARM TO MARKET, AND FEDERAL AID FUNDS.

WHEREAS, it is necessary that the Pottawattamie County Engineer or Assistant Engineer be empowered by the Pottawattamie County Board of Supervisors to execute the Certificate of Completion and make final acceptance of Farm-to-Market contract construction work as provided for in Section 310 of the Code of Iowa, 2002, as well as, Local and Federally funded contract construction work,

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2026, that said County Engineer Andy Wicks be hereby designated, authorized, and empowered on behalf of the Pottawattamie County Board of Supervisors to administer and manage contracts for the Secondary Roads Department, execute the Certification of Completion of Work and Final Acceptance thereof in accordance with plans and specifications utilizing Local, Farm-to-Market and Federally funded construction projects for the Secondary Roads Department in Pottawattamie County for the year 2026.

Dated this 2nd day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman	○	○	○	○
Brian Shea	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

RECOMMENDED:_____
Pottawattamie County Engineer

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 07-2026**, entitled: Resolution to Authorize the County Engineer to Issue and sign Special Permits for the Movement of Vehicles of Excessive Size and Weight Upon Pottawattamie County Secondary Roads. Said Resolution is set out as follows:

RESOLUTION NO. 07-2026

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO ISSUE AND SIGN SPECIAL PERMITS FOR THE MOVEMENT OF VEHICLES OF EXCESSIVE SIZE AND WEIGHT UPON POTTAWATTAMIE COUNTY SECONDARY ROADS.

WHEREAS, the Board of Supervisors is empowered under authority of Section 321E.1 of the 2002 Code of Iowa to issue permits for the movement of machines, vehicles, or loads, or combinations thereof which exceed the maximum dimensions and/or weights specified in Sections 321.452 to 321.466 but within the limitations of Chapter 321E upon Secondary Roads under their jurisdiction, and

WHEREAS, it is important that such permits be issued by persons familiar with the statutes and regulations relating to such permits and also with the limitations of the County's roadways, road surfaces, and structures along the selected or designated routes,

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2026, that the Pottawattamie County Engineer and the following named employees of the Secondary Roads Department be authorized to issue and sign special permits for the movement of vehicles of excessive size and weight upon Pottawattamie County Secondary Roads in accordance with said Chapters 321E and 321 as amended:

Andrew Wicks, County Engineer
Mitch Rollins, Assistant Project Manager
Adam Ring, Project Manager
Jody Marsh, Project Manager

Dated this 2nd day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman	○	○	○	○
Brian Shea	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

RECOMMENDED:_____
Pottawattamie County Engineer

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried

3. OTHER BUSINESS

Motion by Miller, second by Jorgensen, to adopt Robert's Rules of Order as written rules of parliamentary procedures for transaction of business in meetings, except when it conflicts with the Code of Iowa. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to establish a policy that the Board of Supervisors' regular sessions will be held on the following day(s): Tuesday at 10:00 A.M. It shall be the prerogative of the Chairperson, with Board approval, to cancel or add a meeting day. Town Hall meetings in Rural Pottawattamie County will continue to be held.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 01-2026**, a Resolution pertaining to the payment of County bills. Said Resolution is set out as follows:

RESOLUTION NO. 01-2026

BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Auditor be, and is hereby authorized and directed to issue warrants in payment of claims before audit, and when the Board is not in session for the following purposes:

FIRST:
For salaries where such compensation shall have been previously fixed by the Board of Supervisors. When services of an employee are terminated upon certification of the officer under which such compensation has been earned.

SECOND:
For transportation of persons transferred at the County's expense to various State Institutions, when such expenses have been previously authorized and ordered by the court or direction of the Department of Human Services, and to include transients for Pottawattamie County Human Services.

THIRD:
For Clerk of Court's certified bills for payment of Grand Jury.

FOURTH:
For benefits for salaries on County payroll, where benefit rates have been previously fixed by the Board of Supervisors.

Dated this 2nd Day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman	○	○	○	○
Brian Shea	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 02-2026**, a Resolution entitled: Resolution Appointing Deputies. Said Resolution is set out as follows:

RESOLUTION NO. 02-2026

RESOLUTION APPOINTING DEPUTIES

WHEREAS, the Code of Iowa, Chapter 331.903, states that the auditor, treasurer, recorder, sheriff and county attorney may each appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible, and

WHEREAS, the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, each deputy officer, assistant and clerk shall perform the duties assigned by the principal officer making the appointment and during the absence or disability of the principal officer, the first deputy shall perform the duties of the principal officer.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors hereby approves the following deputy appointments:

Attorney	Jon Jacobmeier, Chief Deputy (unofficial)
Auditor	Jamie Behrends, First Deputy
Recorder	Kathie Kallas, First Deputy
	Mary Jo Turpen, First Deputy
Sheriff	Steve Winchell, Chief Deputy
Treasurer	Jamie Smothers, First Deputy
	Heather Ausdemore, First Deputy

Dated this 2nd Day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman	○	○	○	○
Brian Shea	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 03-2026**, a Resolution pertaining to the taxable value of the lengths of mileage of the several railroad and pipelines in Pottawattamie County. Said Resolution is set out as follows:

RESOLUTION NO. 03-2026

BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that it is hereby ordered that the lengths of the mileage of the several railroad, and express companies in Pottawattamie County, and the taxable value thereof, as fixed by the Department of Revenue, within the several towns, townships, and school districts of Pottawattamie County be fixed according to schedule and the County Auditor is hereby ordered to publish and spread the same upon the taxes levied for said County for the Fiscal Year 2026-2027.

RECAPITULATION

RAILROADS	$ 82,108,639.07
PIPELINE	$ 95,186,075.92
TOTAL FOR COUNTY	$177,294,714.99

Dated this 2nd Day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman	○	○	○	○
Brian Shea	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 04-2026**, a Resolution entitled: Construction Evaluation Resolution. Said Resolution is set out as follows:

RESOLUTION NO. 04-2026

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code Section 459.304(3), sets out the procedure if a Board of Supervisors wishes to adopt a "Construction Evaluation Resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2026, and January 31, 2027, and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix as provided in Iowa Code Section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code Section 459.304(3).

Dated this 2nd day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman	○	○	○	○
_____ Brian Shea	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried

Motion by Miller, second by Jorgensen, to approve the following newspapers as Official Newspapers for Pottawattamie County, Iowa, for the year 2026: The Herald-Oakland, The Avoca Journal Herald-Avoca; and The Daily Nonpareil-Council Bluffs. The County shall pay no more than Iowa Code allows for legal publications in these newspapers.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the Pottawattamie County Courthouse being closed on the following legal holidays for 2026, as per Code of Iowa, Section 33.1:

MARTIN LUTHER KING, JR. DAY	JANUARY 19, 2026
PRESIDENT'S DAY	FEBRUARY 16, 2026

MEMORIAL DAY	MAY 25, 2026
INDEPENDENCE DAY	JULY 4, 2026, OBSERVED JULY 3
LABOR DAY	SEPTEMBER 7, 2026
VETERAN'S DAY	NOVEMBER 11, 2026
THANKSGIVING DAY	NOVEMBER 26, 2026
LIEU OF LINCOLN'S BIRTHDAY	NOVEMBER 27, 2026
CHRISTMAS	DECEMBER 25, 2026
NEW YEAR'S DAY 2027	JANUARY 1, 2027

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve Federal Standard Mileage Rate for 2026, at 72.5¢ per mile.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve appointment of Mitch Kay as first representative, and Jasmine Elmore as second representative to IGHCP Board for 2026.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve appointment of Susan Miller as first representative, and Andy Wicks as second representative to MAPA- RPA 18 for 2026.
UNANIMOUS VOTE. Motion Carried

Motion by Wichman, second by Jorgensen, to approve appointment of Brian Shea as representative, and Keith Jones as second representative to MAPA Board Directors for 2026.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Wichman, to approve reimbursement amount of $50 per month for Elected Officials' mobile cellular usage for 2026.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve appointment of Jasmine Elmore as Title VI Coordinator.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 08-2026** entitled: TOWNSHIP TRUSTEE AND CLERK COMPENSATION.

RESOLUTION NO. 08-2026

TOWNSHIP TRUSTEE AND CLERK COMPENSATION

WHEREAS, the Pottawattamie County Board of Supervisors currently authorizes that all Township Trustees and Clerks may be compensated at the rate of $50.00 per meeting, and

WHEREAS, all Trustees and Clerks are expected to attend three (3) meetings per fiscal year (Pre-budget, Budget, and Financial Report). The number of county paid meetings may only exceed three (3) in any year with prior approval from the Board of Supervisors. The meetings must be open to the public, posted at the County Court House and the Trustee or Clerk must attend the meeting to request payment.

WHEREAS, the following townships would like to hold additional meetings: Hazel Del – two, Lewis Township – nine, Neola – one, and Wright – one. The meetings must be open to the public, posted at the County Court House and the Trustee or Clerk must attend the meeting to request payment.

WHEREAS, Clerks are expected to conduct work sessions each month at which they update township receipts, disbursements, and other official records. Clerks may be compensated at a rate of $50.00 per month for this time. Only Township Clerks will be compensated for said work sessions and said sessions are limited to twelve (12) per year.

WHEREAS, all payments shall be made by the County Auditor's Office and a completed affidavit timesheet shall be submitted to receive payment.

NOW,THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors authorized the Compensation and number of meetings/work sessions effective January 1, 2026:
Approved this 2nd day of January, 2026.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT

Tim Wichman	O	O	O	O
Brian Shea	O	O	O	O
Susan Miller	O	O	O	O
Jeff Jorgensen	O	O	O	O
Keith Jones	O	O	O	O

ATTEST: _____
Mary Ann Hanusa, County Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve precinct election official compensation as follows:
Precinct Chairperson: $250 per election and $8 per hour for election training sessions.
Precinct Officials: $200 per election and $8 per hour for election training sessions. Officials serving a half a day $100, anything less than half of day is paid at $8 per hour.
Special Precinct Election Board, Result Couriers, Health Care Facility Board, Post-Election Audit, Satellite workers, extra Help in the Office: $15 per hour. Mileage is paid per Board of Supervisors yearly approved amount.
UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, the Board assigned the 2026 Appointment Representative Meetings as follows:

	Primary:	Secondary:
Advance SW Iowa Corp	Shea	Miller
Board of Health	Shea	Jones
Council Bluffs Airport Authority	Jorgensen	Jones
Conservation Board	Shea	Wichman
E911 Board	Shea	Wichman
East Pott Soil and Water Conserv.	Wichman	Miller
EMA Board	Shea	Wichman
Golden Hills RC&D	Miller	Jorgensen
Hungry Canyons	Miller	Jorgensen
Iowa West Racing Association	Miller	Jones
Loess Hills Alliance Board	Shea	Jorgensen
PACE	Jorgensen	Jones
Pott County Trails	Shea	Jorgensen
Pott Tourism Committee	Shea	Jorgensen
SW Iowa Juvenile Services	Jorgensen	Jones
SWIPCO/SWITA	Miller	Jorgensen
Thriving Families Alliance	Miller	Hanusa
Veteran Affairs	Jorgensen	Shea
West Central Community Action	Jorgensen	Wichman
West Pott Soil and Water Conserv.	Wichman	Jones
WIDA	Miller	Shea
Pott County Dept. Head	Shea	Jones
Pott County Policy Committee	Miller	Wichman
Pott County Wellness Committee	Wichman	Miller
ROI Committee	Wichman	Miller
What Should Be Committee	Wichman	Shea

Discussion only.

4. COMMITTEE APPOINTMENTS

5. RECEIVED/FILED

A. Salary Action(s):

1) Conservation – Employment of Mason Keffalos and Kori Thien as a Ski/Snowboard Instructor.
2) Conservation – Payroll status change for Michelle Sandberg.

6. PUBLIC COMMENTS

No Public Comments.

7. ADJOURN

Motion by Wichman, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:01 A.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, Auditor's office
APPROVED: January 13, 2026
PUBLISH: X

January 6, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Motion by Miller and second by Jorgensen to approve Consent agenda with the removal of 1. B from agenda.
UNANIMOUS VOTE. Motion Carried.

1. SCHEDULED SESSIONS

Motion by Miller, second by Jorgensen, to approve funding request for Family Crisis Center in the amount of $5,000 from gaming fund.
UNANIMOUS VOTE. Motion Carried.

2. COMMITTEE APPOINTMENTS

3. RECEIVED/FILED

A. Salary Action(s):
    1) Conservation – Payroll status change for Ethan Memming, Jeremy Lewis, and Michael Genereux.
B. Out of State Travel Notification(s):
    1) Attorney's Office – Out of State Travel for Lyndze Thompson

4. PUBLIC COMMENTS

No Public Comments.

5. STUDY SESSION

Garfield Coleman/Director, Safety and Risk Management appeared before the Board to discuss legal representation from Hopkins & Huebner, P.C. for consultation on reviewing and drafting Pottawattamie County Employee Handbook, Policies and Procedures.
Discussion only. No Action Taken.

Discussion on employee parking lots.
Discussion only. No Action Taken**.**

6. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:13 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

January 8, 2026

MET IN BUDGET STUDY SESSION
The Board of Supervisors met in Budget Study Session at 9:30 A.M. All members present. Chairman Shea presiding.

1. BUDGET STUDY SESSION

The following departments presented their budgets to the Board:

A. Recorder
B. Treasurer
C. Information Technology
D. Building and Grounds
E. GIS
F. Human Resources
G. Safety and Risk Management
H. Planning
I. Environmental Health
J. Animal Control
K. Public Health
L. WIC

2. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn Budget Study Session meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:55 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

January 13, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. January 2, 2026, Minutes as read.
B. January 6, 2026, Minutes as read.
C. January 8, 2026, Minutes as read.
D. December 2025 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Miller, second by Jorgensen, to open public hearing on Pottawattamie County's amendment to current county budget for fiscal year 2025/26 and appropriate funds.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 09-2026**, a Resolution to Approve Pottawattamie County's amendment to current county budget for fiscal year 2025/26. Said Resolution is set out as follows:

RESOLUTION NO. 09-2026

WHEREAS, there were necessary expenses incurred in a county department, causing the budget of that department to exceed 100% of costs; and

WHEREAS, the Board of Supervisors will exceed their Budget due to said necessary expenditures; and

WHEREAS, the Amendment to the Fiscal Year 2025/26 Budget for the Board of Supervisors shall be substantially as follows:

DEPT #	Revenue Amount	Expense Amount
Board of Supervisors -01		$ 16,000,000
Total		**$ 16,000,000**
	$ -	**$ 16,000,000**

WHEREAS, the Board of Supervisors desires to allow those expenditures, and no tax increase will occur due to these expenditures; and

WHEREAS, the public had due notice of the Budget Amendment Hearing held on April 22, 2025, and at the hearing, due time was allowed for objections to any and all portions of the amended budget.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County, hereby amends the Fiscal Year 2025/256 budget.

Dated this 13th day of January, 2026.

ROLL CALL VOTE

AYE NAY ABSTAIN ABSENT

_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Wichman, to open Public Hearing on **Ordinance No. 2026-01**, an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve First Consideration of **Ordinance No. 2026-01 (ZTA-2025-01),** an ordinance to amend Pottawattamie County, Iowa Zoning Ordinance, Chapter 8, by adding Battery Energy Storage Systems; and setting date for Second Consideration for January 20th, 2026.
Roll Call Vote: AYES: Shea, Miller, Jorgensen, Jones. NAYS: Wichman Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 10-2026** entitled: Resolution for Transfer from Reimbursable MHDS Direct Expenses Fund to MHDS Region Fund.

RESOLUTION NO. 10-2026

RESOLUTION FOR TRANSFER FROM REIMBURSABLE MHDS DIRECT EXPENSES FUND TO MHDS REGION FUND

WHEREAS, it is desired to transfer money from the Reimbursable MHDS Direct Expenses Fund to MHDS Region Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $235,873.04 is ordered to be transferred from Reimbursable MHDS Direct Expenses Fund to the MHDS Region Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 13th Day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairperson	○	○	○	○
_____ Susan Miller	○	○	○	○
_____	○	○	○	○

Tim Wichman

_____ ○ ○ ○ ○
Jeff Jorgensen

_____ ○ ○ ○ ○
Keith Jones

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to approve funding for Southwest Iowa Leadership Academy in the amount of $ 5,000 from gaming funds.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Miller, to approve funding for Old Lincoln Highway Audio Tour App in the amount of $500.00 from gaming funds.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Proclamation designating the month of January 2026 as Radon Action Month.

Radon Action Month Proclamation 2026

WHEREAS: Radon is a naturally occurring, colorless, odorless radioactive gas that can accumulate indoors and may threaten the health of Pottawattamie County residents and their families; and

WHEREAS: Radon exposure is the **leading cause of lung cancer among people who have never smoked** and the **second leading cause of lung cancer overall** in the United States; and

WHEREAS: Long-term exposure can cause cellular damage in the lungs that may lead to lung cancer; and

WHEREAS: Radon is **up to ten times more likely** to cause lung cancer in people who smoke than in those who do not; and

WHEREAS: Iowa is known to have **higher-than-average radon levels**, and any home in Pottawattamie County may have elevated radon levels—even if neighboring homes do not—making testing the only way to know a home's radon level; and

WHEREAS: There are effective ways to **prevent exposure and reduce lung cancer risk** through testing, mitigation, and radon-resistant construction in new homes; and

WHEREAS: Testing for radon is simple and affordable, and elevated radon levels can be reduced through mitigation systems that help protect families and improve indoor air quality; and

WHEREAS: Local county health departments, including **Pottawattamie County Public Health**, play an essential role in reducing lung cancer risk by promoting radon awareness and encouraging action and

WHEREAS: The **Iowa Cancer Consortium** recognizes and values partnerships with local public health agencies across the state in reducing the burden of lung cancer in Iowa through education, prevention, and action;

NOW, THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors does hereby proclaim **January 2026** as **Radon Action Month** in Pottawattamie County, and encourages all residents to test their homes for radon, take steps to reduce elevated radon levels, and support efforts that protect the health of our community through prevention and awareness.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○

_____ ○ ○ ○ ○
Jeff Jorgensen

_____ ○ ○ ○ ○
Keith Jones

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 11-2026** entitled: City of Council Buffs – Pottawattamie County Right-Of-Way Maintenance Agreement for Roadways Near Corporation Limits, January 2026.

RESOLUTION NO. 11-2026

CITY OF COUNCIL BLUFFS – POTTAWATTAMIE COUNTY RIGHT-OF-WAY MAINTENANCE AGREEMENT FOR ROADWAYS NEAR CORPORATION LIMITS, JANUARY, 2026

THIS AGREEMENT, made and entered into between Pottawattamie County, Iowa, (hereinafter referred to as County) and Council Bluffs, Iowa, (hereinafter referred to as City),

WITNESSETH:

WHEREAS, certain roadways follow or cross joint legal boundaries of the City and County,

WHEREAS, maintenance of the road right-of-way is necessary for the safety of the traveling public,

WHEREAS, it would be impractical for the County and City to perform maintenance functions only within existing legal boundaries.

WHEREAS, it would be much more practical to divide maintenance responsibilities such that one jurisdiction maintains the roadway for the length indicated by this agreement,

WHEREAS, the term maintenance includes all functions relative to roadway maintenance including, but not limited to, grading and resurfacing in the case of granular surfacing, grass and weed control, ROW tree maintenance, snow and ice removal, minor structure repairs, pavement patching and traffic control device repair and replacement, including pavement markings,

WHEREAS, major work such as bridge and culvert rehabilitation and/or replacement, or similar storm sewer work, pavement resurfacing, roadway reconstruction or improvement projects, shall be performed under separate agreement only. Such agreement shall state who will design and inspect construction, the division of costs, project programming and any other factors relevant to a joint project,

WHEREAS, the above referenced roadways are listed below by item number and are shown by item number on the attached Exhibit "A" which is included as an integral part of this Agreement.

NOW, THEREFORE, THE CITY AND COUNTY AGREE AS FOLLOWS:

Item #1: Wabash Avenue, south of East South Omaha Bridge Road

Total length of joint jurisdiction is 7,140 feet, including 2,240 near East South Omaha Bridge Road and 4,920 feet adjacent to the data center campus. The County will perform snow and ice removal operations, and maintain the roadway.

Item #2: Harry Langdon Boulevard, north of East South Omaha Bridge Road

Total length of joint jurisdiction is 640 feet. City will perform snow and ice removal operations, and maintain the roadway.

Item #3: Valley View Drive, Harry Langdon Boulevard to just south of Concord Loop

Total length of joint jurisdiction is 1,810 feet, comprised of two segments. City will perform snow and ice removal operations, and maintain the roadway.

Item #4: Valley View Drive, south of Highway 92

Total length of joint jurisdiction is 330 feet. County will perform snow and ice removal operations, and maintain the roadway.

Item #5: Valley View Drive, north of Highway 92
Total length of joint jurisdiction is 3,400 feet. City will perform snow and ice removal operations. The City and County will equally share roadway maintenance costs.

Item #6: Longview Loop, north of Greenview Road
Total length of joint jurisdiction is 2,500 feet. City will perform snow and ice removal operations. County will maintain the roadway.

Item #7: Longview Loop, south of Greenview Road
The portion within City jurisdiction has a total length of 650 feet. City will perform snow and ice removal operations from Greenview Road to Valley View Drive. County will maintain the roadway.

Item #8: Greenview Road, east of Longview Loop
Total length of joint jurisdiction is 1,330 feet. City will perform snow and ice removal operations, and maintain the roadway.

Item #9: Greenview Road, west of Eastern Hills Drive Round-a-bout
Total length of joint jurisdiction is 950 feet. City will maintain the joint roadway. City will perform snow and ice removal operations from the Eastern Hills Drive Round-a-bout to Longview Loop, including the segment within the County. County will maintain the roadway for the segment within the County (between #8 and #9).

Item #10: Crystal Lane, north of Longview Loop
Total length of 1,430 feet is County jurisdiction. City will perform snow and ice removal operations. County will maintain the roadway.

Item #11: Franklin Avenue, Valley View Drive to Greenview Road
Total length of joint jurisdiction is 700 feet. A length of 800 feet is County jurisdiction. The City will perform snow and ice removal operations, and maintain the roadway.

Item #12: Steven Road, east of Franklin Avenue to Eastern Hills Drive
Total length of joint jurisdiction is 2,070 feet, comprised of two segments. The City will perform snow and ice removal operations, and maintain the roadway.

Item #13: Cloverdale Drive
Total length of 1,970 feet is County jurisdiction. City will perform snow and ice removal operations. County will maintain the roadway.

Item #14: Douglas Circle
Total length of 390 feet is County jurisdiction. City will perform snow and ice removal operations. County will maintain the roadway.

Item #15: Cedar Lane, east of State Orchard Road to Steven Road
Total length of joint jurisdiction is 1,475 feet. The County will perform snow and ice removal operations, and maintain the aggregate surfaced roadway. City will maintain the 250 feet of PCC pavement connecting to Steven Road.

Item #16: Eastern Hills Drive, Hwy 92 to US-6
County will perform snow and ice removal operations, and maintain the roadway north of Steven Road. City will perform snow and ice removal operations, and maintain the roadway south of Steven Road.

Item #17: McPherson Avenue, WCL to dead-end at CB Airport
Total length of joint jurisdiction is 1,310 feet. A length of 1,390 feet is within the City's jurisdiction. County will perform snow and ice removal operations and maintain the roadway to the dead-end.

Item #18: Hubbard Road, from ECL to dead-end
Total length of 1770 feet with 895 feet of County jurisdiction and 875 feet of City jurisdiction. County will perform snow and ice removal operations, and maintain the aggregate surfaced roadway.

Item #19: Hampton Lane, from Hunt Avenue to Highway 6
Total length of joint jurisdiction is 1,660 feet. County will perform snow and ice removal operations, and maintain the aggregate surfaced roadway.

Item #20: Hunt Avenue, north of Highway 6 to Hampton Lane

Total length of 2,370 feet is City jurisdiction. County will perform snow and ice removal operations, and maintain the seal-coat segment of the roadway. City will maintain the HMA surfaced roadway.

Item #21: Birdsley Road, NCL south to Railroad Highway
Total length of 1,675 feet is City jurisdiction. County will perform snow and ice removal operations. City will maintain the roadway.

Item #22: Perry Road, NCL south to Birdsley Road
Total length of 1,060 feet is City jurisdiction. County will perform snow and ice removal operations. City will maintain the roadway.

Item #23: Jennings Avenue, from Railroad Highway north to NCL
Total length of 760 feet is City jurisdiction. County will perform snow and ice removal operations. City will maintain the roadway.

Item #24: 192nd Street, from East South Omaha Bridge Road south to Pottawattamie County Line and from Mills County Line north to Pottawattamie County Line
Total length of joint jurisdiction is 6,040 feet, comprised of two segments. A length of 2,650 feet is within the City's jurisdiction. The County will perform snow and ice removal operations, and maintain the aggregate surfaced roadway. The City will maintain the road segment with an HMA overlay.

Item #25: 192nd Street, from SCL south to Bunge Avenue
Total length of 4,180 feet is located within Mills County. County will perform snow and ice removal operations, and maintain the aggregate surfaced roadway.

IN WITNESS WHEREOF, the County has authorized the execution of this agreement on its behalf by its proper officers pursuant to a Resolution passed by the Board of Supervisors on the 13th day of January, 2026, a certified copy of which Resolution is attached hereto and made a part hereof, and the City has authorized the execution of this Agreement on its behalf by its proper officers pursuant to a Resolution passed by the City Council on the 26th day of January, 2026, a certified copy of which Resolution is attached hereto and made a part hereof, this Agreement to become effective after having been legally executed by the authorized officers of both the County and the City.

Dated this 13th Day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairperson	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Dated this 26th Day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Joe Disalvo	○	○	○	○
_____	○	○	○	○

Roger Sandau

_____ ○ ○ ○ ○
Steve Gorman

_____ ○ ○ ○ ○
Cole Button

_____ ○ ○ ○ ○

_____
Jill K. Almonte, Mayor

ATTEST: _____
Jodi Quakenbush, City Clerk

Andy Wicks/Engineer appeared before the Board to open the proposals for 2026-2027 bridge inspection RFP.
Discussion only. No Action Taken.

Motion by Miller, second by Wichman, to approve a letter regarding Pottawattamie Countys' leaving the Orion agreement being sent to all relevant parties.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion was made by Wichman, and second by Miller, to approve Pottawattamie County Treasurer's Semi-Annual Report for 7/1/2025 – 12/31/2025.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve legal Representation from Hopkins & Huebner, P.C. for consultation on reviewing and drafting Pottawattamie County Employee Handbook, Policies and Procedures, not to exceed $15,000.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve moving forward with the General Capital Bond in the amount of 6 million dollars.
AYES: Shea, Miller, Jorgensen, Jones. NAYS: Wichman. Motion Carried.

4. COMMITTEE APPOINTMENTS

5. RECEIVED/FILED

A. Salary Action(s):
    1) Conservation – Payroll status change for Terry Friis.
    2) Conservation – Employment of Xavier Yarges as a Rental Shop Team Member.
    3) Conservation – Employment of Keturah Wilson as a Kitchen Staff Team Member.
B. Report(s):
    1) Recorders Fee Book for December 2025.

6. PUBLIC COMMENTS

The following appeared before the Board:
Shawna Anderson
Lisa Lima

7. CLOSED SESSION

Motion by Jorgensen, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5.(1)(c) for discussion and/or decision on pending or potential litigation.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Wichman, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to accept the recommendation made by County Attorney Matt Wilber in Closed Session
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5.(1)(c) for discussion and/or decision on pending or potential litigation.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Supervisor Jorgensen left Closed Session at 1:20 P.M.

Motion by Miller, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

Motion by Jones, second by Miller to grant preliminary approval for development agreement with RWE Clean Energy, LLC, regarding the Pottawattamie Wind Project, subject to final approval.
Roll Call Vote: AYES: Shea, Miller, Jones. NAYS: Wichman. ABSENT: Jorgensen. Motion Carried.

8. ADJOURN

Motion by Miller, second by Jones, to adjourn meeting.
AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:30 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

January 15, 2026

MET IN BUDGET STUDY SESSION
The Board of Supervisors met in Budget Study Session at 9:30 A.M. All members present. Chairman Shea presiding.

1. BUDGET STUDY SESSION

The following departments presented their budgets to the Board:
A. Medical Examiner
B. Veterans Service Office
C. General Assistance/Mental Health/Substance
D. Secondary Roads
E. Sheriff
F. Jail
G. 911

2. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:48 P. M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

APPROVED: January 20, 2026
PUBLISH: X

January 20, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jones, to remove item 2. B. from the agenda and to approve the Consent agenda:

A. January 13, 2026, Minutes as read.
B. January 15, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Mark Eckman/Executive Director, Council Bluffs Convention & Tourism, appeared before the Board to give an update on Pottawattamie Tourism. Request for $65,000 for new budget year.
Discussion only. No Action Taken.

Laura Monson/Education Coordinator, Pete Hobson/Commissioner, East Pottawattamie County Soil and Water and Laura Ferguson/District Conservationist, West Pottawattamie appeared before the Board to give a presentation of the annual review with West Pottawattamie County Soil and Water Conservation and East Pottawattamie County Soil and Water Conservation.
Discussion only. No Action Taken.

Motion by Miller, second by Wichman, to table indefinitely Second Consideration of **Ordinance No. 2026-01**, an ordinance to amend Pottawattamie County, Iowa Zoning Ordinance, Chapter 8, by adding Battery Energy Storage Systems.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Andy Wicks/Engineer appeared before the Board to discuss and extend conditional selection offer to HGM as the consultant for the 2026-2027 bridge inspection RFP.
Discussion only. No Action Taken.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to appoint John Erixson and Mark Bentley as the Drainage Commissioners for 3-year term.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to appoint David Kramer to the Conservation Board for a three-year term.
AYES: Wichman, Jorgensen. NAYS: Shea, Miller, Jones. Motion Denied.

Motion by Miller, second by Jones, to appoint Maury Salz to the Conservation Board for a three-year term.
UNANIMOUS VOTE. Motion Carried.

Discussion on Supervisors' responsibilities acting as Compensation Board for Elected Officials' Salaries.
Discussion only. No Action Taken.

Supervisor Miller and Mary Ann Hanusa/Auditor discussed the future action by Pottawattamie County Policy Committee.
Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

5. RECEIVED/FILED

A. Salary Action(s):
    1) Conservation – Employment of Jackson Adkison as a Chair Lift Operator.

2) Conservation – Payroll status change for Jacob Boraila and Caleb Doss.
3) Conservation – Employment of Justin Heimsch as a Ski/Snowboard Instructor.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:
Nathan Schoonover
Dennis Fett

7. STUDY SESSION

Andy Wicks/Engineer and Jasmine Elmore/Director, Human Resources appeared before the Board to discuss Secondary Roads org chart.
Discussion only. No Action Taken.

8. CLOSED SESSSION

Motion by Miller, second by Jones, to go into Closed Session pursuant to Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

9. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:24 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

APPROVED: January 27, 2026
PUBLISH: X

January 22, 2026

MET IN BUDGET STUDY SESSION
The Board of Supervisors met in Budget Study Session at 9:30 A.M. All members present. Chairman Shea presiding.

1. BUDGET STUDY SESSION

The following departments presented their budgets to the Board:
A. Attorney
B. DHHS
C. Conservation
D. Auditor
E. BOS

Supervisor Jorgensen left Budget Study Session at 12:45 P.M.

2. ADJOURN

Motion by Miller, second by Jones, to adjourn meeting.
AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:58 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

APPROVED: January 27, 2026
PUBLISH: X

January 27, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. January 20, 2026, Minutes as read.
B. January 22, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion made by Miller, second by Jones, to approve Southwest Iowa Planning Council (SWIPCO) annual membership dues in the amount of $11,610 for the FY 26/27.
UNANIMOUS VOTE. Motion Carried.

Motion made by Miller, second by Jorgensen, to approve Southwest Iowa Transit Agency (SWITA) funding request in the amount of $6,000 for the FY 26/27.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve re-appointment of Debra Redmon as the representative to the Southern Iowa Regional Housing Authority (SIRHA) Board of Commissioners for a three-year term ending on April 9, 2029, and to approve and authorize the Board to sign **Resolution No. 12-2026**, a Resolution entitled: Certificate of Appointment of Commissioners of the Housing Authority of the County of Pottawattamie, Iowa.

RESOLUTION NO. 12-2026

CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF Pottawattamie, IOWA

WHEREAS, The Board of Supervisors of Pottawattamie County, Iowa held a duly authorized regular meeting on the 27th day of January,2026. ,
WHEREAS, at said meeting the following resolution was passed and adopted:

RESOLUTION NO. 12-2026

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF Pottawattamie, Iowa

That the Board of Supervisors of the County of Pottawattamie, Iowa hereby make the following resolution.

WHEREAS, a resolution has been passed and adopted entitled "Resolution Approving and Authorizing the Execution of a Certain Joint Exercise of Powers Agreement for the Purpose of Creating a Multi-County Housing Authority."

NOW, THEREFORE, Pursuant to the provision of Chapter 28E. Code of Iowa, and by virtue of our office as Supervisors, we hereby appoint Debra Redmon.

For Three years, as the one (1) person to serve as Commissioner of the Southern Iowa Regional Housing Authority, representing the County of Pottawattamie, Iowa, and to serve for the number of years appearing after her name, respectively, from the ninth day of April, 2026.

IN WITNESS WHEREOF, I have hereunto signed my name as Chairman of the Board of Supervisors of the County of Pottawattamie, Iowa and caused the official corporate seal of said County of Pottawattamie, Iowa to be attached hereto this 27th day of January,2026.

Dated this 27th day of January, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried

Antonia Krupicka-Smith/Director, Council Bluffs Public Library, Tonya Feekes/Walnut Public Library, and Sabrina Lewis/Director, Avoca Public Library appeared before the Board to provide a Countywide public library update.
Discussion only. No Action Taken.

What Should Be Committee appeared before the Board to present the 4th Quarter employee recognition winners.
Service and Accountability: Jamie Smothers, Deputy Treasurer
Job Knowledge and Skill: Kristen Bracker, Attorney
Ethics and Integrity: Sergeant Ryan Olderog
Professionalism: Jeannette Johnson, Executive Assistant
Professionalism: Kate Gerber, Public Relations Manager
Self-Management – Logan Hotz, Promotions Coordinator, Public Health
Discussion only. No Action Taken.

Motion by Jorgensen, second by Jones, to approve and authorize the Board to sign the IPIB Informal Resolution.

The Iowa Public Information Board In re the Matter of: John Rasmussen, Complainant

Case Number: 25FC:0065
Informal Resolution

And Concerning: Pottawattamie County, IA, Respondent

COMES NOW, Charlotte Miller, Executive Director for the Iowa Public Information Board ("IPIB"), on June 3, 2025, John Rasmussen filed formal complaint 25FC:0065, alleging that Pottawattamie County Board of Supervisors violated Iowa Code Chapter 21. IPIB accepted this Complaint on June 27, 2025. This Informal Resolution is adopted in response to the IPIB acceptance of the complaint.

Facts

Pottawattamie County is located in Southwest Iowa. John Rasmussen ("Complainant") is a resident of the County. Complainant contends that the Pottawattamie County Board of Supervisors ("Board") failed to comply with the requirements set forth in Iowa Code Chapter 21. Specifically, the allegation concerns the Board failure to provide adequate information of items for discussion during the meeting, thereby impeding adequate public notice and meaningful engagement.

The underlying dispute pertains to whether the Board provided proper notice that the county would be vote on employment contracts of all department heads on May 27, 2025, which includes the Board's contract with the Complainant. The agenda item read as follows:

> "A. Matt Wilber and Kristen Bracker/Attorney – Discussion and/or decision to approve and authorize Chairperson to sign Employment Agreements with Chief Information Officer David Bayer, Human Resources Director Jana Lemrick, Buildings and Grounds

Director Jason Slack, Chief Financial Officer Mitch Kay, Planning and Development Director Matt Wyant, Administrator Veterans Services Office Peggy Becker, GIS Coordinator Jamie Petersen, Director Chief Medical Examiner Investigator Cody Pane, and Engineer John Rasmussen."

The Complaint's employment contract was brought forth during the discussion of the action item above. A motion for termination of the Complaint's employment contract was made by a supervisor of the Board, seconded by another supervisor, and subsequently passed by a 3-2 vote.

Complainant filed a grievance with the Board in June 2025.

No violation was alleged with respect to the required twenty-four-hour notice or the posting location for either the May 21 or June 4 meeting agendas.

Complainant IPIB formal complaint 25FC:0065 was accepted June 27, 2025.

After opening the cases to both parties, the Board expressed its willingness to change the way it drafts meeting agendas to better satisfy the notice requirements of Chapter 21.

Applicable Law

"Except as provided in [Iowa Code § 21.4(3)], a governmental body shall give notice of the time, date, and place of each meeting including a reconvened meeting of the governmental body, and the tentative agenda of the meeting, in a manner reasonably calculated to apprise the public of that information." Iowa Code § 21.4(1)(a).

Analysis

Iowa Code § 21.4(1)(a) states that a tentative agenda must be provided "in a manner reasonably calculated to apprise the public" of matters to be discussed at a meeting. The Iowa Supreme Court has interpreted this language to require advance notice to be provided on an agenda for any item to be discussed as a meeting, with an exception for "discussion and action on emergency items that are first ascertained at a meeting for which proper notice was given" which cannot "be reasonably deferred to a later meeting." *KCOB/KLVN, Inc. v. Jasper Cnty. Bd. of Sup'rs*, 473 N.W.2d 171, 174 (1991).

The applicable standard is "whether the notice sufficiently apprised the public and gave full opportunity for public knowledge and participation," when considering "the public's knowledge of an issue and actual participation in events in light of the history and background of that issue." *Id.* at 173 (affirming a trial court's finding that "Industries Council—Mr. Jack Lipovac" was sufficient to notify the public that a body would discuss the firing of the named employee, as the termination had appeared on a previous agenda and evidence showed that it was well known and publicized in the community that the Industries Council had been hired to set up termination hearings, including for the particular employee under consideration). Subsequent case law has clarified, however, that the *KCOB/KLVN* decision "does not provide a basis for excusing an agenda item omission on the ground that the public and press were already familiar with the subject" and that "the adequacy of the notice must be determined on the basis of what the words in the agenda would mean to a typical citizen or member of the press who reads it." *Barrett v. Lode*, 603 N.W.2d 766, 769 (Iowa 1999).

