

**February 25, 2025**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

**PLEDGE OF ALLEGIANCE**

**Chairman Belt read the Public Comment Policy statement.**

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Miller, and seconded by Jorgensen, to approve:

- A. February 18, 2025, Minutes as read.
- B. Secondary Roads – Employment of Kenny Lankford as an Equipment Operator.
- C. Medical Examiner – Employment of Bonnie Lloyd as an On Call Medical Examiner Investigator.
- D. Human Resources/Public Relations – Employment of Kate Gerber as a Public Relations Manager.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

**Introduce New Hires to Board**

- Jessie Finch/Communication
- Kenny Lankford/Secondary Roads

The Board recognized the 2023/2024 Employee Winners, Chris Nelsen/GIS, Veronica Burson/Communications, Josh Reynolds/Secondary Roads, Lea Volkens/Sheriff, and Heather Shafer/Human Resources.

Discussion only. No Action Taken.

Recognition of Marilyn Hebing/Office and Passport Manager's dedicated Service and Retirement.  
Discussion only. No Action Taken.

Angie Remington/Executive Director and Lance Brisbois/Deputy Director, Golden Hills RC&D appeared before the Board for an introduction and to give an update on Golden Hills.  
Discussion only. No Action Taken.

Danna Kehm/CEO, Pottawattamie Arts Culture and Entertainment appeared before the Board to give an update on PACE and programming for the county.  
Discussion only. No Action Taken.

Motion by Shea, second by Miller, to approve and authorize Board to sign **Resolution No. 10-2025** entitled, Resolution Approving Appointment of Deputy Recorders.

**RESOLUTION NO. 10-2025**

**RESOLUTION APPROVING APPOINTMENT OF  
DEPUTY RECORDERS**

**WHEREAS**, the Code of Iowa, Chapter 331.903, states that the Auditor, Treasurer, Recorder, Sheriff and County Attorney may each appoint, with approval of the Board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible; and

**WHEREAS**, the Pottawattamie County Recorder has appointed a new Deputy Recorder, and

**WHEREAS**, the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board; and

**WHEREAS**, each deputy officer, assistant and clerk shall perform the duties assigned by the principal officer making the appointment and during the absence or disability of the principal officer, the first deputy shall perform the duties of the principal officer.

**NOW THEREFORE BE IT RESOLVED**, that the Pottawattamie County Board of Supervisors hereby approves the following deputy appointments for the Pottawattamie County Recorder’s Office, effective March 1<sup>st</sup>, 2025:

Kathie Kallas, First Deputy  
 Mary Jo Turpen, First Deputy

**Dated this 25<sup>th</sup> Day of February 2025.**

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Scott A. Belt, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
 Mary Ann Hanusa, County Auditor

**Roll Call Vote: AYES: Belt, Wichman, Miller, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Shea, to approve and authorize Board to sign contract with United Utilities and Excavation for Courthouse Pedestrian Crosswalk Improvements.  
 UNANIMOUS VOTE. Motion Carried.

Motion made by Shea, second by Jorgensen, to approve appointment of Tracy Nosekabel as County Weed Commissioner.  
 UNANIMOUS VOTE. Motion Carried.

**3. OTHER BUSINESS**

Board discussed updates to the Compensation and Condemnation Commission and will provide updates next week.  
 Discussion only. No Action Taken.

Motion made by Wichman, second by Jorgensen, to approve Board Chairman to sign recommendation regarding proposed annexation and drafting a letter to be delivered to the City of Council Bluffs.  
 UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Shea, to keep longevity pay the same as it has been with no changes except for changing Section 1 to “all regular full-time employees” excluding Elected and Appointed Officials to the Employee Handbook Policy #202A Longevity Pay.  
 AYES: Belt, Wichman, Shea, Jorgensen NAYS: Miller. Motion Carried.

**4. COMMITTEE APPOINTMENTS**

Update form Board members on Committee meetings from the past week.

**5. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Auditor – Payroll status change for Linda Swolley.
  - 2) Recorder – Payroll status change for Mary Jo Turpen.
  - 3) Jail – Payroll status change for Cole Button and Caden Selander.
  - 4) Crescent Ridge Ski – Employment of Michelle O’Neal as a Kitchen Staff Team Member.
  - 5) Conservation – Employment of Jolene Yoder as a Natural Areas Management Intern Crew Lead.

- 6) Treasurer – Payroll status change for Christina Lindgren.
- 7) Conservation – Payroll status change for Kimberly Wickersham.
- B. Out of State Travel Notification(s):
  - 1) Sheriff - Out of State Travel Notification for Anthony Kava.

**6. PUBLIC COMMENTS**

No public comment.

**7. CLOSED SESSION**

Motion by Wichman, second by Shea, to go into Closed Session pursuant Iowa Code 21.5(1)(i) for discussion and/or decision on personnel matters.

**Roll Call Vote: AYES: Belt, Wichman, Miller, Shea, Jorgensen. Motion Carried.**

Motion by Shea, second by Miller, to go out of Closed Session.

**Roll Call Vote: AYES: Belt, Wichman, Miller, Shea, Jorgensen. Motion Carried.**

**8. STUDY SESSION**

Jeff Franco appeared before the Board to give an update on Conservation Projects. Discussion only. No Action Taken.

Supervisors Belt and Shea left the meeting.

**9. BUDGET STUDY SESSION**

Mitch Kay/Chief Financial Officer appeared before the Board for a Budget Study Session. Study session will be held at another time.

**10. ADJOURN**

Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:20 P. M

\_\_\_\_\_  
Scott Belt, Chairman

ATTEST: \_\_\_\_\_  
Mary Ann Hanusa, Auditor

APPROVED: March 4, 2025

PUBLISH: X