

January 21, 2025

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

PLEDGE OF ALLEGIANCE

Chairman Belt read the Public Comment Policy statement.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Miller, and seconded by Shea, to remove items 2. A. and 3. B. from the agenda and to approve Consent agenda:

- A. January 14, 2025, Minutes as read.
- B. Information Technology - Employment of Zachary Gallardo as a Help Desk Technician I

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Shea, second by Jorgensen, to approve Second Consideration of **Ordinance No. 2025-01(ZTA=2024-03)**, an Ordinance to amend Pottawattamie County, Iowa Zoning Ordinance, Chapter 8.004.095, Accessory Dwelling Units; and to adopt **Ordinance No. 2025-01** into law.

**POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2025-01**

AN ORDINANCE to amend Chapter 8, of Pottawattamie County, Iowa Zoning Ordinance:

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1a - REPEAL OF CONFLICTING ORDINANCES: That section 8.004.095.01 is hereby repealed in its entirety. Furthermore all other Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 1b - AMENDMENTS: That the Pottawattamie County, Iowa, Code, be and the same is hereby amended by adding thereto the following new Section, to be codified as Section 8.004.095:

- .01 The size of the parcel or lot upon which an ADU will be situated shall be two times larger than the minimum lot size for the zoning *district* in which the parcel or lot is located. Parcels or lots smaller than this requirement may apply for a Conditional Use Permit.

SECTION 2a - REPEAL OF CONFLICTING ORDINANCES: That section 8.004.095.03 is hereby repealed in its entirety. Furthermore all other Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 2b - AMENDMENTS: That the Pottawattamie County, Iowa, Code, be and the same is hereby amended by adding thereto the following new Section, to be codified as Section 8.004.095:

- .03 The minimum total square footage of the ADU shall be not less than two hundred sixty (260) square feet. The total square footage of the ADU shall be subordinate to the principal structure.

SECTION 3a - REPEAL OF CONFLICTING ORDINANCES: That section 8.004.095.12 is hereby repealed in its entirety. Furthermore all other Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 3b - AMENDMENTS: That the Pottawattamie County, Iowa, Code, be and the same is hereby amended by adding thereto the following new Section, to be codified as Section 8.004.095:

- .12 ADUs shall not be allowed on private roads or ingress/egress easements.

SECTION 4a - REPEAL OF CONFLICTING ORDINANCES: That section 8.004.095.13 is hereby repealed in its entirety. Furthermore all other Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 4b - AMENDMENTS: That the Pottawattamie County, Iowa, Code, be and the same is hereby amended by adding thereto the following new Section, to be codified as Section 8.004.095:

.13 Reserved.

SECTION 5 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 6 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 7 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED January 21, 2025.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Scott Belt, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jeff Jorgensen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Susan Miller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Brian Shea	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Tim Wichman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attest: _____
Mary Ann Hanusa, County Auditor
Pottawattamie County, Iowa



NOTICE OF PUBLIC HEARING PUBLISHED:	January 9, 2025
BOARD OF SUPERVISORS PUBLIC HEARING:	January 14, 2025
FIRST CONSIDERATION:	January 14, 2025
SECOND CONSIDERATION:	January 21, 2025
PUBLICATION:	January 30, 2025
RECORD:	January 31, 2025

Roll Call Vote: **AYES: Belt, Wichman, Miller, Shea, Jorgensen. Motion Carried.**

Motion by Miller, second by Shea, to approve Southwest Iowa Planning Council (SWIPCO) annual membership dues in the amount of \$11,610 for the FY 25/26.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve Southwest Iowa Transit Agency (SWITA) funding request in the amount of \$6,000 for the FY 25/26.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

A discussion was held regarding authorized signers for the Board of Supervisors' claims. After discussion, it was determined that Resolution 01-2025 should be amended and brought to the Boards meeting on January 28th.
Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):

- 1) Public Health - Memo for Pay Grade for Public Health Emergency Preparedness Coordinator.
 - 2) Crescent Ridge Ski Hill – Payroll status change for Jacob Reimer.
- B. Report(s):
- 1) Utilization of Remaining Urban Renewal Bond Memo.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:
Shawna Anderson

7. STUDY SESSION

Discussion on the deadline for adding items to the Board of Supervisors weekly Agenda .
Discussion only. No Action Taken.

8. 1:00 P.M. BUDGET STUDY SESSION

- 1) IT
- 2) Medical Examiner
- 3) Veterans Service Office
- 4) General Assistance/Mental Health/Substance

9. ADJOURN

Motion by Shea, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:30 P. M.

Scott Belt, Chairman

ATTEST: _____
Mary Ann Hanusa, Auditor

APPROVED: January 28, 2025
PUBLISH: X