IPIB's case law applying *KCOB/KLVN* and *Barrett* has identified certain categories of agenda items which may fail to provide sufficient notice, including single-word descriptors and "catch-all" umbrella phrases which fail to adequately describe actual matters deliberated. *See* 20FC:0128, *Mark Kuhn/Floyd County Board of Supervisors* (finding that "Review/Action coronavirus (COVID-19) issues as applicable" was insufficient when reused over a period of several months to cover all possible county actions related to COVID-19 protection); 18FC:0061, *Lindsey Larrington/Lucas City Council* (finding that agenda topics such as "Parks" or "Streets" were not descriptive enough on their own to apprise the public).

Informal Resolution

Pursuant to Iowa Code § 23.9, IPIB presents the following terms for an informal resolution of this matter:

1. This Informal Resolution will be formally approved at a meeting of the Pottawattamie County

2. Board of Supervisors. The Board will include a copy of this Informal Resolution in its meeting minutes and will provide IPIB staff with a copy of the minutes demonstrating approval.

3. In adopting this Informal Resolution, the Board agrees that items requiring deliberation or action by the Board, including consent agenda items, will be listed on the tentative agenda under a heading or subheading which sufficiently apprises the public that action may be taken, including but not limited to "Old Business" or "New Business."

4. With regards to routine contract renewal decisions, the Board specifically agrees to include notice on its agenda which reasonably distinguishes employment decisions from other personnel matters which may be considered ambiguous based on only a one-word agenda item.

The terms of the Informal Resolution will be completed within 60 days of the date of approval of this Informal Resolution by all parties. Upon showing of proof of compliance, the IPIB will dismiss this complaint as successfully resolved.

THIS INFORMAL RESOLUTION HAS BEEN REVIEWED AND APPROVED BY THE FOLLOWING PARTIES:

_____ _____
John Rasmussen, Complainant Date

_____ _____
Pottawattamie County, IA, Respondent Date

Title: _____
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Andy Wicks/Engineer, Matt Wyant/Director, Planning and Development, and Kristina Paradis/Snyder & Associates appeared before the Board to discuss County Inspector Services for Pipelines including the Trailblazer CO2 Pipeline.
Discussion only. No Action Taken.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve job descriptions for ROC Foreman, Office Manager, Construction Foreman, Administrative Assistant, and Assistant Engineer; and to approve the hiring of an Engineering Tech III, Tractor Trailer Operator, Administrative Assistant, Assistant Engineer, and Project Manager.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jones, to approve having the Pottawattamie County Town Hall at the UMBA Hall located in Underwood on March 25, 2026, paying them $150 for rental fee, and paying for refreshments, with rental and refreshments not to exceed $500.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

5. RECEIVED/FILED

A. Salary Action(s):
   1) Conservation – Employment of Jordyn Reimer as a Ski/Snowboard Instructor.
   2) Conservation - Employment of Elijah Minturn and Michael Caughron as a Chair Lift Operator.
B. Report(s):
   1) Sheriff Report of Fees Disbursed and Collected for December 2025.
C. Out of State Travel Notification(s):
   1) Attorney – Out of State Travel for Amy Garreans.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:
Shawna Anderson
Joe Munch

7. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Shea. Motion Carried.

Motion by Miller, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Shea. Motion Carried.

8. ADJOURN

Motion by Miller, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:58 P. M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

APPROVED: February 3, 2026
PUBLISH: X

February 3, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. January 27, 2026, Minutes as read.
B. Community Services – Employment of Karena Slaughter, Kristin Schneckloth, and Angie Smit as a Disability Services Navigator.
C. Communications - Employment of Valerie Mathews and Sarah Logan as a Telecommunicator I.
D. January 2026 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Recognition of Marilyn Kennedy/Elections Administrator, Auditors Office, for her 17 years of dedicated service and retirement.
Discussion only. No Action Taken.

Lenli Corbett Kountze/CEO and President, Saving Grace Food Rescue, appeared before the Board to present the Saving Grace Perishable Food Rescue program.
Discussion only. No Action Taken.

Motion by Wichman, second by Jorgensen, to approve Pottawattamie County Tourism funding request in the amount of $70,000 from gaming funds.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve permission for the Council Bluffs Chamber to utilize the downtown county parking lots for the 2026 Farmer's Markets, to be held on Thursdays from 4:30 P.M. – 7:30 P.M., May through September 2026 on a trial basis, with review after 4 weeks from beginning of usage.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Miller, to direct Secondary Roads to place speed reduction signs on the North and South ends of the City of Neola on Railroad Highway.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Jorgensen, to approve the Board to sign Series 2026 Bond Counsel and Disclosure Engagement Agreement with Ahlers & Cooney P.C.
AYES: Shea, Miller, Jorgensen, Jones. NAYS: Wichman. Motion Carried.

Motion by Jorgensen, second by Jones, to approve and authorize the Board to sign **Resolution No. 13-2026** to set date for Public Hearing entitled; Resolution Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of not to Exceed $6,000,000 General Obligation Capital Loan Notes of Pottawattamie County, State of Iowa (For Essential County Purposes), and Providing for Publication of Notice Thereof.

RESOLUTION NO. 13-2026
RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $6,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF POTTAWATTAMIE COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that Pottawattamie County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed $6,000,000, as authorized by Sections 331.402 and 331.443, of the

Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and
WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and
WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:
Section 1. That this Board meet in the Board Room, County Courthouse, 227 South 6th Street, Council Bluffs, Iowa, at 10:00 A..M., on the 24th day of February, 2026, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed $6,000,000 General Obligation Capital Loan Notes, for essential county purposes, the proceeds of which notes will be used to provide funds to pay the costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems including new towers, equipment, microwaves and consoles.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed $6,000,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.
Section 4. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published on or between: February 4, 2026 and February 20, 2026)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $6,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Pottawattamie County, State of Iowa, will hold a public hearing on the 24th day of February, 2026, at 10:00 A.M., in the Board Room, County Courthouse, 227 South 6th Street, Council Bluffs, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed $6,000,000 General Obligation Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems including new towers, equipment, microwaves and consoles. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund. The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated not to exceed $8.06. This estimate only considers the impact on property taxes of financing authority established by this hearing for the above-described project(s). The note may be issued in one or more series over a number of years. Finance authority established by this hearing may be combined with additional finance authority, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Pottawattamie County, State of Iowa, as provided by Sections 331.402 and 331.443 of the Code of Iowa.

Dated this 3rd day of February, 2026.
County Auditor, Pottawattamie County, State of Iowa
(End of Notice)

PASSED AND APPROVED this 3rd day of February, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairperson	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Miller, Jorgensen, Jones. Motion Carried. Nay: Wichman

3. OTHER BUSINESS

Kristen Bracker/Attorney appeared before the Board to discuss the employee parking.
Discussion only. No Action Taken

4. COMMITTEE APPOINTMENTS

Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Jail- Payroll status change for Shawn Jensen, Tony Rubek, and Kyle Hackett.
   2) SWI Juvenile Detention – Employment of Cesar Lira, Alisa Butler, and Timothy Jordan as a Part-time Youth Corrections Workers.
   3) Conservation – Payroll status change for Roger Clark.

B. Report(s):
   1) Quarter 4, 2025 ARPA Reporting – Review and Summary

6. PUBLIC COMMENTS

No Public Comments.

7. BUDGET STUDY SESSION

Mitch Kay/Chief Financial Officer appeared before the Board for a Budget Study Session.
Discussion only.

8. ADJOURN

Motion by Jones, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:07 PM

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: February 10, 2026
PUBLISH: X

February 5, 2026

MET IN BUDGET STUDY SESSION
The Board of Supervisors met in Budget Study Session at 9:30 A.M. All members present. Chairman Shea presiding.

1. BUDGET STUDY SESSION

Discussion on Compensation Board/Elected Officials.

2. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:38 A.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

APPROVED: February 10, 2026
PUBLISH: X

February 10, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to remove 2.B. from the agenda and to approve the Consent agenda:

A. February 3, 2026, Minutes as read.
B. February 5, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Ellen Way/Iowa Veterans Foundation appeared before the Board to discuss the Veterans Banners on Veterans Memorial Highway.
Discussion only. No Action Taken.

Motion by Miller, second by Jones, to approve the Board Chair to sign Memorandum of Understanding for Trails Development.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve Pottawattamie County 2026 ICAP/IMWCA Insurance renewal.
UNANIMOUS VOTE. Motion Carried.

Kristen Bracker/Attorney appeared before the Board to discuss the 28E agreement with the City of Neola. Kristen asked that this be tabled until next week, Tuesday, February 17th. The following spoke on the issue: Anthony Gress, Tony Ausdemore, Kyle Jensen, Dale Jensen, and Brian Tomasek.
Discussion only. No Action Taken.

Motion by Wichman, second by Jorgensen, to approve Mitchell Kay, Chief Financial Officer, to sign Motorola Project Milestone Certification – Shipment of Equipment from Staging.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to authorize Chair to sign the forgiveness portion of the small-town forgivable note for City of Avoca
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to authorize Chair to sign the forgiveness portion of the small-town forgivable note for City of McClelland.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Miller, to approve the following applications made to the Assessor's Office: Homestead (252 recommend allowed, 4 recommend disallowed), Military (20 recommend allowed, 0 recommend disallowed), Disabled Veteran Homestead (17 recommend allowed, 0 recommend disallowed), Family Farm (12 recommend allowed, 0 recommend disallowed).
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Miller, to approve employee parking map that was submitted by Parking Committee.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Community Services – Payroll status change for Jennifer Kvidera and Shelly Haines.
   2) Jail- Payroll status change for Shawn Jensen.
   3) Conservation – Payroll status change Chloe Anderson, Brent Bostwick, and Elizabeth Jones.

B. Report(s):
   1) Recorders Fee Book for January 2026.

6. PUBLIC COMMENTS

The following individual appeared before the Board:
Joe Munch

Motion by Wichman, second by Miller to suspend the rules to hold Budget Study Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried

Budget Study Session held.
Discussion only. No Action Taken.

7. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. Jones. Motion Carried.

8. ADJOURN

Motion by Jones, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:15 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: February 17, 2026
PUBLISH: X

February 10, 2026

MET IN BUDGET STUDY SESSION
The Board of Supervisors met in Budget Study Session at 12:15 P.M. during regular Board meeting. All members present. Chairman Shea presiding.

1. BUDGET STUDY SESSION

A. Mitch Kay/Chief Financial Officer conducted Budget Study Session.

Before concluding Budget Study Session, the Board continued the meeting schedule with the Closed Session and adjournment.

Motion by Jones, second by Jorgensen to reconvene the Budget Study Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried

2. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn Budget Study Session meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:50 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: February 17, 2026
PUBLISH: X

February 17, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and seconded by Jones, to approve:

A. February 10, 2026, Minutes as read.
B. February 10, 2026, Minutes as read for Budget Study Session.
C. Publication of Pottawattamie County Salary Listing for 2025.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Introduce New Hires to Board

- Karena Slaughter, Kristin Schneckloth, and Angie Smit/Disability Services Navigators, Community Services

Motion by Wichman, second by Jorgensen, to approve funding request for PACE in the amount of $30,000 for Fiscal year 2026/27 and $15,000 for Fiscal year 2027/28, and no funding thereafter.
AYES: Shea, Wichman, Jones, Jorgensen. NAYS: Miller. Motion Carried.

Brad Powell and Steven Houston/Volunteer Co-Coordinators, The Wall That Heals Pottawattamie, appeared before the Board to discuss the volunteer needs for hosting The Wall That Heals over Memorial Day weekend, 2026 to be held at Lewis Central High School.
Discussion only. No Action Taken.

Motion by Wichman, second by Jones, to approve and authorize the Board Chairman to sign a letter of support for the Red Barn Schoolhouse located in Crescent.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to deny funding request for the Iowa Veterans Foundation for the Veterans Banners on Veterans Memorial Highway.
UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Miller, to approve appointment of Tracy Nosekabel as County Weed Commissioner.
UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 14-2026** entitled: Resolution for the Destruction of Noxious Weeds.

RESOLUTION NO. 14-2026

RESOLUTION FOR THE DESTRUCTION OF NOXIOUS WEEDS

NOTICE TO ALL PROPERTY OWNERS AND THOSE IN CONTROL THEREOF: You are hereby notified that the Board of Supervisors of Pottawattamie County, Iowa, did on the 17th day of February, 2026, pass the following resolution:

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA, that pursuant to the provisions of Chapter 317.14, Code of Iowa, it is hereby ordered:

1. That each person in possession or control of all noxious weeds thereon as defined in this Chapter, at such times each year and in such a manner as shall prevent said weeds from blooming or coming to maturity, and shall keep lands free from such growth of any other weeds, as shall render the streets and highways adjoining said land unsafe for public travel. Noxious weeds shall be controlled, cut or otherwise destroyed between April 1 and November 15, 2026, as is necessary to prevent seed production.

PRIMARY NOXIOUS WEEDS:

(1) Quack grass,
(2) Perennial sow thistle,
(3) Canada thistle,
(4) Bull thistle,
(5) European morning glory or field bindweed,
(6) Horse nettle,
(7) Leafy spurge,
(8) Perennial pepper-grass,
(9) Russian knapweed,
(10) Buckthorn,
(11) All species of thistles belonging in the genera of Cirsium and Carduus.
(12) Palmer amaranth,

SECONDARY NOXIOUS WEEDS:

(1) Butterprint annual,
(2) Cocklebur annual,
(3) Wild mustard annual,
(4) Wild carrot biennial,
(5) Buckhorn,
(6) Sheep sorrel,
(7) Sour dock perennial,
(8) Smooth dock,
(9) Poison hemlock,
(10) Multiflora rose,
(12) Puncture vine,
(13) Teasel biennial,
(14) Shattercane

2. That each owner and each person in possession or control of any land in Pottawattamie County, Iowa, infested with any Primary and Secondary Noxious Weed, and all other species of thistles belonging to the genera of Cirsium and Carduus, shall adopt or enter into a program of weed destruction, and treatment of control, described by the Weed Commissioner, which in five years may be expected to destroy and will immediately keep under control such infestation of said noxious weeds.
3. That all weeds other than noxious weeds on all county trunk and local county roads between the fence line thereof, shall be destroyed and controlled by the adjoining property owner, to prevent seed production.
4. That if the owners or persons in possession or control of any land in Pottawattamie County fails to comply with the foregoing order, the Weed Commissioner shall cause this to be done and the expense of said work, including cost of serving notice and other costs, if any, to be assessed against the land and their owners thereof.
5. That the County Auditor be and is hereby directed to cause notice of this making and entering of the foregoing order shall be given by one publication in each of the official newspapers of the County.

DATED THIS 17th DAY OF February 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion made by Wichman, second by Jones, to approve and authorize Board Chairman to sign letter of intent with the city of Minden on parcel 774115429008 for abatement of taxes.
UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Miller, to approve Board Chairman to sign subordination agreement on property at 744 Mynster, Council Bluffs.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion made by Wichman, second by Jones, to approve decorations for the Courthouse for the Nation's 250th Birthday, to be paid for from Building and Grounds budget.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Report(s):
   1) Sheriff Report of Fees Disbursed and Collected for January 2026.
B. Salary Action(s):
   1) Conservation – Employment of Dracen Kilbarda-Foote as a Kitchen Staff Team Member.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:
Kelli Jones Schneegass
Tim Kealy

7. CLOSED SESSION

Motion by Wichman, second by Miller, to go into Closed Session pursuant to Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jones, Jorgensen. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jones, Jorgensen. Motion Carried.

8. BUDGET STUDY SESSION

Mitch Kay/Chief Financial Officer - Budget Study Session.
Discussion only. No Action Taken.

9. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:18 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: February 24, 2026
PUBLISH: X

February 24, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:21 A.M. All members are present, except Supervisor Jorgensen with Supervisor Miller participating via phone. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jones, and second by Miller, to approve:

A. February 17, 2026, Minutes as read.
B. Communications – Employment of Valerie Mathews and Sarah Logan as a Telecommunicators I.
C. Jail - Employment of Jaxon Boro, Taylor Sielman, Shane Wacker, and Joshua Oakley as Detention Officers.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion made by Miller, second by Wichman, to open Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder (Not to Exceed $6,000,000 General Obligation Capital Loan Notes).
Roll Call Vote: AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

Motion by Wichman, second by Jones, to close Public Hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign **Resolution No. 18-2026** instituting proceedings to take additional action.

RESOLUTION NO. 18-2026

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED $6,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed $6,000,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems including new towers, equipment, microwaves and consoles, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed $6,000,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 24th day of February, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairperson	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor

Roll Call Vote: AYES: Shea, Miller, Jones. NAYS: Wichman. ABSENT: Jorgensen. Motion Carried

Motion by Jones, second by Miller, to approve and authorize the Board to sign **Resolution No. 15-2026** authorizing the issuance of $6,000,000 General Obligation Capital Loan Notes, Series 2026, and levying a tax for the payment thereof.

RESOLUTION NO. 15-2026

RESOLUTION AUTHORIZING THE ISSUANCE OF $6,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2026, AND LEVYING A TAX FOR THE PAYMENT THEREOF

WHEREAS, Pottawattamie County, State of Iowa ("Issuer"), is a political subdivision, organized and existing under the Constitution and laws of the State of Iowa, and is not affected by any special legislation; and

WHEREAS, the Issuer is in need of funds to pay costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems including new towers, equipment, microwaves and consoles (the "Project"), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, Series 2026, in the amount of $6,000,000 be issued; and

WHEREAS, the Board of Supervisors has taken such acts as are necessary to authorize issuance of the Notes.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. Authorization of the Issuance. General Obligation Capital Loan Notes, Series 2026, in the amount of $6,000,000 shall be issued pursuant to the provisions of Iowa Code Sections 331.402 and 331.443 for the purposes covered by the hearing.

Section 2. Levy of Annual Tax. For the purpose of providing funds to pay the principal and interest as required under Chapter 76.2, there is levied for each future year the following direct annual tax upon all the taxable property in Pottawattamie County, State of Iowa, to wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
$ 1,210,000	2026/2027
$ 1,192,000	2027/2028
$ 667,400	2028/2029
$ 676,800	2029/2030

$ 675,400	2030/2031
$ 678,200	2031/2032
$ 675,000	2032/2033
$ 676,000	2033/2034
$ 676,000	2034/2035

Principal and interest coming due at any time when the proceeds of the tax on hand are insufficient to pay the amount due shall be promptly paid when due from current funds available for that purpose and reimbursement must be made.

Section 3. Amendment of Levy of Annual Tax. Based upon the terms of the future sale of the Notes to be issued, this Board will file an amendment to this Resolution ("Amended Resolution") with the County Auditor.

Section 4. Filing. A certified copy of this Resolution shall be filed with the County Auditor of County of Pottawattamie, State of Iowa, who shall, pursuant to Iowa Code Section 76.2, levy, assess and collect the tax in the same manner as other taxes and, when collected, these taxes shall be used only for the purpose of paying principal and interest on the Notes.

PASSED AND APPROVED this 24th day of February, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairperson	O	O	O	O
_____ Susan Miller	O	O	O	O
_____ Tim Wichman	O	O	O	O
_____ Jeff Jorgensen	O	O	O	O
_____ Keith Jones	O	O	O	O

ATTEST: _____
Jamie Behrends, Deputy Auditor

Roll Call Vote: AYES: Shea, Miller, Jones. NAYS: Wichman. ABSENT: Jorgensen. Motion Carried.

Motion by Wichman, second by Miller, to deny the funding request for Speak Up Be Safe program in the amount $10,000.
AYES: Wichman, Miller. NAYS: Shea, Jones. Motion Denied.

Motion by Jones, to approve the $5,000 funding request for Speak Up Be Safe program to come from the Public Health, because of the lack of second motion died.
Motion Denied.

Motion by Wichman, second by Miller, to approve and authorize Board Chairman to sign agreement with Snyder & Associates for inspector services on the Trailblazer CO2 Pipeline.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Miller, to approve and authorize Board to sign **Resolution No. 17-2026** regarding perpetual and temporary easements of Pottawattamie County Secondary Roads Maintenance Facility located at 25103 Railroad Highway in the City of Underwood, Iowa.

Resolution No. 17-2026

WHEREAS, the City of Underwood is constructing a multimodal trail along Railroad Highway; and

WHEREAS, it is in the best interest of Pottawattamie County to provide temporary and perpetual easements to the City of Underwood for the construction and maintenance of said trail; and

WHEREAS, a perpetual easement of 10' on the west side of Parcel 764216376002 (also known as 25103 Railroad Highway) will be granted to the City of Underwood; and

WHEREAS, a temporary easement of 5' on the west side of Parcel 764216376002 will be granted to the City of Underwood during trail construction; and

WHEREAS, said easements being adjacent to and parallel with the east right-of-way line of railroad highway must still provide access to Parcel 764216376002, and

WHEREAS, upon the completion of trail construction, the City of Underwood shall install a new 6' tall chain link fence to be located along the east side of the perpetual easement boundary; and

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Pottawattamie County in session this 24th day of February, 2026, that the following described easements be given to the City of Underwood for Parcel 764216376002 as follows:

Perpetual Easement: the westerly 10.0 feet of Pottawattamie County Parcel 764216376002 in the south half of the southwest quarter of Section 16, Township 76 North, Range 42 West of the 5th P.M., in the City of Underwood, Pottawattamie County, Iowa.

Temporary Easement: the easterly 5.0 feet of the westerly 15.0 feet of Pottawattamie County Parcel 764216376002 in the south half of the southwest quarter of Section 16, Township 76 North, Range 42 West of the 5th P.M., in the City of Underwood, Pottawattamie County, Iowa.

Dated this 24th day of February, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

Motion by Jones, second by Wichman, to approve and authorize transferring the Building Permit Fee Overages to the Pottawattamie County Impact Fund at the end of the Fiscal Year 2025/2026.
UNANIMOUS VOTE. Motion Carried.

Mitch Kay/Mayor, City of McClelland appeared before the Board to discuss the Farm – To – Market Road Segment.
Discussion only. No Action Taken.

Motion by Wichman, second by Miller, to authorize Chair to sign the forgiveness portion of the small-town forgivable note for City of Minden.
UNANIMOUS VOTE. Motion Carried.

Discussion was held by the Board concerning the Multicounty 28E agreement regarding Juvenile Detention Center and Emergency Juvenile Services. Board would like Melissa Vanderpool, Director with SWI Juvenile, to attend Board meeting on March 3rd, 2026.
Discussion only. No Action Taken.

3. OTHER BUSINESS

Motion by Wichman, second by Jones, to approve job description and pay for the Office Clerk-Civil Division position, and to post job.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
    1) Conservation – Employment of Jordan Borgaila as a Kitchen Staff Team Member.
    2) Conservation - Employment of Johnathan Plautz as a Ski/Snowboard Instructor.
    3) Auditor - Payroll status form for Jodie Beckman.
B. Out of State Travel Notification(s):
    1) Medical Examiner – Out of State Travel for Karen Foreman.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSION

Motion by Wichman, second by Jones, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

Motion by Wichman, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

Supervisor Miller hung up from Board meeting.

8. BUDGET STUDY SESSION

Mitch Kay/Chief Financial Officer appeared before the Board to discuss the Budget.

9. ADJOURN

Motion by Jones, second by Wichman, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:19 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Jamie Behrends, Deputy Auditor
APPROVED: March 3, 2026
PUBLISH: X

March 3, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to remove item 5. A.3 from the agenda and to approve the Consent agenda:

A. February 24, 2026, Minutes as read.
B. Community Services – Employment of Jessica Gard as a Disability Services Navigator.
C. Jail - Employment of Rebecca Gilmore as a Registered Nurse.
D. Jail - Employment of Steven Larson, and Payton Sales as Detention Officers.
E. Jail - Employment of Angel Thomas as a Behavioral Health System Navigator.
F. February 2026 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Miller, second by Jones, to approve and authorize Board to sign Proclamation designating the month of March 2026 as Colorectal Cancer Awareness Month.

March as Colorectal Cancer Awareness Month

WHEREAS, colorectal cancer is the second leading cause of cancer-related deaths among men and women combined in the United States; and

WHEREAS, colorectal cancer is one of the most preventable and treatable forms of cancer when detected early through recommended screening; and

WHEREAS, lack of awareness, access barriers, and stigma surrounding colorectal health continue to prevent many individuals from receiving timely screening; and

WHEREAS, increasing education about colorectal cancer risk factors, symptoms, and screening options can significantly reduce colorectal cancer burden and improve survival outcomes; and

WHEREAS, Pottawattamie County is committed to protecting and promoting the health and well-being of its residents through prevention, early detection, and health education initiatives with community partners; and

WHEREAS, March is nationally recognized as Colorectal Cancer Awareness Month to promote education, screening, and survivorship;

NOW, THEREFORE, BE IT RESOLVED, that Pottawattamie County hereby proclaims March as Colorectal Cancer Awareness Month in support of the efforts of healthcare providers, community-based organizations, and public health partners working to raise awareness, promote early detection, and reduce the impact of colorectal cancer; and

BE IT FURTHER RESOLVED, that the Pottawattamie County Courthouse shall be illuminated in blue for the month of March as a symbol of unity in the fight against the disease and honor those impacted by it and Pottawattamie County residents are encouraged to dress in blue on Friday, March 6, to support the importance of increasing awareness, understanding personal risk, and following recommended screening guidelines; and

NOW THEREFORE, the Pottawattamie County Board of Supervisors, do hereby proclaim March 2026 as: COLORECTAL CANCER AWARENESS MONTH in Pottawattamie County.

Approved this 3rd day of March, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

What Should Be Committee appeared before the Board to present the 2025 Employee Recognition Winners:
Service and Accountability – Scott Mefferd, Recorder's Office
Self-Management – Rebekah Adair – Veterans Service
Professionalism – Kate Gerber, Public Relations
Job Knowledge and Skills – Kristen Bracker, Attorney
Ethic and Integrity – Ryan Olderog, Sheriff's Office
Ignite Award – Rikayla Champlin, Jail
Discussion only. No Action Taken.

Jeff Lorenz/Cost Advisory Services, Inc. appeared before the Board to update them on Cost Advisory Services, Inc.
Discussion only. No Action Taken.

Motion by Wichman, second by Jones, to approve and authorize Board Chairperson to sign the Agreement with MAPA to obtain digital map products (aerial photography) between MAPA and Pottawattamie County.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 19-2026**, a resolution to accept bid from Western Engineering Company for project FM-C078(213) – 55-78 for HMA Resurfacing on Tamarack Road, from Railroad Highway (G8L) to Highway 59.

RESOLUTION NO. 19-2026

WHEREAS, the Board of Supervisors, hereafter referred to as "The Board", believes the Tamarack Road HMA Resurfacing, hereafter referred to as "the project" is in the best interests of Pottawattamie County, Iowa, and residents thereof. The project is defined as HMA resurfacing with hot in-place recycling on Tamarack Road, from Railroad Highway (G8L) East to Highway 59; and

WHEREAS, The Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Pottawattamie County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by The Board to accept the bid from Western Engineering Company, Inc. in the amount of $4,848,233.33 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby recorded. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by The Board of Supervisors of Pottawattamie County, Iowa that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Andy Wicks, the County Engineer for Pottawattamie County, Iowa be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contract(s) in connection with the awarded construction project let through the Iowa DOT for this County.

Dated at Pottawattamie County, Iowa this 3rd day of March 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve and authorize Board Chairperson to sign updated SWIJDC – County IT Support Agreement.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Chairman to sign Farm Lease with Dale Rief for property legally described as: A Parcel of Land being a portion of Government Lot 7 in the South Half of the Northeast Quarter, A Portion of the Southeast Quarter, and a portion of Government Lot 6 in the Northwest Quarter of the Southeast Quarter, all in Section 23 Township 75 North, Range 44 West of the 5th Principal Meridian, City of Council Bluffs, Pottawattamie County, Iowa.
UNANIMOUS VOTE. Motion Carried.

Mary Ann Hanusa/Auditor appeared before the Board to give an update on the RFP for Election Voter machines.
Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Conservation – Employment of Larry Trescott as a Seasonal Park Aide.
   2) Conservation - Employment of Peerlyss Minor and Luke Handley as a Snowmaking Team Members.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSION

Motion by Wichman, second by Jorgensen, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Miller, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones, to go into Closed Session pursuant Iowa Code 21.5(1)(i) for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgenen, Jones. Motion Carried.

8. STUDY SESSION

Kate Gerber/Manager, Public Relations appeared before the Board to discuss the Town Hall.
Discussion only. No Action Taken.

9. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:10 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: March 10, 2026
PUBLISH: X

March 10, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. March 3, 2026, Minutes as read.
B. Renewal of Class C Retail Alcohol License, granting privilege of Class C Liquor License/Outdoor Service and Living Quarters for Westfair Association, d/b/a The Westfair Association, Council Bluffs.
C. Renewal of Class E Retail Alcohol License, granting privilege of Class E Liquor License for the Taylor Oil Enterprises, Limited d/b/a Taylor's 33, Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Miller, second by Jorgensen, to open Public Hearing on proposed preliminary plat of Oamek Subdivision, a subdivision situated in Crescent Township.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

The following citizens appeared before the Board to speak in favor of proposal of preliminary plat of Oamek Subdivision:
Sharon Oamek

Motion by Wichman, second by Jones, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2026-01**.

PLANNING AND ZONING
RESOLUTION NO. 2026-01

WHEREAS, the proposed preliminary plat and supporting documents for **Oamek Subdivision,** a subdivision situated in **Crescent Township,** has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2026-01;** and

WHEREAS, said Commission conducted a public hearing on **February 23, 2026**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **March 10, 2026** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Oamek Subdivision,** be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED March 10th, 2026.

	ROLL CALL VOTE			
	AYE	**NAY**	**ABSTAIN**	**ABSENT**
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Miller, Jorgensen, Jones. NAYS: Wichman. Motion Carried.

Jacob Hardiman/President, Pottawattamie County Fire Chiefs appeared before the Board to discuss establishing an EMS Advisory Council.
Discussion only. No Action Taken.

Motion by Wichman, second by Jones, to approve the Axon Enterprises binding quote for TASER equipment, training, and program management services; and authorize the Board Chairman to execute the agreement; and approve Year 1 funding in the amount of $ 514,651.17 from Gaming Funds.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve the setting of public hearing on Pottawattamie County's Proposed Property Tax Levy for Fiscal Year Ending June 30, 2027, for the 31st day of March, 2026, at 10:00, A.M.; and approve publication request.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 20-2026**; entitled: Resolution of the Pottawattamie County Board of Supervisors Regarding Wage Increases for Nonunion Employees.

RESOLUTION NO. 20-2026

WHEREAS the Pottawattamie County Board of Supervisors is committed to providing equitable and competitive compensation for all nonunion employees.
THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors hereby approves a 3.00% salary increase for all nonunion employees for the fiscal year beginning July 1, 2026. Said increases shall be as follows:

- Any employee eligible for a step increase shall move a step (2.5%). There will be a 0.50% increase to Step 1. The other steps will then be adjusted to maintain the 2.5% between steps, not including the top step. This results in an approximate 3.00% increase for those employees.
- The top step will increase by 3.00%.
- Employees who are not eligible for a step increase shall receive a 3.00% salary increase.

Dated this 10th day of March 2026

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Miller, Jorgensen. NAYS: Wichman, Jones. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve FY 26/27 employee medical, vision, and life insurance. Board will discuss dental at a later meeting.
UNANIMOUS VOTE. Motion Carried.

Melissa Vanderpool/Director, SWI Juvenile Detention appeared before the Board to discuss the Multicounty 28E agreement and to have Supervisor Jorgensen sign the agreement at the March 27th SWI Juvenile Detention Board meeting.
Discussion only. No Action Taken.

Motion by Miller, second by Jones, to approve the new job description of Assistant Tax & Finance Officer for the Auditor's Office with a pay grade of 526.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the Election Machine bid from ES&S and to authorize the Board Chair to sign the purchase agreement in the amount of $600,000 approximately.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Sheriff's Office – Payroll status change for Clara McDowell.
   2) Conservation – Employment of Cameron Cline as a Seasonal Burn Crew member.

B. Report(s):
   1) Recorders Fee Book for February 2026.

6. PUBLIC COMMENTS

The following appeared before the Board:
Shawna Anderson

7. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. BUDGET STUDY SESSION

Budget Study Session on Capital Planning.
Discussion only. No Action Taken.

9. STUDY SESSION

Discussion on Chief Financial Officer position.
Discussion only. No Action Taken.

Chairman Shea left the meeting at 1:40 and Chairman Pro-Tem Wichman assumed the Chair.

10. ADJOURN

Motion by Jones, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:58 P. M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: March 17, 2026
PUBLISH: X

March 17, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Miller, and seconded by Jones, to remove item 2. A. from the agenda and to approve the Consent agenda:

A. March 10, 2026, Minutes as read.
B. Community Services – Employment of Shawn Fick and Kayla Lennon as Disability Services Navigators.
C. Renewal of Special Class B Native Wine Liquor License, granting privileges of Class B Native Wine Liquor license/Outdoor Service and Living Quarters for Olive Branch Inc., d/b/a Olive Branch, Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Introduce New Hires to Board
- Jaxon Boro, Taylor Sieleman, Shane Wacker, Joshua Oakley, Payton Sales, and Steven Larson/Detention Officers, Jail
- Rebecca Gilmore/Registered Nurse, Jail

Rebekah Adair/Education Coordinator, The Wall that Heals Pottawattamie County Administrative Assistant, Veterans Service presented on educational tour opportunities during The Wall That Heals when it visits Pottawattamie County over Memorial Day Weekend.
Discussion only. No Action Taken.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 21-2026**; entitled: Resolution Supporting the Naming of the Bridge Over Interstate 80 on 298th Street and Pottawattamie County Road L55 as the Matt Dickerson Memorial Bridge.

RESOLUTION NO. 21-2026

RESOLUTION SUPPORTING THE NAMING OF THE BRIDGE OVER INTERSTATE 80 ON 298TH STREET AND POTTAWATTAMIE COUNTY ROAD L55 AS THE MATT DICKERSON MEMORIAL BRIDGE

WHEREAS, a request from the family of Matt Dickerson has been received asking that the Pottawattamie County Board of Supervisors consent via resolution of approval and support to name the bridge over Interstate 80 on 298th Street/L55 the Matt Dickerson Memorial Bridge; and

WHEREAS, the bridge designated is in Pottawattamie County; and

WHEREAS, the Iowa DOT requires a formal resolution of support to be passed; and

WHEREAS, Matt Dickerson was a tenured Iowa DOT employee who gave his life in service to the State; and

IT IS THEREFORE RESOLVED by the Pottawattamie County Board of Supervisors to give its support and consent to naming this bridge the Matt Dickerson Memorial Bridge.
Dated at Pottawattamie County, Iowa this 17th day of March 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○

_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Joregensen, Jones. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Jones, to approve the position of Budget & Finance Director, to report to the Board of Supervisors.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
1) Jail – Payroll status change forms for Spencer Pingel, Andrew Krueger, and Dustin Ceder.
2) WIC – Employment of Taylor Daeges as a Part-Time Dietitian.
3) Communications – Payroll status change form for Abby Fredrich.

6. PUBLIC COMMENTS

The following appeared before the Board:
Shawna Anderson

7. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. STUDY SESION

Kate Gerber appeared before the Board to discuss the Town Hall meeting.
Discussion only. No Action Taken.

David Bayer appeared before the Board to discuss the County's Website and ADA accessibility.
Discussion only. No Action Taken.

9. ADJOURN

Motion by Wichman, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:45 A. M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: March 24, 2026
PUBLISH: X

March 24, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members are present, except Supervisor Miller participating via phone. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and second by Miller, to approve:

A. March 17, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Recognition of Scott Moroney/911 Operator, Communications for his 30 years of dedicated service and retirement.
Discussion only. No Action Taken.

Spirit of Westfair appeared before the Board to recognize the County's contribution to the Spirit of Westfair capital campaign.
Discussion only. No Action Taken.

Motion by Jorgensen, second by Wichman, to approve and authorize Board to sign Proclamation designating March 29, 2026, Vietnam War Veterans Day.

Vietnam War Veterans Day Proclamation

WHEREAS, during the Vietnam War, millions of Americans answered the call to serve their country between 1955 and 1975, including many from Iowa and Pottawattamie County who served with courage and honor; and

WHEREAS, more than three million Americans served in the Vietnam War and more than 58,000 members of the United States Armed Forces lost their lives in the conflict; and

WHEREAS, many Vietnam War veterans returned home without the recognition and gratitude they deserved for their service and sacrifice; and

WHEREAS, National Vietnam War Veterans Day, observed annually on March 29 and formally established by the Vietnam War Veterans Recognition Act of 2017, commemorates the service and sacrifice of Vietnam War veterans and marks the date in 1973 when the last U.S. combat troops departed Vietnam; and

WHEREAS, in 2026 Pottawattamie County will host The Wall That Heals, a three-quarter scale replica of the Vietnam Veterans Memorial in Washington, D.C., providing an opportunity for the community to honor those who served, remember those who were lost, and reflect on the sacrifices made during the Vietnam War;

NOW, THEREFORE, the Pottawattamie County Board of Supervisors does hereby proclaim March 29, 2026, as Vietnam War Veterans Day in Pottawattamie County, and encourages residents to recognize and thank Vietnam War veterans for their service and sacrifice.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○

_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to approve and authorize Board to sign Proclamation designating March 23 – March 27 as Severe Weather Awareness Week.

