



**Board of Supervisors**  
Chairman Scott Belt  
Tim Wichman  
Susan Miller  
Brian Shea  
Jeff Jorgensen

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>ND</sup> FLOOR  
227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

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## AGENDA

Tuesday, March 11, 2025

10:00 A.M.

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### How to Participate in this meeting:

- In Person
  - Telephone Conference Call: (402) 819-2955 conference ID: 25 78 84 8#
  - <https://pr.pott.co/BOS-Teams>
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### Pledge of Allegiance

### Public Comment Announcement

## 1. CONSENT AGENDA

- March 4, 2025, Minutes as read.
- February 2025 Vendor Publication Report.
- Renewal of Special Class C Retail Alcohol License, granting privilege of Special Class C Liquor License/Living Quarter, Outdoor Service for the Westfair Association d/b/a Westfair, Council Bluffs.
- Public Health – Employment of Akeem Banister as a Preparedness Coordinator.

## 2. SCHEDULED SESSIONS

### Introduce New Hires to Board

- Marilyn Kennedy/Election Manager, Auditor's Office – Canvass of Missouri Valley School District, to authorize Auditor to pay election costs.
- Becky Lenihan/ Finance and Tax Officer, Auditor's Office – Discussion and/or decision on setting public hearing on Pottawattamie County's Proposed Property Tax Levy for Fiscal Year Ending June 30, 2026, and to approve publication request.
- Becky Lenihan/Finance and Tax Officer, Auditor's Office – Discussion and/or decision to approve and authorize Board to sign: Resolution No. 13-2025 entitled: Resolution for Transfer from 1630 Bond Series 2021A Capital Fund to 2230 Bond Series 2021A Debt Fund.
- Discussion and/or decision on Voluntary Annexations of the Southern Pottawattamie County adjacent to 192<sup>nd</sup> Street and to approve and sign Resolution No. 12-2025; entitled: A Resolution in Support of the Proposed Annexation of 473 Acres (M/L) of Land, Legally described as being part of Sections 29-74-43 and 32-74-43, Pottawattamie County, Iowa and Part of Sections 5-73-43 and 6-73-43, Mills County, Iowa, as Shown in Exhibits "A" and "B" and presented to the City of Council Bluffs, Iowa, Utilizing the 80/20 Voluntary Annexation Including Land without the Consent of the Land Owners in a Non-Urbanized Area.
- Kristen Bracker/Attorney - Discussion and/or decision to approve and authorize the Board to sign **Resolution No.13 -2025** entitled: Resolution Authorizing Amended Forgivable Loan Agreement with Regional Water.

### **3. OTHER BUSINESS**

- A. Jana Lemrick/Director, Human Resources; Jim Garbina /FNIC Group - Discussion and/or decision on FY 25/26 employee health insurance.
- B. Jana Lemrick/Director, Human Resources and Kristen Bracker/Attorney – Discussion and/or decision to approve the Best Care EAP Contract.
- C. Becky Lenihan/Finance and Tax Officer, Auditor’s Office – Discussion and/or decision to approve/disallow the following applications made to the Assessor’s Office: Homestead (approximately 260 recommend allowed, 0 recommend disallowed), Military (12 recommend allowed, 0 recommend disallowed), Disabled Veteran Homestead (17 recommend allowed, 2 recommend disallowed), Family Farm (11 recommend allowed, 0 recommend disallowed).
- D. Mitch Kay/Chief Financial Officer – Discussion and/or decision to authorize the Chair to sign the forgiveness portion of the small-town forgivable note for Walnut.
- E. Discussion and/or decision on Compensation and Condemnation Commission.

### **4. COMMITTEE APPOINTMENTS**

- A. Update from Board members on Committee meetings from the past week.

### **5. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Secondary Roads – Payroll status change for Cody Redinbaugh and Todd Runge.
  - 2) Conservation – Payroll status change for Aric Ping.
- B. Report(s):
  - 1) Recorder Fee Book for February 2025.
- C. Out of State Travel Notification(s):
  - 1) Communications - Out of State Travel for three employees for the Communications Department.
  - 2) Sheriff – Out of State Travel for James Harvey.

### **6. PUBLIC COMMENTS**

### **7. CLOSED SESSION**

- A. Paula Hazlewood/CEO, Advance Southwest Iowa Corporation and Cody Forristall/President, Travail Holdings, LLC - Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion on the purchase or sale of real estate.
- B. Jana Lemrick/Director, Human Resources – Closed session pursuant to Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
- C. Jana Lemrick/Director, Human Resources – Closed session pursuant to Iowa Code 21.5(1)(i) for discussion on personnel matters.

### **8. DISCUSSION AND/OR DECISION ON ITEMS IN CLOSED SESSION**

## 9. STUDY SESSION

- A. Danelle Bruce/Supervisor, Community Services – Update on SWI Mental Health Region.
- B. Kristen Bracker/Attorney – Discussion on process for ICAP claims.

## 10. ADJOURN

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<b>Tuesday, March 11, 2025</b>		
5:00 P.M.	West Pottawattamie Soil and Water	Wichman/Belt
6:00 P.M.	Pottawattamie County Conservation	Wichman/Shea
<b>Wednesday, March 12, 2025</b>		
Mar 12 – Mar 14	ISAC Spring Conference	Miller/Shea
11:00 A.M.	RPA – 18	Miller/Belt
1:30 P.M.	Pottawattamie County Tourism	Shea/Jorgensen
<b>Friday, March 14, 2025</b>		
7:30 A.M.	Board of Health	Shea/Belt
<b>Monday, March 17, 2025</b>		
5:30 P.M.	Planning and Zoning	