



Board of Supervisors
Chairperson Susan Miller
Scott Belt
Tim Wichman
Brian Shea
Jeff Jorgensen

Posted Monday, March 4 @ 9:50 A.M.

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2ND FLOOR
227 South 6th Street
Council Bluffs, IA 51501
Ph: 712-328-5644 | Fax: 712-328-5770
PottCounty-ia.gov

AGENDA

Tuesday, March 5, 2024

10:00 A.M.

How to Participate in this meeting:

- In Person
 - Telephone Conference Call: (402) 819-2955 conference ID: 25 78 84 8#
 - <https://pr.pott.co/BOS-Teams>
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Pledge of Allegiance

1. CONSENT AGENDA

- February 27, 2024, Minutes as read.
- Thriving Families Alliance – Employment of Gabby Sargent as a Part Time Administrative Assistant.
- Communications – Employment of Meghan McClain and Madison Farley as Telecommunicators.

2. SCHEDULED SESSIONS

- John Rasmussen/Engineer - Final Public Hearing for Honeysuckle Road Special Assessment District.
- John Rasmussen/Engineer – Discussion and/or decision to approve and authorize the Board to sign **Resolution No. 21-2024** to Establish Honeysuckle Road Special Assessment District.
- John Rasmussen/Engineer – Discussion and/or decision to approve and authorize Chairperson to sign a Right of Way Contract with Gerald Casey in the amount of \$4,093.90.
- John Rasmussen/Engineer - Award the tied L-2022-(Dumfries)--73-78 and L-2022-(240TH)--73-78 projects to Peterson Contractors Inc.
- Jason Slack/Director, Buildings and Grounds – Discussion and/or decision to award bid to construct a Jail Maintenance Building.
- Jamie Petersen/Coordinator, GIS - Discussion and/or decision to approve and authorize Board Chairperson to sign Agreement with MAPA to obtain digital map products (aerial photography).

3. OTHER BUSINESS

- Jana Lemrick/Director, Human Resources – Discussion and/or decision on approval of:
 - Modification of Environmental Education job description and associated pay.
 - Modification of Tax and Deed Specialist job description.
 - Job Description Part-Time WIC Program Travel Nutrition Educator.

4. COMMITTEE APPOINTMENTS

5. RECEIVED/FILED

- A. Salary Action(s):
- 1) Communication – Payroll status changes for Alicia Cotton and Hayley Lee.
 - 2) Buildings and Grounds – Payroll status changes for Jeffrey Walker and Andrew Smith.
 - 3) SWI Juvenile Detention – Payroll status change for Anthony Williams.
 - 4) Emergency Management – Payroll status change for Scott Manz.
 - 5) Conservation – Employment of Jolene Yoder as a Natural Areas Management Intern, Crew Lead.

6. PUBLIC COMMENTS

7. CLOSED SESSION

- A. Jana Lemrick/Director, Human Resources – a closed session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
- B. Kristen Bracker/Assistant County Attorney - Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of real estate.

8. BUDGET STUDY SESSION

Tuesday, March 5, 2024		
7:00 P.M.	Notice of Annexation Hearing – Public Hearing – City Hall Shelby	
Thursday, March 7, 2024		
8:30 A.M.	Thriving Alliance – DEC Conference	Belt/Miller
11:00 A.M.	What Should Be Committee	Miller/Wichman
Friday, March 8, 2024		
7:30 A.M.	Board of Health	Shea/Belt
Monday, March 11, 2024		
3:00 P.M.	Veterans Service	Jorgensen/Shea