Severe Weather Awareness Week 2026 Proclamation

WHEREAS, Pottawattamie County and communities across Iowa are susceptible to severe weather events including tornadoes, lightning, flooding, hail, and damaging winds that can threaten lives, property, and infrastructure; and

WHEREAS, preparedness, awareness, and timely action are essential to reducing the impacts of severe weather and protecting the safety and wellbeing of residents, businesses, schools, and visitors; and

WHEREAS, the Pottawattamie County Emergency Management Agency, in partnership with the Iowa Department of Homeland Security and Emergency Management, and the National Weather Service, promotes Severe Weather Awareness Week to encourage individuals, families, businesses, and organizations to learn about severe weather risks and preparedness actions; and

WHEREAS, Severe Weather Awareness Week provides an opportunity to focus on important safety topics throughout the week, including Lightning Safety, Tornado Safety, Preparedness, Hail and Wind Safety, and Flood Safety; and

WHEREAS, residents are encouraged to participate in preparedness activities such as reviewing emergency plans, assembling emergency kits, signing up for Alert Iowa emergency notifications, and practicing safety procedures during the statewide tornado drill scheduled for March 25, 2026 at 10 AM; and

NOW, THEREFORE, BE IT PROCLAIMED that the Pottawattamie County Board of Supervisors hereby recognizes **March 23–27, 2026, as Severe Weather Awareness Week in Pottawattamie County, Iowa**, and encourages all residents to take steps to prepare themselves, their families, and their workplaces for severe weather.

Dated this 24th day of March, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor
Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

Motion by Jorgensen, second by Jones, to approve and authorize the Board Chair to sign documents giving Doug Reed/Director of Emergency Management authorization to complete 2024 disaster work on behalf of the county and to affirm use of the county UEI number by Secondary Roads for the purpose of completing the 2024 disaster recovery process.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve the following applications made to the Assessor's Office: Homestead (112 recommend allowed, 13 recommend disallowed), Military (15 recommend allowed, 2 recommend disallowed), Disabled Veteran Homestead (13 recommend allowed, 0 recommend disallowed), Family Farm (1 recommend allowed, 0 recommend disallowed).
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and post the job description for the Budget and Finance Director position and to post the job.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the new Public Relations job description for Kate Gerber.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Conservation – Employment of Celia Neuzil as a Natural Areas Management intern, Crew Lead.
   2) Auditor – Payroll status change for Joshua Weesner.
B. Out of State Travel Notification(s):
   1) Communications – Out of State Travel for Abby Fredrich.
   2) Jail - Out of State Travel for Barb Boner.
C. Report(s):
   1) Sheriff Report of Fees Disbursed and Collected for February 2026.

6. PUBLIC COMMENTS

The following appeared before the Board:
Minnie Walsh

7. CLOSED SESSION

Motion by Wichman, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of real estate.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:17 A. M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: March 31, 2026
PUBLISH: X

March 31, 2026

PUBLIC HEARING ON PROPOSED TAX LEVY.
The Board of Supervisors met for public hearing on proposed tax levy at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. SCHEDULED SESSIONS

Motion by Miller, second by Jorgensen, to open Public Hearing on discussion regarding Proposed Tax Levy Notice for FY 26/27.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

The following individuals appeared before the Board and spoke on the Proposed Tax Levy for FY 26/27.
Duane Barrier
Robert Donahue
Blaise Martin
Larry Plagman
Kevin Abelein
Tim Ashley
Fran Killion

Motion by Jorgensen, second by Miller, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

2. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:27 A.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: April 7, 2026
PUBLISH: X

March 31, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:30 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and second by Jones, to approve:

A. March 24, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Introduce New Hires to Board
- Taylor Daeges/Dietitian, WIC

Recognition of Donna Rasmussen/Clerk, Treasurer's Office, for her 26 ½ years of dedicated service and her retirement.
Discussion only. No Action Taken.

Motion by Jones, second by Jorgensen, to approve and authorize Board to sign Proclamation designating the month of April 2026 as Child Abuse Prevention Month.

Pottawattamie County Board of Supervisors
Proclamation
Child Abuse Prevention Month – April 2026

WHEREAS, children are a vital part of the future of Pottawattamie County, and their well-being is strengthened when families and communities work together to create safe, stable, and nurturing environments; and

WHEREAS, positive childhood experiences — including supportive relationships with caring adults, strong family connections, and a sense of belonging in the community — build resilience and help children grow into healthy, engaged adults; and

WHEREAS, families supported by strong community connections, economic stability, and accessible resources are better equipped to nurture their children and create environments where they can thrive; and

WHEREAS, prevention efforts that strengthen families before challenges become crises promote lifelong well-being for children, support healthy development, and foster positive outcomes across generations; and

WHEREAS, child well-being is strengthened through collaboration among families, schools, faith communities, nonprofits, healthcare providers, businesses, and local government; and

WHEREAS, *Pinwheels of Possibility* symbolize the limitless potential of children and families and reflect how communities can come together to provide the support, encouragement, and care that help all children thrive; and

WHEREAS, Child Abuse Prevention Month provides an opportunity to raise awareness, celebrate the strengths of families, and reaffirm our shared commitment to supporting families, building resilience, and promoting positive childhood experiences;

NOW, THEREFORE, we, the Pottawattamie County Board of Supervisors, do hereby proclaim April 2026 as Child Abuse Prevention Month in Pottawattamie County and encourage all residents, organizations, businesses, and community partners to join together in strengthening families, building resilience, and creating positive childhood experiences.

Together, we affirm our shared responsibility to support children, uplift families, and build safe, stable, and nurturing communities where every child has the opportunity to grow, connect, and thrive.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign Proclamation designating the month of April 2026 as National County Government Month.

National County Government Month – April 2026

WHEREAS, the nation's 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives; and

WHEREAS, Pottawattamie County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, the United States is celebrating 250 years of independence in 2026, and counties have a long and rich history of serving residents and strengthening local communities; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

WHEREAS, Pottawattamie County provides essential services to residents, including public safety, health services, infrastructure, and community support programs that contribute to the quality of life in our community;

NOW, THEREFORE, BE IT RESOLVED THAT THE POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS do hereby proclaim April 2026 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

APPROVED THIS 31st DAY OF March, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○

_____	○	○	○	○
Keith Jones				

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize the Board to sign **Resolution No. 22-2026** entitled: Resolution Approving Electronic Bidding Procedures and Distribution of Preliminary Official Statement.

RESOLUTION NO. 22-2026

RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND DISTRIBUTION OF PRELIMINARY OFFICIAL STATEMENT

WHEREAS, Pottawattamie County, Iowa is in need of funds to pay costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems including new towers, equipment, microwaves and consoles; and

WHEREAS, the County has, in accordance with Sections 331.402 and 331.443 of the Code of Iowa, held public meetings and hearings upon the proposal to institute proceedings for the issuance of Notes for the aforesaid essential corporate purposes; and

WHEREAS, in conjunction with its Municipal Advisor, Speer Financial, Inc., the County has caused a Preliminary Official Statement to be prepared outlining the details of the proposed sale of the Notes; and

WHEREAS, the Board has received information from its Municipal Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Board deems it in the best interests of the County and the residents thereof to receive bids to purchase such Notes by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Chairperson and Auditor, upon the advice of bond counsel, disclosure counsel, and the County's Municipal Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Notes for sale.

Section 2. That the receipt of electronic bids by facsimile machine and through the SPEERAUCTION Competitive Bidding System described in the Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

PASSED AND APPROVED this 31st day of March, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○

_____ ○ ○ ○ ○
Jeff Jorgensen

_____ ○ ○ ○ ○
Keith Jones

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Wichman, to approve the appointment of Steve Houston as a commissioner to the Veterans Affairs Commission with a term expiring on June 30, 2027.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize the Board Chair to sign the contract with JAMCO Abatement Services, Inc. for the mold remediation at Central Shop at a cost of $10,150.00.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Jones, to approve salary range for Finance and Budget Director to be between $80,0000 to $100,000 and to add salary range to posted position.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Secondary Roads – Payroll status change for Kyle Jorgensen, Perry Beedle, and Chase Rea.
B. Report(s):
   1) Capital Plan 26-27
C. Out of State Travel Notification(s):
   1) Medical Examiner – Out of State Travel for Felicia Luczek.
   2) Communications - Out of State Travel for three employees in the Communications Department for NENA 2026.
   3) Communications - Out of State Travel for three employees in the Communications Department for APCO 2026.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSION

Motion by Wichman, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of real estate.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Miller, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen to authorize Chair to sign agreement presented in Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Supervisor Miller left meeting at 1:18 P.M.

8. STUDY SESSION

Andy Wicks/Engineer appeared before the Board for a discussion on the proposed updates to the County's 5-year Program (CFYP).
Discussion only. No Action Taken.

Discussion on Employment agreements.
Discussion only. No Action Taken.

Supervisor Jorgensen left meeting before adjournment.

9. ADJOURN

Motion by Wichman, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 2:42 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: April 7, 2026
PUBLISH: X

April 7, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. March 31, 2026, Public Hearing Tax Levy Minutes as read.
B. March 31, 2026, Minutes as read.
C. Auditor's Office – Employment of Sarah Black as a Real Estate & Drainage Specialist.
D. March 2026 Vendor Publication Report.
E. Secondary Roads – Employment of Kyle Myers as a Truck Driver.
F. Secondary Roads - Employment of Brooke Miller as an Administrative Assistant.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Introduce New Hires to Board
- Brooke Miller/Administrative Assistant, Secondary Roads
- Angel Thomas/Behavioral Health System Navigator, Jail
- Sarah Black/Real Estate & Drainage Specialist, Auditor's Office

Motion by Miller, second by Jorgensen, to open Public Hearing on proposed preliminary plat of Loess Hills Acres, a subdivision situated in Lake Township.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgenesn, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2026-02**.

PLANNING AND ZONING
RESOLUTION NO. 2026-02

WHEREAS, the proposed preliminary plat and supporting documents for **Loess Hills Acres,** a subdivision situated in **Lake Township,** has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2026-02;** and

WHEREAS, said Commission conducted a public hearing on **March 16, 2026**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **April 7, 2026** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Loess Hills Acres,** be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED April 7th, 2026.

	ROLL CALL VOTE			
	AYE	**NAY**	**ABSTAIN**	**ABSENT**
_____ Brian Shea, Chairman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Keith Jones	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○

Attest:_____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Brenda Mainwaring, President & CEO, Iowa West Foundation appeared before the Board to provide an update and discuss the 2026 grant award cycle 1.
Discussion only. No action taken.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Proclamation designating April 6-12 as Public Health Week.

Public Health Week Proclamation 2026

Whereas, the week of April 6–12, 2026, is recognized as National Public Health Week, with the theme "Ready. Set. Action!" highlighting the importance of improving community health through science, policy and local initiatives; and

Whereas, public health efforts have led to significant improvements in quality of life, including reductions in preventable disease and stronger emergency preparedness; and

Whereas, Pottawattamie County Public Health works in partnership to protect and promote the health of residents through services including immunizations, disease investigation, environmental health, WIC, health education and emergency preparedness; and

Whereas, health outcomes are influenced by factors such as access to care, education, safe environments and economic opportunity, and disparities still exist that impact residents differently across our communities; and

Whereas, Pottawattamie County Public Health professionals play a vital role in preventing disease, providing health education and resources, and supporting the overall resilience of our county; and

NOW, THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors does hereby proclaim April 6–12, 2026, as National Public Health Week in Pottawattamie County, and encourages all residents to recognize the importance of public health and take action to support the well-being of our community.

APPROVED THIS 7th DAY OF April, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○

Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve setting time and date for public hearing on an amendment for the FY 2025/26 Budget for April 28, 2026, at 10:00 A.M.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve setting time and place for public hearing on the Pottawattamie County FY 26-27 Budget for April 28, 2026, at 10:00 A.M.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Board discussed updates to the Compensation and Condemnation Commission. The report will stay as is. Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Communications – Payroll status change for Jesus Navarette.
   2) Board of Supervisors – Payroll status change for Kate Gerber.
   3) Conservation – Employment of Cristian Campos as a Burn Crew.
B. Out of State Travel Notification(s):
   1) Jail – Out of State Travel for Michael Hess.
C. Report(s):
   1) Recorders Fee Book for March 2026.

6. PUBLIC COMMENTS

The following appeared before the Board:
Cindy Koeppen

7. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:05 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: April 14, 2026
PUBLISH: X

April 14, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. April 7, 2026, Minutes as read.
B. Renewal of Class C Retail Alcohol License, granting privileges of Class C Retail Alcohol License (LC)/Outdoor Services for Palance Event Center, LLC d/b/a Palace Event Center, Treynor.
C. Renewal of Class C Liquor License, granting privileges of Class C Liquor License (LC)/Outdoor Service for B Enterprises, LLC d/b/a Quail Run Golf Course, Neola.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Tara Slevin/Chief Philanthropy Officer and Jenene VandenBurg/Chief Nursing Officer, Jennie Edmunson Hospital appeared before the Board to give an update and recognize the county for their investment in the Telemetry equipment from ARPA funds that continues to live on after COVID.
Discussion only. No Action Taken.

Motion by Miller, second by Jones, to approve and authorize Board to sign Proclamation designating the week of April 12 – 18, 2026 as Public Safety Telecommunicators week.

Public Safety Telecommunicators Week Proclamation
April 12–18, 2026

Whereas when an emergency occurs, the prompt response of law enforcement officers, firefighters, EMTs, and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of these first responders is dependent upon the quality and accuracy of information obtained from citizens who contact the Pottawattamie County Emergency Communications Center; and,

Whereas Public Safety Telecommunicators are the first and most critical point of contact our residents have with emergency services; and,

Whereas Public Safety Telecommunicators serve as the vital link between the public and emergency responders by monitoring radio traffic, coordinating response efforts, providing critical information, and ensuring responder safety; and,

Whereas Public Safety Telecommunicators of Pottawattamie County have contributed significantly to the protection of life and property, the apprehension of criminals, the suppression of fires, and the delivery of emergency medical services; and,

Whereas these dedicated professionals consistently demonstrate compassion, professionalism, and resilience while handling high-stress and often life-threatening situations;

Now, Therefore, Be It Resolved that the Pottawattamie County Board of Supervisors hereby declares the week of April 12 through April 18, 2026, as Public Safety Telecommunicators Week in Pottawattamie County, Iowa, in honor of the individuals whose diligence and commitment help keep our communities safe.

Signed this 14th day of April, 2026

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

_____
Brian Shea, Chairman

_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to approve and authorize the Board to sign **Resolution No. 23-2026** entitled; Resolution Supporting the Naming of the Interstate 80 Bridger over Tamarack Avenue in Pottawattamie County as the second Matt Dickerson Memorial Bridge.

RESOLUTION NO. 23-2026
RESOLUTION SUPPORTING THE NAMING OF THE INTERSTATE 80 BRIDGE OVER TAMARACK AVENUE IN POTTAWATTAMIE COUNTY AS THE SECOND MATT DICKERSON MEMORIAL BRIDGE

WHEREAS, Resolution 21-2026 was approved by the Board of Supervisors supporting the naming of the bridge over Interstate 80 on 298th Street and Pottawattamie County Road L55 as the Matt Dickerson Memorial Bridge; and

WHEREAS, a request from the family of Matt Dickerson has been received asking that the Pottawattamie County Board of Supervisors consent via resolution of approval and support to additionally name the Interstate 80 bridge over Tamarack Avenue (G18) the Matt Dickerson Memorial Bridge; and

WHEREAS, the bridge designated is in Pottawattamie County; and

WHEREAS, The Iowa DOT requires a formal resolution of support to be passed; and

IT IS THEREFORE RESOLVED by the Pottawattamie County Board of Supervisors to give its support and consent to naming this bridge the Matt Dickerson Memorial Bridge.
Dated at Pottawattamie County, Iowa this 14th day of April 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Miller, to approve and authorize the Board to sign **Resolution No. 24-2026** entitled; Resolution Approving the updated secondary roads integrated roadside vegetation management plan.

RESOLUTION NO. 24-2026
RESOLUTION APPROVING THE UPDATED SECONDARY ROADS INTEGRATED ROADSIDE VEGETATION MANAGEMENT PLAN

WHEREAS, Pottawattamie County hired a Roadside Manager in 2006 to develop and implement an Integrated Roadside Vegetation Management (IRVM) Plan; and

WHEREAS, the IRVM Plan incorporates the management of vegetation in road and trail right of way properties to improve safety, wildlife habitat, and water quality; and

WHEREAS, the IRVM Plan was written following an assessment of current activities and input from Pottawattamie County Secondary Roads Department; and

WHEREAS, if approved by the Pottawattamie County Board of Supervisors, the plan will be submitted to the Iowa Department of Transportation for approval; and

WHEREAS, once approved by IDOT, Pottawattamie County will begin implementing the Plan and be eligible for state grants and funding opportunities to assist with purchases such as seed and equipment.

BE IT FURTHER RESOLVED the Pottawattamie County Board of Supervisors approves the Integrated Roadside Vegetation Management Plan and authorizes the Secondary Roads Department to submit the plan to the Iowa Department of Transportation on behalf of Pottawattamie County.

Dated at Pottawattamie County, Iowa this 14th day of April 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board Chair to sign Agreement No. 2026-C-095 for Project No. BRF-006-1(135) - - 38-78 for the Iowa Department of Transportation for replacing a bridge on Hwy 6 just east of 350th Street.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jones, to approve and authorize Board to sign **Resolution No. 26-2026** entitled: A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SIGN AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF POTTAWATTAMIE AND CITY OF COUNCIL BLUFFS WITH RESPECT TO THE 2026 BYRNE JUSTICE ASSISTANCE GRANT PROGRAM AWARD

RESOLUTION NO. 26-2026

A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SIGN AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF POTTAWATTAMIE AND CITY OF COUNCIL BLUFFS WITH RESPECT TO THE 2026 BYRNE JUSTICE ASSISTANCE GRANT PROGRAM AWARD.

WHEREAS, the Justice Assistance Grant (JAG) Program has funds available to award the County and City; and

WHEREAS, the heads of both law enforcement agencies have determined the best way to utilize said funds and agree that the proposed use is in the best interest of the public.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, that the Chairman of the Board is hereby authorized and directed to sign the Interlocal Agreement between the County and City for use of the 2026 JAG funds.

Dated this 14th Day of April, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

The Board discussed the contract agreement with the City of Crescent regarding the 911 tower. The Board decided to table the decision and approval of the agreement
Discussion only. No Action Taken.

3. OTHER BUSINESS

Motion by Miller, second by Jones, to approve and authorize Board to sign American Federation of State, County and Municipal Employees (AFSCME) Local 2364 911 Wage Reopener Agreement, effective July 1, 2026, through June 30, 2027.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign American Federation of State, County and Municipal Employees (AFSCME) Local 2364 Secondary Roads Employees Wage Reopener Agreement, effective July 1, 2026, through June 30, 2027.
UNANIMOUS VOTE. Motion Carried.

Discussion was held by the Board to have an email sent out by Jasmine Elmore, Director of Human Resources, with a two-week timeline for the department heads and elected officials to review changes to Pottawattamie County's Policy Handbook. Deadline would be April 28th. The Policy committee will meet after the review and have two weeks to review input with a deadline of May 12th. The employee handbook will go back on the agenda on May 19th.
Discussion only. No Action Taken.

Supervisor Jorgensen stepped out of meeting at 11:30 A.M before the following motion was made.

Motion by Miller, second by Jones, to approve Human Resources Director to set up interviews for the Finance and Budget Director position. Human Resources will set up interviews with the top three applicants with the Board.
UNANIMOUS VOTE. AYES: Shea, Wichman, Miller, Jones. ABSENT: Jorgensen. Motion Carried.

Supervisor Jorgensen returned after the motion was passed.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
1) Communications – Payroll status change for Hayley Lee.

6. PUBLIC COMMENTS

The following appeared before the Board:
Bob Lich

7. STUDY SESSION

Discussion on the Town Hall that was held on March 25.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:21 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Jamie Behrends, Deputy Auditor
APPROVED: April 21, 2026
PUBLISH: X

April 14, 2026

MET IN SCHEDULED SESSION
The Board of Supervisors met in scheduled session at 1:00 P.M. All members, except Supervisor Wichman present. Chairman Shea presiding.

1. SCHEDULED SESSION

Motion by Jorgensen, second by Jones, to approve and authorize Board to sign **Resolution No. 25-2026** entitled: RESOLUTION DIRECTING SALE OF $6,000,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2026

RESOLUTION No. 25-2026

RESOLUTION DIRECTING SALE OF $6,000,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2026

WHEREAS, bids have been received for the Notes described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

$6,000,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2026

Bidder: Robert W. Baird of Milwaukee, WI

The terms of award:

Final Par Amount as adjusted: $6,000,000

Purchase Price as adjusted: $ 6,255,913.75

True Interest Rate: 2.9984%

Net Interest Cost: $872,886

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That the bid for the Notes as above set out is hereby determined to be the best and most favorable bid received and, the Notes are hereby awarded as described above.

Section 2. That the statement of information for Note bidders and the form of contract for the sale of the Notes are hereby approved and the Chairperson and Auditor are authorized to execute the same on behalf of the County.

Section 3. That all acts of the County Treasurer and other officials done in furtherance of the sale of the Notes are hereby ratified and approved.

Dated this 14th day of April 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor
Roll Call Vote: AYES: Shea, Miller, Jorgensen, Jones. Absent: Wichman. Motion Carried.

2. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:15 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: April 21, 2026
PUBLISH: X

April 21, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and second by Jones, to approve:

A. April 14, 2026, Minutes as read.
B. April 14, 2026, Bond Sale, Minutes as read.
C. Renewal of Class C Liquor License, granting privileges of Class C Liquor License (LC)/Outdoor Service for Grand Mac LLC d/b/a Mile A Way Hall and Tavern, Council Bluffs.
D. Auditor – Employment of Linda Blake as an Election Coordinator.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Paula Hazlewood/Chief Executive Officer, Advance Southwest Iowa Corporation, appeared before the Board to give a quarterly update on Advance Southwest Iowa Corporation.
Discussion only. No Action Taken.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Proclamation designating April as Donate Life Month in Pottawattamie County.

National Donate Life Month – April 2026

WHEREAS, Donate Life Month is observed each April to raise awareness about the critical need for organ, eye, and tissue donation and to honor the generosity of donors and their families; and

WHEREAS, more than 100,000 people in the United States are currently waiting for a lifesaving organ transplant, including over 600 Iowans, with a new person added to the waiting list every eight minutes; and

WHEREAS, one organ donor can save up to eight lives and a single tissue donor can heal more than 75 people, demonstrating the profound and lasting impact of donation; and

WHEREAS, in Iowa, the generosity of donors resulted in 124 organ donors providing 376 organs for transplant in 2025, along with more than 2,000 tissue and eye donors helping thousands more; and

WHEREAS, organizations such as Iowa Donor Network, and local medical professionals, including the Pottawattamie County Medical Examiner's Office, play a vital role in supporting donation and honoring the gift of life;

NOW, THEREFORE, BE IT RESOLVED, that the Pottawattamie County Board of Supervisors hereby proclaims April 2026 as **National Donate Life Month** in Pottawattamie County and encourages citizens to register as organ, eye, and tissue donors and to share their decision with their families.
Dated this 21st day of April, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○

Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Proclamation designating the week of April 19 – 25, 2026 as National Library Week.

National Library Week 2026 Pottawattamie County Proclamation

WHEREAS, libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can find joy through exploration and discovery;

WHEREAS, libraries serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking, and cultural enrichment;

WHEREAS, libraries provide free and equitable access to books, digital tools, and innovative programming, ensuring that all individuals—regardless of background—have the support they need to learn, connect, and thrive;

WHEREAS, libraries partner with schools, businesses, and organizations to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community;

WHEREAS, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success;

WHEREAS, libraries nurture young minds through storytimes, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that lasts a lifetime;

WHEREAS, libraries protect the right to read, think, and explore without censorship, standing as champions of intellectual freedom and free expression;

WHEREAS, dedicated librarians and library workers provide welcoming spaces that inspire discovery, collaboration, and creativity for all;

WHEREAS, libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme **"Find Your Joy"**.

NOW, THEREFORE, be it resolved that I, Brian Shea, Chairperson of the Board of Supervisors for Pottawattamie County, Iowa, proclaim April 19–25, 2026, as **National Library Week**. During this week, I encourage all Pottawattamie County residents to visit their local library, explore its resources, and celebrate all the ways that the library helps our community find joy.
Dated this 21st day of April 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign Proclamation designating April 22nd as National Drug Endangered Children's Awareness Day.

National Drug Endangered Children Awareness Day Proclamation

WHEREAS, drug endangered children are at risk of abuse and neglect due to their parents or caregivers illegal drug use, possession, manufacturing, cultivation or distribution; and

WHEREAS, children whose caretakers' substance misuse interferes with his or her ability to parent and provide a safe and nurturing environment can also be at risk; and

WHEREAS, with intervention drug endangered children can move from risk to resiliency; and

WHEREAS, resiliency can break generational cycles of drug and child abuse and can change the trajectory of children's lives; and

WHEREAS, all citizens in Iowa can play a role in reducing risk and build resiliency, ensuring all children in our community grow and develop safely in a drug-free environment.

NOW, THEREFORE, BE IT PROCLAIMED that the Pottawattamie County Board of Supervisors does hereby recognize April 22, 2026, as National Drug Endangered Children Awareness Day in Pottawattamie County, Iowa, and encourages all citizens to work together to support prevention efforts, promote awareness, and help ensure the safety and well-being of all children in our community.
Dated this 21st day of April, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones, to approve the funding request for Golden Hills RCD in the amount of $15,000 to be paid from gaming funds for Fiscal Year 26/27.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Miller, to approve and authorize Board Chairman to sign Agreement No. 2026-C-094 for Project No. IMX-880-1(3)8 - - 02-78 for the Iowa Department of Transportation for updating off ramps/lowering L34 beneath I-880 to start in 2030.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board Chairman to sign Agreement No. 2026-C-096 for Project No. IMN-029-4(133)66 - - 0E-78 for the Iowa Department of Transportation for replacing a bridge on Rosewood over I-29 to start in 2028.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board Chairman to sign Copier Lease Agreement documents for a 60-month contract with Bishop Business.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize the Board to sign contract agreement with the City of Crescent regarding the 911 tower.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

The Board discussed the salary recommendations for the elected officials for FY 2026/27.
Discussion was tabled until next Tuesday, April 28th at 8:30 A.M. for further discussion.
Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Conservation – Employment of Daniel Schmidt as a Seasonal Park Aide.
   2) Conservation - Employment of Leyton Nelson, Augustin Bashore, Danny Cavin, and Lian Antunez as Park Ranger Interns.

B. Report(s):
   1) Sheriff Report of Fees Disbursed and Collected for March 2026.

6. PUBLIC COMMENTS

The following appeared before the Board:
Cindy Koeppen
Shawna Anderson
Robert Lich

7. CLOSED SESSION

Motion by Wichman, second by Miller, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. STUDY SESSION

Mary Ann Hanusa/Auditor appeared before the Board for a discussion on finance personnel in the Auditor's office.
Discussion only. No Action Taken.

Andy Wicks/Engineer appeared before the Board for a discussion on sealcoating.
Discussion only. No Action Taken.

Peggy Becker/Administrator, Veterans Services appeared before the Board for a discussion on organization changes.
Discussion only. No Action Taken.

9. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:26 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: April 28, 2026
PUBLISH: X

April 28, 2026

MET IN SCHEDULED SESSION
The Board of Supervisors met in scheduled session at 8:30 A.M. All members present. Chairman Shea presiding.

1. SCHEDULED SESSIONS

Motion by Jorgensen, second by Miller, to approve Board's salary recommendation for elected officials for FY 2026/27 with a 3% for the Auditor, Attorney, Treasurer, Recorder and Sheriff, with the Board of Supervisors receiving no increase in salary.
UNANIMOUS VOTE. Motion Carried.

2. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 9:54 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: May 5, 2026
PUBLISH: X

April 28, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Moment of Silence in memory of Deputy Mark Burbridge, who was killed in the line of duty on May 1, 2017.

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and seconded by Jones, to approve:

A. April 21, 2026, Minutes as read.
B. Renewal of Class C Liquor License, granting privileges of Class C Liquor License (LC)/Outdoor Service for BT Links LLC d/b/a Bent Tree Golf Club, Council Bluffs.
C. Sheriff's Office – Employment of Daniel Weatherill as a Part Time Entry Security Personnel.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Miller, second by Jones, to open public hearing on Pottawattamie County's amendment to current county budget for fiscal year 2025/26 and appropriate funds.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Wichman, to approve and authorize Board to sign **Resolution No. 28-2026**, a Resolution to Approve Pottawattamie County's amendment to current county budget for fiscal year 2025/26. Said Resolution is set out as follows:

RESOLUTION NO. 28-2026

WHEREAS, there were necessary expenses incurred in several county departments, causing the budget of that department to exceed 100% of costs; and

WHEREAS, the Board of Supervisors, Conservation, Public Health, Health, Environmental Health, Risk Management, Buildings & Grounds, and Non-Departmental will exceed their Budget due to said necessary expenditures; and

WHEREAS, the Amendment to the Fiscal Year 2025/26 Budget for the Board of Supervisors, Conservation, Public Health, Environmental Health, Risk Management, Building and Grounds, and Non-Departmental shall be substantially as follows:

DEPT #	Revenue Amount	Expense Amount
01 - Board of Supervisors		$ (16,000,000)
Total		**$ (16,000,000)**
22 - Conservation	$ 1,004,534	$ 1,091,529
Total	**$ 1,004,534**	**$ 1,091,529**
23 - Public Health	$ (51,743)	$ (69,267)
Total	**$ (51,743)**	**$ (69,267)**
38 - Environmental Health	$ 35,000	$ 27,959
Total	**$ 35,000**	**$ 27,959**
49 - Risk Management	$ 20,000	$ 35,730

Total	**$**	**20,000**	**$**	**35,730**
51 - Buildings & Grounds	$	15,000	$	15,000
Total	**$**	**15,000**	**$**	**15,000**
99 - Non-Departmental			$	16,000,000
Total			**$**	**16,000,000**
	$	**1,022,791**	**$**	**1,100,951**

WHEREAS, the Board of Supervisors desires to allow those expenditures, and no tax increase will occur due to these expenditures; and

WHEREAS, the public had due notice of the Budget Amendment Hearing held on April 28, 2026, and at the hearing, due time was allowed for objections to any and all portions of the amended budget.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County, hereby amends the Fiscal Year 2025/26 budget.
Dated this 28th day of April, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign **Resolution No. 29-2026**, a Resolution to appropriate funds from Amendment to Budget for FY 2025/26. Said Resolution is set out as follows:

RESOLUTION NO. 29-2026

RESOLUTION FOR APPROPRIATION

WHEREAS, it is desired to appropriate funds from budget amendment as follow; 01 Board of Supervisors; 22 Conservation; 23 Public Health; 38 Environmental Health; 49 Risk Management; 51 Building & Grounds, and 99 Non-Departmental as shown in the FY 2025/26 Pottawattamie County Budget Appropriations, which is attached hereto, marked as "Attachment A"; and

WHEREAS, said appropriation is in accordance with Section 331.434(6), Code of Iowa.

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Auditor is directed to correct his/her books accordingly, and to notify the Treasurer of the appropriations as set out in "Attachment A", attached hereto.

Dated this 28th Day of April, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to open Public Hearing on discussion regarding Pottawattamie County's Budget for FY 26/27.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Miller, to approve and authorize Board to sign **Resolution No. 27-2026**, regarding the Board's recommendation for elected officials for FY 2026/27. Resolution No. 27-2026 is laid out as follows:

RESOLUTION NO. 27-2026

WHEREAS the Pottawattamie County Board of Supervisors must determine a compensation schedule for elected officials for the fiscal year beginning July 1, 2026, in accordance with Iowa Code sections 331.905, 331.907, and 331.434(5);

WHEREAS the Board reviewed market and budget information, including ISAC salary survey data and sheriff comparison information, when making this decision;

WHEREAS the Board finds that a 3.0% increase is appropriate for the County Attorney, County Auditor, County Recorder, County Treasurer, and Sheriff, with no increase for the Board of Supervisors.

THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors hereby approves the following salary schedule for the fiscal year beginning July 1, 2026:

Elected Official	Approved Salary for FY 2026/2027
Attorney	$ 178,463.00
Auditor	$ 108,859.00
Recorder	$ 108,859.00
Sheriff	$ 170,783.00
Supervisors	$ 54,676.00
Treasurer	$ 108,859.00

Dated this 28th day of April 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○

Brian Shea, Chairman				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 30-2026**, a Resolution to Approve Pottawattamie County's budget for fiscal year 2026/27. Said Resolution is set out as follows:

RESOLUTION NO. 30-2026

WHEREAS, the Board of Supervisors of Pottawattamie County, after due consideration of estimated income and expenses for Fiscal Year 2026-2027, duly published such estimates for the county budget; and

WHEREAS, the budget correctly states estimated tax dollars against all parcels of property lying within Pottawattamie County, and the income and expense breakdown for each of the ten (10) budgeting areas; and

WHEREAS, a hearing was held on Tuesday, April 28, 2026, at 10:00 AM, in the Board of Supervisors' Hearing Room, Second Floor, Courthouse, 227 South 6th Street, Council Bluffs, Iowa; and

WHEREAS, the public had due notice of the hearing, and at the hearing due time was allowed for objections to any and all portions of the budget.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, after hearing no objections, on a motion by Supervisor Miller, and a second by Supervisor Jorgensen, the Fiscal Year 2026-2027 budget was adopted.

Chairperson Shea called for a roll call vote, the results being: Shea -Ayes; Wichman -AYES; Miller-AYES; Jorgensen-AYES; and Jones-AYES. Motion carried.

Dated this 28th day of April, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Brian Shea, Chairman				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 31-2026** entitled: Resolution for Transfer from 2210 Bond Series 2018 Debt Fund to 2240 Bond Series 2021B Debt Fund.

RESOLUTION NO. 31-2026

RESOLUTION FOR TRANSFER FROM 2210 BOND SERIES 2018 DEBT FUND TO 2240 BOND SERIES 2021B DEBT FUND

WHEREAS, it is desired to transfer money from the 2210 Bond Series 2018 Debt Fund to 2240 Bond Series 2021B Debt Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $258,708.87 is ordered to be transferred from 2210 Bond Series 2018 Debt Fund to the 2240 Bond Series 2021B Debt Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 28th Day of April, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 32-2026** entitled: Resolution Appointing UMB Bank, N.A. of West Des Moines, Iowa, to Serve as Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement.

RESOLUTION NO. 32-2026

RESOLUTION APPOINTING UMB BANK, N.A. OF WEST DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT; NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT

WHEREAS**, $**6,000,000 General Obligation Capital Loan Notes, Series 2026, dated May 13, 2026, have been sold and action should now be taken to provide for the maintenance of records, registration of certificates and payment of principal and interest in connection with the issuance of the Notes**;** and

WHEREAS, this Board has deemed that the services offered by UMB Bank, N.A. of West Des Moines, Iowa, are necessary for compliance with rules, regulations, and requirements governing the registration, transfer and payment of registered notes; and

WHEREAS, a Paying Agent, Note Registrar and Transfer Agent Agreement (hereafter "Agreement") has been prepared to be entered into between the County and UMB Bank, N.A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

1. That UMB Bank, N.A. of West Des Moines, Iowa, is hereby appointed to serve as Paying Agent, Note Registrar and Transfer Agent in connection with the issuance of $6,000,000 General Obligation Capital Loan Notes, Series 2026, dated May 13, 2026.

2. That the Agreement with UMB Bank, N.A. of West Des Moines, Iowa, is hereby approved and that the Chairperson and Auditor are authorized to sign the Agreement on behalf of the County.

PASSED AND APPROVED this 28th day of April, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 33-2026** entitled: Resolution Amending the 'Resolution Authorizing the Issuance of $6,000,000 General Obligation Capital Loan Notes, and Levying a Tax for the Payment Thereof' Passed and Approved on February 24, 2026, by Substituting a New Resolution Therefore Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance of $6,000,000 General Obligation Capital Loan Notes, Series 2026, and Levying a Tax to Pay Said Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate.

RESOLUTION NO. 33-2026

RESOLUTION AMENDING THE 'RESOLUTION AUTHORIZING THE ISSUANCE OF $6,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, AND LEVYING A TAX FOR THE PAYMENT THEREOF' PASSED AND APPROVED ON FEBRUARY 24, 2026, BY SUBSTITUTING A NEW RESOLUTION THEREFOR, APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF $6,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2026, AND LEVYING A TAX TO PAY SAID NOTES; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE

WHEREAS, the Issuer is a political subdivision, organized and exists under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the Issuer is in need of funds to pay costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems including new towers, equipment, microwaves and consoles, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed $6,000,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Sections 331.402 and 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Notes, and the Board is therefore now authorized to proceed with the issuance of said Notes for such purpose(s); and

WHEREAS, on February 24, 2026 the Board of Supervisors of said County did adopt a certain resolution entitled "RESOLUTION AUTHORIZING THE ISSUANCE OF $6,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2026, AND LEVYING A TAX FOR THE PAYMENT THEREOF"; and

WHEREAS, due to certain changes in the overall financing plans of the County, it is necessary to make numerous changes to the Resolution adopted on February 24, 2026; and, therefore, said Board has adopted a new Resolution to be substituted in its entirety for the Resolution previously adopted on February 24, 2026, authorizing the issuance of $6,000,000 General Obligation Capital Loan Notes; and

WHEREAS, the above mentioned Notes were heretofore sold and action should now be taken to issue said Notes conforming to the terms and conditions of the best bid received at the sale.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by necessary implication requires otherwise:

- "Authorized Denominations" shall mean $5,000 or any integral multiple thereof.

- "Beneficial Owner" shall mean, whenever used with respect to a Note, the person in whose name such Note is recorded as the beneficial owner of such Note by a Participant on the records of such Participant or such person's subrogee.

- "Blanket Issuer Letter of Representations" shall mean the Representation Letter from the Issuer to DTC, with respect to the Notes.

- "Cede & Co." shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Notes.

- "Continuing Disclosure Certificate" shall mean that certain Continuing Disclosure Certificate approved under the terms of this Resolution and to be executed by the Issuer and dated the date of issuance and delivery of the Notes, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

- "Depository Notes " shall mean the Notes as issued in the form of one global certificate for each maturity, registered in the Registration Books maintained by the Registrar in the name of DTC or its nominee.

- "DTC" shall mean The Depository Trust Company, New York, New York, which will act as security depository for the Note pursuant to the Representation Letter.

- "Issuer" and "County" shall mean Pottawattamie County, State of Iowa.

- "Loan Agreement" shall mean a Loan Agreement between the Issuer and a lender or lenders in substantially the form attached to and approved by this Resolution.

- "Note Fund" shall mean the fund created in Section 3 of this Resolution.

