

August 13, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Shea, and second by Jorgensen, to approve:

- A. August 6, 2024, Minutes as read.
- B. Renewal of Class E Liquor License for Casey's Marketing Company d/b/a Casey's General Store #3204, Minden.
- C. Renewal of Class E Liquor License for Casey's Marketing Company d/b/a Casey's General Store #3205, Council Bluffs.
- D. Renewal of Class E Liquor License for Taylor Oil Enterprises, Limited d/b/a Taylor Quik Pik, Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Jorgensen, to open Public Hearing.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Belt, second by Jorgensen, to close public hearing.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2024-06.**

**PLANNING AND ZONING
RESOLUTION NO. 2024-06**

WHEREAS, the proposed preliminary plat and supporting documents for **Freedom Hills**, a subdivision situated in **Crescent Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2024-04**; and

WHEREAS, said Commission conducted a public hearing on **July 15, 2024**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **August 13, 2024** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Freedom Hills**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED August 13, 2024.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Attest: _____
 Melvyn Houser, County Auditor
 Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

3. OTHER BUSINESS

Motion by Shea, second by Jorgensen, to approve monthly payment for positive pay/fraud protection with American National Bank, to be paid for by the Board. After further discussion, the motion by Shea, and second by Jorgensen, was rescinded, in order to request American National Bank to make a presentation on explaining the billing structure for positive pay/fraud protection.
 Discussion only. No Action Taken.

After discussion, the Board tabled the job description and pay for the position of Inspector Lead until August 20.
 Discussion only. No Action Taken.

After discussion, the Board tabled the job description and pay for the position of County Inspector II until August 20.
 Discussion only. No Action Taken.

After discussion, the Board tabled the job description and pay for the position of County Inspector I until August 20.
 Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) Thriving Families Alliance – Payroll status changes for Erika Kirchhoff, Jordan Morse, Tiffany Pinkerton, Carrie Powders, Jessica Rayment, and Patricia Russmann.
 - 2) Attorney – Payroll status changes for Mandi Jo May and Fabiola Contreras.
 - 3) SWI Juvenile Detention Center – Payroll status changes for Hannah Church and Addison Fischer.
 - 4) Conservation – Payroll status changes for Amy Johnson-Campagna and Rene Stroud.
 - 5) WIC – Employment of Josey Bohbot as a part-time Breast-Feeding Peer Counselor.
- B. Report(s):
 - 1) Recorder Fee Book for July 2024.
- C. Out of State Travel Notification(s):
 - 1) Jail – Out of State Travel Notifications for Kayla Smeal and Tricia Jones.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:
 Tim Kealy

7. CLOSED SESSION

Motion by Wichman, second by Shea, to go into Closed Session pursuant to Iowa Code 21.5.(1)(i) for discussion and/or decision on personnel matters.

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Jorgensen, to go out of Closed Session.

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

8. ADJOURN

Motion by Shea, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:30 P. M.

Susan Miller, Chair

ATTEST:

Melvyn Houser, Auditor

APPROVED: August 20, 2024

PUBLISH: X