

**December 17, 2024****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

**PLEDGE OF ALLEGIANCE****1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Belt, and second by Wichman, to remove items 3. E from the agenda and to approve Consent Agenda:

- A. December 10, 2024, Minutes as read.
- B. Renewal for Class B Retail Alcohol License, granting privileges of Class B Retail Alcohol License for Donald Rief d/b/a DeSoto Bend Mini Mart, Missouri Valley.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion by Belt, second by Shea, to approve Dr. Elliott's contract renewal to expire on December 31, 2026.

UNANIMOUS VOTE. Motion Carried.

Recognition of Melvyn Houser's, Auditor, dedicated Service.  
Discussion only. No Action Taken.

Motion by Shea, second by Jorgensen, to award bid and execute contract for project L-(WS31) - - 73-78 to Govco Inc. in the amount of \$198,250.00.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve letter of support for new program for youth ages 10-15 through Iowa State Extension and Outreach. Lucy Hough, Prevention Coordinator and Kerry Aistrope, Regional Director, Iowa State Extension and Outreach updated the Board on Speak Up Be Safe program and a new program for youth ages 10-15.

UNANIMOUS VOTE. Motion Carried.

Matt Henkes, Vice President, Iowa West Foundation and Matt Wyant, Director, Planning and Development appeared before the Board to give an update on Rural housing study that was completed in 2021.

Discussion only. No Action Taken.

Motion by Belt, second by Shea, to approve the following job descriptions, Epidemiologist, Animal Control Officer, Animal Control On-Call, Infection Preventionist, and Health Educator.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approval of pay for Epidemiologists.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to approve the new positions and job descriptions, for a Public Health Preparedness Coordinator and Clinical Service Provider.

UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Belt, to approve the updated Public Health Organizational Chart.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Jorgensen, to approve on update to Account Clerk II/Fixed Assets & Real Estate job description and title change to Administrative Assistant.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approve/deny pay for Administrative Assistant – Auditor's Office.

UNANIMOUS VOTE. Motion Carried.

Melvyn Houser, Auditor appeared before the Board to discuss future Auditor's Office personnel and staffing.

Discussion only. No Action Taken.

Motion by Wichman, second by Shea, to approve and sign new contracts for Independent Contractor Dental Assistant Agreement and Independent Contractor Physician Agreement for the Jail for 6-month agreement through June 30, 2025.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to authorize the Chairperson to sign the Interagency Agreement with Conservation and the Interagency Agreement with Secondary Roads to obligate SLFRF funds to their identified projects.

UNANIMOUS VOTE. Motion Carried.

### 3. OTHER BUSINESS

Motion by Shea, second by Wichman, to approve the following appointment for the Conservation Board to appoint Heidi Hough for a 5-year term ending on December 31, 2029.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve the following appointment for the Board of Appeals to Robert Mings for a 5-year term ending on December 21, 2029.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve the following appointment for the Planning and Zoning Board to Lynn Leaders for a 5-year term ending on December 31, 2029.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve the following appointment for the Zoning Board of Adjustment to Lynn Leaders for a 5-year term ending on December 31, 2029.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approve the following appointment for the Board of Health to Dr. Tana Perry for a 3-year term ending on December 31, 2027.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Wichman, to approve the new positions and job descriptions, for Operations Supervisor, Park Officer/Training Coordinator, and Community Outreach Manager.

AYES: Miller, Wichman, Shea, Jorgensen. NAYS: Belt. Motion Carried.

Motion by Shea, second by Wichman, to approval of pay for Operations Supervisor, Park Officer/Training Coordinator, and Community Outreach Manager.

AYES: Miller, Wichman, Shea, Jorgensen. NAYS: Belt Motion Carried.

Motion by Wichman, second by Belt, to approve updated Promotion Policy #112.

UNANIMOUS VOTE. Motion Carried.

### 4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

### 5. RECEIVED/FILED

#### A. Salary Action(s):

- 1) Jail – Payroll status change for Matthew Owens.
- 2) Crescent Ridge Ski Hill – Employment of Eli Nieves, and Nicholas Kindell as a Ski/Snowboard Instructors.
- 3) Crescent Ridge Ski Hill – Employment of Jordyn Reimer, and Jake Reimer as Rental Shop Team Leads.
- 4) Crescent Ridge Ski Hill – Employment of Sterling Smith as a Rental Shop Team Member.
- 5) Crescent Ridge Ski Hill – Employment of Brent Bostwick as a Chair Lift Operator.
- 6) Crescent Ridge Ski Hill – Employment of Rowan Patomson as a Chair Lift Attendant.
- 7) Secondary Roads – Payroll status change for Brady DeYeager.

#### B. Report(s):

- 1) FY 2024 Opioid Funding Public Annual Report.
- 2) Jennie Edmundson Hospital Telemetry Initiative.
- 3) City of Treynor approval and issuance of Mid-Project Disbursement.

### 6. PUBLIC COMMENTS

No Public Comments.

**7. ADJOURN**

Motion by Wichman, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:46 P. M

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Susan Miller, Chair

ATTEST:

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Becky Lenihan, Finance and Tax Officer, Auditor's Office

APPROVED: January 2, 2025

PUBLISH: X