



Board of Supervisors
Chairman Scott Belt
Tim Wichman
Susan Miller
Brian Shea
Jeff Jorgensen

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2ND FLOOR
227 South 6th Street
Council Bluffs, IA 51501
Ph: 712-328-5644 | Fax: 712-328-5770
PottCounty-ia.gov

AGENDA

Tuesday, March 11, 2025

10:00 A.M.

How to Participate in this meeting:

- In Person
- Telephone Conference Call: (402) 819-2955 conference ID: 25 78 84 8#
- <https://pr.pott.co/BOS-Teams>

Pledge of Allegiance

Public Comment Announcement

1. CONSENT AGENDA

- A. March 4, 2025, Minutes as read.
- B. February 2025 Vendor Publication Report.
- C. Renewal of Special Class C Retail Alcohol License, granting privilege of Special Class C Liquor License/Living Quarter, Outdoor Service for the Westfair Association d/b/a Westfair, Council Bluffs.
- D. Public Health – Employment of Akeem Banister as a Preparedness Coordinator.

2. SCHEDULED SESSIONS

Introduce New Hires to Board

- A. Marilyn Kennedy/Election Manager, Auditor's Office – Canvass of Missouri Valley School District, to authorize Auditor to pay election costs.
- B. Becky Lenihan/ Finance and Tax Officer, Auditor's Office – Discussion and/or decision on setting public hearing on Pottawattamie County's Proposed Property Tax Levy for Fiscal Year Ending June 30, 2026, and to approve publication request.
- C. Becky Lenihan/Finance and Tax Officer, Auditor's Office – Discussion and/or decision to approve and authorize Board to sign: Resolution No. 13-2025 entitled: Resolution for Transfer from 1630 Bond Series 2021A Capital Fund to 2230 Bond Series 2021A Debt Fund.
- D. Discussion and/or decision on Voluntary Annexations of the Southern Pottawattamie County adjacent to 192nd Street and to approve and sign Resolution No. 12-2025; entitled: A Resolution in Support of the Proposed Annexation of 473 Acres (M/L) of Land, Legally described as being part of Sections 29-74-43 and 32-74-43, Pottawattamie County, Iowa and Part of Sections 5-73-43 and 6-73-43, Mills County, Iowa, as Shown in Exhibits "A" and "B" and presented to the City of Council Bluffs, Iowa, Utilizing the 80/20 Voluntary Annexation Including Land without the Consent of the Land Owners in a Non-Urbanized Area.
- E. Kristen Bracker/Attorney - Discussion and/or decision to approve and authorize the Board to sign **Resolution No.14 -2025** entitled: Resolution Authorizing Amended Forgivable Loan Agreement with Regional Water.

3. OTHER BUSINESS

- A. Jana Lemrick/Director, Human Resources; Jim Garbina /FNIC Group - Discussion and/or decision on FY 25/26 employee health insurance.
- B. Jana Lemrick/Director, Human Resources and Kristen Bracker/Attorney – Discussion and/or decision to approve the Best Care EAP Contract.
- C. Becky Lenihan/Finance and Tax Officer, Auditor’s Office – Discussion and/or decision to approve/disallow the following applications made to the Assessor’s Office: Homestead (approximately 260 recommend allowed, 0 recommend disallowed), Military (12 recommend allowed, 0 recommend disallowed), Disabled Veteran Homestead (17 recommend allowed, 2 recommend disallowed), Family Farm (11 recommend allowed, 0 recommend disallowed).
- D. Mitch Kay/Chief Financial Officer – Discussion and/or decision to authorize the Chair to sign the forgiveness portion of the small-town forgivable note for Walnut.
- E. Discussion and/or decision on Compensation and Condemnation Commission.

4. COMMITTEE APPOINTMENTS

- A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) Secondary Roads – Payroll status change for Cody Redinbaugh and Todd Runge.
 - 2) Conservation – Payroll status change for Aric Ping.
- B. Report(s):
 - 1) Recorder Fee Book for February 2025.
- C. Out of State Travel Notification(s):
 - 1) Communications - Out of State Travel for three employees for the Communications Department.
 - 2) Sheriff – Out of State Travel for James Harvey.

6. PUBLIC COMMENTS

7. CLOSED SESSION

- A. Paula Hazlewood/CEO, Advance Southwest Iowa Corporation and Cody Forristall/President, Travail Holdings, LLC - Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion on the purchase or sale of real estate.
- B. Jana Lemrick/Director, Human Resources – Closed session pursuant to Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
- C. Jana Lemrick/Director, Human Resources – Closed session pursuant to Iowa Code 21.5(1)(i) for discussion on personnel matters.

8. DISCUSSION AND/OR DECISION ON ITEMS IN CLOSED SESSION

9. STUDY SESSION

- A. Danelle Bruce/Supervisor, Community Services – Update on SWI Mental Health Region.
- B. Kristen Bracker/Attorney – Discussion on process for ICAP claims.

10. ADJOURN

Tuesday, March 11, 2025		
5:00 P.M.	West Pottawattamie Soil and Water	Wichman/Belt
6:00 P.M.	Pottawattamie County Conservation	Wichman/Shea
Wednesday, March 12, 2025		
Mar 12 – Mar 14	ISAC Spring Conference	Miller/Shea
11:00 A.M.	RPA – 18	Miller/Belt
1:30 P.M.	Pottawattamie County Tourism	Shea/Jorgensen
Friday, March 14, 2025		
7:30 A.M.	Board of Health	Shea/Belt
Monday, March 17, 2025		
5:30 P.M.	Planning and Zoning	