

November 12, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Shea, and second by Jorgensen, to approve:

- A. November 5, 2024, Minutes as read.
- B. October 2024 Vendor Publication Report.
- C. Public Health – Employment of Kaitlyn Flenker as a Part Time Public Health Nurse.
- D. Jail – Employment of Cole Button as a Detention Officer.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Shea, to open Public Hearing on **Planning and Zoning Resolution No. 2024-08**, on proposed preliminary plat of Pablo's Addition, a subdivision situated in Garner Township.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Belt, second by Shea, to close public hearing.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Belt, second by Shea, to approve and authorize the Board to sign Planning and Zoning Resolution No. 2024-08.

**PLANNING AND ZONING
RESOLUTION NO. 2024-08**

WHEREAS, the proposed preliminary plat and supporting documents for **Pablo's Addition**, a subdivision situated in **Garner Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2024-05**; and

WHEREAS, said Commission conducted a public hearing on **October 21, 2024**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **November 12, 2024** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Pablo's Addition**, be, and the same is hereby approved as the preliminary plat of said subdivision subject to the following condition:

- 1. Out Lot A shall be sixty-six (66)' wide upon the final plat submission.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED November 12, 2024.

	ROLL		CALL VOTE	
	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Attest: _____
Melvyn Houser, County Auditor
Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried**

Blake Johnson, Executive Director and Kim Smith, Program and Fund Development Director with Habitat for Humanity and David Hazlewood, Chief Executive Officer, NeighborWorks Home Solutions appeared before the Board to introduce and update the Board on projects and happenings with Habitat for Humanity and NeighborWorks Home Solutions.

Discussion only. No Action Taken.

Motion by Shea, second by Jorgensen, to authorize Chairperson to sign the Crime Bond for Crime Policy effective January 1, 2024, to January 31, 2025, due to change in signing agent. UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Belt, second by Wichman, to approve the following applications made to the Assessor’s Office: Homestead (approximately 359 recommend allowed, 10 recommend disallowed), Military (36 recommend allowed, 3 recommend disallowed), Disabled Veteran Homestead (13 recommend allowed, 1 recommend disallowed), Family Farm (27 recommend allowed, 0 recommend disallowed). UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to hire Chief Deputy Medical Examiner Investigator/Coordinator at 524, Step 5. UNANIMOUS VOTE. Motion Carried.

Medical Examiner office has been moved to Public Health building. Discussion only. No Action Taken.

Motion by Wichman, second by Shea, to authorize Chair to sign the forgiveness portion of the small-town forgivable note for Macedonia. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to authorize Chair to sign the forgiveness portion of the small-town forgivable note for Hancock. UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

5. RECEIVED/FILED

- A. Salary Action (s):
 - 1) Thriving Families Alliance – Payroll status change for Gabby Sargent.
 - 2) Crescent Ridge Ski Hills – Employment of Anna Whitney, Paige Bell, Madeline Leland, Alicia Alvarez, Ava Bargmann, and Avery Harding as a Hospitality and Guest Services.

- 3) Crescent Ridge Ski Hills – Employment of Mason Keffalos, Scott Miller, and Jeanette Augustyn as a Ski and Snowboard Instructors.
 - 4) Crescent Ridge Ski Hills – Employment of Xavier Yarges, Troy Parra, Charles Starkovich, and Roger Clark as Snowmaking Team Members.
 - 5) Crescent Ridge Ski Hills – Employment of Ginny Epp, Brody Fisher, Christine Hampton, Payton Forsythe, Zikomo Thomas, and Logan Laughhunn as Kitchen Staff Team Members.
 - 6) Crescent Ridge Ski Hills – Employment of Aiden Andersen, Jordan Griffith, and Zachary Thomas as a Rental Shop Team Members.
 - 7) Crescent Ridge Ski Hills – Employment of James Rauch and Jamus Arnold as a Chair Lift Operators.
 - 8) Crescent Ridge Ski Hills – Employment of Iain Rincon as a Rental Shop Manager.
 - 9) Crescent Ridge Ski Hills – Employment of Olivia Robinson as a Cleaning and Support Team Member.
 - 10) Conservation – Payroll status change for Hollie Larson and John Hubscher.
- B. Report(s):
- 1) Recorder Fee Book for October 2024.
- C. Out of State Travel Notification(s):
- 1) GIS – Out of State Travel for Jamie Petersen.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:
Travis Walstein

7. SCHEDULED SESSIONS

Motion by Wichman, second by Jorgensen to deny request of 96 hours of sick leave to Steve Noecker.
AYES: Wichman, Jorgensen. NAYS: Miller, Belt, Shea. Motion Denied.

Motion by Belt, second by Shea to postpone Steve Noecker request to one to two weeks.
AYES: Miller, Belt, Shea, Jorgensen. NAYS: Wichman. Motion Carried.

8. STUDY SESSION

Discussion on Compensation Board responsibilities.

9. CLOSED SESSION

Motion by Shea, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5.(1)(i) for discussion and/or decision on personnel matters.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Belt, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Belt to act on what was discussed in Closed Session to go on next week's agenda.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Belt, to go into Closed Session pursuant to Iowa Code 21.5.(1)(i) for discussion and/or decision on personnel matters.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Belt, second by Shea, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Belt, second by Wichman to act on what was discussed in closed session regarding Public Relations position.

Roll Call Vote: AYES; Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

10. ADJOURN

Motion by Belt, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:31 P. M.

Susan Miller, Chair

ATTEST: _____
Melvyn Houser, Auditor

APPROVED: November 19, 2024

PUBLISH: X