- "Notes" shall mean $6,000,000 General Obligation Capital Loan Notes, Series 2026, authorized to be issued by this Resolution.

- "Participants" shall mean those broker-dealers, banks and other financial institutions for which DTC holds Notes as securities depository.

- "Paying Agent" shall mean UMB Bank, N.A., or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Notes as the same shall become due.

- "Project" shall mean the costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems

including new towers, equipment, microwaves and consoles.

- "Project Fund" shall mean the fund required to be established by this Resolution for the deposit of the proceeds of the Notes.

- "Rebate Fund" shall mean the fund so defined in and established pursuant to the Tax Exemption Certificate.

- "Registrar" shall mean UMB Bank, N.A. of West Des Moines, Iowa, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Notes. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Notes.

- "Resolution" shall mean this amending resolution authorizing the Notes.

- "Tax Exemption Certificate" shall mean the Tax Exemption Certificate approved under the terms of this Resolution and to be executed by the Treasurer and delivered at the time of issuance and delivery of the Notes.

- "Treasurer" shall mean the County Treasurer or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Notes issued hereunder.

Levy and Certification of Annual Tax; Other Funds to be Used.

Levy of Annual Tax. That for the purpose of providing funds to pay the principal and interest of the Notes hereinafter authorized to be issued, there is hereby levied for each future year the following direct annual tax on all of the taxable property in Pottawattamie County, State of Iowa, to-wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
$ 1,202,000	2026/2027*
$ 1,192,000	2027/2028
$ 677,400	2028/2029
$ 676,800	2029/2030
$ 675,400	2030/2031
$ 678,200	2031/2032
$ 675,000	2032/2033
$ 676,000	2033/2034
$ 676,000	2034/2035

* Payable from available cash on hand. Subsequent levies in Resolution No. 15-2026 approved on February 24, 2026 are hereby amended.

(NOTE: For example the levy to be made and certified against the taxable valuations of January 1, 2025 will be collected during the fiscal year commencing July 1, 2026.)

Resolution to be Filed With County Auditor. A certified copy of this Resolution shall be filed with the Auditor of Pottawattamie County, Iowa and the Auditor is hereby instructed in and for each of the years as provided, to levy and assess the tax hereby authorized in Section 2 of this Resolution, in like manner as other taxes are levied and assessed, and such taxes so levied in and for each of the years aforesaid be collected in like manner as other taxes of the County are collected, and when collected be used for the purpose of paying principal and interest on said Notes issued in anticipation of the tax, and for no other purpose whatsoever, which action requires a modification and change of the levies originally made in accordance with Resolution No. 15-2026 certified and filed in the Pottawattamie County Auditor's office on February 24, 2026.

Additional County Funds Available. Principal and interest coming due at any time when the proceeds of said tax on hand shall be insufficient to pay the same shall be promptly paid when due from current funds of the County available for that purpose and reimbursement shall be made from such special fund in the amounts thus advanced.

Note Fund. Said tax shall be assessed and collected each year at the same time and in the same manner as, and in addition to, all other taxes in and for the County, and when collected they shall be converted into a special fund within the Debt Service Fund to be known as the "2026 GENERAL

OBLIGATION CAPITAL LOAN NOTE FUND NO. 1" (the "Note Fund"), which is hereby pledged for and shall be used only for the payment of the principal of and interest on the Notes hereinafter authorized to be issued; and also there shall be apportioned to said fund its proportion of taxes received by the County from property that is centrally assessed by the State of Iowa.

Application of Note Proceeds. Proceeds of the Notes, other than accrued interest except as may be provided below, shall be credited to the Project Fund and expended therefrom for the purposes of issuance. Any amounts on hand in the Project Fund shall be available for the payment of the principal of or interest on the Notes at any time that other funds shall be insufficient to the purpose, in which event such funds shall be repaid to the Project Fund at the earliest opportunity. Any balance on hand in the Project Fund and not immediately required for its purposes may be invested not inconsistent with limitations provided by law or this Resolution.

Investment of Note Fund Proceeds. All moneys held in the Note Fund, provided for by Section 3 of this Resolution shall be invested in investments permitted by Chapter 12B, Code of Iowa, as amended, or deposited in financial institutions which are members of the Federal Deposit Insurance Corporation and the deposits in which are insured thereby and all such deposits exceeding the maximum amount insured from time to time by FDIC or its equivalent successor in any one financial institution shall be continuously secured in compliance with Chapter 12C of the Code of Iowa, as amended, or otherwise by a valid pledge of direct obligations of the United States Government having an equivalent market value. All such interim investments shall mature before the date on which the moneys are required for payment of principal of or interest on the Notes as herein provided.

Note Details, Execution and Redemption.

Note Details. General Obligation Capital Loan Notes of the County in the amount of $6,000,000, shall be issued to evidence the obligations of the Issuer under the Loan Agreement pursuant to the provisions of Sections 331.402 and 331.443 of the Code of Iowa for the aforesaid purposes. The Notes shall be issued in one or more series and shall be secured equally and ratably from the sources provided in Section 3 of this Resolution. The Notes shall be designated "GENERAL OBLIGATION CAPITAL LOAN NOTE, SERIES 2026", be dated May 13, 2026, and bear interest from the date thereof, until payment thereof, at the office of the Paying Agent, said interest payable on December 1, 2026, and semiannually thereafter on the 1st day of June and December in each year until maturity at the rates hereinafter provided.

The Notes shall be executed by the manual or facsimile signature of the Chairperson and attested by the manual or facsimile signature of the Auditor, and impressed or printed with the seal of the County and shall be fully registered as to both principal and interest as provided in this Resolution; principal, interest and premium, if any, shall be payable at the office of the Paying Agent by mailing of a check to the registered owner of the Note. The Notes shall be in the denomination of $5,000 or multiples thereof. The Notes shall mature and bear interest as follows:

Principal Amount	Interest Rate	Maturity June 1st
$ 950,000	4.000%	2027
$ 990,000	4.000%	2028
$ 515,000	4.000%	2029
$ 535,000	4.000%	2030
$ 555,000	4.000%	2031
$ 580,000	4.000%	2032
$ 600,000	4.000%	2033
$ 625,000	4.000%	2034
$ 650,000	4.000%	2035

Redemption.

Optional Redemption. Notes maturing after June 1, 2033, may be called for optional redemption by the Issuer on that date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Note. Failure to give written notice to any registered owner of the Notes or any defect therein shall not affect the validity of any proceedings for the redemption of the Notes. All Notes or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the

place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Notes to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Notes to be called has been reached.

If less than all of a maturity is called for redemption, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

Issuance of Notes in Book-Entry Form; Replacement Notes.

Notwithstanding the other provisions of this Resolution regarding registration, ownership, transfer, payment and exchange of the Notes, unless the Issuer determines to permit the exchange of Depository Notes for Notes in Authorized Denominations, the Notes shall be issued as Depository Notes in denominations of the entire principal amount of each maturity of Notes (or, if a portion of said principal amount is prepaid, said principal amount less the prepaid amount). The Notes must be registered in the name of Cede & Co., as nominee for DTC. Payment of semiannual interest for any Notes registered in the name of Cede & Co. will be made by wire transfer or New York Clearing House or equivalent next day funds to the account of Cede & Co. on the interest payment date for the Notes at the address indicated or in the Representation Letter.

The Notes will be initially issued in the form of separate single authenticated fully registered bonds in the amount of each stated maturity of the Notes. Upon initial issuance, the ownership of the Notes will be registered in the registry books of the UMB Bank, N.A. kept by the Paying Agent and Registrar in the name of Cede & Co., as nominee of DTC. The Paying Agent and Registrar and the Issuer may treat DTC (or its nominee) as the sole and exclusive owner of the Notes registered in its name for the purposes of payment of the principal or redemption price of or interest on the Notes, selecting the Notes or portions to be redeemed, giving any notice permitted or required to be given to registered owners of Notes under the Resolution of the Issuer, registering the transfer of Notes, obtaining any consent or other action to be taken by registered owners of the Notes and for other purposes. The Paying Agent, Registrar and the Issuer have no responsibility or obligation to any Participant or Beneficial Owner of the Notes under or through DTC with respect to the accuracy of records maintained by DTC or any Participant; with respect to the payment by DTC or Participant of an amount of principal or redemption price of or interest on the Notes; with respect to any notice given to owners of Notes under the Resolution; with respect to the Participant(s) selected to receive payment in the event of a partial redemption of the Notes, or a consent given or other action taken by DTC as registered owner of the Notes. The Paying Agent and Registrar shall pay all principal of and premium, if any, and interest on the Notes only to Cede & Co. in accordance with the Representation Letter, and all payments are valid and effective to fully satisfy and discharge the Issuer's obligations with respect to the principal of and premium, if any, and interest on the Notes to the extent of the sum paid. DTC must receive an authenticated Bond for each separate stated maturity evidencing the obligation of the Issuer to make payments of principal of and premium, if any, and interest. Upon delivery by DTC to the Paying Agent and Registrar of written notice that DTC has determined to substitute a new nominee in place of Cede & Co., the Notes will be transferable to the new nominee in accordance with this Section.

In the event the Issuer determines that it is in the best interest of the Beneficial Owners that they be able to obtain Notes certificates, the Issuer may notify DTC and the Paying Agent and Registrar, whereupon DTC will notify the Participants, of the availability through DTC of Notes certificates. The Notes will be transferable in accordance with this Section. DTC may determine to discontinue providing its services with respect to the Notes at any time by giving notice to the Issuer and the Paying Agent and Registrar and discharging its responsibilities under applicable law. In this event, the Notes will be transferable in accordance with this Section.

Notwithstanding any other provision of the Resolution to the contrary, so long as any Note is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of and premium, if any, and interest on the Note and all notices must be made and given, respectively to DTC as provided in the Representation letter.

In connection with any notice or other communication to be provided to Noteholders by the Issuer or the Paying Agent and Registrar with respect to a consent or other action to be taken by Noteholders, the Issuer or the Paying Agent and Registrar, as the case may be, shall establish a

record date for the consent or other action and give DTC notice of the record date not less than 15 calendar days in advance of the record date to the extent possible. Notice to DTC must be given only when DTC is the sole Noteholder.

The Representation Letter is on file with DTC and sets forth certain matters with respect to, among other things, notices, consents and approvals by Noteholders and payments on the Notes. The execution and delivery of the Representation Letter to DTC by the Issuer is ratified and confirmed.

In the event that a transfer or exchange of the Notes is permitted under this Section, the transfer or exchange may be accomplished upon receipt by the Registrar from the registered owners of the Notes to be transferred or exchanged and appropriate instruments of transfer. In the event Note certificates are issued to holders other than Cede & Co., its successor as nominee for DTC as holder of all the Notes, or other securities depository as holder of all the Notes, the provisions of the Resolution apply to, among other things, the printing of certificates and the method or payment of principal of and interest on the certificates. Any substitute depository shall be designated in writing by the Issuer to the Paying Agent. Any such substitute depository shall be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended. The substitute depository shall provide for (i) immobilization of the Depository Notes, (ii) registration and transfer of interests in Depository Notes by book entries made on records of the depository or its nominee and (iii) payment of principal of, premium, if any, and interest on the Notes in accordance with and as such interests may appear with respect to such book entries.

The officers of the Issuer are authorized and directed to prepare and furnish to the purchaser, and to the attorneys approving the legality of Notes, certified copies of proceedings, ordinances, resolutions and records and all certificates and affidavits and other instruments as may be required to evidence the legality and marketability of the Notes, and all certified copies, certificates, affidavits and other instruments constitute representations of the Issuer as to the correctness of all stated or recited facts.

Registration of Notes; Appointment of Registrar; Transfer; Ownership; Delivery; and Cancellation.

Registration. The ownership of Notes may be transferred only by the making of an entry upon the books kept for the registration and transfer of ownership of the Notes, and in no other way. UMB Bank, N.A. is hereby appointed as Note Registrar under the terms of this Resolution and under the provisions of a separate agreement with the Issuer filed herewith which is made a part hereof by this reference. Registrar shall maintain the books of the Issuer for the registration of ownership of the Notes for the payment of principal of and interest on the Notes as provided in this Resolution. All Notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 331.446 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Notes and in this Resolution.

Transfer. The ownership of any Note may be transferred only upon the Registration Books kept for the registration and transfer of Notes and only upon surrender thereof at the office of the Registrar together with an assignment duly executed by the holder or his duly authorized attorney in fact in such form as shall be satisfactory to the Registrar, along with the address and social security number or federal employer identification number of such transferee (or, if registration is to be made in the name of multiple individuals, of all such transferees). In the event that the address of the registered owner of a Note (other than a registered owner which is the nominee of the broker or dealer in question) is that of a broker or dealer, there must be disclosed on the Registration Books the information pertaining to the registered owner required above. Upon the transfer of any such Note, a new fully registered Note, of any denomination or denominations permitted by this Resolution in aggregate principal amount equal to the unmatured and unredeemed principal amount of such transferred fully registered Note, and bearing interest at the same rate and maturing on the same date or dates shall be delivered by the Registrar.

Registration of Transferred Notes. In all cases of the transfer of the Notes, the Registrar shall register, at the earliest practicable time, on the Registration Books, the Notes, in accordance with the provisions of this Resolution.

Ownership. As to any Note, the person in whose name the ownership of the same shall be registered on the Registration Books of the Registrar shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Notes and the premium, if any, and interest thereon shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and

effectual to satisfy and discharge the liability upon such Note, including the interest thereon, to the extent of the sum or sums so paid.

Cancellation. All Notes which have been redeemed shall not be reissued but shall be cancelled by the Registrar. All Notes which are cancelled by the Registrar shall be destroyed and a certificate of the destruction thereof shall be furnished promptly to the Issuer; provided that if the Issuer shall so direct, the Registrar shall forward the cancelled Notes to the Issuer.

Non-Presentment of Notes. In the event any payment check, wire, or electronic transfer of funds representing payment of principal of or interest on the Notes is returned to the Paying Agent or if any note is not presented for payment of principal at the maturity or redemption date, if funds sufficient to pay such principal of or interest on Notes shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the Issuer to the owner thereof for such interest or payment of such Notes shall forthwith cease, terminate and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the owner of such Notes who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, such interest or Notes. The Paying Agent's obligation to hold such funds shall continue for a period equal to two years and six months following the date on which such interest or principal became due, whether at maturity, or at the date fixed for redemption thereof, or otherwise, at which time the Paying Agent shall surrender any remaining funds so held to the Issuer, whereupon any claim under this Resolution by the Owners of such interest or Notes of whatever nature shall be made upon the Issuer.

Registration and Transfer Fees. The Registrar may furnish to each owner, at the Issuer's expense, one note for each annual maturity. The Registrar shall furnish additional Notes in lesser denominations (but not less than the minimum denomination) to an owner who so requests.

Reissuance of Mutilated, Destroyed, Stolen or Lost Notes. In case any outstanding Note shall become mutilated or be destroyed, stolen or lost, the Issuer shall at the request of Registrar authenticate and deliver a new Note of like tenor and amount as the Note so mutilated, destroyed, stolen or lost, in exchange and substitution for such mutilated Note to Registrar, upon surrender of such mutilated Note, or in lieu of and substitution for the Note destroyed, stolen or lost, upon filing with the Registrar evidence satisfactory to the Registrar and Issuer that such Note has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Registrar and Issuer with satisfactory indemnity and complying with such other reasonable regulations as the Issuer or its agent may prescribe and paying such expenses as the Issuer may incur in connection therewith.

Record Date. Payments of principal and interest, otherwise than upon full redemption, made in respect of any Note, shall be made to the registered holder thereof or to their designated agent as the same appear on the books of the Registrar on the 15th day of the month preceding the payment date. All such payments shall fully discharge the obligations of the Issuer in respect of such Notes to the extent of the payments so made. Upon receipt of the final payment of principal, the holder of the Note shall surrender the Note to the Paying Agent.

Execution, Authentication and Delivery of the Notes. Upon the adoption of this Resolution, the Chairperson and Auditor shall execute the Notes by their manual or authorized signature and deliver the Notes to the Registrar, who shall authenticate the Notes and deliver the same to or upon order of the Purchaser. No Note shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless the Registrar shall duly endorse and execute on such Note a Certificate of Authentication substantially in the form of the Certificate herein set forth. Such Certificate upon any Note executed on behalf of the Issuer shall be conclusive evidence that the Note so authenticated has been duly issued under this Resolution and that the holder thereof is entitled to the benefits of this Resolution.

No Notes shall be authenticated and delivered by the Registrar unless and until there shall have been provided the following:

1. A certified copy of the resolution of Issuer approving the execution of a Loan Agreement and a copy of the Loan Agreement;

2. A written order of Issuer signed by the Treasurer of the Issuer directing the authentication and delivery of the Notes to or upon the order of the Purchaser upon payment of the purchase price as set forth therein;

3. The approving opinion of Ahlers & Cooney, P.C., Bond Counsel, concerning the validity and legality of all the Notes proposed to be issued.

4. Right to Name Substitute Paying Agent or Registrar. Issuer reserves the right to name a substitute, successor Registrar or Paying Agent upon giving prompt written notice to each registered noteholder.

Form of Note. Notes shall be printed substantially in the form as follows:

"STATE OF IOWA"
"COUNTY OF POTTAWATTAMIE"
"GENERAL OBLIGATION CAPITAL LOAN NOTE"
"SERIES 2026"
ESSENTIAL COUNTY PURPOSE

Rate: _____
Maturity: _____
Note Date: May 13, 2026
CUSIP No.: _____
"Registered"
Certificate No. _____
Principal Amount: $_____

Pottawattamie County, State of Iowa, a political subdivision organized and existing under and by virtue of the Constitution and laws of the State of Iowa (the "Issuer"), for value received, promises to pay from the source and as hereinafter provided, on the maturity date indicated above, to

(Registration panel to be completed by Registrar or Printer with name of Registered Owner).

or registered assigns, the principal sum of (enter principal amount in long form) THOUSAND DOLLARS in lawful money of the United States of America, on the maturity date shown above, only upon presentation and surrender hereof at the office of UMB Bank, N.A., Paying Agent of this issue, or its successor, with interest on the sum from the date hereof until paid at the rate per annum specified above, payable on December 1, 2026, and semiannually thereafter on the 1st day of June and December in each year.

Interest and principal shall be paid to the registered holder of the Note as shown on the records of ownership maintained by the Registrar as of the 15th day of the month preceding such interest payment date. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This Note is issued pursuant to the provisions of Sections 331.402 and 331.443 of the Code of Iowa, for the purpose of paying costs of acquisition, construction and installation of peace officer equipment and other emergency services communication equipment and systems including new towers, equipment, microwaves and consoles, and in order to evidence the obligations of the Issuer under a certain Loan Agreement dated the date hereof, in conformity to a Resolution of the Board of said County duly passed and approved. For a complete statement of the funds from which and the conditions under which this Note is payable, and the general covenants and provisions pursuant to which this Note is issued, reference is made to the above described Loan Agreement and Resolution.

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a limited purpose trust company ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other Issuer as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

Notes maturing after June 1, 2033, may be called for optional redemption by the Issuer and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Note. Failure to give written notice to any registered owner of the Notes or any defect therein shall not affect the validity of any proceedings for the redemption of the Notes. All notes or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Notes to be redeemed by random selection of the names of the registered owners of the entire annual maturity until

the total amount of Notes to be called has been reached.

If less than all of a maturity is called for redemption, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

Ownership of this Note may be transferred only by transfer upon the books kept for such purpose by UMB Bank, N.A., the Registrar. Such transfer on the books shall occur only upon presentation and surrender of this Note at the office of the Registrar as designated below, together with an assignment duly executed by the owner hereof or his duly authorized attorney in the form as shall be satisfactory to the Registrar. Issuer reserves the right to substitute the Registrar and Paying Agent but shall, however, promptly give notice to registered Noteholders of such change. All notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 331.446 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Note Resolution.

This Note is a "qualified tax-exempt obligation" designated by the County for purposes of Section 265(b)(3)(B) of the Internal Revenue Code of 1986.

And it is hereby represented and certified that all acts, conditions and things requisite, according to the laws and Constitution of the State of Iowa, to exist, to be had, to be done, or to be performed precedent to the lawful issue of this Note, have been existent, had, done and performed as required by law; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the territory of the Issuer for the payment of the principal and interest of this Note as the same will respectively become due; that such taxes have been irrevocably pledged for the prompt payment hereof, both principal and interest; and the total indebtedness of the Issuer including this Note, does not exceed the constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the Issuer by its Board, has caused this Note to be signed by the manual or facsimile signature of its Chairperson and attested by the manual or facsimile signature of its County Auditor, with the seal of the County printed or impressed hereon, and to be authenticated by the manual signature of an authorized representative of the Registrar, UMB Bank, N.A., West Des Moines, Iowa.

Date of authentication: May 13, 2026
This is one of the Notes described in the within mentioned Resolution, as registered by UMB Bank, N.A.

UMB BANK, N.A., Registrar

By: _____
Authorized Signature
Registrar and Transfer Agent: UMB Bank, N.A.
Paying Agent: UMB Bank, N.A.

SEE REVERSE FOR CERTAIN DEFINITIONS

(Seal)
(Signature Block)

POTTAWATTAMIE COUNTY, STATE OF IOWA

By: _____(manual or facsimile signature)_____
Chairperson

ATTEST:

By: _____(manual or facsimile signature)_____
County Auditor

(Information Required for Registration)

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (Social Security or Tax Identification No. _____) the within Note and does hereby irrevocably constitute and appoint _____ attorney in fact to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

_____

_____
(Person(s) executing this Assignment sign(s) here)

SIGNATURE)
GUARANTEED)_____

IMPORTANT - READ CAREFULLY

The signature(s) to this Power must correspond with the name(s) as written upon the face of the certificate(s) or note(s) in every particular without alteration or enlargement or any change whatever. Signature guarantee must be provided in accordance with the prevailing standards and procedures of the Registrar and Transfer Agent. Such standards and procedures may require signature to be guaranteed by certain eligible guarantor institutions that participate in a recognized signature guarantee program.

INFORMATION REQUIRED FOR REGISTRATION OF TRANSFER

Name of Transferee(s) _____
Address of Transferee(s) _____
Social Security or Tax Identification
Number of Transferee(s) _____
Transferee is a(n):
Individual* _____ Corporation _____
Partnership _____ Trust _____

*If the Note is to be registered in the names of multiple individual owners, the names of all such owners and one address and social security number must be provided.

The following abbreviations, when used in the inscription on the face of this Note, shall be construed as though written out in full according to applicable laws or regulations:

TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with rights of survivorship and not as tenants in common
IA UNIF TRANS MIN ACT - ..... Custodian .....
(Cust) (Minor)
Under Iowa Uniform Transfers to Minors Act.....
(State)

ADDITIONAL ABBREVIATIONS MAY
ALSO BE USED THOUGH NOT IN THE ABOVE LIST

(End of form of Note)

Loan Agreement and Closing Documents. The form of Loan Agreement in substantially the form attached to this Resolution is hereby approved and is authorized to be executed and issued on behalf of the Issuer by the Chairperson and attested by the County Auditor. The Chairperson and County Auditor are authorized and directed to execute, attest, seal and deliver for and on behalf of the County any other additional certificates, documents, or other papers and perform all other acts, including without limitation the execution of all closing documents, as they may deem necessary or appropriate in order to implement and carry out the intent and purposes of this Resolution.

Contract Between Issuer and Purchaser. This Resolution constitutes a contract between said County and the purchaser of the Notes.

Non-Arbitrage Covenants. The Issuer reasonably expects and covenants that no use will be made of the proceeds from the issuance and sale of the Notes issued hereunder which will cause any of the Notes to be classified as arbitrage notes within the meaning of Sections 148(a) and (b) of the Internal Revenue Code of the United States, as amended, and that throughout the term of the Notes it will comply with the requirements of statutes and regulations issued thereunder.

To the best knowledge and belief of the Issuer, there are no facts or circumstances that would materially change the foregoing statements or the conclusion that it is not expected that the proceeds of the Notes will be used in a manner that would cause the Notes to be arbitrage notes.

Approval of Tax Exemption Certificate. Attached hereto is a form of Tax Exemption Certificate stating the Issuer's reasonable expectations as to the use of the proceeds of the Notes. The form of Tax Exemption Certificate is approved. The Issuer hereby agrees to comply with the provisions of the Tax Exemption Certificate and the provisions of the Tax Exemption Certificate are hereby incorporated by reference as part of this Resolution. The County Treasurer is hereby directed to make and insert all calculations and determinations necessary to complete the Tax Exemption Certificate at issuance of the Notes to certify as to the reasonable expectations and covenants of the Issuer at that date.

Continuing Disclosure. The Issuer hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, and the provisions of the Continuing Disclosure Certificate are hereby incorporated by reference as part of this Resolution and made a part hereof. Notwithstanding any other provision of this Resolution, failure of the Issuer to comply with the Continuing Disclosure Certificate shall not be considered an event of default under this Resolution; however, any holder of the Notes or Beneficial Owner may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the Issuer to comply with its obligations under the Continuing Disclosure Certificate. For purposes of this section, "Beneficial Owner" means any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Note (including persons holding Notes through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Notes for federal income tax purposes.

Additional Covenants, Representations and Warranties of the Issuer. The Issuer certifies and covenants with the purchasers and holders of the Notes from time to time outstanding that the Issuer through its officers, (a) will make such further specific covenants, representations and assurances as may be necessary or advisable; (b) comply with all representations, covenants and assurances contained in the Tax Exemption Certificate, which Tax Exemption Certificate shall constitute a part of the contract between the Issuer and the owners of the Notes;(c) consult with Bond Counsel (as defined in the Tax Exemption Certificate); (d) pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Notes;(e) file such forms, statements and supporting documents as may be required and in a timely manner; and (f) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Issuer in such compliance.

Amendment of Resolution to Maintain Tax Exemption. This Resolution may be amended without the consent of any owner of the Notes if, in the opinion of Bond Counsel, such amendment is necessary to maintain tax exemption with respect to the Notes under applicable Federal law or regulations.

Qualified Tax-Exempt Obligations. For the sole purpose of qualifying the Notes as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of the United States, the Issuer hereby designates the Notes as qualified tax-exempt obligations and represents that the reasonably anticipated amount of tax-exempt governmental and qualified 501(c)(3) obligations which will be issued during the current calendar year will not exceed Ten (10) Million Dollars.

Repeal of Conflicting Resolutions or Ordinances. All ordinances and resolutions and parts of ordinances and resolutions in conflict herewith are hereby repealed.

Severability Clause. If any section, paragraph, clause or provision of this Resolution be held invalid, such invalidity shall not affect any of the remaining provisions hereof, and this Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 28th day of April, 2026.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

_____

Brian Shea, Chairman

_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones Motion Carried

Recognition of Brenda Stotts/Clerk, Treasurer's Office for 29½ years of dedicated service and her retirement.
Discussion only. No Action Taken.

Motion by Miller, second by Jones, to approve and authorize Board to sign Proclamation designating the month of May as Meth Prevention Month.

May Meth Prevention Month Proclamation

WHEREAS: Methamphetamine abuse continues to destroy individuals, families, and communities in Iowa; and

WHEREAS: Addiction shows no boundaries. It can happen to anyone – attorneys, doctors, laborers, teachers, mothers/fathers and students – regardless of where they live, economic status, education, upbringing or potential; and

WHEREAS: This drug can be found in every region of the state, and wherever you find methamphetamine, you find increased crime rates and child abuse/neglect; and

WHEREAS: Methamphetamine addiction not only destroys the lives of users, but also the community around them placing an increased burden on Iowa's public safety, public health, human services, health care, education, employment and treatment systems; and

WHEREAS: Significant strides have been made in reducing the manufacturing and distribution of methamphetamine in local communities and through importation, but the demand for and supply of methamphetamine remain; and

WHEREAS: Every day, thousands of young Americans experiment with methamphetamine for the first time, and for many this decision has a profound impact on their mental and physical health and well-being; and

WHEREAS: Iowa has the power to prevent substance use and change the lives of countless Iowans struggling with methamphetamine addiction with the commitment, support and involvement of the entire community; and

NOW, THEREFORE: we, Pottawattamie County Board of Supervisors, hereby proclaim May 2026 to be Methamphetamine Prevention Month

In Pottawattamie County we encourage all Pottawattamie County citizens and communities to join in this observance
Dated this 28th day of April, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○

Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller second by Jones, to approve and authorize Board to sign Proclamation designating the week of May 3-9, 2026, as National Correctional Officers and Employees Week.

National Correctional Officers and Employees Week

May 3 – 9, 2026

WHEREAS, Correctional Officers are trained law enforcement professionals dedicated to maintaining safe and secure correctional facilities and ensuring public safety; and

WHEREAS, the duties of Correctional Officers include the supervision, care, and rehabilitation of individuals who have been convicted of a crime and have been sentenced to serve time in a local jail, state correctional facility, halfway house, or through electronic monitoring; and

WHEREAS, Pottawattamie County correctional staff support the mission of the Pottawattamie County Sheriff's Office to protect the community, carry out judgments imposed by the courts, and provide a safe and humane environment for those committed to our custody; and

WHEREAS, correctional staff work to promote positive outcomes through education, vocational training, counseling, and treatment programs that support rehabilitation and contribute to safer communities;

WHEREAS, on May 5, 1984, President Ronald Reagan signed Proclamation 5187 establishing National Correctional Officers Week, recognizing that "the professionalism, dedication, and courage exhibited by these officers throughout the performance of these demanding and often conflicting roles deserve our utmost respect"; and

WHEREAS, in 1996, Congress expanded this recognition to include all correctional employees, acknowledging the essential contributions of all individuals who serve within correctional facilities; and

NOW, THEREFORE, be it Resolved that the Pottawattamie County Board of Supervisors hereby declares the week of May 3 – 9, 2026, as **National Correctional Officers Week** in Pottawattamie County, Iowa, and encourages all residents to recognize and thank these dedicated public servants for their service.

Dated this 28th day of April, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○

_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen to approve the funding request of $3,000 for Avoca Main Street for the FY 26/27 to come from gaming funds.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen to approve Final Plat of Oamek Subdivision, a subdivision situated in Crescent Township; and to sign **Planning and Zoning Resolution No. 2026-04**.

PLANNING AND ZONING
RESOLUTION NO. 2026-04

WHEREAS, this Board had approved the preliminary plat of **Oamek Subdivision,** a residential subdivision situated in **Crescent Township,** by approval of Planning and Zoning Resolution No. **2026-01,** dated **March 10th, 2026;** and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2026-01;** and

WHEREAS, this Board has examined the final plat and has found they are in substantial compliance with the approved preliminary plats; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plats.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Oamek,** a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairperson of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.
PASSED AND APPROVED April 28th, 2026

	ROLL CALL VOTE			
	AYE	**NAY**	**ABSTAIN**	**ABSENT**
_____	○	○	○	○
Brian Shea, Chairperson				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve final payment to the City of Hancock for RPCIC project in the amount of $18,157.00 for water tower repairs and Lagoon evaluation.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Jones, to approve and authorize the Board Chairman to sign the Secondary Roads Budget for the DOT submittal.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Miller, to approve and authorize Board Chair to sign the dental insurance program for FY 2026/27.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Miller, to approve the hiring of an Assistant Tax & Finance Officer for the Auditor's Office at a rate of $33.17 hr.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
    1) Treasurer's Office – Payroll status change for Sandy Rhodes and Mandy Puterbaugh.
B. Out of State Tavel Notification(s):
    1) Sheriff's Office – Out of State Travel for Anthony Kava.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSION

Motion by Jones, second by Jorgensen, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. STUDY SESSION

Kristen Bracker/Attorney appeared before the Board to discuss the Farm to Market Roads.
Discussion only. No Action Taken.

Jamie Behrends/Deputy, Auditor's Office appeared before the Board to discuss the UKG system.
Discussion only. No Action Taken.

9. ADJOURN

Motion by Jones, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:25 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: May 5, 2026
PUBLISH: X

May 5, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Wichman, and seconded by Jones, to remove items 1.C. and D. and 3.A. from the agenda and to approve the Consent agenda:

A. April 28, 2026, Elected Officials, Minutes as read.
B. April 28, 2026, Minutes as read.
C. Jail – Employment of Erica Kephart as a Jail Secretary.
D. Treasurer – Employment of Marie Fries and Heather Hanson as Clerk II.
E. April 2026 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Introduce New Hires to Board
- Linda Blake/Election Coordinator, Auditor
- Kyle Myers/Truck Driver, Secondary Roads

Motion by Jorgensen, second by Miller, to approve and authorize the Board to sign Proclamation designating the week of May 3 – 9, 2026, as National Travel and Tourism Week.

2026 National Travel and Tourism Week Proclamation

WHEREAS the travel industry is essential to the success of every industry and will continue to be a critical part of Pottawattamie County's economy, development, and workforce, being at the crossroads of Interstates 80 and 29.

WHEREAS travel is an economic powerhouse for every state and destination across the country, with an economic output of $2.9 trillion, supporting 15 million American jobs, and generating $89 billion in state and local tax revenue in 2024, according to the US Travel Association.

WHEREAS Pottawattamie County realized $334.17 million in direct spending by travelers in 2024, according to Tourism Economics – the sixth highest of Iowa's 99 counties and part of the state's $7.5 billion in direct traveler spending that in turn supported small businesses, which account for more than 60 percent of leisure and hospitality employment.

WHEREAS travel is an essential industry, and we must continue to communicate that growing travel leads to economic growth, benefits both small and large businesses, produces local sales tax revenue, and fosters mutual understanding by connecting the nation.

Therefore, I, Chair Brian Shea of the Pottawattamie County Board of Supervisors, do hereby proclaim May 3-9, 2026, as National Travel and Tourism Week in Pottawattamie County, and urge county citizens to join me in recognizing the essential role this industry plays. Simply put – Travel means business.

APPROVED THIS 5th DAY OF May, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○

_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Tammy Francisco/Community Relations Manager, Mosaic, appeared before the Board to give an update on Mosaic.
Discussion only. No Action Taken.

What Should Be Committee appeared before the Board to present the 1st quarter employee recognition winners.
Ethics and Integrity – Mathew Wiese
Job Knowledge and Skill – Kellie Newell
Professionalism – Garfield Coleman
Self-management – Kelly Greer
Service Accountability – Scott Mefferd
Discussion only. No Action Taken.

Motion by Miller, second by Jorgensen, to approve and authorize the Board to sign Proclamation designating the week of May 6 – 12, 2026, as Nurses Week.

National Nurses Week Proclamation 2026

May 6 – 12, 2026

Whereas, nurses in the United States, including registered nurses, licensed practical nurses, nurse practitioners, and other nursing professionals, constitute our nation's largest health care profession, and

Whereas, the depth and breadth of the nursing profession meet the diverse and emerging health care needs of the American population across a wide range of settings, including on the frontlines of public health and community care, and

Whereas, more qualified nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community, and

Whereas, the cost-effective, safe, high-quality, and compassionate care provided by nurses will be an increasingly important component of the United States health care delivery system in the future, and

Whereas, along with the American Nurses Association, Pottawattamie County recognizes May 6–12, 2026, as National Nurses Week, with the theme "The Power of Nurses," honoring nurses' unparalleled impact, their extraordinary contributions to health care, and inviting all to celebrate "The Power Of Nurses", therefore be it

Resolved, that the Pottawattamie County Board of Supervisors ask that all residents of this county join in honoring all registered nurses, licensed practical nurses, advanced practice nurses, and nursing support staff who care for all of us, and be it further

Resolved, that the Pottawattamie County Courthouse, along with buildings and landmarks across the country, will be lit red for National Nurses Week in support of the Nurses Light Up the Sky initiative, honoring nurses, raising community awareness, and encouraging local engagement.

APPROVED THIS 5th DAY OF May, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○

_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve Pottawattamie County Artificial Intelligence (AI) Policy.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board Chairman to sign contract with Worldgate for 28,700 to be paid out of gaming out of the miscellaneous vendor repair maintenance.
UNANIMOUS VOTE. Motion Carried.

Kelly Fischer/Payroll and Benefits Coordinator and Jamie Behrends/Deputy, Auditor's Office appeared before the Board to discuss County Insurance account balances and transfer of funds. Board to discuss further at the May 12th Board meeting.
Discussion only. No Action Taken.

Motion by Jones, second by Wichman, to approve and authorize Board Chairman to sign the Secondary Roads County Five Year Program for DOT submittal.
UNANIMOUS VOTE. Motion Carried.

3. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

4. RECEIVED/FILED

A. Salary Action(s):
   1) Veterans Services – Payroll status change for Rebekah Adair.
B. Out of State Travel Notification(s):
   1) Public Health – Out of State Travel for Candy Steenbock and Jordan Ranta.
   2) Conservation - Out of State Travel for Jeff Franco and Chad Graeve.
   3) Sheriff – Out of State Travel for Brandon Ramsey, Travis Kephart and Louis Trujillo.
   4) Medical Examiner – Out of State Travel for Kalen Knight.

5. PUBLIC COMMENTS

The following appeared before the Board:
Larry Pracht

6. STUDY SESSION

Jamie Behrends/Deputy, Auditor's Office and Jeannette Johnson/Executive Assistant, Board of Supervisors appeared before the Board to discuss the CO2 pipeline inspection billing.
Discussion only. No Action Taken.

7. CLOSED SESSION – 1:00 P.M.

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on evaluation of individual's hiring.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on evaluation of individual's hiring.

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones, to go out of Closed Session.

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:01 P. M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor

APPROVED: May 12, 2026
PUBLISH: X

May 12, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members, except Supervisor Jones, were present. Supervisor Miller via phone. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and seconded by Wichman, to approve:

A. May 5, 2026, Minutes as read.
B. Jail – Employment of Madison Stackhouse, Benjamin Brown, Ryan Sayers, Keagan Falknor, Jason Levermann, and Joshua Littlefield as Detention Officers.
C. Community Services - Employment of Pamela Woelber as a Disability Services Navigator.
D. Planning & Development– Employment of Caleb Stevens as an Environmental Health Seasonal Technician.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Jorgensen, second by Miller, to open Public Hearing on proposed preliminary plat Hawkeye Estates, a subdivision situated in Lake Township.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2026-05** on proposed preliminary plat Hawkeye Estates, a subdivision situated in Lake Township.

