

Consent Agenda

February 4, 2025

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

PLEDGE OF ALLEGIANCE

Chairman Belt read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and seconded by Shea, to approve:

- A. January 28, 2025, Minutes as read.
- B. Jail – Employment of Candice Ayrest as a Detention Officer.
- C. Jail – Employment of Theresa Thomas as a Registered Nurse.
- D. Publication of Pottawattamie County Salary Listing for 2024.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Introduce New Hires to Board

Deb Masker, Southwest Iowa Leadership Academy appeared before the Board to give an update on the Southwest Iowa Leadership Academy.

Discussion only. No Action Taken.

Brenda Mainwaring/President and CEO, Iowa West Foundation, Bethany Wilcoxon/Senior Advisor and CJ Gross/Project Manager, McClure Engineering appeared before the Board to report on the findings of the Riverside Water Study.

Discussion only. No Action Taken.

3. OTHER BUSINESS

Motion by Miller, second by Shea, to approve the new Cybersecurity Analyst II Job Description.

UNANIMOUS VOTE. Motion Carried.

Jamie Petersen/GIS Coordinator and Chris Nelsen/GIS Analyst II appeared before the Board to update the Board on recent projects.

Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

Update form Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):

- 1) Community Services – Payroll status change for Thomas Olsen.
- 2) Crescent Ridge Ski – Employment of Jack Anderson as a Chair Lift Operator.
- 3) Buildings and Grounds – Payroll status change for Jason Slack.
- 4) Secondary Roads – Payroll status change for Tyler Campbell and Scott Konz.
- 5) Crescent Ridge Ski – Payroll status change for Logan Laughhunn and Maximillian Leland.
- 6) Public Health – Payroll status change for Nora Evans.

B. Out of State Travel Notification(s):

- 1) Risk Management – Out of State Travel Notification for Garfield Coleman.

6. PUBLIC COMMENTS

No public comments.

7. STUDY SESSION

Oscar Duran/Executive Director, Municipal Housing Agency, Blake Johnson/Executive Director and Kim Smith/Program and Fund Development Director, Habitat Humanity, and David Hazlewood/Chief Executive Officer, NeighborWorks Home Solutions appeared before the Board to discuss projects.

Discussion only. No Action Taken.

8. CLOSED SESSION

Motion by Miller, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of real estate.

Roll Call Vote: **AYES: Belt, Wichman, Miller, Shea, Jorgensen. Motion Carried.**

Motion by Shea, second by Miller, to go out of Closed Session.

Roll Call Vote: **AYES: Belt, Wichman, Miller, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Shea to act on what was discussed in Closed Session.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Shea, to go into Closed Session pursuant Iowa Code 20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters

Roll Call Vote: **AYES: Belt, Wichman, Miller, Shea, Jorgensen. Motion Carried.**

Motion by Miller, second by Shea, to go out of Closed Session.

Roll Call Vote: **AYES: Belt, Wichman, Miller, Shea, Jorgensen. Motion Carried.**

9. BUDGET STUDY SESSION

- 1) Board of Supervisors

10. ADJOURN

Motion by Miller, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 2:25 P. M.

 Scott Belt, Chairman

ATTEST:

 Mary Ann Hanusa, Auditor

APPROVED: February 11, 2025

PUBLISH: X

Scheduled Sessions

Other Business

Jana Lemrick/Director, Human Resources

Discussion and/or decision on EAP (Employee Assistance Program) Provider.

Received/Filed



Andrew D. Moats
Pottawattamie County Recorder
227 South 6th Street
Council Bluffs, IA 51501

Recorder County Fees Collected - January 2025

Amount	Account #	Account Name
\$ 3,028.00	0001-1-07-8110-413000-000	Vital Records
\$ 987.00	0024-1-07-8110-400001-000	RMA
\$ 794.00	0001-1-07-8110-409000-000	ELSI
\$ 21,249.11	0001-1-07-8110-404000-000	Transfer Tax
\$ 19,898.02	0001-1-07-8110-400000-000	Recording Fees/ Photo Copy Fees
\$ 1,405.00	0001-1-07-8110-410000-000	Auditor Fees
\$ 2,376.00	0001-1-07-8110-402000-000	Boat Writing Fees
\$ -	0001-1-07-8110-402000-000	Boat Liens
\$ 15,480.60	0001-1-07-8110-414000-000	Passports
\$ 1,194.00	0001-1-07-8110-415000-000	DNR Postage
\$ 4,500.00	0001-1-07-8110-407000-000	ATV Road Pass
\$ 1.00	0001-1-07-8110-417000-000	Hunting/Fishing License
\$ -	0001-1-07-8110-501000-000	Plat Books & Postage
\$ -	0001-1-07-8110-419000-000	Tapestry, Monarch & Larado Fees
\$ 70,912.73	Total	

MR # 048873	Check # 5364	Checks Prepared by Andrew Moats 
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Fee Book (01/01/2025 - 01/31/2025)

Criteria: {FMXFUS01_RPT_POTT.TndrDate} >= #01/01/2025# AND {FMXFUS01_RPT_POTT.TndrDate} <= #01/31/2025#

	<u>Count</u>	<u>Total Fund Amount</u>
Recording Fees		
RMA	983	\$987.00
E-Commerce	983	\$987.00
Audit	260	\$1,405.00
Recording	983	\$19,890.00
County Transfer Tax	130	\$21,249.11
State Transfer Tax	130	\$101,935.09
Photo Copies	3	\$8.02
Total For Recording Fees	3472	\$146,461.22
Other Fees		
COUNTY PASSPORT POSTAGE FUND	57	\$15,480.60
Total For Other Fees	57	\$15,480.60
Boats		
Boat Writing	333	\$2,376.00
Boat State	21	\$30,587.35
Boat Title County	11	\$65.00
Boat Title State	11	\$84.50
Use Tax	17	\$15,389.00
Road Pass	23	\$4,500.00
DNR Postage	345	\$1,194.00
Renewal Boat DNR	312	\$12,036.30
Renewal ATV ORV ORM Snow DNR	8	\$187.00
Total For Boats	1081	\$66,419.15
Hunt and Fish		
Hunt Fish County	1	\$1.00
Hunt Fish State	2	\$38.00
Total For Hunt and Fish	3	\$39.00
ELSI		
ELSI County	48	\$794.00
ELSI State	21	\$4,778.50
Total For ELSI	69	\$5,572.50
Vitals		
Cert Copy County	61	\$2,916.00
Cert Copy State	61	\$8,019.00
Marriage County	15	\$112.00
Marriage State	15	\$868.00
Three Day Waiver	1	\$5.00
Total For Vitals	153	\$11,920.00
Collected Total:		\$245,892.47
Charged Total:		\$28.00
Grand Total:		\$245,920.47

Committee Appointments

Update from Board members on Committee meetings from the past week.

Public Comments

BUDGET STUDY SESSIONS