PLANNING AND ZONING
RESOLUTION NO. 2026-05

WHEREAS, the proposed preliminary plat and supporting documents for **Hawkeye Estates,** a subdivision situated in **Lake Township,** has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2026-03;** and

WHEREAS, said Commission conducted a public hearing on **April 20, 2026**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **May 12, 2026** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Hawkeye Estates,** be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of

all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.
PASSED AND APPROVED May 12th, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Susan Miller	○	○	○	○
Tim Wichman	○	○	○	○
Keith Jones	○	○	○	○
Jeff Jorgensen	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve extending the time frame on developers' agreement for Legacy Ridge from 10-15 years with addition of curb and gutters.
UNANIMOUS VOTE.: Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the following appointments to the Veterans Affairs Commission: Mick Guttau for a three-year term expiring June 30, 2029, Andrew Dewey Ex-officio three-year term expiring June 30, 2029, and Mick Madden to finish Steve Houston's term expiring on June 30, 2028.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Wichman, to approve and authorize the Board to sign Proclamation designating May as Mental Health Awareness Month.

2026 - Mental Health Awareness Month Proclamation
Month of May

WHEREAS, Mental Health Awareness month is observed annually in May to increase understanding of mental health and its impact on individuals and communities, including the one in five Iowan adults who experience a mental health condition and

WHEREAS, an estimated 44% of residents detained in jails are experiencing a mental illness, often with co-occurring substance use disorders, and

WHEREAS, Suicide is the 2nd leading cause of death among young adults in the United States, and

WHEREAS, Pottawattamie County, Iowa and all counties serve as a safety net for residents in need, and

WHEREAS, Pottawattamie County is proud to join the Iowa Healthiest State Initiative and the Make It Ok community campaign aimed at reducing stigma by starting conversations and increasing understanding about mental illness, and

WHEREAS, we acknowledge the need for equitable, appropriate, and accessible mental health resources and pledge to amplify existing resources and increase connections.

WHEREAS, with treatment, those with mental health conditions can recover and lead full and productive lives.

NOW, THEREFORE, LET IT BE PROCLAIMED that The Pottawattamie County Board of Supervisors, does hereby declare May 2026 as Mental Health Awareness Month and encourages all

citizens, community agencies, organizations, businesses, and schools within Pottawattamie County to increase awareness and understanding of mental health, the steps that our citizens can take to protect their mental health, and the need for appropriate, accessible services and support for all people with mental health conditions and their family members.

BE IT FURTHER PROCLAIMED the Pottawattamie County Courthouse will be lit green from May 18 – 31 in alignment with green being the designated color for mental health awareness as a symbol of hope, renewal, growth, and positive recovery.

APPROVED THIS 12th DAY of May, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Jorgensen, second by Wichman, to approve and authorize the Board to sign Proclamation designating the week of May 10 -16, as National Police Week.

National Police Week Proclamation
May 10–16, 2026

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Pottawattamie County Sheriff's Office;

WHEREAS, since the first recorded death in 1786, more than 24,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including five members of the Pottawattamie County Sheriff's Office;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

WHEREAS, National Police Week serves as an opportunity to recognize the dedication, professionalism, and courage of law enforcement officers who work tirelessly to protect the lives, rights, and property of all citizens;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families, and flags should be flown at half-staff;

THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors will observe May 10–16, 2026, as National Police Week in Pottawattamie County and will light the Pottawattamie County Courthouse blue as part of a public salute to the service and sacrifice of law enforcement officers in our community and in communities across the nation.

APPROVED THIS 12TH DAY OF MAY, 2026

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○

_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 34-2026**, a Resolution to appropriate funds from Budget for FY 2025/26. Said Resolution is set out as follows:

RESOLUTION NO. 34-2026

RESOLUTION FOR APPROPRIATION

WHEREAS, it is desired to appropriate funds from budget amendment as follow; 42 Ski Hill as shown in the FY 2025/26 Pottawattamie County Budget Appropriations, which is attached hereto, marked as "Attachment A"; and

WHEREAS, said appropriation is in accordance with Section 331.434(6), Code of Iowa.

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Auditor is directed to correct her books accordingly, and to notify the Treasurer of the appropriations as set out in "Attachment A", attached hereto.

Dated this 12th Day of May, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Wichman, second by Miller, to approve and authorize Board Chairman to sign Letter of Support for grant to improve the safety of some roads through our small towns as well as construct a redesign of Old Lincoln Highway to improve safety.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board Chairman to sign agreement No. 2025-TS-028, for Project: L-TSF-C078(211)- - 74-78 for the Certificate of Completion and Final

Acceptance of Agreement for the Activate Warning Lights on Highway 92, Lewis Township Fire Department.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve an administrative fee of 10 percent on CO2 pipeline inspection related to invoicing to cover county administrative expenses, using Fund 1, Board's budget.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve starting pay for new Jail Secretary at a Step 6 which is $24.22 per hour.
UNANIMOUS VOTE: Motion Carried.

Motion by Wichman, second by Jorgensen, to approve starting pay for new Clerks and an existing Clerk to be at a Step 3 which is $ 20.76 per hour.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize the Auditor's office to transfer $125,000 from General Supplemental Fund to be utilized for insurance payments.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Report(s):
   1) Recorder Fee Book for April 2026.
B. Out of State Travel Notification(s):
   1) Jail – Out of State Travel for Tim Curry, Trevor Nelson, Mike Hess, Donald Henningsen, Riley Jones, Ryan Thompson, Megan Leggett, and Riley Jones.
C. Salary Action(s):
   1) Veterans Service – Corrected payroll status change for Rebekah Adair.

6. PUBLIC COMMENTS

No public comments.

7. CLOSED SESSION

Motion by Miller, second by Wichman, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Miller, Jorgensen. ABSENT: Wichman, Jones Motion Carried.

Motion by Miller, second by Jorgensen that the Board authorize the County Attorney to retain Mike Carroll, of the law firm of Carney & Appleby in Des Moines, as an independent third-party investigator to conduct a fact-finding investigation into allegations of violations of Employee Handbook Policies 104 and/or 105 regarding "Productive Work Environment."
The investigator shall have a scope of work as outlined in this motion, with a total authorized expenditure expected to be $10,000, but not to exceed $15,000, without further Board approval. The investigator is directed to report his findings directly to the County Attorney to ensure the integrity of the process.
Scope of Work
The "Scope of Work" (SOW) for this investigation is as follows:

- **Fact-Finding Mandate:** The investigator is tasked with gathering and documenting facts through interviews and record reviews to evaluate competing versions of events.
- **Neutrality & Independence:** The investigator must be free from real or perceived conflicts of interest and operate outside the direct chain of command of any involved parties.
- **Witness Selection:** The investigator shall have full discretion to identify and interview relevant witnesses, including those who provided informal complaints.

- **Confidentiality Protocols:** The investigation must be conducted in a manner that protects the privacy of all involved to the greatest extent possible under Iowa law.
- **Written Report Requirements:**
    - Identify the specific allegations and relevant county policies.
    - Make credibility determinations where evidence is conflicting.
    - Determine if county policy was violated (while generally avoiding legal conclusions).
- **Timeline:** The investigator shall issue a final written report within 45 days.

UNANIMOUS VOTE. Motion Carried.

Board stood at ease at 11:34 A.M.

Board resumed meeting at 1:00 P.M.

Wichman and Miller absent.

8. STUDY SESSION – 1:00 P.M.

Sam Arkfeld/Captain, Sheriff's Office appeared before the Board to discuss the Detailed Design Review of the 911 radio project.
Discussion only. No Action Taken.

Jorgensen left meeting at 1:45 P.M.

9. ADJOURN

Chairman Shea adjourned the meeting at 2:32 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: May 19, 2026
PUBLISH: X

May 19, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members, except Supervisor Jones, were present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and seconded by Jorgensen, to approve:

A. May 12, 2026, Minutes as read.
B. Renewal of Class C Retail Alcohol License, granting privilege of Class C Liquor License/Outdoor Service for Lyle Ditmars d/b/a Ditmars Orchard and Vineyard, Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Introduce New Hires to Board
- Benjamin Brown, Ryan Sayers, Madison Stackhouse, Keagan Falknor, Joshua Littlefield, Jason Levermann/Detention Officer, Jail
- Erica Kephart/Secretary, Jail

Bethany Wilcoxon/Senior Advisor, McClure, appeared before the Board to give an update on the progress in Minden.
Discussion only. No Action Taken

Motion by Miller, second by Wichman, to approve and authorize Board Chairman to sign Letter of Support for the FY 26 Omaha – Council Bluffs Metropolitan Area Planning Agency Safe Streets and Roads for All Supplemental Planning and Demonstration Grant.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize the Board to sign Proclamation designating the week of May 17 – 23, 2026, as EMS Week.

PROCLAMATION
Emergency Medical Services Week – May 17–23, 2026

WHEREAS, emergency medical services (EMS) is a vital public service that plays a critical role in protecting the health, safety, and well-being of residents and visitors throughout Pottawattamie County; and

WHEREAS, the members of EMS teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week, often serving communities across both urban and rural areas of the county; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, EMS providers deliver critical out-of-hospital care, including emergency response, treatment, transport, preventative education, follow-up care, and coordination with local hospitals and healthcare partners; and

WHEREAS, EMS professionals are often the first point of medical care for residents during emergencies, severe weather events, traffic accidents, public health incidents, and other critical situations; and

WHEREAS, the EMS system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, nurses,

physicians, trained members of the public, and other out-of-hospital medical care providers who work together to serve the community; and

WHEREAS, many EMS providers throughout Pottawattamie County serve in volunteer or combination departments, dedicating countless hours of training, continuing education, and service to ensure emergency care is available when and where it is needed most; and

NOW, THEREFORE, BE IT RESOLVED, the Pottawattamie County Board of Supervisors does hereby proclaim the week of May 17–23, 2026, as Emergency Medical Services Week in Pottawattamie County, Iowa, with the national theme, "Improving Outcomes, Together."

The Board encourages all residents to observe this week and honor the EMS profession and the essential service it provides to our communities.

APPROVED this 19th day of May, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

The Wall that Heals Committee appeared before the Board to give a final update on The Wall That Heals coming to Pottawattamie County over Memorial Day Weekend 2026.
Discussion only. No Action Taken.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 35-2026** entitled: Resolution Transfer from Pottawattamie Conty Industrial Park Fund to Impact Fund.

RESOLUTION NO. 35-2026

RESOLUTION FOR TRANSFER FROM POTT COUNTY INDUSTRIAL PARK FUND TO IMPACT FUND

WHEREAS, it is desired to transfer money from the Pott County Industrial Park Fund to the Impact Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $59,775.78 is ordered to be transferred from Pott County Industrial Park Fund to Impact Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 19th Day of May 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Wichman, second by Miller, to approve and authorize Board to sign **Resolution No. 36-2026** entitled: Resolution Transfer from Rural Services Fund to Secondary Roads Fund.

RESOLUTION NO. 36-2026

RESOLUTION FOR TRANSFER FROM RURAL SERVICES FUND TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the Rural Services Fund to the Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $2,900,000 is ordered to be transferred from Rural Services Fund to Secondary Roads Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 19th Day of May 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

3. OTHER BUSINESS

Matt Wilber appeared before the Board to discuss legal updates on Wind Energy.
Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Conservation – Employment of Maelee Rodenburg and Jayden Hamel as an Environmental Education Intern.
   2) Conservation – Employment of Lindy Slatten, Amelia Escalante, and Daniel Tullis as a Natural Areas Management Seasonal Technician Intern.
   3) Auditor's Office – Payroll status change for Angela Thompson.

B. Out of State Travel Notification(s):
   1) Jail – Out of State Travel for Shawn Jensen and Megan Leggett.

C. Report(s):
   1) Sheriff Report of Fees Disbursed and Collected for April 2026.

6. PUBLIC COMMENTS

No public comments.

7. CLOSED SESSION

Motion by Wichman, second by Miller, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

Motion by Jorgensen, second by Miller, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen. ABSENT: Jones. Motion Carried.

8. ADJOURN

Motion by Wichman, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:40 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Jamie Behrends, Deputy Auditor
APPROVED: May 26, 2026
PUBLISH: X

May 26, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members were present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and second by Miller, to approve:

A. May 19, 2026 Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Wichman, second by Jorgensen, to approve $5,000 from gaming funds to the Iowa Veterans Foundation for the Veterans Banners on Veterans Memorial Highway after the Foundation has raised $25,000.
UNANIMOUS VOTE. Motion Carried.

Kori Nelson/Executive Director, Horses Help Southwest Iowa, appeared before the Board to give an update on Horses Help Southwest Iowa.
Discussion only. No Action Taken.

Motion by Jorgensen, second by Miller to approve Final Plat of Hawkeye Subdivision, a subdivision situated in Lake Township; and to sign **Planning and Zoning Resolution No. 2026-06**.

PLANNING AND ZONING
RESOLUTION NO. 2026-06

WHEREAS, this Board had approved the preliminary plat of **Hawkeye Estates,** a residential subdivision situated in **Lake Township,** by approval of Planning and Zoning Resolution No. **2026-05,** dated **May 12th, 2026;** and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2026-03;** and

WHEREAS, this Board has examined the final plat and has found they are in substantial compliance with the approved preliminary plats; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plats.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Hawkeye Estates,** a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairperson of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.
PASSED AND APPROVED May 26th, 2026

	ROLL CALL VOTE			
	AYE	**NAY**	**ABSTAIN**	**ABSENT**
_____ Brian Shea, Chairperson	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○

_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Keith Jones				

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign: **Resolution No. 37-2026** entitled: Resolution for Transfer from LOST Secondary Roads Fund to Secondary Roads Fund.

RESOLUTION NO. 37-2026

RESOLUTION FOR TRANSFER FROM LOST SECONDARY ROADS FUND TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the LOST Secondary Roads Fund to the Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $3,000,000 is ordered to be transferred from LOST Secondary Roads Fund to Secondary Roads Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 26th Day of May 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Brian Shea, Chairperson				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Keith Jones				

ATTEST: _____
Mary Ann Hanusa, County Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Miller, to deny the application for use of Pottawattamie County grounds for KAMT Agua Fresca and Strawberry Lemonade.
UNANIMOUS VOTE. Motion Denied.

3. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

4. RECEIVED/FILED

A. Salary Action(s):

1) SWI Juvenile Detention – Employment of Steven Saunders as a Part-Time Youth Corrections Worker.
2) Conservation – Employment of Ava Jensen as a Natural Areas Management Seasonal Technician Intern.

5. PUBLIC COMMENTS

The following appeared before the Board:
Eric Schall
Jan Norris

6. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to the Iowa Code §21.5(1)(c) for discussion and/or decision on pending or potential litigation.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Miller, to authorize ISAC to settle claim 040555002223 as discussed in Closed Session.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to go into Closed Session pursuant to the Iowa Code §21.5(1)(c) for discussion and/or decision on pending or potential litigation.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to extend a provisional offer of employment in the amount of $90,000 for the position of Finance and Budget Director to applicant A.
UNANIMOUS VOTE. Motion Carried.

7. STUDY SESSION

Jasmine Elmore/Director, Human Resources appeared before the Board to discuss the dissolution of the Courthouse Clerks union's pay scale.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Jones, second by Jorgensen, to adjourn meeting.
UNANIMOUS VOTE: Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:17 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: June 2, 2026
PUBLISH: X

June 2, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. May 26, 2026, Minutes as read.
B. Jail – Employment of Christopher Andersen as Detention Officer.
C. May 2026 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Recognition of Alli Brensel, ISAC scholarship recipient.

Motion by Miller, second by Jones, to approve and authorize the Board to sign Proclamation designating June as Elder Abuse Awareness Month.

Elder Abuse Awareness Month Proclamation – June 2026

WHEREAS, older adults in Pottawattamie County deserve to be treated with respect and dignity, allowing them to continue serving as leaders, mentors, volunteers, and valued members of our community; and

WHEREAS, it is estimated that one in ten older Americans experience abuse, neglect, or exploitation, and because these incidents are often underreported, many individuals do not receive the help and protection they need; and

WHEREAS, elder abuse is a growing issue that affects individuals across all socio-economic backgrounds and undermines the safety, health, and independence of older adults; and

WHEREAS, preventing elder abuse improves the quality of life for older adults and supports their ability to live independently while contributing to the strength and vitality of our communities; and

WHEREAS, prevention can be achieved through strengthening the aging services network, increasing public awareness, providing education, and advocating for policies that protect older Iowans; and

WHEREAS, every member of our community shares responsibility for promoting the safety, well-being, and dignity of older adults;

NOW, THEREFORE, we, the Pottawattamie County Board of Supervisors, do hereby proclaim the month of June 2026 as

ELDER ABUSE AWARENESS MONTH
in Pottawattamie County, and urge all residents to recognize the importance of protecting older adults, to learn the signs of abuse, and to support efforts that ensure all individuals can age with safety, dignity, and respect. Together, we can work to prevent elder abuse and build a stronger, more compassionate community for all.

Signed this 2nd day of June, 2026

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____	○	○	○	○

Susan Miller

_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve Final Plat of Loess Hills Acres, a subdivision situated in Lake Township; and to sign **Planning and Zoning Resolution No. 2026-07**.

PLANNING AND ZONING
RESOLUTION NO. 2026-07

WHEREAS, this Board had approved the preliminary plat of **Loess Hills Acres,** a residential subdivision situated in **Lake Township,** by approval of Planning and Zoning Resolution No. **2026-02,** dated **April 7th, 2026;** and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2026-02;** and

WHEREAS, this Board has examined the final plat and has found they are in substantial compliance with the approved preliminary plats; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plats.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Loess Hills Acres,** a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairperson of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED June 2nd, 2026

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Brian Shea, Chairperson				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Keith Jones				

Attest:_____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign: **Resolution No. 38-2026** entitled: Resolution for Transfer from 1520 Capital Projects Fund to 2120 Capital Projects 2026 Debt Fund.

RESOLUTION NO. 38-2026

RESOLUTION FOR TRANSFER FROM 1520 CAPITAL PROJECTS FUND TO 2120 CAPITAL PROJECTS 2026 DEBT FUND

WHEREAS, it is desired to transfer money from the 1520 Capital Projects Fund to the 2120 Capital Projects 2026 Debt Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $63,265 is ordered to be transferred from 1520 Capital Projects Fund to 2120 Capital Projects 2026 Debt Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 2nd Day of June 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

3. OTHER BUSINESS

Motion by Jones, second by Miller, to approve starting pay for new Nurse at a Step 12 which is $43.99 per hour. Employee would start on June 16th.
UNANIMOUS VOTE. Motion Carried.

Discussion on amortization schedule for 195th Street preliminary seal-cost petition, the Engineer will send out to the Residents two options for cost.
Discussion only. No Action Taken.

Discussion on the dissolution of the union and putting the union employees on a step and grade associated with the non-union employees.
Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) SWI Juvenile – Employment of Georgia Paulson as a Part-Time Youth Corrections Worker.
   2) Conservation - Employment of Theodore Oswald as a Park Ranger Intern.
   3) Secondary Roads – Payroll status change for Kyle Arnold and Shawn Bluml.

B. Out of State Travel Notification(s):
   1) Sheriff – Out of State Travel for Ryan Olderog.

6. PUBLIC COMMENTS

The following appeared before the Board:
Shawna Anderson
Melissa DeLong
Nathan Clark
Lisa Lima

7. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:54 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: June 9, 2026
PUBLISH: X

June 5, 2026

MET IN SCHEDULED SESSION
The Board of Supervisors met in scheduled session at 8:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. SCHEDULED SESSION

Motion by Wichman, second by Jones, to move employees in de-certified clerks' union to non-union step and grades, effective July 1, 2026.
UNANIMOUS VOTE. Motion Carried.

2. CLOSED SESSION

Motion by Miller, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on evaluation of individual's hiring.

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

3. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 8:21 A.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: June 9, 2026
PUBLISH: X

June 9, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present with Supervisor Miller via telephone. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and seconded by Jones, to approve:

A. June 2, 2026, Minutes as read.
B. June 5, 2026, Minutes as read.
C. Class E Retail Liquor License ownership update, granting privileges of Class E Liquor License for Maverik Group, LLC d/b/a Maverik #5065, Neola.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Wichman, second by Jones, to approve canvass of 2026 Primary Elections., and to authorize Auditor to pay election costs.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve Community Services Director to sign Iowa HHS Disability Access Point Contract Amendment 2 – ADSC125016 for Pottawattamie County.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Jones, to approve and authorize Board to sign: **Resolution No. 39-2026** entitled: Resolution for Transfer from Rural Services Fund to Secondary Roads Fund.

RESOLUTION NO. 39-2026

RESOLUTION FOR TRANSFER FROM RURAL SERVICES FUND TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the Rural Services Fund to the Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $1,450,000 is ordered to be transferred from Rural Services Fund to Secondary Roads Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 9th Day of June 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○

_____ ○ ○ ○ ○
Jeff Jorgensen

_____ ○ ○ ○ ○
Keith Jones

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to approve a purchase of a fuel barrel for the Recycling Center at the cost of $5,200 out of the Recycling budget.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Jorgensen, to approve the MSW (household products) and C&D Rate increase for the Recycling Center as of July1, 2026 to $100 per ton.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Jones, to approve and authorize the Board Chairman to sign agreement with Western Engineering for road improvements for FY 27 for asphalt on Juniper, Hackberry, 400th, and 240th Street.
UNANIMOUS VOTE. Motion Carried.

Discussion on Rural Transit System Joint Participation Agreement with SWIPCO this was tabled until June 23rd, 2026.
Discussion only. No Action Taken.

Motion by Wichman, second by Jorgensen, to approve and authorize Chairperson to sign Application for Group Insurance for Supplemental Coverage (Accident, Hospital Indemnity, Critical Illness-Cancer Only, and Critical Illness) with Metropolitan Life Insurance Company.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Miller, second by Jones, to approve application for permit to display fireworks filed by Chad Lyons, on July 3rd and July 4th, 2026, at 18151 400th St, Oakland.
UNANIMOUS VOTE. Motion Carried.

Discussion on Department Head agreements was tabled to June 23rd, 2026 meeting.
Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Report(s):
   1) Recorder Fee Book for May 2026.
B. Salary Action(s):
   1) SWI Juvenile Detention – Employment of Tanya Brannan and Ralph Robalik as a Part Time Youth Corrections Worker.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:19 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: June 23, 2026
PUBLISH: X

June 23, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jones, to approve:

A. June 9, 2026, Minutes as read.
B. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Taylor Oil Company d/b/a Taylor Quik Pik, Council Bluffs.
C. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Maverik Group, LLC d/b/a Maverik 5065, Neola.
D. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's Marketing Company d/b/a Casey's #3205, Council Bluffs.
E. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's Marketing Company d/b/a Casey's #3204, Minden.
F. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Donald Rief d/b/a Desota Bend Mini Mart, Missouri Valley.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Motion by Miller, second by Jorgensen, to approve and authorize Chairperson to sign Rural Transit System Joint Participation Agreement with SWIPCO; funding was approved at the Board's meeting on January 27, 2026, in the amount of $6,000.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to continue with the RFP proposal for design and construction of the Jail and Sheriffs' office facility and to request bids for the design to include Phases 1, 2, and 3.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Miller, to approve and authorize Board to sign **Resolution No. 40-2026** entitled: Appropriation Resolution to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2026.

RESOLUTION NO. 40-2026
APPROPRIATIONS RESOLUTION

***WHEREAS,* it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2026, in accordance with Section 331.434, Subsection 6, Code of Iowa.**

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION l: The amounts itemized by fund and by department or office on the attached Schedule "B" are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached Schedule.

SECTION 2: Subject to the provisions of other County procedures and regulations, and applicable State Law, the appropriations under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective **July 1, 2026.**

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into the contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated

pursuant to this resolution.

SECTION 4: If any time during the 2025-2026 Budget Year the Auditor ascertains that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers as prescribed by law or as otherwise required and determined within reasonable limits during the **2026-2027** Budget Year.

SECTION 6: All appropriations authorized in accordance with this resolution lapse, **June 30, 2027.**

Dated this 23rd Day of June, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chair	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board Chairman to sign Law Enforcement Service Contracts between Pottawattamie County and the following: City of Avoca, City of Carson, City of Crescent, City of Hancock, City of Macedonia, City of McClelland, , City of Minden, City of Neola, City of Oakland, City of Treynor, City of Underwood, and City of Walnut.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jones, to approve and authorize Board Chairman to sign Memorandum of Understanding for 911 Telecommunicators positions.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

4. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve the invoice from Mid-American Energy for the light pole at Smith Wildlife Refuge in the amount of $5,936.96, upon receipt of the $4,000 from Pottawattamie Trails Association Mid-American Energy ($2,500) and Community Foundation ($1,500) paid to the Pottawattamie County Trails $4,000. The amount to be funded by the County is $1,936.96.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Wichman, to approve application for permit to display fireworks filed by Robert Caputo, on July 4th or July 11th, weather permitting, at 22881 Three Bridge Rd, Council Bluffs, conditional upon receipt of current insurance documentation.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jones, to approve application for permit to display fireworks filed by Ryan Rogers, on June 27th at 15259 214th St, Council Bluffs.
UNANIMOUS VOTE Motion Carried.

Motion by Wichman, second by Jones, to approve the following applications made to the Assessor's Office: Homestead (308 recommend allowed, 4 recommend disallowed), Military (25 recommend

allowed, 1 recommend disallowed), Disabled Veteran Homestead (19 recommend allowed, 1 recommend disallowed), Family Farm (7 recommend allowed, 4 recommend disallowed).
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to deny continuing Department Head agreements, but to allow 40 hours of personal leave each year for all department heads to be used by June 15th of each year.
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. NAYS: Shea. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Out of State Travel Notification(s):
    1) Jail – Out of State Travel for Amy Garreans.
B. Report(s):
    1) Sheriff Report of Fees Disbursed and Collected for May 2026.
C. Salary Action(s):
    1) SWI Juvenile – Employment of Tyonna Mountain as a Part Time Youth Corrections Worker.

7. CLOSED SESSION

Motion by Jorgensen, second by Miller, to go into Closed Session pursuant to the Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:31 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: June 30, 2026
PUBLISH: X

June 30, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. June 23, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

The Wall that Heals committee appeared before the Board to be recognized for their success on the Wall that Heals display over Memorial Day Weekend.
Discussion only. No Action Taken.

Rikayla Champlin/Senior Administrator Assistant, Jail, Brandy Brensel/Office Coordinator, Sheriff's Office, and Kate Gerber/Director, Public Relations appeared before the Board to give an update on the Annual Shop with the Sheriff Christmas in July Fundraising Campaign.
Discussion only. No Action Taken.

Motion by Miller, second by Jones, to approve and authorize Board Chairman to sign Joint Project Agreement for Rehabilitation of Tamarack Road (also known as County Road Number G18) with the City of Minden. Farm to Market roadway project No.: FM-CO78(213) – 55-78. This voluntary joint undertaking of the units of government in Pottawattamie County, is authorized by Chapter 28E of the Code of Iowa (2026).
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board Chairman to sign Joint Project Agreement for Rehabilitation of Tamarack Road (also known as County Road Number G18) with the City of Avoca. Farm to Market roadway project No.: FM-CO78(213) – 55-78. This voluntary joint undertaking of the units of government in Pottawattamie County, is authorized by Chapter 28E of the Code of Iowa (2026).
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Miller, to approve and authorize Board to sign: **Resolution No. 43-2026** entitled: Establishment of two-way stop control at the Intersection of 230th Street and Chestnut Road.

RESOLUTION NO. 43-2026

RESOLUTION FOR THE ESTABLISHMENT OF TWO-WAY STOP CONTROL AT THE INTERSECTION OF 230th STREET AND CHESTNUT ROAD

WHEREAS, under the provisions of Section 321.255 and 321.236 (1.C.6) of 2021 Code of Iowa, the Board of Supervisors and County Engineer are empowered to designate the location and erection of stop signs.

AND WHEREAS, The County Board and County Engineer may designate certain roads as through roads and erect stop signs at specified locations to furnish access thereto or designate any intersection as a stop intersection and erect like signs at one or more locations of access to such intersections.

AND WHEREAS, there are currently no stop signs controlling traffic at the intersection.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County on this 30th day of June, 2026, recognize Chestnut Road as a through road and cause the erection of stop signs on 230th Street and Crawford Lane.

Dated this 30th day of June, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Keith Jones	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor
Recommended:_____
Pottawattamie County Engineer

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Miller, to approve and authorize Board to sign: **Resolution No. 44-2026** entitled: Establishment of two-way stop control at the Intersection of Hackberry Lane and Gilliat Avenue.

RESOLUTION NO. 44-2026

RESOLUTION FOR THE ESTABLISHMENT OF YIELD CONTROL AT THE INTERSECTION OF HACKBERRY ROAD AND GILLIAT AVENUE

WHEREAS, under the provisions of Section 321.255 and 321.236 (1.C.6) of 2021 Code of Iowa, the Board of Supervisors and County Engineer are empowered to designate the location and erection of yield signs.

AND WHEREAS, The County Board and County Engineer may designate certain roads as through roads and erect signs at specified locations to furnish access thereto or designate any intersection as a yield intersection and erect like signs at one or more locations of access to such intersections.

AND WHEREAS, there are currently no yield signs controlling traffic at the intersection.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County on this 30th day of June, 2026, recognize Hackberry Road as a through road and cause the erection of yield signs on Gilliat Avenue and Hackberry Road westbound.

Dated this 30th day of June, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____	○	○	○	○

Susan Miller

_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

ATTEST: _____

Mary Ann Hanusa, County Auditor

Recommended:_____

Pottawattamie County Engineer

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign: **Resolution No. 45-2026** entitled: Establishment of two-way stop control at the Intersection of Juniper Road and Weston Avenue.

RESOLUTION NO. 45-2026

RESOLUTION FOR THE ESTABLISHMENT OF ONE-WAY STOP CONTROL AT THE INTERSECTION OF WESTON AVENUE AND JUNIPER ROAD

WHEREAS, under the provisions of Section 321.255 and 321.236 (1.C.6) of 2021 Code of Iowa, the Board of Supervisors and County Engineer are empowered to designate the location and erection of stop signs.

AND WHEREAS, The County Board and County Engineer may designate certain roads as through roads and erect stop signs at specified locations to furnish access thereto or designate any intersection as a stop intersection and erect like signs at one or more locations of access to such intersections.

AND WHEREAS, there are currently no stop signs controlling traffic at the intersection.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County on this 30th day of June, 2026, recognize Juniper Road as a through road and cause the erection of a stop sign on Weston Avenue.

Dated this 30th day of June, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Brian Shea, Chairman				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

ATTEST: _____

Mary Ann Hanusa, County Auditor

Recommended:_____

Pottawattamie County Engineer

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign: **Resolution No. 46-2026** entitled: Establishment of two-way stop control at the Intersection of Sycamore Road and 298th Street.

RESOLUTION NO. 46-2026

RESOLUTION FOR THE ESTABLISHMENT OF ONE-WAY STOP CONTROL AT THE INTERSECTION OF 298TH STREET AND SYCAMORE ROAD

WHEREAS, under the provisions of Section 321.255 and 321.236 (1.C.6) of 2021 Code of Iowa, the Board of Supervisors and County Engineer are empowered to designate the location and erection of stop signs.

AND WHEREAS, The County Board and County Engineer may designate certain roads as through roads and erect stop signs at specified locations to furnish access thereto or designate any intersection as a stop intersection and erect like signs at one or more locations of access to such intersections.

AND WHEREAS, there is currently one northbound stop sign on 298th Street controlling traffic at the intersection.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County on this 30th day of June, 2026, recognize 298th Street as a through road and cause the erection of a stop sign on Sycamore Road with the removal of the existing northbound stop sign.

Dated this 30th day of June, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____

Mary Ann Hanusa, County Auditor

Recommended: _____

Pottawattamie County Engineer

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Wichman, to waive the second consideration on the **Ordinance No. 2026-03**; An Ordinance Repealing Ordinance No. 2021-05 Providing for the Division of Taxes Levied on Taxable Property in the Heartland Ridge Subdivision Urban Renewal Area.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize the Board to sign **Ordinance No. 2026-03** entitled; An Ordinance Repealing Ordinance No. 2021-05 Providing for the Division of Taxes Levied on Taxable Property in the Heartland Ridge Subdivision Urban Renewal Area.

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2026-03

AN ORDINANCE Repealing Ordinance No. 2021-05 Providing for the Division of Taxes Levied on Taxable Property in the Heartland Ridge Subdivision Urban Renewal Area.

WHEREAS, the Board of Supervisors (the "Board") of Pottawattamie County, Iowa (the "County") previously enacted Ordinance No. 2021-05, dated September 14, 2021 (the "Ordinance"), providing for the division of taxes levied on taxable property in the Heartland Ridge Subdivision Urban Renewal Area (the "Urban Renewal Area") pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, it is now necessary for the Board to take action to repeal the Ordinance;

BE IT ENACTED by the Board of Supervisors of Pottawattamie County, Iowa:

Section 1. Purpose. The Ordinance is hereby repealed, and the County's authority to collect incremental property tax revenues from the Urban Renewal Area pursuant to the Ordinance is hereby terminated. The Board of Supervisors hereby declares its intent to adopt a new tax increment financing ordinance with respect to the Urban Renewal Area to reestablish the division of revenues as authorized by Chapter 403 of the Code of Iowa.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

PASSED AND APPROVED.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
____________________ Brian Shea, Chairman	☐	☐	☐	☐
____________________ Tim Wichman	☐	☐	☐	☐
____________________ Susan Miller	☐	☐	☐	☐
____________________ Keith Jones	☐	☐	☐	☐
____________________ Jeff Jorgensen	☐	☐	☐	☐

Attest: ______________________________
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

✧✧

FIRST CONSIDERATION: June 30, 2026
SECOND CONSIDERATION: Waived
PUBLICATION: July 9, 2026
RECORD: July 10, 2026
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones, to approve and authorize the Board to sign **Resolution No. 47-2026** to set date for a Public Hearing on Amendment to the Urban Renewal Plan for the Heartland Ridge Urban Renewal Area; and setting date for Second Consideration for July 28, 2026 at 10:00 A.M.

RESOLUTION NO. 47-2026

Resolution Setting Date for a Public Hearing on Amendment to the Urban Renewal Plan for the Heartland Ridge Urban Renewal Area

WHEREAS, the Board of Board of Supervisors (the "Board") of Pottawattamie County, Iowa (the "County") by resolution previously established the Heartland Ridge Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives to be undertaken therein; and

WHEREAS, an amendment to the Plan has been prepared which (1) changes the name of the Urban Renewal Area from the Heartland Ridge Subdivision Urban Renewal Area to the Legacy Ridge Subdivision Urban Renewal Area; and (2) updates the description of the JJHP, LLC Housing Development Agreement Project previously approved in the Plan, and it is now necessary that a date be set for a public hearing on that plan amendment;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

Section 1. This Board will meet at the Pottawattamie County Board Hearing Room 227 S 6th Street, Council Bluffs, Iowa, on July 28, 2026, at 10:00 a.m., at which time and place it will hold a public hearing on the proposed amendment to the Plan for the Urban Renewal Area.

Section 2. The County Auditor shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in Pottawattamie County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, Pam Kalstrup and Matt Wyant, or their designees, are hereby designated as the County's representatives in connection with the consultation process which is required under that section of the urban renewal law. It is hereby directed that representatives of the Lewis Central Community School District be invited to participate in the consultation.

Passed and approved June 30, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign: **Resolution No. 41-2026** entitled: Resolution for Transfer from Rural Services Basic Fund to Impact Fund.

RESOLUTION NO. 41-2026

RESOLUTION FOR TRANSFER FROM RURAL SERVICES BASIC FUND TO IMPACT FUND

WHEREAS, it is desired to transfer money from the Rural Services Basic Fund to the Impact Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors

authorizes the following transfers:

SECTION 1: The sum of $204,644.00 is ordered to be transferred from Rural Services Basic Fund to Impact Fund;

SECTION 2: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 30th Day of June 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board Chairman to sign Agreement to provide GIS Services to MAPA.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Miller, to approve and authorize Board to sign: **Resolution No. 42-2026** entitled: A Resolution Designating the Official Physical Posting Location for Public Meetings and Agendas Pursuant to Iowa Code Chapter 21 and House File 2490.

RESOLUTION NO. 42-2026

A RESOLUTION DESIGNATING THE OFFICIAL PHYSICAL POSTING LOCATION FOR PUBLIC MEETINGS AND AGENDAS PURSUANT TO IOWA CODE CHAPTER 21 AND HOUSE FILE 2490

WHEREAS, the Pottawattamie County Board of Supervisors (the "Board") is a governmental body subject to the requirements of the Iowa Open Meetings Law, Iowa Code Chapter 21; and

WHEREAS, the General Assembly of the State of Iowa enacted House File 2490, effective upon enactment, which amended Iowa Code section 21.4; and

WHEREAS, under the provisions of HF 2490, governmental bodies are required to designate annually a prominent and conspicuous place which is easily accessible to the public where meeting notices and tentative agendas are posted and visible to the public at all times; and

WHEREAS, the designated place shall be the location for notice of all public meetings for the Board, as well as any Board or Commission which the Board has oversight of; and

WHEREAS, HF 2490 also requires notice and tentative agenda to be posted on the governmental body's primary internet site.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa:

Section 1: Official Posting Location
The Board hereby designates the following prominent, conspicuous, and publicly accessible location as the official physical site for the posting of all public meeting notices and tentative agendas:

- The bulletin board located on the East Entrance (facing Pearl Street) of the Pottawattamie County Courthouse, located at 227 South 6th Street, Council Bluffs, Iowa, visible and accessible to the public 24 hours a day.

Section 2: Internet Posting
In addition to the physical posting location designated in Section 1, all public notices and tentative agendas shall be posted and regularly maintained on the county's primary internet site at: www.pottcounty-ia.gov

Section 3: Compliance with Prior Notice Requirements
Nothing in this resolution shall supersede the requirement to advise news media who have filed a request for notice with the county, or the requirement to fulfill the 24-hour advance notice of meetings as mandated by Iowa Code section 21.4.

Section 4: Effective Date
This resolution shall be in full force and effect as of July 1, 2026.

Passed and approved this 30th day of June, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the School Resource Officers agreement that was presented to include an additional $2,000 charging each school district, a total of $110,000 for the five schools (Treynor, Underwood, Riverside, AHSTW, and Tri-Center).
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jones, to approve and authorize Board Chairman to sign lease with the Board of Waterworks for cost of $10 per year.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jones, to approve and authorize Board Chairman to sign lease with T-Mobile upon T- Mobile signing the lease.
UNANIMOUS VOTE. Motion Carried.

4. OTHER BUSINESS

Motion by Miller, second by Jorgensen, to approve the Community Health and Opioid Strategist job description.
UNANIMOUS VOTE. Motion Carried

Motion by Miller, second by Wichman, to approve the payroll status for Secondary Roads Office Manager at a grade 216 step 2.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Salary Action(s):
   1) SWI Juvenile – Employment of Kevin Awalt as a Part Time Youth Corrections Worker.
   2) Conservation – Payroll status change for Jeremy Yost.
   3) Secondary Roads – Payroll status change for Nicholas McCoid.

B. Out of State Travel Notification(s):
   1) Sheriff – Out of State Travel for Hadley Kava.

7. STUDY SESSION

David Bayer/Chief Information Officer appeared before the Board to discuss virtualization, hardware, storage and backup of IT systems.
Discussion only. No Action Taken.

Andy Wicks/Engineer appeared before the Board to discuss the 2026 State Senate File 378 regarding default speed limit increases to hard surface roads.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:58 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: July 7, 2026
PUBLISH: X

July 2, 2026

MET IN SPECIAL SESSION
The Board of Supervisors met in a special session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. SCHEDULED SESSION

Motion by Jones, second by Jorgensen, to eliminate pay grade 511 and direct payroll employees to move employees in grades 512 and 514 to the next step as discussed.
UNANIMOUS VOTE. Motion Carried

Motion by Wichman, second by Jones, to direct payroll employees to adjust the 2 highest steps in all grades to equal 3% increase in salary.
UNANIMOUS VOTE. Motion Carried

Motion by Miller, second by Jones, to approve and authorize the Board Chairman to sign Teamsters Local Union #554 Wage Reopener Agreement, effective July 1, 2026, through June 30, 2027.
AYES: Shea, Miller, Jones. NAYS: Wichman, Jorgensen. Motion Carried.

Motion by Jorgensen, second by Miller, to approve and authorize the Board Chairman to sign agreement to extend the Sheriff's Deputy contract for one month during arbitration.
UNANIMOUS VOTE. Motion Carried.

Jasmine Elmore/Director, Humna Resources appeared before the Board to continue discussion on employee handbook; update from April 14 Board meeting. Jasmine will return to the Board on August 11 with an update.
Discussion only. No Action Taken.

Jasmine Elmore/Director, Human Resources appeared before the Board to discuss the employee Wellness program that was handled by Lockton which ended on May 31, 2026, and to discuss how to move forward.
Discussion only. No Action Taken.

2. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:14 A.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: July 7, 2026
PUBLISH: X

July 7, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jones, to approve:

A. June 30, 2026, Minutes as read.
B. July 2, 2026, Minutes as read.
C. Communications – Employment of Alexis McQueen as a Telecommunicator I.
D. Auditor – Employment of Matthew Walsh as an Assistant Finance and Tax Officer.
E. June 2026 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments

3. SCHEDULED SESSIONS

Introduce New Hires to Board

- Matt Walsh, Assistant Finance and Tax Officer, Auditor's office.

Paula Hazlewood/Chief Executive Officer, Advance Southwest Iowa Corporation and Mark Norman/Executive Director, Mills County Economic Development Foundation appeared before the Board to discuss partnership with Mills County Economic Development Foundation
Discussion only. No Action Taken.

Motion by Jones, second by Miller, to approve and authorize Board to sign **Resolution No. 48-2026** entitled: Pottawattamie Rural Ready.

POTTAWATTAMIE COUNTY, IOWA RESOLUTION NO. 48-2026

A RESOLUTION APPROVING THE POTTAWATTAMIE RURAL READY (PRR) INITIATIVE AND AUTHORIZING PARTICIPATION BY POTTAWATTAMIE COUNTY

WHEREAS, the Pottawattamie County Board of Supervisors recognizes the importance of economic development, industrial site readiness, and strategic infrastructure planning in supporting long-term economic growth and job creation throughout rural Pottawattamie County; and

WHEREAS, Advance Southwest Iowa Corporation (ASWIC), in partnership with Pottawattamie County and the Iowa West Foundation, has developed the Pottawattamie Rural Ready (PRR) Initiative to proactively identify, evaluate, and advance industrial development opportunities within rural Pottawattamie County; and

WHEREAS, the PRR Initiative utilizes residual funding from the Rural Pottawattamie County Infrastructure Collaborative (RPCIC) to create a portfolio of development-ready and near-ready industrial sites capable of attracting future investment and employment opportunities; and

WHEREAS, the PRR Initiative seeks to:

1. Retain a qualified engineering and technical consulting partner;
2. Identify a minimum of six (6) industrial development sites within rural Pottawattamie County;
3. Prioritize identified sites based upon readiness, feasibility, and market competitiveness;
4. Advance selected sites through the GO! Ready Site Certification Program;
5. Develop comprehensive site readiness assessments and infrastructure investment

recommendations; and

6. Strengthen the competitiveness of rural Pottawattamie County for state, regional, and national economic development opportunities; and

WHEREAS, ASWIC will serve as the program administrator and project manager, responsible for procurement, contract management, invoice review, reimbursement administration, stakeholder coordination, and ongoing reporting; and

WHEREAS, Pottawattamie County will serve as a strategic funding partner and administrator of residual RPCIC funds, providing oversight of reimbursement requests and participating in program review and site prioritization discussions; and

WHEREAS, the Iowa West Foundation will serve as a strategic funding partner and stakeholder, providing guidance and participation in milestone reviews and progress evaluations; and

WHEREAS, the Board of Supervisors finds that the PRR Initiative serves a valid public purpose by enhancing economic development opportunities, improving infrastructure planning, and increasing the market readiness of rural industrial sites throughout Pottawattamie County.

NOW, THEREFORE, BE IT RESOLVED by the Pottawattamie County Board of Supervisors as follows:

Section 1. Program Approval.

The Board of Supervisors hereby approves the Pottawattamie Rural Ready (PRR) Initiative as presented and authorizes participation by Pottawattamie County in partnership with Advance Southwest Iowa Corporation and the Iowa West Foundation.

Section 2. Funding Authorization.

The Board authorizes the use of available residual Rural Pottawattamie County Infrastructure Collaborative (RPCIC) funds for eligible expenses associated with the implementation of the PRR Initiative, subject to normal County financial policies and procedures.

Section 3. Administration.

Advance Southwest Iowa Corporation (ASWIC) is hereby designated as the program administrator and project manager for the initiative and shall be authorized to:

a. Conduct a competitive procurement process for engineering and technical consulting services;

b. Manage consultant contracts and project activities;

c. Review and approve eligible project invoices;

d. Submit reimbursement requests to Pottawattamie County;

e. Coordinate with participating communities, utility providers, landowners, and stakeholders; and

f. Provide periodic reports regarding project status, expenditures, and outcomes.

Section 4. Reporting Requirements.

ASWIC shall provide regular progress updates to the Board of Supervisors, including but not limited to:

- Site identification and prioritization activities;
- Project expenditures and reimbursement status
- Due diligence findings and recommendations;
- Progress toward GO! Ready Site Certification; and
- Final site readiness reports and investment recommendations.

Section 5. Execution of Agreements.

The Chairperson of the Board of Supervisors, with approval of legal counsel as necessary, is authorized to execute any agreements, amendments, reimbursement documents, or related instruments necessary

to implement this Resolution and carry out the objectives of the PRR Initiative.

Section 6. Effective Date.

This Resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED this 7th day of July, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Miller, Jorgensen, Jones. NAYS: Wichman. Motion Carried.

Motion by Wichman, second by Jones, to approve and authorize Board Chairman to sign renewal agreement with Markel Insurance for Crescent Hill at Hitchcock.
UNANIMOUS VOTE. Motion Carried

4. OTHER BUSINESS

Motion by Wichman, second by Jones, to approve the employment of Stevelyn Martin as the Finance and Budget Director with a start date of July 13, 2026.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Salary Action(s):
   1) Conservation – Payroll status change of Jayden Hamel.
   2) SWI Juvenile – Employment of Prentice Jackson and Alayna Hughes as a Part Time Youth Correction Workers.
   3) Conservation – Employment of McKayla Gartner as a Natural Areas Technician.

B. Out of State Travel Notification(s):
   1) Jail – Out of State Travel for Ryan Hecker, Kayla Smeal, Josh Kirlin, Trish Bernhards, and Steve Larsen.

C. Report(s):
   1) Recorder Fee Book for June 2026.

7. ADJOURN

Motion by Miller, second by Jones, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:10 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: July 14, 2026
PUBLISH: X

July 14, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members, except Supervisor Shea, were present. Chairman Pro-Tem Wichman presiding.

PLEDGE OF ALLEGIANCE

Chairman Pro-Tem Wichman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and seconded by Jones, to approve:

A. July 7, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Introduce New Hires to Board

- Stevelyn Martin, Finance and Budget Director, Board of Supervisors Office.

Motion by Miller, second by Jones, to open Public Hearing on proposed preliminary plat of Legacy Ridge Subdivision Phase 1, a subdivision situated in Lewis Township.
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

The following citizen appeared before the Board to speak in favor of the proposed preliminary plat of Legacy Ridge Subdivision Phase 1.
Mark Hanwright; Heartland Properties representing JGHP LLC

Motion by Miller, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Jones, second by Miller, to approve and authorize Board to sign **Planning and Zoning Resolution No. 2026-08** on proposed preliminary plat Legacy Ridge Subdivision Phase 1, a subdivision situated in Lewis Township.

PLANNING AND ZONING
RESOLUTION NO. 2026-08

WHEREAS, the proposed preliminary plat and supporting documents for **Legacy Ridge Subdivision Phase 1,** a subdivision situated in **Lewis Township,** has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2026-04;** and

WHEREAS, said Commission conducted a public hearing on **June 15, 2026**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **July 14, 2026** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Legacy Ridge Subdivision Phase 1,** be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED July 14th, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest:_____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Jones, second by Jorgensen, to open Public Hearing on proposed preliminary plat of Wonder Ridge Replat, a subdivision situated in Hazel Dell Township.
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

The following citizen appeared before the Board to speak in favor of Wonder Ridge Replat.
Keith Clausen; 25600 Road L34

The following citizen appeared before the Board to speak concerning Wonder Ridge Replat.
Susan Miles

Motion by Jones, second by Miller, to close public hearing.
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Jones, second by Jorgensen, to approve and authorize Board to sign **Planning and Zoning Resolution No. 2026-09** on proposed preliminary plat Wonder Ridge Replat, a subdivision situated in Hazel Dell Township.

PLANNING AND ZONING
RESOLUTION NO. 2026-09

WHEREAS, the proposed preliminary plat and supporting documents for **Wonder Ridge Replat,** a subdivision situated in **Hazel Dell Township,** has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2026-05;** and

WHEREAS, said Commission conducted a public hearing on **June 15, 2026**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **July 14, 2026** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Wonder Ridge Replat,** be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED July 14th, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest:_____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Jorgensen, second by Jones, to open Public Hearing on **Ordinance No. 2026-02**, an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa.
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

The following citizen appeared before the Board to speak in favor concerning the ordinance to amend the Official Zoning Map.
Keith Clausen; 25600 Road L34

Motion by Jones, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Jones, second by Jorgensen, to approve First Consideration of **Ordinance No. 2026-02**, an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 4.34 acres from a Class A-4 (Loess Hills) to a Class C-2 (General Commercial); and setting date for Second Consideration for July 21, 2026.

POTTAWATTAMIE COUNTY, IOWA

ORDINANCE NO. 2026-02

AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 4.34 acres from a Class A-4 (Loess Hills) District to a Class C-2 (General Commercial) District for 8.050.020.02.H - business and professional offices only.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - AMENDMENTS: That the Official Zoning Map, as adopted by reference in Section 8.003.020 of the Pottawattamie County, Iowa, Zoning Ordinance, be and the same is hereby amended by changing the district designation from its present designation of a Class A-4 (Loess Hills) District to a

Class C-2 (General Commercial) District, for 8.050.020.02.H - business and professional offices only, of certain real estate, as shown on the attached plat and which is legally described as follows:

HAZEL DELL TWP WONDER RIDGE LT 2 (to be replatted as Lot 4 Wonder Ridge Replat)

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
______________________ Brian Shea, Chairman	☐	☐	☐	☐
______________________ Tim Wichman	☐	☐	☐	☐
______________________ Susan Miller	☐	☐	☐	☐
______________________ Jeff Jorgensen	☐	☐	☐	☐
______________________ Keith Jones	☐	☐	☐	☐

Attest: ______________________
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

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NOTICE OF PUBLIC HEARING PUBLISHED:	July 9, 2026
FIRST CONSIDERATION:	July 14, 2026
SECOND CONSIDERATION:	July 21, 2026
PUBLICATION:	July 30, 2026
RECORD:	July 31, 2026

Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Miller, second by Jorgensen, to open Public Hearing on proposed preliminary plat of Schultz Subdivision, a subdivision situated in Garner Township
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

The following citizen appeared before the Board to speak in favor concerning the preliminary plat of Schultz Subdivision.
Todd Cook;

Motion by Miller, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign **Planning and Zoning Resolution No. 2026-10** on proposed preliminary plat Schultz Subdivision, a subdivision situated in Garner Township.

PLANNING AND ZONING
RESOLUTION NO. 2026-10

WHEREAS, the proposed preliminary plat and supporting documents for **Schultz Subdivision,** a subdivision situated in **Garner Township,** has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2026-06;** and

WHEREAS, said Commission conducted a public hearing on **June 15, 2026**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **July 14, 2026** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Schultz Subdivision,** be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED July 14th, 2026.

	ROLL CALL VOTE			
	AYE	**NAY**	**ABSTAIN**	**ABSENT**
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest:_____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board Chairman to sign **e**ngagement letter – Amend Urban Renewal Plan and TIF – backed Development Agreement to JJHP, LLC with Dorsey & Whitney LLP.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Proclamation Rural Road Safety Awareness Week July 13-17, 2026.

Rural Road Safety Awareness Week Proclamation
July 13-17, 2026

WHEREAS, the week of July 13 – 17, 2026, is recognized as Rural Road Safety Awareness Week, with the theme "The Rural Modes", highlighting that people navigate rural roads using multiple modes of travel, including but not limited to cars, trucks, motorcycles, emergency vehicles, transit vehicles, rail, horse and buggies, snow planes, pedestrian travel, bicycles and e-bikes; and,

WHEREAS, according to the National Highway Traffic Safety Administration, in 2024, there were 39,254 fatalities from crashes in the U.S., 41 percent (16,006) happened in rural areas when only 20 percent of the population lives in rural areas and 31 percent of vehicle miles travel occur in rural areas; and,

WHEREAS, people face unique challenges navigating the rural road network, including but not limited to higher speeds, longer drives, horizontal and vertical curves, unpaved roads, and distance from trauma centers;

WHEREAS, everyone has a part in taking steps to keep themselves and others safe, including sharing the road with all modes and road users; practicing safe road user behavior; observing all laws; and slowing down near crash sites where first responders are present; and

WHEREAS, our partner agencies in Pottawattamie County are essential in the success of transportation safety for road users of all modes in rural communities by deploying proven safety countermeasures and countermeasures that work to prevent crashes from occurring or mitigating the severity of a crash if one does occur; promoting education about rural modes; and participating in modes-related awareness campaigns; and,

WHEREAS, the safety of our citizens is our top priority and by working together, we can raise awareness and reduce fatalities and serious injuries and get everyone home safely.

THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors does hereby proclaim July 13-17, 2026, Rural Road Safety Awareness Week in Pottawattamie County, and encourages all county residents to commit to travelling safely to help improve rural transportation safety.

APPROVED THIS 14th day of July, 2026

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

4. OTHER BUSINESS

Motion was made by Miller, and second by Jorgensen, to approve Pottawattamie County Treasurer's Semi- Annual Report for 01/01/2026– 06/30/2026.
UNANIMOUS VOTE. Motion Carried.

Discussion was held on the appointment for the Iowa West board.
Discussion only. No Action Taken.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. STUDY SESSION

Jasmine Elmore/Director, Human Resources appeared before the Board to discuss potential Wellness providers. Human Resources will take the lead in reviewing information and convening meetings.
Discussion only. No Action Taken.

7. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:15 A.M.

_____
Tim Wichman, Chairman Pro-Tem

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: July 21, 2026
PUBLISH: X

July 21, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members, except Supervisor Shea, were present. Chairman Pro-Tem Wichman presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. July 14, 2026, Minutes as read.
B. Community Services – Employment of Jennifer Larsen as a Disability Services Navigator.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Introduce New Hire to Board
Conservation – Jesse Schnitker/Administrative Assistant.

Recognition of Linda Burns/Clerk, WIC for her 41 years of dedicated service and her retirement. Discussion only. No Action Taken.

Motion by Jones, second by Miller, to approve Second Consideration of Ordinance No. 2026-02, an ordinance to amend Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 4.34 acres from a Class A-4 (Loess Hills) to a Class C-2 (General Commercial).

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2026-02

AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 4.34 acres from a Class A-4 (Loess Hills) District to a Class C-2 (General Commercial) District for 8.050.020.02.H - business and professional offices only.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - AMENDMENTS: That the Official Zoning Map, as adopted by reference in Section 8.003.020 of the Pottawattamie County, Iowa, Zoning Ordinance, be and the same is hereby amended by changing the district designation from its present designation of a Class A-4 (Loess Hills) District to a Class C-2 (General Commercial) District, for 8.050.020.02.H - business and professional offices only, of certain real estate, as shown on the attached plat and which is legally described as follows:

HAZEL DELL TWP WONDER RIDGE LT 2 (to be replatted as Lot 4 Wonder Ridge Replat)

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED.

	ROLL CALL VOTE AYE	NAY	ABSTAIN	ABSENT
______________________ Brian Shea, Chairman	☐	☐	☐	☐
______________________ Tim Wichman	☐	☐	☐	☐
______________________ Susan Miller	☐	☐	☐	☐
______________________ Kieth Jones	☐	☐	☐	☐
______________________ Jeff Jorgensen	☐	☐	☐	☐

Attest: ______________________
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa

✧✧✧

NOTICE OF PUBLIC HEARING PUBLISHED: July 9, 2026
FIRST CONSIDERATION: July 14, 2026
SECOND CONSIDERATION: July 21, 2026
PUBLICATION: July 30, 2026
RECORD: July 31, 2026
Roll Call Vote: AYES: Wichman, Miller, Jorgensen, Jones. ABSENT: Shea. Motion Carried.

Motion by Jones, second by Jorgensen, to approve and authorize the Board to sign Interlocal Agreement for Cooperative Use of the Wireless Area Network (Orion).
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Jones, to approve and authorize Board Chairman to sign the Application for Use of Pottawattamie County Grounds for the VFW annual Car Show to be held on Saturday, August 22, 2026.
UNANIMOUS VOTE. Motion Carried

Motion made by Miller, second by Jorgensen, to approve Hungry Canyons Alliance's annual membership fee of $5,000 for the FY 26/27 from gaming fund.
UNANIMOUS VOTE. Motion Carried.

4. OTHER BUSINESS

Motion by Miller, second by Jones, to approve the following applications made to the Assessor's Office: Homestead (184 recommend allowed, 3 recommend disallowed), Military (14 recommend allowed, 3 recommend disallowed), Disabled Veteran Homestead (10 recommend allowed, 3 recommend disallowed), Family Farm (2 recommend allowed, 0 recommend disallowed).
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen to approve rate change for Federal Standard Mileage rate for the remainder of 2026, at.76 per mile, motion died for the lack of a second.
Motion Denied.

Mary Eledge/Assistant, Human Resources appeared before the Board to discuss the County Wellness Program. Human Resources is in the process of scheduling demos.
Discussion only. No Action Taken.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Secondary Employment Request:

1) Board of Supervisors – Secondary Employment Request for Stevelyn Martin.

B. Salary Action(s):
1) WIC – Employment of Marisa Pursell as a Support Staff.
2) Conservation - Employment of Jessica Schnitker as an Administrative Assistant.

7. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:29 A.M

_____
Tim Wichman, Chairman Pro-Tem

ATTEST: _____
Jamie Behrends, Deputy Auditor
APPROVED: July 28, 2026
PUBLISH:X

July 28, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and seconded by Jones, to approve:

A. July 21, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

The following appeared before the Board:
Shawna Caigoy
Shawna Anderson

3. SCHEDULED SESSIONS

Motion by Miller, second by Jorgensen, to open Public Hearing on Amendment to the Urban Renewal Plan for the Heartland Ridge Urban Renewal Area.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

The following citizen appeared before the Board to speak for Heartland Ridge.
Shawna Caigoy

Motion by Wichman, second by Miller, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to approve Amendment to the Urban Renewal Plan for the Heartland Ridge Urban Renewal Area.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jones, Jorgensen. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign **Resolution No. 49-2026** to approve Urban Renewal Plan Amendment for the Heartland Ridge Subdivision Urban Renewal Area.

RESOLUTION NO. 49-2026

Resolution to Approve Urban Renewal Plan Amendment for the Heartland Ridge Subdivision Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa counties by Chapter 403 of the Code of Iowa (the "Urban Renewal Law"), a county must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the county and that the development of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the county; and

WHEREAS, the Board of Supervisors of Pottawattamie County (the "County") has previously created the Heartland Ridge Subdivision Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which (1) changes the name of the Urban Renewal Area from the Heartland Ridge Subdivision Urban Renewal Area to the Legacy Ridge Subdivision Urban Renewal Area; and (2) updates the description of the JJHP, LLC Housing Development Agreement Project previously approved in the Plan; and

WHEREAS, notice of a public hearing by the Board of Supervisors of the County on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted said hearing on July 28, 2026; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to Lewis Central Community School District, the consultation meeting was held on the 13th day of July, 2026, and responses to any comments or recommendations received following the consultation meeting were made as required by law; and

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this Board of Supervisors as follows:

A. The activities proposed under the Amendment conform to the general plan for the development of the County as a whole;

B. The activities proposed under the Amendment are necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives; and

C. It is not anticipated that any families will be displaced in connection with the County's undertakings under the Amendment. Should such issues arise, then the County will develop a feasible method of relocating any displaced persons into decent, safe and sanitary dwelling accommodations within their means and without undue hardship.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED July 28th, 2026.

	ROLL CALL VOTE			
	AYE	**NAY**	**ABSTAIN**	**ABSENT**
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Keith Jones	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○

Attest:_____
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to approve First Consideration of **Ordinance No. 2026-04** entitled: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Legacy Ridge Subdivision Urban Renewal Area (formerly known as the Heartland Subdivision Urban Renewal Area), Pursuant to Section 403.19 of the Code of Iowa and to set date for Second Consideration.for August 4, 2026.
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POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2026-04

An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Legacy Ridge Subdivision Urban Renewal Area (formerly known as the Heartland Ridge Subdivision Urban Renewal Area), Pursuant to Section 403.19 of the Code of Iowa

WHEREAS, the Board of Supervisors (the "Board") of Pottawattamie County, Iowa (the "County") previously enacted Ordinance No. 2021-05, dated September 14, 2021 ("Ordinance No. 2021-05"), providing for the division of taxes levied on taxable property in the Legacy Ridge Subdivision Urban

Renewal Area (formerly known as the Heartland Ridge Subdivision Urban Renewal Area) (the "Urban Renewal Area") pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, the Board enacted Ordinance No. 2026-03, dated June 30, 2026, repealing Ordinance No. 2021-05; and

WHEREAS, the purpose of this ordinance is to provide for the reestablishment of the division of taxes levied on the taxable property in the Urban Renewal Area, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance, in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by Pottawattamie County to finance urban renewal projects in the Urban Renewal Area;

BE IT ENACTED by the Board of Supervisors of Pottawattamie County, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the Legacy Ridge Subdivision Urban Renewal Area of the County, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the County to finance projects in such Urban Renewal Area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

"County" shall mean Pottawattamie County, Iowa.

"Urban Renewal Area" shall mean the Legacy Ridge Subdivision Urban Renewal Area of Pottawattamie County, Iowa, the legal description of which is set out below, approved by the Board of Supervisors by resolution adopted on September 7, 2021:

PARCEL"A" BEING A PORTION OFTHE SOUTHEAST QUARTER OFSECTION 23ANDA PORTION OF THE SOUTHWESTQUARTER OFSECTION 24, ALLIN TOWNSHIP 74 NORTH, RANGE 43 WEST OFTHE STH PRINCIPAL MERIDIAN, POTIAWATTAMIE COUNTY, IOWA BEING MORE FULLY DESCRIBED AS FOLLOWS:

BEGINNING ATTHE WESTQUARTER CORNER OFSAID SECTION 24;

THENCE ON THE NORTH LINE OF SAID SOUTHWEST QUARTER, SOUTH 87 DEGREES 34 MINUTES SI SECONDS EAST, 1372.59 FEET TO A POINT ONTHESOUTHERLY RIGHT-OF-WAY LINE OF PIONEER TRAIL (066), SAID POINTAl.SO BEING ON A NON-TANGENT CURVE CONCAVE NORTHERLY, TO WHICH POINT A RADIAL LINE BEARS SOUTH 09 DEGREES 29 MINUTES 29 SECONDS WEST, 3324.30 FEET;

THENCE ON SAIDSOUTHERLY.RJGHT-OF-WAY UNEAND EASTERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 06 DEGREES 15 MINUTES 28 SECONDS, 363.07 FEET,

THENCE SOUTH 16 DEGREES38 MINUTES25 SECONDS WEST, 1201.*92* FEETTOTHE BEGINNING OF A CURVE, CONCAVE NORTHWESTERI.Y HAVING A RADIUS OF883.09 FEET;

THENCE SOUTHWESTERLY ON SAID CURVE THROUGH A CENTRAL. ANGLE OF 77 DEGREES 31 MINUTES 18SECONDS, 1194.83 FEETTOAPOINTONTHE NORTHERLY RJGHT•OF-WAY LINE OF THE FORMER WABASH RAILROAD COMPANY (WABASH TRACETRAIL, BOOK 91, PAGE 21365, POTTAWATTAMIE COUNTY RECORDER'S OFFICE);

THENCE ON SAID NORTHERLY RIGHT-OF-WAY LINE THE FOLL0WING TWO (2) COURSES:

1. NORTH 85 DEGREES *SO* MINUTES 17 SECONDS WEST, I156.90 FEETTOTHE BEGINNING OF A CURVE, CONCAVE NORTHERLY HAVING A RADIUSOF 1385.IS FEET;

2. WESTERLY ON SAID CURVETHROUGH ACENTRAL ANGLEOF 31 DEGREES 00 MINUTES 03SECONDS, 749.45 FEETTOA POINT ON THE EAST LINEOF THE SOUTHWESTQUARTER OFSAIDSOUTHEASTQUARTER (SW l/4SE1/4);

THENCE ON SAID EAST*UNE,* NORTH 02 DEGREES IS MINUTES 16SECONDS EAST, 223.04 FEETTO THE NORTHEAST CORNER OF SAIDSOUTHWESTQUARTER OPTHE SOUTHEAST QUARTER (SW114SEl/4);

THENCE ONTHE NORTH LINEOFSAID SOUTHWEST QUARTER OFTHESOUTHEAST QUARTER (SWl/4SEl/4), NORTH 88 DEGREES44 MINUTES*53*SECONDS WEST,260.77 FEETTOA POINT ON THE EASTERLY RIGHT-OF-WAY LINEOFSAID FOR.MER WABASH RAIL.ROAD COMPANY, SAID POINT ALSO BEING ONA NON-TANGENT CURVE CONCAVE NORTHEASTERLY, TO WHICH POINT A RADIAL. LINE BEARS SOUTH 49 DEGREES 16 MINUTES 09 SECONDS, 1385.IS FEET;

THENCE ON SAID EASTERLY RIGHT-OF·WAY LINETHE FOLL.OWING TWO (2) COURSES:

1. NORT'HERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 51 DEGREES 39 MINUTES 19SECONDS, 1248.78 FEET:

2. NORTH IO DEGREES SS MINUTES 28 SECONDS EAST, I81.35 FEETTOA POINTON THE NORTH LINE OFSAID SOUTHEAST QUARTER (SE l/4);

THENCE ALONG SAID NORTH LINE, SOUTH 89 DEGREES 08 MINUTES 38SECONDS EAST, 1901.57 FEETTOTHE POINT OF BEGINNING

SAID PARCEL"A• CONTAINS AN AREAOF 5,735,794 SQUARE FEET (131.676ACRES), MORE OR L.ESS.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area each year by and for the benefit of the State of Iowa, the County and any city, school district or other taxing district in which the Urban Renewal Area is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the County certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Urban Renewal Area on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the County to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the County to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide for low and moderate-income family housing, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support levy of a school district imposed pursuant to Section 257.19 of the Code of Iowa and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the County for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the County to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word “taxes” includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

PASSED AND APPROVED.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	☐	☐	☐	☐
Brian Shea, Chairman				
_____	☐	☐	☐	☐

Tim Wichman

__________________________________ ☐ ☐ ☐ ☐
Susan Miller

__________________________________ ☐ ☐ ☐ ☐
Keith Jones

__________________________________ ☐ ☐ ☐ ☐
Jeff Jorgensen

Attest: __________________________________
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa

✧✧✧

FIRST CONSIDERATION:	July 28, 2026
SECOND CONSIDERATION:	August 4, 2026
PUBLICATION:	August 13, 2026
RECORD:	August 14, 2026

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Recognition of Todd Karns/Equipment Operator, Secondary Roads for his 26 years of dedicated service and his retirement.
Discussion only. No Action Taken.

Motion by Wichman, second by Jones, to approve and authorize Board Chairman to sign engagement letter with Dorsey Whitney LLP - Establish Pioneer Meadows Urban Renewal Area and TIF District for the area and authorize a Development Agreement.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board Chairman to sign into a 28e agreement with the Iowa Department of Natural Resources for delegation to designated county Permitting Agencies of the Department's permit-issuing authority with respect to private water well construction, reconstruction, and abandonment, as provided in Iowa Code Chapter 455B with Pottawattamie County.
UNANIMOUS VOTE. Motion Carried.

David Bayer/Chief Information Officer, Information Technology and Anthony McCartney/IT Supervisor & Information Security Officer, Information Technology appeared before the Board to discuss funding for virtualization, hardware, storage and backups. Board would like a Study Session on next week's agenda to discuss a capital plan.
Discussion only. No Action Taken.

Motion by Wichman, second by Jorgensen, to approve and authorize Board Chairman to sign Federal Aid Agreement number 4-26-CHBP-019 between Pottawattamie County and the Iowa Department of Transportation for a Competitive Highway Bridge Program Project of County Bridge Wright -03 on M47 over the Little Walnut Creek
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize the Board to sign **Resolution No. 50-2026** entitled: Setting Forth Percentage of Funding for Property Tax Credits.

RESOLUTION NO. 50-2026

Setting Forth Percentage of Funding for Property Tax Credits & Exemptions for Assessment Year 2025

The Homestead Exemption created by HF 718 from the 2023 legislative session is not funded by the State of Iowa.

Whereas, the State of Iowa has appropriated funds for fiscal year July 1, 2026, through June 30, 2027, which moneys are sufficient to fund fully the various local property tax credits /exemptions,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue and Finance to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue and Finance has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Credit (Including Disabled Veteran's Homestead Credit) 100%, Low-income 100%, Elderly and Disabled Credit 100%.

And, whereas the Iowa Department of Revenue and Finance has estimated the prorated percentages of funding for the affected property tax credits as follows: Agland Credit 20.83255224% and Family Farm Credit 15.07910352%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Pottawattamie County for fiscal year July 1, 2026, through June 30, 2027, shall be funded as follows: Homestead Credit (Including Disabled Veterans' Homestead Credit) 100%, Low-Income 100%, Elderly and Disabled Credit 100%, Agland Credit 20.83255224%, and Family Farm Credit 15.07910352%

Dated this 28th Day of July, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

4. OTHER BUSINESS

Motion by Wichman, second by Jones, for approval of rate change for Federal Standard Mileage Rate for remainder of 2026, at .76¢ per mile effective August 1, 2026.
UNANIMOUS VOTE. Motion Carried.

Jasmine Elmore/Director, Human Resources appeared before the Board to discuss the County Wellness Provider. The Wellness group has watched 4 demos to date. Jasmine would like the Board to be able to make a decision at the Boards meeting on August 11, 2026.
Discussion only. No Action Taken.

Motion by Wichman, second by Jones, to appoint Garfield Coleman and the Risk Management Team as the primary contact as the County's ADA Coordinator.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Reports):
   1) Annual Urban Renewal Report, Fiscal Year 2024-2025.
   2) Sheriff Report of Fees Disbursed and Collected for June 2026.
B. Out of State Notification(s):
   1) Sheriff's Office – Out of State Notification for Richard Hiatt, Anthony Kava, Jim Doty, and Ryan Avis.

7. CLOSED SESSION

Motion by Wichman, second by Miller, to go into Closed Session pursuant to Iowa Code §21.5(1)(c), for pending or potential litigation.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones to approve and authorize Auditor to implement wage scale as discussed in Closed Session for the Jail.
UNANIMOUS VOTE. Motion Carried.

8. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:20 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Jamie Behrends, Deputy Auditor
APPROVED: August 4, 2026
PUBLISH:X

August 4, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to remove item 4. B. from the agenda and move 1. B from the Consent agenda to a discussion after 3 A.; and to approve the Consent agenda:

A. July 28, 2026, Minutes as read.
B. Sheriff -Employment of Justin Dillard as a Road Deputy moved to a discussion after 3A.

UNANIMOUS VOTE. Motion Carried

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Brenda Mainwaring, President & CEO, Iowa West Foundation appeared before the Board to provide an update and discuss the 2026 grant award cycle 2.
Discussion only. No action taken.

Motion by Jones, second by Jorgensen, to approve starting pay for new Roads Deputy at a Step 5 start date would be August 7, 2026, does not step up when contract is approved.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jones, to approve Second Consideration of **Ordinance No. 2026-04** entitled: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Legacy Ridge Subdivision Urban Renewal Area (formerly known as the Heartland Subdivision Urban Renewal Area), Pursuant to Section 403.19 of the Code of Iowa.

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2026-04

An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Legacy Ridge Subdivision Urban Renewal Area (formerly known as the Heartland Ridge Subdivision Urban Renewal Area), Pursuant to Section 403.19 of the Code of Iowa

WHEREAS, the Board of Supervisors (the "Board") of Pottawattamie County, Iowa (the "County") previously enacted Ordinance No. 2021-05, dated September 14, 2021 ("Ordinance No. 2021-05"), providing for the division of taxes levied on taxable property in the Legacy Ridge Subdivision Urban Renewal Area (formerly known as the Heartland Ridge Subdivision Urban Renewal Area) (the "Urban Renewal Area") pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, the Board enacted Ordinance No. 2026-03, dated June 30, 2026, repealing Ordinance No. 2021-05; and

WHEREAS, the purpose of this ordinance is to provide for the reestablishment of the division of taxes levied on the taxable property in the Urban Renewal Area, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance, in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by Pottawattamie County to finance urban renewal projects in the Urban Renewal Area;

BE IT ENACTED by the Board of Supervisors of Pottawattamie County, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the Legacy Ridge Subdivision Urban Renewal Area of the County, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date

of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the County to finance projects in such Urban Renewal Area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

"County" shall mean Pottawattamie County, Iowa.

"Urban Renewal Area" shall mean the Legacy Ridge Subdivision Urban Renewal Area of Pottawattamie County, Iowa, the legal description of which is set out below, approved by the Board of Supervisors by resolution adopted on September 7, 2021:

PARCEL"A" BEING A PORTION OFTHE SOUTHEAST QUARTER OFSECTION 23ANDA PORTION OF THE SOUTHWESTQUARTER OFSECTION 24, ALLIN TOWNSHIP 74 NORTH, RANGE 43 WEST OFTHE STH PRINCIPAL MERIDIAN, POTIAWATTAMIE COUNTY, IOWA BEING MORE FULLY DESCRIBED AS FOLLOWS:

BEGINNING ATTHE WESTQUARTER CORNER OFSAID SECTION 24;

THENCE ON THE NORTH LINE OF SAID SOUTHWEST QUARTER, SOUTH 87 DEGREES 34 MINUTES SI SECONDS EAST, 1372.59 FEET TO A POINT ONTHESOUTHERLY RIGHT-OF-WAY LINE OF PIONEER TRAIL (066), SAID POINTAl.SO BEING ON A NON-TANGENT CURVE CONCAVE NORTHERLY, TO WHICH POINT A RADIAL LINE BEARS SOUTH 09 DEGREES 29 MINUTES 29 SECONDS WEST, 3324.30 FEET;

THENCE ON SAIDSOUTHERLY.RJGHT-OF-WAY UNEAND EASTERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 06 DEGREES 15 MINUTES 28 SECONDS, 363.07 FEET,

THENCE SOUTH 16 DEGREES38 MINUTES25 SECONDS WEST, 1201.*92* FEETTOTHE BEGINNING OF A CURVE, CONCAVE NORTHWESTERI.Y HAVING A RADIUS OF883.09 FEET;

THENCE SOUTHWESTERLY ON SAID CURVE THROUGH A CENTRAL. ANGLE OF 77 DEGREES 31 MINUTES 18SECONDS, 1194.83 FEETTOAPOINTONTHE NORTHERLY RJGHT•OF-WAY LINE OF THE FORMER WABASH RAILROAD COMPANY (WABASH TRACETRAIL, BOOK 91, PAGE 21365, POTTAWATTAMIE COUNTY RECORDER'S OFFICE);

THENCE ON SAID NORTHERLY RIGHT-OF-WAY LINE THE FOLL0WING TWO (2) COURSES:

1. NORTH 85 DEGREES *SO* MINUTES 17 SECONDS WEST, I156.90 FEETTOTHE BEGINNING OF A CURVE, CONCAVE NORTHERLY HAVING A RADIUSOF 1385.IS FEET;

2. WESTERLY ON SAID CURVETHROUGH ACENTRAL ANGLEOF 31 DEGREES 00 MINUTES 03SECONDS, 749.45 FEETTOA POINT ON THE EAST LINEOF THE SOUTHWESTQUARTER OFSAIDSOUTHEASTQUARTER (SW l/4SE1/4);

THENCE ON SAID EAST*UNE,* NORTH 02 DEGREES IS MINUTES 16SECONDS EAST, 223.04 FEETTO THE NORTHEAST CORNER OF SAIDSOUTHWESTQUARTER OPTHE SOUTHEAST QUARTER (SW114SEl/4);

THENCE ONTHE NORTH LINEOFSAID SOUTHWEST QUARTER OFTHESOUTHEAST QUARTER (SWl/4SEl/4), NORTH 88 DEGREES44 MINUTES*53*SECONDS WEST,260.77 FEETTOA POINT ON THE EASTERLY RIGHT-OF-WAY LINEOFSAID FOR.MER WABASH RAIL.ROAD COMPANY, SAID POINT ALSO BEING ONA NON-TANGENT CURVE CONCAVE NORTHEASTERLY, TO WHICH POINT A RADIAL. LINE BEARS SOUTH 49 DEGREES 16 MINUTES 09 SECONDS, 1385.IS FEET;

THENCE ON SAID EASTERLY RIGHT-OF·WAY LINETHE FOLL.OWING TWO (2) COURSES:

1. NORT'HERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 51 DEGREES 39 MINUTES 19SECONDS, 1248.78 FEET:

2. NORTH IO DEGREES SS MINUTES 28 SECONDS EAST, I81.35 FEETTOA POINTON THE NORTH LINE OFSAID SOUTHEAST QUARTER (SE l/4);

THENCE ALONG SAID NORTH LINE, SOUTH 89 DEGREES 08 MINUTES 38SECONDS EAST, 1901.57 FEETTOTHE POINT OF BEGINNING

SAID PARCEL"A• CONTAINS AN AREAOF 5,735,794 SQUARE FEET (131.676ACRES), MORE OR L.ESS.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area each year by and for the benefit of the State of Iowa, the County and any city, school district or other taxing district in which the Urban Renewal Area is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the County certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Urban Renewal Area on the effective date

of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the County to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the County to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide for low and moderate-income family housing, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support levy of a school district imposed pursuant to Section 257.19 of the Code of Iowa and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the County for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the County to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word “taxes” includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed and approved by the Board of Supervisors of Pottawattamie County, Iowa, on the 4h day of August, 2026.
PASSED AND APPROVED.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	☐	☐	☐	☐
_____ Tim Wichman	☐	☐	☐	☐
_____ Susan Miller	☐	☐	☐	☐
_____ Keith Jones	☐	☐	☐	☐
_____ Jeff Jorgensen	☐	☐	☐	☐

Attest: _____
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa

FIRST CONSIDERATION:	July 28, 2026
SECOND CONSIDERATION:	August 4, 2026
PUBLICATION:	August 13, 2026
RECORD:	August 14, 2026

Roll Call Vote: AYES: Shea, Miller, Wichman, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones, to approve Final Plat of Schultz Subdivision, a subdivision situated in Garner Township; and to sign **Planning and Zoning Resolution No. 2026-11**.

PLANNING AND ZONING
RESOLUTION NO. 2026-11

WHEREAS, this Board had approved the preliminary plat of **Schultz Subdivision,** a residential subdivision situated in **Garner Township,** by approval of Planning and Zoning Resolution No. **2026-10,** dated **July 14th, 2026;** and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2026-06;** and

WHEREAS, this Board has examined the final plat and has found they are in substantial compliance with the approved preliminary plats; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plats.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Schultz Subdivision,** a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairperson of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED August 4th, 2026

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
______________________ Brian Shea, Chairman	○	○	○	○
______________________ Tim Wichman	○	○	○	○
______________________ Susan Miller	○	○	○	○
______________________ Jeff Jorgensen	○	○	○	○
______________________ Keith Jones	○	○	○	○

Attest:______________________________

Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize the Board to sign the Final Plan cover sheet or Project: HDP-CO78(210) – 6B-78, Bridge Replacement – PPCB on Magnolia Road, over Mosquito Creek, from 260th E 1 Mile.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jones, to approve and authorize Board to sign **Resolution No. 51-2026** entitled**:** Resolution for Transfer from Gaming Fund to West SWCD/Pott Co. Structures Fund and East SWCD/Pott Co. Structures Fund.

RESOLUTION NO. 51-2026

RESOLUTION FOR TRANSFER FROM GAMING FUND TO WEST SWCD/POTT CO. STRUCTURES FUND AND EAST SWCD/POTT CO STRUCTURES FUND

WHEREAS, it is desired to transfer money from the Gaming Fund to West SWCD/Pott Co. Structures Fund and from the Gaming Fund to East SWCD/Pott Co. Structures Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $15,000.00 is ordered to be transferred from Gaming Fund to the West SWCD/Pott Co. Structures Fund;

SECTION 2: The sum of $10,000.00 is ordered to be transferred from Gaming Fund to the East SWCD/Pott Co. Structures Fund;

SECTION 3: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 4th Day of August, 2026.

	ROLL CALL VOTE			
	AYE	AYE	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Miller, to approve and authorize Board to sign **Resolution No. 52-2026** entitled**:** Resolution for Transfer from General Basic Fund to Veterans Relocation Allocation Fund.

RESOLUTION NO. 52-2026

RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO VETERANS RELOCATION ALLOCATION FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to Veterans Relocation Allocation Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $15,000.00 is ordered to be transferred from General Basic Fund to the Veterans Relocation Allocation Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 4th Day of August, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 53-2026** entitled**:** Resolution for Transfer from General Basic Fund to Secondary Roads Fund.

RESOLUTION NO. 53-2026

RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $145,465.00 is ordered to be transferred from General Basic Fund to the Secondary Roads Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 4th Day of August, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Becky Lenihan, Finance and Tax Officer, appeared before the Board to discuss the proposed three-year (2026–2028) contract with Cost Advisory Services, Inc. to provide professional consulting services to Pottawattamie County. Following discussion, the Board tabled the matter to allow the County Attorney to review the agreement and requested that it be placed on the August 11, 2026, agenda for further consideration.
Discussion only. No action was taken.

Motion by Wichman, second by Jorgensen, to approve signing contracts for Independent Contractor Physician's Agreements with Dr. Thomas, Mental Health Provider Agreement with Nathan Warner, Dentist Agreement with Dr. Greer and Dental Assistant Agreement with Lisa Flenker for the jail, effective July 1, 2026, through June 30, 2027.
UNANIMOUS VOTE. Motion Carried.

4. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve starting pay for Nurse at a Step 12 start date would be August 24, 2026.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve starting pay for Medical Secretary at a Step 12 start date would be August 24, 2026.
UNANIMOUS VOTE. Motion Carried.

Jasmine Elmore/Director, Human Resources gave an update to the Board on the County Wellness Provider. Board would like the top two Providers from committee with pricing.
Discussion only. No Action Taken.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Salary Action(s):
    1) Planning – Payroll status change for Alex McGee.

7. STUDY SESSION

Stevelyn Martin/Finance & Budget Director appeared before the Board to discuss Capital Planning.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Miller, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:02 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Jamie Behrends, Deputy Auditor
APPROVED: August 11, 2026
PUBLISH:X

August 11, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jones, to approve:

A. August 4, 2026, Minutes as read.
B. July 2026 Vendor Publication Report.
C. Sheriff's Office – Employment of Jared Dupps as a Roads Deputy.
D. Renewal of Class E Liquor License for Casey's Marketing Company d/b/a Caseys' General Store #3205, Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Kim Smith/Director of Programs and Development and Caitlyn Lewis/Community Outreach AmeriCorps Member, Habitat for Humanity of Council Bluffs appeared before the Board to give an update on Habitat for Humanity of Council Bluffs.
Discussion only. No Action Taken.

Motion by Miller, second by Jones, approve and authorize the Board to sign Proclamation designating the month as National Emergency Management Awareness Month.

National Emergency Management Awareness Month Proclamation

WHEREAS, emergencies and disasters can occur unexpectedly, posing significant threats to life, property, and the environment; and

WHEREAS, local emergency managers, emergency managers across all sectors, community leaders, State governments, and the Federal Emergency Management Agency (FEMA) dedicate countless hours to developing preparedness, response, recovery, and mitigation programs to protect the lives and property of all persons living in the United States and U.S. territories; and

WHEREAS, emergency managers are charged with establishing and maintaining the capabilities necessary to effectively direct, coordinate, and support emergency and disaster response and recovery efforts; and

WHEREAS, the emergency managers respond to countless emergencies and disasters each year, demonstrating commitment, compassion, and professionalism in protecting the public; and

WHEREAS, the efforts of our emergency managers have helped millions of community members across the United States recover, rebuild, and become more resilient in the face of adversity:

NOW, THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors does hereby proclaim the month of August as NATIONAL EMERGENCY MANAGEMENT AWARENESS MONTH in Pottawattamie County in conjunction with National Preparedness Month in September. We urge all community members to express their sincere appreciation for emergency managers who work diligently to prepare, protect, and serve our county against all hazards and risks.

APPROVED THIS 11th DAY of AUGUST, 2026.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

_____
Brian Shea, Chairman

_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Chairman to sign a three-year (2026-2028) contract to Provide Professional Consulting Services to Pottawattamie County by Cost Advisory Services, Inc in the amount of $8,220.00 to be paid each year.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Jones, to approve and authorize Board to sign: **Resolution No. 54-2026** entitled: Resolution for Transfer from 1520 Capital Projects Fund to 2120 Capital Projects 2026 Debt Fund.

RESOLUTION NO. 54-2026

RESOLUTION FOR TRANSFER FROM 1520 CAPITAL PROJECTS FUND TO 2120 CAPITAL PROJECTS 2026 DEBT FUND

WHEREAS, it is desired to transfer money from the 1520 Capital Projects Fund to the 2120 Capital Projects 2026 Debt Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $24,000 is ordered to be transferred from 1520 Capital Projects Fund to 2120 Capital Projects 2026 Debt Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 11th Day of August 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Jamie Behrends, Deputy Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

4. OTHER BUSINESS

Motion by Jones, second by Jorgensen, to approve starting pay for the Community Health and Opioid Strategist position at 525 Step 4 which is $34.69 per hour.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jones, to approve the Deputy Union Contract for July 1, 2026, through June 30, 2027.
UNANIMOUS VOTE. Motion Carried.

Jasmine Elmore/Director, Human Resources appeared before the Board to discuss the County Wellness Provider.
Discussion only. No Action Taken.

Jasmine Elmore/Director, Human Resources appeared before the Board to give an update on the employee handbook. Jasmine will send out the revisions to the Employee Guidance and Governance Committee (formerly known as Policy Committee) and the department heads after the Board meeting today. The EGG committee will hold a meeting on August 19th from 10-12. Supervisor Jones will replace Supervisor Wichman on this committee.
Discussion only. No Action Taken

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Report(s):
    1) Recorder Fee Book for July 2026.
B. Out of State Travel Notification(s):
    1) Secondary Roads – Out of State Travel for Andy Wicks.
    2) Sheriff's Office – Out of State Travel for Tanner Miller.

7. STUDY SESSION

Discussion on Pottawattamie County Board of Supervisors Human Resource Committee Charter.
Discussion only. No Action Taken.

Discussion on MOU with Department Heads, the MOU is in lieu of Department Head Contracts.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Jones, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:54 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Jamie Behrends, Deputy Auditor
APPROVED: August 18, 2026
PUBLISH:X

August 18, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jones, and second by Miller, to approve:

A. August 11, 2026, Minutes as read.
B. Attorney – Employment of Zachary Joyce as an Attorney.
C. Secondary Roads – Employment of Hunter Ward as a Truck Driver/Laborer.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Introduce New Hires to Board
- WIC – Marisa Pursell, Support Staff
- Secondary Roads – Hunter Ward, Truck Driver/Laborer

Recognition of Becky Lenihan/Finance and Tax Officer, Auditor's Office for her 37 years of dedicated service and her retirement.
Discussion only. No Action Taken.

Employee Recognition Presentation of 2026 2nd quarter employee winners.
Service and Accountability – Summer Murdock, Disability Service Navigator
Ethics and Integrity – Thea Harrison, Accounts Payable
Job Knowledge and Skill – Todd Butterbaugh, Software Systems Administrator
Professionalism – Pam Kalstrup and Paula Good, Planning and Development
Self – Management – Owen Catlett, Real Estate Specialist
Discussion only. No Action Taken.

Motion by Miller, second by Jones, to approve and authorize Board to sign **Resolution No. 55-2026** to set date for a Public Hearing for September 8th at 10:00 A.M. at which it is proposed to approve a second amended Development Agreement with JJHP, LLC, including annual appropriation of tax increment payments.

RESOLUTION NO. 55-2026

Resolution Setting a Date of Meeting at which it is Proposed to Approve a Second Amended Development Agreement with JJHP, LLC, Including Annual Appropriation Tax Increment Payments

WHEREAS, Pottawattamie County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Legacy Ridge Subdivision Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this County Board of Supervisors has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the County has previously entered into a certain development agreement (the "Original Agreement") with JJHP, LLC (the "Developer"), dated September 21, 2021, pursuant to which the County agreed to provide economic development incremental property tax payments to the Developer

in connection with the construction of certain public infrastructure improvements by the Developer necessary to support housing development in the Urban Renewal Area; and

WHEREAS, the County and the Developer entered into an amended development agreement (the "First Amended Agreement"), dated January 23, 2024, to amend and update the terms of the Original Agreement; and

WHEREAS, the County and the Developer now propose to enter into a second amended development agreement (the "Second Amended Agreement") to amend the First Amended Agreement to (1) remove provisions related to the LMI Assistance Requirement (as defined in the Second Amended Agreement); (2) increase the maximum amount of economic development incremental property tax payments to be made to the Developer from $4,000,000 to $5,000,000; and (3) make certain other related changes; and

WHEREAS, it is necessary to set a date for a public hearing on the Second Amended Agreement and the proposal to increase the maximum amount of economic development incremental property tax payments thereunder, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, IT IS RESOLVED by the County Board of Supervisors of Pottawattamie County, Iowa, as follows:

Section 1. This County Board of Supervisors shall meet on September 8, 2026, at 10 a.m., at which time and place proceedings will be instituted and action taken to approve the Amended Agreement and to authorize the annual appropriation incremental property tax payments.

Section 2. The County Auditor is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four days and not more than twenty days before the date of said meeting in a legal newspaper of general circulation in the County. Said notice shall be in substantially the appropriate following form:

PASSED AND APPROVED August 18th, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve Final Plat of Wonder Ridge Replat, a subdivision situated in Hazel Dell Township; and to sign **Planning and Zoning Resolution No. 2026-12.**

PLANNING AND ZONING
RESOLUTION NO. 2026-12

WHEREAS, this Board had approved the preliminary plat of **Wonder Ridge Replat,** a residential subdivision situated in **Hazel Dell Township,** by approval of Planning and Zoning Resolution No. **2026-09,** dated **July 14th, 2026;** and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2026-05;** and

WHEREAS, this Board has examined the final plat and has found they are in substantial compliance with the approved preliminary plats; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plats.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Schultz Subdivision,** a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairperson of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED August 18th, 2026

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairperson	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest:_____
Jamie Behrends, Deputy Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

4. OTHER BUSINESS

Motion by Miller, second by Jorgensen, to approve the Deputy Addendum for 2026-2027 contract.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Jorgensen, to approve the Sergeants to receive an additional 3% pay increase effective August 8, 2026.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jones, to approve updated Job Descriptions for Director of Safety and Risk Management, and Safety Coordinator.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Jones, for approval of County Wellness to WIQ Spark employee only to start pending the review of the contract by legal.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Salary Action(s):
   1) Information Technology – Payroll status change for Zachary Gallardo.
   2) Information Technology – Payroll status change for Todd Butterbaugh.
   3) WIC – Rachel Kuenzli as a Part Time Nutrition Educator.

7. STUDY SESSION

Kate Gerber/Director, Public Relations appeared before the Board to discuss the State of the County to be held on Monday, September 14, 2026.
Discussion only. No Action Taken.

Stevelyn Martin/Finance and Budget Director appeared before the Board to discuss the Capital Plan.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:00 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Jamie Behrends, Deputy Auditor
APPROVED: August 25, 2026
PUBLISH:X

August 25, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members, except Supervisor Wichman, were present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and seconded by Jorgensen, to approve:

A. August 18, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

3. SCHEDULED SESSIONS

Gerry Ford/Housing Service Program Manager, Together Inc. appeared before the Board to give an update on Together Inc.
Discussion only. No Action Taken.

Chuck Hildreth, Mayor of City of Crescent appeared before the Board to give an update on the sewer project.
Discussion only. No Action Taken.

Motion by Jones, second by Jorgensen, to approve vacating Lombardy Road east of the railroad tracks and west of Pigeon Creek located in Crescent. Secondary Roads will bring Resolution to the Board.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Jorgensen, to approve funding for option 3 for virtualization, hardware, storage and backups.
UNANIMOUS VOTE. Motion Carried.

4. OTHER BUSINESS

Motion by Miller, second by Jorgensen, to approve the approval for hiring a Part Time Caseworker for Veterans Services grade 514 hourly rate of $22.14 per hour.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve the approval for hiring a Seasonal Part Time Bartender for the Ski Hills at $15.00 per hour.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Out of State Travel Notification(s):
   1) Jail – Out of State Travel for Trish Bernhards, Tricia Jones, and Kayla Smeal.
B. Report(s):
   1) Sheriff Report of Fees Disbursed and Collected for July 2026.
C. Salary Action(s):
   1) Communications – Payroll status for Valerie Mathews.
   2) Conservation – Employment of Mark Orsag as a Hawk Watch Counter.

7. STUDY SESSION

Kate Gerber/Director, Public Relations appeared before the Board to discuss the State of the County to be held on September 14, 2026.
Discussion only. No Action Taken.

Matt Wyant/Director, Planning and Development and Maria Sieck/Administrator, Public Health – Review of the Community Health needs assessment.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:34 A.M

_____
Brian Shea, Chairman

ATTEST: _____
Kelly Fischer, Payroll and Benefits Specialist, Auditor's Office
APPROVED: September 1, 2026
PUBLISH:X

September 1, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen to approve:

A. August 25, 2026, Minutes as read.
B. Jail – Employment of Joshua Littlefield, Brandon Wyant, and Richard Dutcher as Detention Officers.
C. Jail - Employment of Devin Kline as a PRN.
D. Jail - Employment of Elli Sturm as a Certified Medication Aid.
E. Public Health - Employment of Brian Burleigh as a Community Health and Opioid Strategist.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Discussion on appointments to Pottawattamie County Drainage Commissioners.
Discussion only. No Action Taken.

Motion by Miller, second by Jones, to approve and authorize Board to sign Proclamation designating the month of September as Recovery Month.

SEPTEMBER 2026 AS NATIONAL RECOVERY MONTH

WHEREAS, recovery is a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential; and

WHEREAS, according to the Substance Abuse and Mental Health Services Administration (SAMHSA), recovery is highly personal, occurs through many pathways, and is supported by hope, resilience, peers, family, friends, community resources, treatment, and other forms of support; and

WHEREAS, the 2025 National Survey on Drug Use and Health found that 22.3 million American adults considered themselves to be in recovery or recovered from a drug or alcohol use problem, representing 73 percent of adults who reported ever experiencing such a problem; and

WHEREAS, the same survey found that 44.1 million American adults considered themselves to be in recovery or recovered from a mental health issue, representing 69.4 percent of adults who reported ever experiencing such an issue; and

WHEREAS, barriers including limited access to resources, behavioral health inequities, and stigma can make it more difficult for individuals to seek harm reduction, treatment, recovery services, and other forms of support; and

WHEREAS, National Recovery Month is observed each September, promoting the message that recovery is possible, which helps foster hope, reduce stigma, and encourage individuals and families to seek the support and resources that can help them begin and sustain their recovery journey; and

WHEREAS, the Pottawattamie County Board of Supervisors recognizes Recovery Month as an opportunity to celebrate those who are on a recovery journey, and strengthen a community in which individuals experiencing mental health or substance use challenges can find hope, support, and pathways to recovery;

NOW, THEREFORE, BE IT RESOLVED, that the Pottawattamie County Board of Supervisors does hereby proclaim **September 2026** as RECOVERY MONTH in Pottawattamie County and encourages residents to recognize the strength of those in recovery, and help build a community where recovery is supported and celebrated.

Signed this 1st day of September, 2026, in Pottawattamie County, Iowa.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Proclamation designating the month of September as Preparedness Month.

2026 Preparedness Month Proclamation

WHEREAS, disasters and emergencies can strike at any time, often without warning, and it is vital that individuals, families, businesses, and communities are ready to respond; and

WHEREAS, Pottawattamie County is vulnerable to natural, technological, and man-made hazards; and

WHEREAS, government agencies and disaster organizations cannot bear the sole responsibility to prepare for, respond to, and recover from disasters; and

WHEREAS, emergency preparedness is the responsibility of every resident in Pottawattamie County, and all residents are urged to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are ready for emergencies of any kind; and

WHEREAS, Pottawattamie County Emergency Management, an organization that coordinates and integrates activities to build, sustain, and improve our community's resilience to disasters, encourages households to create a family disaster plan during National Preparedness Month to ensure everyone is ready for the next emergency or disaster.

NOW, THEREFORE, be it resolved that we, the Pottawattamie County Board of Supervisors, do hereby proclaim the month of September 2026, to be:

PREPAREDNESS MONTH

in Pottawattamie County, Iowa, and urge all residents to become better prepared in the event of a disaster. We further encourage attendance at the 2026 Pottawattamie County Preparedness Fair, to be conducted on **Thursday, September 17, 2026, from 4:30pm – 7:30pm, at the Pottawattamie County Emergency Operations Center.**

Signed this 1ST day of September, 2026, in Pottawattamie County, Iowa.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgenen, Jones. Motion Carried.

4. OTHER BUSINESS

Motion by Miller, second by Jorgenen, to approve and authorize the Board to sign **Resolution No. 56-2026** entitled; Resolution for the Establishment of a Secondary Roads Departmental Policy Regarding Overtime and Compensatory Time.

RESOLUTION NO. 56-2026

RESOLUTION FOR THE ESTABLISHMENT OF A SECONDARY ROADS DEPARTMENTAL POLICY REGARDING OVERTIME AND COMPENSATORY TIME

WHEREAS, Pottawattamie County Employee Handbook Policy 202 Pay Practices subsection 5 Overtime Pay states that overtime compensation will be paid at the rate of one and one-half times the employee's regular hourly rate for work performed in excess of forty hours.

AND WHEREAS, historical AFSCME Union contracts and Secondary Roads departmental policy included language for Overtime Pay stating that overtime compensation will be paid at the rate of one and one-half times the employee's regular hourly rate for work performed in excess of each 8-hour workday.

AND WHEREAS, Pottawattamie County Employee Handbook Functions/Purpose subsection 5 indicates that discrepancies between departmental policy and Employee handbook should not occur unless approved by the Board of Supervisors.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County on this 1st day of September, 2026, approve the Overtime and Compensatory Time Departmental Policy as it is written to provide nonexempt employees overtime pay for work performed in excess of 8 hours in a workday.

Dated this 1st day of September, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○

_____ ○ ○ ○ ○
Keith Jones

ATTEST: _____
Mary Ann Hanusa, County Auditor

Recommended: _____
Pottawattamie County Engineer
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Jasmine Elmore/Director, Human Resources appeared before the Board to discuss the WIQ Spark contract for the Employee Wellness provider.
Discussion only. No Action Taken.

Motion by Wichman, second by Jones, to approve the red-line changes by Counsel from Hinders Law Firm to the employee handbook.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Salary Action(s):
   1) Public Health – Payroll status change for Akeem Banister.
B. Out of State Travel Notification(s):
   1) Conservation – Out of State Travel for McKayla Gartner.
   2) Secondary Roads - Out of State Travel for Mitch Rollins, Kyle Arnold, Tom Schneckloth, and Jody Marsh.
C. Report(s):
   1) City of McClelland Resolution FY27.0826 a Resolution to Certify the population of Annexed Territory into the corporate City Limits of McClelland.

7. STUDY SESSION

Kate Gerber/Director, Public Relations appeared before the Board to discuss the State of the County, Council Bluffs Chamber's forum to be held on September 14, 2026.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:07 A.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: September 8, 2026
PUBLISH: X

September 8, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. September 1, 2026, Minutes as read.
B. Jail – Employment of Clint Martin as Detention Officers.
C. August 2026 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

The following appeared before the Board:

Alycia Englund

3. SCHEDULED SESSIONS

Introduce New Hires to Board

- Public Health – Brian Burleigh, Community Health and Opioid Strategist
- Attorney – Zachary Joyce, Attorney

Motion by Miller, second by Jorgensen, to open Public Hearing on proposed Second Amended Development Agreement with JJHP, LLC.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jones, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Wichman, to approve Second Amended Development Agreement with JJHP, LLC; and approve and authorize Board to sign Resolution No. 57-2026 entitled: Resolution Approving Second Amended Development Agreement with JJHP, LLC.

RESOLUTION NO. 57-2026

Resolution Approving Second Amended Development Agreement with JJHP, LLC

WHEREAS, Pottawattamie County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Legacy Ridge Subdivision Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Board of Supervisors (the "Board") of the County has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the County has previously entered into a certain development agreement (the "Original Agreement") with JJHP, LLC (the "Developer"), dated September 21, 2021, pursuant to which the County agreed to provide economic development incremental property tax payments to the Developer in connection with the construction of certain public infrastructure improvements by the Developer necessary to support housing development in the Urban Renewal Area; and

WHEREAS, the County and the Developer entered into an amended development agreement (the "First Amended Agreement"), dated January 23, 2024, to amend and update the terms of the Original Agreement; and

WHEREAS, the County and the Developer now propose to enter into a second amended development agreement (the "Second Amended Agreement") to amend the First Amended Agreement to (1) remove provisions related to the LMI Assistance Requirement (as defined in the Second Amended Agreement); (2) increase the maximum amount of economic development incremental property tax payments to be made to the Developer from $4,000,000 to $5,000,000; and (3) make certain other related changes; and

WHEREAS, a Second Amended Development Agreement (the "Second Amended Agreement") has been prepared to set forth the new understanding between the County and the Developer; and

WHEREAS, this Board, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Second Amended Agreement on September 8, 2026, and has otherwise complied with statutory requirements for the approval of said Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a County may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a Board of Supervisors must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a Board of Supervisors must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the Board hereby reaffirms that:

(a) The Project will add diversity and generate new opportunities for the Pottawattamie County and Iowa economies;

(b) The Project will generate public gains and benefits, particularly in the creation of new jobs and housing opportunities, which are warranted in comparison to the amount of the proposed property tax incentives.

Section 2. The Board further finds and reaffirms that a public purpose will reasonably be accomplished by entering into the Second Amended Agreement and providing the Payments to the Developer.

Section 3. The Second Amended Agreement is hereby approved, and the Chairperson and County Auditor are hereby authorized and directed to execute and deliver the Second Amended Agreement on behalf of the County, in substantially the form and content in which the Second Amended Agreement has been presented to this Board of Supervisors. The Director of Planning and Development and the Zoning and Land Use Coordinator are authorized to make such changes, modifications, additions or deletions as they, with the advice of legal counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Second Amended Agreement.

Section 4. All payments by the County under the Second Amended Agreement shall be subject to annual appropriation by the Board, in the manner set out in the Second Amended Agreement. As provided and required by Chapter 403 of the Code of Iowa, the County's obligations under the Second Amended Agreement shall be payable solely from a subfund (the "JJHP, LLC Subfund") previously established pursuant to a prior resolution of the Board, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property described as follows:

PARCEL"A" BEING A PORTION OF THE SOUTHEAST QUARTER OF SECTION 23AND A PORTION OF THE SOUTHWEST QUARTER OF SECTION 24, ALL IN TOWNSHIP 74 NORTH, RANGE 43 WEST OF THE 5TH PRINCIPAL MERIDIAN, POTTAWATTAMIE COUNTY, IOWA BEING MORE FULLY DESCRIBED AS FOLLOWS:
BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 24;

THENCE ON THE NORTH LINE OF SAID SOUTHWEST QUARTER, SOUTH 87 DEGREES 34 MINUTES 5 1 SECONDS EAST, 1372.59 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-

WAY LINE OF PIONEER TRAIL(G66), SAID POINT ALSO BEING ON A NON-TANGENT CURVE CONCAVE NORTHERLY, TO WHICH POINT A RADIAL LINE BEARS SOUTH 09 DEGREES 29 MINUTES 29 SECONDS WEST, 3324.30 FEET;

THENCE ON SAID SOUTHERLY RIGHT-OF-WAY LINE AND EASTERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 06 DEGREES 15 MINUTES 28 SECONDS, 363.07 FEET,

THENCE SOUTH 16 DEGREES 38 MINUTES 25 SECONDS WEST, 1201.92 FEET TO THE BEGINNING OFA CURVE, CONCAVE NORTHWESTERLY HAVING A RADIUS OF 883.09 FEET;

THENCE SOUTHWESTERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 77 DEGREES 31 MINUTES 18 SECONDS, 1194.83 FEETTOAPOINTON THE NORTHERLY RIGHT-OF-WAY LINE OF THE FORMER WABASH RAILROAD COMPANY (WABASH TRACE TRAIL, BOOK 91, PAGE 21365, POTTAWATTAMIE COUNTY RECORDER'S OFFICE);

THENCE ON SAID NORTHERLY RIGHT-OF-WAY LINE THE FOLLOWING TWO (2) COURSES:

1. NORTH 85 DEGREES 50 MINUTES 17 SECONDS WEST, I156.90 FEET TO THE BEGINNING OF A CURVE, CONCAVE NORTHERLY HAVING A RADIUS OF 1385.15 FEET;

2. WESTERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 31 DEGREES 00 MINUTES 03 SECONDS,749.45 FEET TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SW1/4SE1/4);

THENCE ON SAID EAST LINE, NORTH 02 DEGREES 15 MINUTES 16 SECONDS EAST, 223.04 FEET TO THE NORTHEAST CORNER OFSAIDSOUTHWESTQUARTER OPTHESOUTHEAST QUARTER (SW1/4SEl/4);

THENCE ONTHE NORTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4SEl/4), NORTH 88 DEGREES 44 MINUTES 53 SECONDS WEST,260.77 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF SAJD FORMER WABASH RAILROAD COMPANY, SAID POINT ALSO BEING ONA NON-TANGENT CURVE CONCAVE NORTH EASTERLY, TO WHICH POINT A RADIAL LINE BEARS SOUTH 49 DEGREES 16 MINUTES 09 SECONDS, 1385.15 FEET;

THENCE ON SAID EASTERLY RIGHT-OF-WAY LINETHE FOLLOWING TWO (2) COURSES:

1. NORTHERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 5I DEGREES 39 MINUTES 19 SECONDS, 1248.78 FEET;

2. NORTH 10 DEGREES *55* MINUTES28 SECONDS EAST, 181.35 FEET TO A POINT ON THE NORTH LINEOF SAID SOUTHEAST QUARTER (SEl/4);

THENCE ALONG SAID NORTH LINE, SOUTH *89* DEGREES 08 MINUTES 38SECONDS EAST, 1901.57 FEET TO THE POINT OF BEGINNING

SAID PARCEL"A• CONTAINS AN AREAOF 5,735,794 SQUARE FEET (131.676 ACRES), MORE OR LESS.

Section 5. The County hereby pledges to the payment of the Second Amended Agreement the JJHP, LLC Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund, provided, however, that no payment will be made under the Second Amended Agreement unless and until monies from the JJHP, LLC Subfund are appropriated for such purpose by the Board.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Pottawattamie County to evidence the continuing pledging of the JJHP, LLC Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the County Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7.All resolutions or parts thereof in conflict herewith are hereby repealed.

PASSED AND APPROVED September 8th, 2026.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

_____

Brian Shea, Chairman

_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				
_____	○	○	○	○
Keith Jones				

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried

Motion by Miller, second by Jorgensen, to approve and sign Proclamation National Payroll Week September 7-11, 2026.

PROCLAMATION
NATIONAL PAYROLL WEEK
SEPTEMBER 7–11, 2026

WHEREAS, payroll professionals play a vital role in ensuring employees are paid accurately and on time while maintaining compliance with federal, state, and local laws and regulations; and

WHEREAS, Pottawattamie County payroll professionals contribute significantly to the financial well-being of employees and their families by ensuring the accurate and timely payment of wages, benefits, taxes, and other deductions for over 500 employees; and

WHEREAS, payroll professionals serve as an important connection between employees and employers and work diligently behind the scenes to support the effective operation of organizations and public services; and

WHEREAS, National Payroll Week recognizes the dedication, knowledge, professionalism, and commitment of payroll professionals and celebrates the important role they play in our workforce and communities; and

WHEREAS, the 2026 National Payroll Week theme, **"Every Paycheck Creates Possibility,"** recognizes that each paycheck helps employees meet their daily needs, plan for the future, and pursue personal and financial goals;

NOW, THEREFORE, BE IT PROCLAIMED, that the **Pottawattamie County Board of Supervisors** hereby recognizes **September 7–11, 2026, as National Payroll Week** in Pottawattamie County and extends its appreciation to the payroll professionals who work diligently to ensure County employees are paid accurately, timely, and in accordance with applicable laws and policies.

Dated this 8th day of September, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Brian Shea, Chairman				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				

_____ ○ ○ ○ ○
Keith Jones

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve roof replacement proposal from West Central Roofing for the Recycling Center's Northern Building in the amount of $45,100.00.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to appoint Angela Lippert to the Zoning Board of Adjustment for a term ending on December 31, 2027.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Jorgensen, to appoint Tom Holm to the Board of Appeals for a term ending on December 31, 2030.
UNANIMOUS VOTE. Motion Carried

Motion by Jones, second by Jorgensen, to approve one-time funding for Secondary Roads improvement previously discussed, in the amount of $927,000 from Fund 01 (General Basic). These projects include 240th St. from Hwy 92 to Pioneer Trail, 245th St. adjacent Hackberry Road, 400th St, and Juniper Road from Weston Ave to L34.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Wichman, to approve seal coating of Snowhill Lane and appropriate $150,000 from gaming funds.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve the reinstatement of the Compensation Board with the Elected Officials appointing a representative to the Compensation Board by the Elected Officials.
Roll Call Vote: AYES: Miller, Jorgensen. NAYS: Wichman, Jones, Shea. Motion Denied.

Motion by Miller, second by Jorgensen, to appoint John Dalton to fill the appointment vacancy on the Civil Service Commission.
UNANIMOUS VOTE. Motion Carried.

4. OTHER BUSINESS

Jasmine Elmore/Director, Human Resources appeared before the Board to discuss the WIQ Spark contract for the Employee Wellness provider.
Discussion only. No Action Taken.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Report(s):
1) Recorder Fee Book for August 2026.

7. STUDY SESSION

Andy Wicks/Engineer appeared before the Board for a discussion for seal-coat apportionment of Lime Kiln Road per Road Improvement Policy.
Discussion only. No Action Taken.

Kate Gerber/Director, Public Relations appeared before the Board to discuss the State of the County, Council Bluffs Chamber forum to be held on September 14, 2026.
Discussion only. No Action Taken.

8. CLOSED SESSION

Motion by Miller, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5(1)(i) for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Miller, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jorgensen, to acknowledge official coaching as discussed in Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

9. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 2:28 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: September 15, 2026
PUBLISH: X

September 15, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members, except Supervisor Miller present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Wichman, and second by Jorgensen, to approve:

A. September 8, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Motion by Jorgensen, second by Jones, to open Public Hearing on proposed preliminary plat of Pioneer Meadows Subdivision, a subdivision situated in Lewis Township.
Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

The following citizen appeared before the Board to speak in favor of proposed preliminary plat of Pioneer Meadows Subdivision:
Mark Hughes, Glenwood

Motion by Jorgensen, second by Jones, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller, Motion Carried.

Motion by Jones, second by Jorgensen, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2026-13**.

PLANNING AND ZONING
RESOLUTION NO. 2026-13

WHEREAS, the proposed preliminary plat and supporting documents for **Pioneer Meadows Subdivision Phase 1,** a subdivision situated in **Lewis Township,** has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2026-07;** and

WHEREAS, said Commission conducted a public hearing on **August 17, 2026**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **September 15, 2026** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Pioneer Meadows Subdivision Phase 1,** be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED September 15th, 2026

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairperson	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, Auditor
Pottawattamie County, Iowa
RECORD: After Passage
Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

Motion by Jones, second by Jorgensen, to open Public Hearing on **Ordinance No. 2026-05**, an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 3.77.
Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

Motion by Jones, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

Motion by Jones, second by Jorgensen, to approve First Consideration of **Ordinance No. 2026-05,** an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 3.77. acres from a Class C-2(General Commercial) District to a Class A-4 (Loess Hills) District; and setting date for Second Consideration for September 22, 2026, at 10:00 A.M.

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2026-05

AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 3.77 acres from a Class C-2 (General Commercial) District to a Class A-4 (Loess Hills) District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - AMENDMENTS: That the Official Zoning Map, as adopted by reference in Section 8.003.020 of the Pottawattamie County, Iowa, Zoning Ordinance, be and the same is hereby amended by changing the district designation from its present designation of a Class C-2 (General Commercial) District to a Class A-4 (Loess Hills) District, of certain real estate, as shown on the attached plat and which is legally described as follows:

CRESCENT TWP 13-76-44 PT NW SE COMM 435.36'S NW COR TH S612.35' NE790.24' ALONG C/L OF RDWLY611.98' TO POB

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
______________________ Brian Shea, Chairman	☐	☐	☐	☐
______________________ Tim Wichman	☐	☐	☐	☐
______________________ Susan Miller	☐	☐	☐	☐
______________________ Jeff Jorgensen	☐	☐	☐	☐
______________________ Keith Jones	☐	☐	☐	☐

Attest: ______________________
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

✧✧

NOTICE OF PUBLIC HEARING PUBLISHED:	September 10, 2026
FIRST CONSIDERATION:	September 15, 2026
SECOND CONSIDERATION:	September 22, 2026
PUBLICATION:	October 1, 2026
RECORD:	October 2, 2026

Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

Motion by Jones, second by Jorgensen, to open Public Hearing on **Ordinance No. 2026-06**, an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 4.71 acres.
Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

The following citizen appeared before the Board to speak in favor of amending the Official Zoning Map by changing the district designation of approximately 4.71 acres:
Mitch Kay, McClelland
Lynn Leaders, Minden

Motion by Jones, second by Jorgensen, to close public hearing.
Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve First Consideration of **Ordinance No. 2026-06,** an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 4.71. acres from a Class C-1(Highway Commercial) to a Class I-1 (Limited Industrial) District; and setting date for Second Consideration for September 22, 2026, at 10:00 A.M. Recommendation for the landscaping buffer not be included in our ordinance to not be included.

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2026-06

AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 4.71 acres from a Class C-1 (Highway Industrial) District to a Class I-1 (Limited Industrial) District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - AMENDMENTS: That the Official Zoning Map, as adopted by reference in Section 8.003.020 of the Pottawattamie County, Iowa, Zoning Ordinance, be and the same is hereby amended by changing the district designation from its present designation of a Class C-1 (Highway Industrial) District to a Class I-1 (Limited Industrial) District, of certain real estate, as shown on the attached plat and which is legally described as follows:

NEOLA TWP 25-77-42 W 3.41 AC E 5 AC S OF DITCH S HALF NE and E 1.59 AC S OF DITCH SE NE

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
______________________ Brian Shea, Chairman	☐	☐	☐	☐
______________________ Tim Wichman	☐	☐	☐	☐
______________________ Susan Miller	☐	☐	☐	☐
______________________ Jeff Jorgensen	☐	☐	☐	☐
______________________ Keith Jones	☐	☐	☐	☐

Attest: ______________________

Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

✧✧✧

NOTICE OF PUBLIC HEARING PUBLISHED: September 10, 2026
FIRST CONSIDERATION: September 15, 2026
SECOND CONSIDERATION: September 22, 2026
PUBLICATION: October 1, 2026
RECORD: October 2, 2026

Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

Motion by Jones, second by Jorgensen, to approve and sign Proclamation designating September 15th as Voter Registration Day.

Proclamation – National Voter Registration Day

WHEREAS, the right to vote is a fundamental part of civic participation, and voter registration is an essential first step for eligible citizens to exercise that right; and

WHEREAS, National Voter Registration Day is an annual nonpartisan civic observance dedicated to raising awareness of voter registration opportunities and helping eligible Americans prepare to participate in upcoming elections; and

WHEREAS, since its establishment in 2012, National Voter Registration Day has helped more than six million Americans register to vote or update their voter registration through the efforts of thousands of organizations and volunteers across the country; and

WHEREAS, changes such as moving to a new address, changing a name, becoming a United States citizen or reaching voting age may require an individual to register or update their voter registration information; and

WHEREAS, accurate and accessible voter information helps ensure eligible citizens understand how to register, verify their registration status and prepare to participate in the electoral process; and

WHEREAS, the Pottawattamie County Auditor's Office provides residents with official voter registration information and resources, including opportunities to register online through the Iowa Secretary of State or by completing a voter registration form, as well as information for verifying an existing registration; and

WHEREAS, encouraging eligible residents to register to vote, keep their registration information current and seek election information from trusted official sources strengthens civic participation throughout Pottawattamie County;

NOW, THEREFORE, BE IT RESOLVED, that the Pottawattamie County Board of Supervisors hereby proclaims **September 15, 2026, as National Voter Registration Day** in Pottawattamie County and encourages all eligible residents to register to vote and prepare to make their voices heard in the upcoming election.

Signed this 15th day of September, 2026, in Pottawattamie County, Iowa.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Jorgensen, Jones. ABSENT: Miller. Motion Carried.

4. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve payment of taxes for County owned properties and drainage in the amount of $1,347.
UNANIMOUS VOTE. Motion Carried.

Jasmine Elmore/Director, Human Resources appeared before the Board to give an update on the Employee Wellness Provider WIQ Spark.
Discussion only. No Action Taken.

Motion by Wichman, second by Jones, to approve a contract with Convenient Care as the provider for Employee Occupational Health and/Work Comp provider,
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Report(s):
   1) State Auditor Auditing Standard Acknowledgment.

7. STUDY SESSION

Lea Voss/Treasurer and Kristen Bracker/Attorney appeared before the Board to discuss disposition of unowned parcels of land in the County with the goal of placing them on the tax rolls.

Discussion only. No Action Taken.

Stevelyn Martin/Finance and Budget Director appeared before the Board to discuss Capital Planning. Discussion only. No Action Taken.

8. ADJOURN

Motion by Jones, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:18 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: September 22, 2026
PUBLISH: X

September 22, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jones, to approve the Consent Agenda and to move item 8B to open session as item 4E:

A. September 15, 2026, Minutes as read.
B. Auditor's Office – Employment of Kayla Scofield as a Real Estate & Drainage Specialist.
C. Auditor's Office - Employment of Douglas Weiler as an Election Coordinator.
D. Public Health – Employment of Nicolina Kempf as a Public Health Preparedness Coordinator.
E. Secondary Roads – Employment of Jackson Woltmann as a Tractor/Trailer Operator.
F. Renewal of Special Class C Retail Alcohol License/Outdoor Service to Pioneer Trail Orchard and Pumpkin Patch L.L.C. d/b/a Pioneer Trail Orchard and Pumpkin Patch, Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

The following individual appeared before the Board:
David Geiger

3. SCHEDULED SESSIONS

Bethany Wilcoxon/McClure Engineering, and Courtney White/City Clerk, Minden appeared before the Board to give an update on Minden Recovery.
Discussion only. No Action Taken.

Motion by Jones, second by Jorgensen, to approve Second Consideration of **Ordinance No. 2026-05,** an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 3.77. acres from a Class C-2(General Commercial) District to a Class A-4 (Loess Hills) District.

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2026-05

AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 3.77 acres from a Class C-2 (General Commercial) District to a Class A-4 (Loess Hills) District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - AMENDMENTS: That the Official Zoning Map, as adopted by reference in Section 8.003.020 of the Pottawattamie County, Iowa, Zoning Ordinance, be and the same is hereby amended by changing the district designation from its present designation of a Class C-2 (General Commercial) District to a Class A-4 (Loess Hills) District, of certain real estate, as shown on the attached plat and which is legally described as follows:

CRESCENT TWP 13-76-44 PT NW SE COMM 435.36'S NW COR TH S612.35' NE790.24' ALONG C/L OF RDWLY611.98' TO POB

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	☐	☐	☐	☐
Tim Wichman	☐	☐	☐	☐
Susan Miller	☐	☐	☐	☐
Jeff Jorgensen	☐	☐	☐	☐
Keith Jones	☐	☐	☐	☐

Attest: ______________________________
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

✧✧

NOTICE OF PUBLIC HEARING PUBLISHED:	September 10, 2026
FIRST CONSIDERATION:	September 15, 2026
SECOND CONSIDERATION:	September 22, 2026
PUBLICATION:	October 1, 2026
RECORD:	October 2, 2026

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve Second Consideration of **Ordinance No. 2026-06,** an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 4.71. acres from a Class C-1(Highway Commercial) to a Class I-1 (Limited Industrial) District.

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2026-06

AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 4.71 acres from a Class C-1 (Highway Industrial) District to a Class I-1 (Limited Industrial) District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - AMENDMENTS: That the Official Zoning Map, as adopted by reference in Section 8.003.020 of the Pottawattamie County, Iowa, Zoning Ordinance, be and the same is hereby amended by changing the district designation from its present designation of a Class C-1 (Highway Industrial) District to a Class I-1 (Limited Industrial) District, of certain real estate, as shown on the attached plat and which is legally described as follows:

NEOLA TWP 25-77-42 W 3.41 AC E 5 AC S OF DITCH S HALF NE and E 1.59 AC S OF DITCH SE NE

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
______________________ Brian Shea, Chairman	☐	☐	☐	☐
______________________ Tim Wichman	☐	☐	☐	☐
______________________ Susan Miller	☐	☐	☐	☐
______________________ Jeff Jorgensen	☐	☐	☐	☐
______________________ Keith Jones	☐	☐	☐	☐

Attest: ______________________
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

✧✧✧

NOTICE OF PUBLIC HEARING PUBLISHED:	September 10, 2026
FIRST CONSIDERATION:	September 15, 2026
SECOND CONSIDERATION:	September 22, 2026
PUBLICATION:	October 1, 2026
RECORD:	October 2, 2026

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve Bil-Den Glass proposal to replace three failed window units at the Health Services Building in the amount of $8,144 to come from Building and Grounds budget.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve Board Chairman to sign Quote for UKG additional modules to come from IT budget.
UNANIMOUS VOTE. Motion Carried.

4. OTHER BUSINESS

Motion by Miller, second by Jorgensen, to approve the following applications made to the Assessor's Office: Homestead (99 recommend allowed, 6 recommend disallowed), Military (15 recommend allowed, 0 recommend disallowed), Disabled Veteran Homestead (13 recommend allowed, 0 recommend disallowed), Family Farm (8 recommend allowed, 0 recommend disallowed).
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Miller, to approve and authorize Board Chair to sign contract with WIQ Spark for the Employee Wellness provider effective date of November 1, 2026.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Wichman, to approve sending letters on IPERS employee contribution refunds to claim contributions made for employees who have quit within 6 months of employment with program effective September 1, 2026.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Jorgensen, to approve the County Attorney's office to begin tax sale certificate redemption for a property at the legal description of North 40 feet of Lot 15, Block 2 in Noe's Addition to the Town of Walnut, IA.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Miller, to approve the Board Chair to sign the 90-day extension of the due diligence period of agreement with Sequitor America LLC, with $25,000 of $50,000 earnest money to be non-refundable and claimed by Pottawattamie County.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Out of State Travel Notifications):
   1) Jail – Out of State Travel for Amy Garreans.
   2) WIC – Out of State Travel for Wei Eng Kay and Kristine Wood.
B. Report(s):
   1) Sheriff Report of Fees Disbursed and Collected for August 2026.

7. STUDY SESSION

Jeff Franco/Executive Director, Conservation, Garfield Coleman/Director, Safety and Risk Management, and Jason Slack/Director, Buildings and Grounds appeared before the Board to discuss Conservation Infrastructure Projects.
Discussion only. No Action Taken.

8. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen to reinstate 10 hours of regular pay as discussed in Closed Session.
UNANIMOUS VOTE. Motion Carried.

9. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:58 P.M

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: September 29, 2026
PUBLISH: X

September 29, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. September 22, 2026, Minutes as read.
B. Secondary Roads – Employment of Shane Smith as an Equipment Operator.
C. Veterans Service - Employment of Jeremy Summerfield as a Part-time Caseworker 1.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

The following appeared before the Board:
David Geiger
George Sturm

3. SCHEDULED SESSIONS

Introduce New Hires to Board

- Secondary Roads - Jackson Woltmann, Tractor/Trailer Operator.

Joel Dougherty/CEO, and Kerry Hodges/Development and Marketing Director, All Care Health Center appeared before the Board to discuss All Care's Oral Health Access Initiative.
Discussion only. No Action Taken.

Motion by Miller, second by Jones, to approve funding request in the amount of $17,500 from Gaming fund for the City of Minden for continued recovery from the 2024 tornado.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Proclamation designating the month of October as Cybersecurity Awareness Month.

2026 Cybersecurity Awareness Month Proclamation

WHEREAS, October is recognized as Cybersecurity Awareness Month, a time to promote the importance of cybersecurity and to encourage individuals and organizations to take proactive steps to protect their digital information; and

WHEREAS, the increasing reliance on technology in our daily lives has made cybersecurity a critical issue for individuals, businesses, and government entities alike; and

WHEREAS, cyber threats pose significant risks to our personal information, financial security, and the integrity of our community's infrastructure; and

WHEREAS, it is essential for all residents of Pottawattamie County to understand the importance of cybersecurity and to adopt safe online practices; and

WHEREAS, the theme for Cybersecurity Awareness Month, *Securing the Next 250*, emphasizes the importance of education, collaboration, and vigilance in safeguarding our digital environments; and

WHEREAS, Pottawattamie County is committed to fostering a culture of cybersecurity awareness and resilience among its residents, businesses, and institutions; and

WHEREAS, we encourage all citizens to participate in activities and initiatives that promote cybersecurity awareness, including training sessions, workshops, and community events;

NOW, THEREFORE, be it resolved that we, the Pottawattamie County Board of Supervisors, do hereby proclaim the month of October 2026 to be:

CYBERSECURITY AWARENESS MONTH

in Pottawattamie County, Iowa, and urge all residents to take steps to protect themselves and their information online.

Signed this 29th day of September, 2026, in Pottawattamie County, Iowa.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jones, Jorgensen. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize the Board Chairman to sign Camera Sharing Agreement with Iowa School for the Deaf.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jones, to approve appointment of Brian Shea and Stevelyn Martin as representatives to IGHCP Board for the remainder of 2026.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve the renewal of the NACo membership for 2027 in the amount of $1,873.
AYES: Shea, Miller, Jorgensen, Jones. NAYS: Wichman. Motion Carried.

4. OTHER BUSINESS

Motion by Miller, second by Jones, to approve the pay for the Conservation Outdoor Operations Coordinator, Shane Shea at a grade 518 step 11 for a rate of $31.58.
AYES: Wichman, Miller, Jorgensen, Jones. ABSTAIN: Shea. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Salary Action(s):
1) Crescent Ski Hill – Employment of Jillian Budge as a Hospitality and Guest Services.
2) Crescent Ski Hill - Employment of Kelly Sandberg as a Seasonal Bartender.
3) Crescent Ski Hill - Employment of Howard Roorda as a Chair Lift Operator Lead.
4) Crescent Ski Hill - Employment of Courtney Rohnstock, Jeanette Augustyn, Lauren Hargreaves, Ted Duitsman, Zachary Borchers, Dennis Scheaeppi, and Jasa Zunaibi as Ski/Snowboard Instructors.
5) Crescent Ski Hill – Employment of Steven Barclay, and Maximillian Leland as a Kitchen Staff Team Leads.
6) Crescent Ski Hill – Employment of Bryn Reese, Brody Fischer, Payton Forsythe, Keturah Wilson, and Louisa Wilson as a Kitchen Staff Team Members.
7) Crescent Ski Hill – Employment of Julie Kraw as a Rental Shop Manager.
8) Crescent Ski Hill - Employment of Leigh Voruz as a Rental Shop Lead.
9) Crescent Ski Hill - Employment of Colyn Miller, Maxwell Voruz, Timothy Donovan, Keaton Hawkins, Augusta Kirlin, and Corbin Gray as a Rental Shop Team Member.
10) Crescent Ski Hill – Employment of Peerlyss Minor as a Snowcat Operator.
11) Crescent Ski Hill - Employment of Jason Boulton as a Snowmaking Team Member.
12) Crescent Ski Hill - Employment of Amy Graeve as the Hospitality and Guest Services Team Lead.

7. STUDY SESSION

Stevelyn Martin/Director, Finance and Budget appeared before the Board to discuss Capital Planning. Discussion only. No Action Taken.

8. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:35 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: October 6, 2026
PUBLISH: X

October 6, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jones, and second by Jorgensen, to approve:

A. September 29, 2026, Minutes as read.
B. September 2026 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

The following appeared before the Board:

Mike Kruger
David Geiger

3. SCHEDULED SESSIONS

Motion by Miller, second by Jorgensen, to approve and authorize Board to sign Proclamation designating October as Breast Cancer Awareness Month.

Breast Cancer Awareness Month Proclamation – October 2026

WHEREAS, breast cancer continues to affect individuals and families in communities across the United States, including here in Pottawattamie County, and remains one of the most commonly diagnosed cancers among women while also affecting men; and

WHEREAS, Breast Cancer Awareness Month each October provides an opportunity to increase awareness of breast cancer, encourage individuals to learn about their personal risk factors and screening options, and emphasize the importance of early detection; and

WHEREAS, October 13 is recognized as Metastatic Breast Cancer Awareness Day, bringing attention to those living with breast cancer that has spread to other parts of the body and the continued need for research and effective treatments; and

WHEREAS, October 17 through 23 is recognized as Men's Breast Cancer Awareness Week, helping raise awareness that breast cancer can also affect men and encouraging greater understanding of the signs, risks and importance of timely medical care; and

WHEREAS, we stand in solidarity with those currently facing breast cancer, celebrate survivors, honor the memory of those we have lost and recognize the families, friends and caregivers who provide support throughout diagnosis, treatment and recovery; and

WHEREAS, we recognize the dedication of medical professionals, researchers, advocates and community organizations working to advance prevention, detection, treatment, education and support for those impacted by breast cancer;

NOW, THEREFORE, BE IT RESOLVED, that the Pottawattamie County Board of Supervisors hereby declares October 2026 as **Breast Cancer Awareness Month** and encourages residents to increase their awareness of breast cancer, talk with their healthcare providers about appropriate screening and risk factors, support those affected by the disease and participate in awareness efforts throughout our community.

Approved this 6th day of October, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Mark Eckman appeared before the Board to give an update on Unleash CB.
Discussion only. No Action Taken.

Motion by Miller, second by Wichman, to approve Buildings and Grounds Department to provide work-based learning opportunities to a high school student.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize Board Chairperson to sign lease renewal with the City of Avoca and Newtown Avoca Historical Society for the Avoca Courthouse and to pay invoice of $15,000.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign: **Resolution No. 57-2026** entitled: Resolution for Transfer from General Basic Fund to Capital Projects Fund.

RESOLUTION NO. 57-2026

RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO CAPITAL PROJECTS FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to the Capital Projects Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $1,000,000 is ordered to be transferred from General Basic Fund to Capital Projects Fund;

SECTION 2: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 6th Day of October 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○

_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Wichman, to approve and authorize Board to sign: **Resolution No. 58-2026** entitled: Resolution for Transfer from Gaming Fund to Capital Projects Fund.

RESOLUTION NO. 58-2026

RESOLUTION FOR TRANSFER FROM GAMING FUND TO CAPITAL PROJECTS FUND

WHEREAS, it is desired to transfer money from the Gaming Fund to the Capital Projects Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $2,000,000 is ordered to be transferred from Gaming Fund to Capital Projects Fund;

SECTION 2: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 6th Day of October 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Wichman, to approve and authorize Board to sign: **Resolution No. 59-2026** entitled: Resolution for Transfer from Capital Projects Fund to Bond Series 2026 Debt Fund.

RESOLUTION NO. 59-2026

RESOLUTION FOR TRANSFER FROM CAPTIAL PROJECTS FUND TO BOND SERIES 2026 DEBT FUND

WHEREAS, it is desired to transfer money from the Capital Projects Fund to the Bond Series 2026 Debt Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $1,202,000 is ordered to be transferred from Capital Projects Fund to Bond Series 2026 Debt Fund;

SECTION 2: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 6th Day of October 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to approve funding for park infrastructure improvements including Arrowhead Park pedestrian bridge ($300,000), Hitchcock Nature Center overlook deck ($300,000), and contracted development assistance ($200,000) not to exceed $800,000.
UNANIMOUS VOTE. Motion Carried.

Jeff Franco/Director, Conservation, Jason Slack/Director, Buildings and Grounds, and Garfield Coleman/Director, Risk Management appeared before the Board to discuss the progress of Loess Hills Lodge renovation plans.
Discussion only. No Action Taken.

Motion by Wichman, second by Jones, to discontinue health insurance coverage for Thriving Families Alliance Employees as of December 31, 2026.
UNANIMOUS VOTE. Motion Carried.

4. OTHER BUSINESS

Motion by Wichman, second by Jones, to approve allowing employees to extend dates for their biometric screenings from November 1, 2025, through March 31, 2027, with the new wellness vendor WIQSpark for the incentive for the 27/28 plan year. The following year would be from November 1, 2026, through October 31, 2027, to stay on plan from previous years.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Out of State Travel Notification(s):
   1) Sheriff's Office – Out of State Travel for Luis Trujillo.

7. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on purchase or sale of real estate.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Miller, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to authorize Chair to sign document discussed in Closed Session.
UNANIMOUS VOTE. Motion Carried.

8. ADJOURN

Motion by Jones, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:01 P.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: October 13, 2026
PUBLISH: X

October 13, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. October 6, 2026, Minutes as read.
B. Jail – Employment of Nicholina LaChappell as a Detention Officer.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

The following appeared before the Board:
Mike Kruger

3. SCHEDULED SESSIONS

Introduce New Hires to Board

- Secondary Roads - Shane Smith, Equipment Operator.

Motion by Jorgensen, second by Jones, to approve and authorize Board to sign **Resolution No. 60-2026** entitled: Resolution Approving an Agreement Between Pottawattamie County Secondary Roads and the Iowa Department of Transportation for a Living Roadway Trust Fund Grant.

RESOLUTION NO. 60-2026

RESOLUTION APPROVING AN AGREEMENT BETWEEN POTTAWATTAMIE COUNTY SECONDARY ROADS AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR A LIVING ROADWAY TRUST FUND GRANT

WHEREAS, Pottawattamie County Secondary Roads is responsible for the Integrated Roadside Vegetation Management (IRVM) program and for managing certain roadside properties;

AND WHEREAS, the Iowa Department of Transportation provides funding assistance through the Living Roadway Trust Fund for some expenses related to these responsibilities;

AND WHEREAS, Pottawattamie County Secondary Roads has applied for and been awarded a Living Roadway Trust Fund grant for up to $15,000 in funding for a Morbark BVR16 Diesel Chipper;

AND WHEREAS, County Engineer Andy Wicks is duly authorized to execute the grant as Authorizing Official on behalf of the Pottawattamie County Secondary Roads;

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County approves a Living Roadway Trust Fund grant agreement between Pottawattamie County and the Iowa Department of Transportation.

Dated this 13th Day of October 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○

_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

4. OTHER BUSINESS

Motion by Wichman, second by Miller, to approve County funding in excess of $96.75 for flu shots for part-time employees; the initial $96.75 to come from Wellness Committee Funds. UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Report(s):
1) Recorder Fee Book for September 2026.

7. CLOSED SESSION

Motion by Miller, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Wichman, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

8. ADJOURN

Motion by Wichman, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:37 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: October 20, 2026
PUBLISH: X

October 20, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and second by Jorgensen, to approve:

A. October 13, 2026, Minutes as read.
B. Buildings and Grounds – Employment of Brian Knauss as a Maintenance Worker II – Jail.
C. Communications – Employment of Cassandra Erwin and Heidi Van der Heijden as a Telecommunicators I.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Brandy Wallar/President and CEO, New Visions Homeless Services appeared before the Board to give an update on New Visions Homeless Services.
Discussion only. No Action Taken.

Motion by Jorgensen, second by Jones, to approve and authorize Board to sign a Mills and Pottawattamie County line road maintenance agreement.
UNANIMOUS VOTE. Motion Carried.

Jeff Franco/Executive Director and Kim Wickersham/Office Coordinator, Conservation appeared before the Board to present the Pottawattamie County Conservation Board's Annual Report for FY 2025/26.
Discussion only. No Action Taken.

Jeff Franco/Executive Director, Conservation appeared before the Board to present Crescent Hill at Hitchcock Installment Payment Check to the Board of Supervisors.
Discussion only. No Action Taken.

4. OTHER BUSINESS

The Board discussed outsourcing union negotiations.
Discussion only. No Action Taken.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Salary Action(s):
   1) Crescent Ski Hill – Employment of Elizabeth Jones, James Rauch, and Saul Rodriguez as a Chair Lift Operators.
   2) Crescent Ski Hill – Employment of Ava Bargmann, Kailynn Brecher, Mary Graeve, Paige Bell, and Hollie Larson as a Hospitality and Guest Services.
   3) Crescent Ski Hill – Employment of Evelyn Duitsman, Melanie Cave, Olivia Robinson, and William Shannon as a Kitchen Staff Team Members.
   4) Crescent Ski Hill – Employment of Timothy Donovan, Cooper Schaa, Johnathan Duitsman, Justin Friis, and Nate Arthur as a Rental Shop Team Members.

5) Crescent Ski Hill – Employment of Anna Melville, Brett Zarontonello, Konatsu Taira, Kori Thien, Tanner Sasse, and Toni Henderson as a Ski/Snowboard Instructors.
6) Crescent Ski Hill - Employment of Xavier Yarges as a Snowmaking Team Member.
7) Crescent Ski Hill – Employment of Scott Vanarsdale as a Snow Sports School Coordinator.

B. Report(s):
1) Quarter 1, 2026 ARPA Reporting- Review and Summary.
2) Quarter 2, 2026 ARPA Reporting - Review and Summary.

7. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:14 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Kelly Fischer, Payroll and Benefits Specialist, Auditor's Office
APPROVED: October 27, 2026
PUBLISH:X

October 23, 2026

MET IN SPECIAL SESSION
The Board of Supervisors met in special session at 10:00 A.M. All members present. Chairman Shea presiding.

1. CLOSED SESSION

Motion by Wichman, second by Jones, to go into Closed Session pursuant to Iowa Code 21.5(1)(i), for discussion and/or decision on personnel matters.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jorgensen, second by Jones to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to go into Closed Session for discussion and/or decision on evaluation of individual's hirings, as allowed by Iowa Code 21.5(1)(i).
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to go out of Closed Session.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

2. SCHEDULED SESSION

Motion by Wichman, second by Jorgensen, to create the position of interim HR Director and make an offer of employment to the individual discussed in Closed Session, with a salary of $10,000 per month.
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

3. ADJOURN

Motion by Jones, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:30 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: October 27, 2026
PUBLISH: X

October 27, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jones, and seconded by Jorgensen, to approve:

A. October 20, 2026, Minutes as read.
B. October 23, 2026, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS
No Public Comments.

3. SCHEDULED SESSIONS

Introduce New Hires to Board
- Brian Knauss, Maintenance Worker II, Buildings and Grounds.

Motion made by Jorgensen, second by Miller, to approve and sign Proclamation designating November 4-11, 2026, as Operation Green Light for Veterans.

Operation Green Light for Veterans Proclamation – November 2026

WHEREAS, the residents of Pottawattamie County hold great respect, admiration, and gratitude for the men and women who have selflessly served our country and communities in the United States Armed Forces; and

WHEREAS, the contributions and sacrifices of our veterans have been vital in protecting the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Pottawattamie County seeks to honor those who have placed themselves in harm's way in service to our nation and recognize the challenges many veterans face when transitioning from military service to civilian life; and

WHEREAS, veterans continue to serve their communities through civic organizations, volunteerism, public service, and efforts to help fellow veterans access the benefits and resources they have earned; and

WHEREAS, Operation Green Light for Veterans, an initiative supported by the National Association of Counties, encourages communities across the country to demonstrate their support for veterans by displaying green lights as a visible symbol of appreciation and recognition; and

WHEREAS, the Pottawattamie County Board of Supervisors recognizes the importance of connecting veterans with the services, resources, and community support they need to thrive following military service;

NOW, THEREFORE, BE IT RESOLVED, that the Pottawattamie County Board of Supervisors does hereby proclaim **November 4–11, 2026**, as OPERATION GREEN LIGHT FOR VETERANS in Pottawattamie County and encourages residents, businesses, and organizations to display green lights in their windows or at their properties as a visible expression of gratitude and support for those who have served.

Signed this 27th day of October, 2026, in Pottawattamie County, Iowa.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

_____
Brian Shea, Chairman

Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to approve and authorize the Chairperson to sign the 2026 Weed Commissioner's Report.
UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Miller, to approve appointment of Tracy Nosekabel as County Weed Commissioner for 2027.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jones, to approve and authorize Board to sign: **Resolution No. 61-2026** entitled: Resolution for Transfer from Ski Hill Fund to Property Acquisition/Improvement/Maintenance Fund.

RESOLUTION NO. 61-2026

RESOLUTION FOR TRANSFER FROM SKI HILL FUND TO PROPERTY ACQUISITION/IMPROVEMENT/MAINTENANCE FUND.

WHEREAS, it is desired to transfer money from the Ski Hill Fund to Property Acquisition/Improvement/Maintenance Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of $250,000 is ordered to be transferred from Ski Hill Fund to Property Acquisition/Improvement/Maintenance Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 27th Day of October, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○
Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor
Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Motion by Jones, second by Jorgensen, to sign Right of Way contract for Project HDP-CO78(210)—6B-78 with Farm Power, Inc. in the amount of $26,035.00.
UNANIMOUS VOTE. Motion Carried.

Motion by Jones, second by Jorgensen, to sign Right of Way contract for Project HDP-CO78(210)—6B-78 with Pamela J. Schmitz as Trustee of the Pamela J. Schmitz Trust of 2002 in the amount of $39,100.00.
UNANIMOUS VOTE. Motion Carried

Motion by Jorgensen, second by Jones, to sign Right of Way contract for Project HDP-CO78(210)—6B-78 with Welbourne Family, L.L.C., an Iowa limited liability company in the amount of $1,205.00.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jones, to sign Right of Way contract for Project HDP-CO78(210)—6B-78 with Steven J and Tessa Lachelle Lynn Killpack, Contract Buyer, and Harold F. Trafton, Jr. and Toni D. Trafton, or their successors(s), as Trustees of the Harold F. Trafton, Jr. and Toni D. Trafton Living Trust dated January 11th, 2022, Contract Seller in the amount of $11,830.00.
UNANIMOUS VOTE: Motion Carried.

Motion by Jorgensen, second by Miller, to sign Right of Way contract for Project HDP-CO78(210)—6B-78 with Underwood Farm Supply, L.L.C., an Iowa limited liability company in the amount of $4,100.00.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jones, to sign Right of Way contract for Project HDP-CO78(210)—6B-78 with Link Snacks, Inc., a Wisconsin corporation in the amount of $191,425.00
UNANIMOUS VOTE. AYES: Shea, Miller, Jorgensen, Jones. NAYS: Wichman. Motion Carried.

4. OTHER BUSINESS

Motion by Wichman, second by Jones, to approve updated job description for current employee from Payroll/Benefits Specialist to Payroll/Benefits Manager for Kelly Fischer with a new pay of $40.413217 as an exempt employee.
UNANIMOUS VOTE. Motion Carried.

5. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

6. RECEIVED/FILED

A. Salary Action(s):
   1) Crescent Ski Hill – Employment of Scott Miller, Gabor Czako, and Isabel Livingston a Ski/Snowboard Instructors.
   2) Crescent Ski Hill – Employment of Elias McKeagney, Leland Waterkotte, Billy Sanders, Elijah Mathews, Claira Mathews, John Votrobek, and Leland Waterkotte as Rental Shop Team Members.
   3) Crescent Ski Hill – Employment of Harper Turgeon, Kaylee Meyers, and Alicia Alvarez a Kitchen Staff Team Members.
   4) Crescent Ski Hill - Employment of Zikomo Thomas, Aiden Andersen, Evelyn Brandt, and Chloe Andersen, as Chair Lift Attendants.
   5) Crescent Ski Hill – Employment of Abbey Dyer as a Hospitality and Guest Services Team Lead.
   6) Crescent Ski Hill – Employment of Anna Whitney, Cymber Tierney, Keira Diehm, Mallory Kjeldgaard, and Tessa Clifton, as Hospitality and Guest Services.
   7) Crescent Ski Hill – Employment of Mitchell Soetmeik as a Rental Shop Team Lead.
   8) Crescent Ski Hill – Employment of Riley Meek as a Snowcat Operator.
   9) Crescent Ski Hill – Employment of Triston Kemerling, and Cody Black as Snowmaking Team Members
   10) Auditor – Payroll status change for Joshua Weesner.
B. Report(s):
   1) Sheriff Report of Fees Disbursed and Collected for September 2026.

7. ADJOURN

Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:48 A.M.

_____
Brian Shea, Chairman

ATTEST: _____
Mary Ann Hanusa, County Auditor
APPROVED: November 3, 2026
PUBLISH: X

November 3, 2026

MET IN REGULAR SESSION
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

Chairman read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Wichman, and second by Miller, to approve:

A. October 27, 2026, Minutes as read.
B. Communications – Employment of Mikayla Bowman as a Telecommunicator I.
C. Human Resources – Employment of Brenda Norton as an Interim Human Resource Director.

UNANIMOUS VOTE. Motion Carried.

2. PUBLIC COMMENTS

No Public Comments.

3. SCHEDULED SESSIONS

Motion by Jones, second by Jorgensen, to approve Application for Use of Pottawattamie County Grounds for the National Adoption Day Celebration on Saturday, November 21, 2026.
UNANIMOUS VOTE. Motion Carried.

Motion made by Miller, second by Jones, to approve and sign Proclamation designating November 21st, 2026, as National Adoption Day.

National Adoption Day – November 21, 2026

WHEREAS: Pottawattamie County recognizes the importance of providing children with permanent, safe, and loving families through adoption; and

WHEREAS: More than 100,000 children in the United States foster care system are waiting to be adopted, including more than 880 children across the State of Iowa; and

WHEREAS: Within Iowa's Fourth Judicial District, which includes nine counties in Southwest Iowa, approximately 50 children are currently waiting to find their permanent families; and

WHEREAS: To help these children find nurturing and lasting homes, the Fourth Judicial District of Iowa will open the doors of the Pottawattamie County Courthouse on Saturday, November 21, 2026, to finalize local adoptions and celebrate families who have opened their hearts and homes to children in need; and

WHEREAS: This celebration, along with similar events across the country, brings together judges, social workers, community partners, and volunteers, all dedicated to ensuring that every child has the opportunity to grow up in a stable, supportive, and loving family; and

WHEREAS: Pottawattamie County extends its gratitude to foster and adoptive parents, families, and professionals who dedicate their time, compassion, and resources to improving the lives of children in our community;

NOW, THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors does hereby proclaim Saturday, November 21, 2026, as National Adoption Day in Pottawattamie County, and encourages residents to join in recognizing the importance of foster care adoption and supporting families who make adoption possible.
Dated this 3rd Day of November, 2026.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
	○	○	○	○

_____
Brian Shea, Chairman

Tim Wichman	○	○	○	○
Susan Miller	○	○	○	○
Jeff Jorgensen	○	○	○	○
Keith Jones	○	○	○	○

Attest: _____
Mary Ann Hanusa, County Auditor, Pottawattamie County, Iowa

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

Employee Recognition Presentation of 2026 3rd quarter employee winners.
Service and Accountability – Abbie Ashcraft, Community Services
Ethics and Integrity – Sgt. Jim Doty, Sheriff's Office
Job Knowledge and Skill – Kelly Fischer, Auditor's Office
Professionalism – Shawna Hedegaard, Secondary Roads
Self – Management – Rikayla Champlin/Sheriff's Office, Felica Luczek/Medical Examiner, Kathie Kallas/Recorder, and Veronica Burson/Communications.
Discussion only. No Action Taken.

Motion by Wichman, second by Miller, to approve and authorize Board Chairman to sign Medical Examiner Dr. Elliott's contract renewal to expire on December 31, 2028.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve and authorize the Board to sign **Resolution No. 62-2026** approving the Iowa Waste Systems Association 2027 Solid Wast Comprehensive Plan Update.

Resolution 62-2026 Approving the Iowa Waste Services Planning Area

2027 Solid Waste Comprehensive Plan Update

WHEREAS, section 455B.302 of the Code of Iowa requires every city and county of this state to provide for the establishment and operation of a comprehensive solid waste reduction program consistent with the waste management hierarchy under section 455B.301A, and a sanitary disposal project for final disposal of solid waste by its residents; and

WHEREAS, section 455B.306(1) of the Code of Iowa requires that all cities and counties file with the director of the department of natural resources a comprehensive plan detailing the method by which the city or county will comply with the requirements of section 455B.302 to establish and implement a comprehensive solid waste reduction program for its residents; and

WHEREAS, a comprehensive plan, as described in section 455B.306 of the Code of Iowa has been prepared at the direction of and in participation with the Iowa Waste Services Planning Area by SCS Engineers, and dated September 30, 2026; and

WHEREAS, the Iowa Waste Services Planning Area has determined that the adoption and implementation of the proposed comprehensive plan is in the best interest of the Iowa Waste Services Planning Area with respect to satisfying statutory duties.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE County of Pottawattamie County that the proposed comprehensive plan is hereby adopted as the comprehensive solid waste reduction plan of the Iowa Waste Services Planning Area.

AND BE IT FURTHER RESOLVED that the County of Pottawattamie County shall implement and participate in the programs set forth in the comprehensive plan.

AND BE IT FURTHER RESOLVED that the comprehensive plan shall be submitted to the Iowa Department of Natural Resources, on behalf of the County of Pottawattamie County in satisfaction of section 455B.306(1) of the Code of Iowa.

Dated this 3rd Day of November, 2026.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
Brian Shea, Chairman	○	○	○	○

_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○
_____ Keith Jones	○	○	○	○

ATTEST: _____
Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Shea, Wichman, Miller, Jorgensen, Jones. Motion Carried.

4. COMMITTEE APPOINTMENTS

A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):
   1) Crescent Ski Hill – Employment of Hudson Lerch and Kai Sonderland, Drake Arterburn, Beran Stroup, and Layla Weilage as Chair Lift Attendants.
   2) Crescent Ski Hill – Employment of Lexi Van Riper and Avery Harding as a Hospitality and Guest Services.
   3) Crescent Ski Hill – Employment of Mason Poderys, Alaric Krager, Riley Hughes, Jaedyn Van Scoyk, Logan Hollins, Elli Roane, Rowan Patomson, Ryan McColloch, Carter Schorsch, Kimberly Starkovich, Makayla McColloch, Ella Osborne, Judah Osborne, Ainsley Roberts, Chase Roberts, Ellasyn Rodenburg, Adam Tanner, and Kyler Witt as a Rental Shop Team Members.
   4) Crescent Ski Hill – Employment of Riley Schermerhorn, and Gregg Bailey as a Snowcat Operators.
   5) Crescent Ski Hill – Employment of Michael Skiles and Luke Handley as a Snowmaking Team Member.
   6) Crescent Ski Hill – Employment of Matthew Blair as a Ski/Snowboard Instructor.
   7) Crescent Ski Hill – Employment of Caleb Doss as a Chair Lift Operator.
   8) Secondary Roads – Payroll status change for Mitch Rollins.

6. ADJOURN

Motion by Jorgensen, second by Jones, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:37 A M.

_____
Brian Shea, Chairman

ATTEST: _____
Kelly Fischer, Payroll and Benefits Manager, Auditor's Office
APPROVED: November 10, 2026
PUBLISH:X