

February 13, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Shea, and second by Jorgensen, to approve:

- A. February 6, 2024, Minutes as read.
- B. January 2024 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Shea, second by Jorgensen, to open Public Hearing on **Ordinance No. 2024-01**, an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 35.94 acres from a Class A-3 (Riverfront and Ag Production) to Class I-1 (Limited Industrial) District.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Brian Easton; 13511 192nd Street; appeared before the Board, concern is the traffic.

Motion by Jorgensen, second by Belt, to close public hearing.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to approve First Consideration of **Ordinance No. 2024-01** to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 35.94 acres from a Class A-3 (Riverfront and Ag Production) to Class I-1 (Limited Industrial) District; and to set date for Second Consideration for February 20, 2024, at 10:00 A.M.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Belt, to open Public Hearing on **Ordinance No. 2024-02**, an ordinance to amend Pottawattamie County, Iowa Zoning Ordinance, Chapter 8.004.095 Accessory Dwelling Unit.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to close public hearing.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Jorgensen, second by Shea, to approve First Consideration of **Ordinance No. 2024-02** to amend Pottawattamie County, Iowa Zoning Ordinance, Chapter 8.004.095 Accessory Dwelling Unit; and to set date for Second Consideration for February 20, 2024, at 10:00 A.M.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Kami Willett and Terry Gleaves, East Pottawattamie County Soil and Water appeared before the Board to discuss the Beaver Bounty Program.

Kami Willett/Chair, East Pottawattamie County Soil and Water and Laura Monson/Conservation Education Coordinator appeared before the Board to discuss the annual review of the 28E Agreement with West Pottawattamie Soil and Water Conservation District and East Pottawattamie County Soil and Water Conservation District for the funding administration, and implementation of the full-time Conservation Education Coordinator Position.

Discussion only. No Action Taken.

Motion by Shea, second by Jorgensen, to approve reappointment of Bernie Bolton to the Loess Hills Development and Conservation Authority for a term of two years expiring on 12/31/2025.

UNANIMOUS VOTE. Motion Carried.

Steve Winchell/Captain, Jail update on US Marshals federal contract for the jail.

Discussion only. No Action Taken.

Motion by Shea, second by Jorgensen, to approve the Security Maintenance Contract for FY 24/25 to Electric Company of Omaha in the amount of \$16,156.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to select survey services to facilitate dispensing parcel #744412380001 to Snyder and Associates, not to exceed \$5,000.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to remove the two sidewalks and railings on the West side of the Courthouse, to be done in house.

UNANIMOUS VOTE. Motion Carried.

Paula Hazlewood/CEO, Advance Southwest Iowa Corporation and Mike Hornacek/President & CEO, Together Inc. appeared before the Board for an introduction and presentation on Together Inc.

Discussion only. No Action Taken.

Paula Hazlewood/CEO, Advance Southwest Iowa Corporation appeared before the Board to provide an update on Economic Development.

Discussion only. No Action Taken.

3. OTHER BUSINESS

Motion by Shea, second by Jorgensen, to authorize Board Chair to sign Modification Agreement on the small-town forgivable note for the City of Avoca, giving them an extension deadline of September 30th, 2025.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to approve and authorize Board Chair to sign Agreement with the City of Avoca Police Department for computer purchase to be paid back by Avoca.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, for approval of the policy for animal control officer on-call pay practices from \$1 per hour to \$2 per hour.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to approve job description modification for Chair Lift Attendant position.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve job description and pay for part-time Environmental Educator position.

UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

A. Out of State Travel Notification(s):

- 1) Jail – Out of State Travel Notification for Donald Henningsen and Amber Roberts.

B. Salary Action(s):

- 1) Jail – Payroll status change for Trevor Ceder, Riley Jones, Michael Eckmann, Ben Heath, Steve Noecker, Garrett Lembke, Luis Trujillo, Taylor Thomas, and Cory Elonich.
- 2) Attorney – Payroll status change for Emily Grothe, Tammy Herring, and Patrick Sondag.
- 3) Auditor – Payroll status change for Candy Lewis and Dixie Wilson.
- 4) Crescent Ridge Ski Hill – Payroll status change for Chloe Subbert-Borgaila.
- 5) Crescent Ridge Ski Hill – Employment of Kelly Sandberg as a Hospitality and Guest Services Worker.
- 6) Recorder – Payroll status change for Mary Jo Turpen.
- 7) Information Technology – Payroll status change for Matthew Reeves and Kelly Greer.

5. PUBLIC COMMENTS

No Public Comments.

6. CLOSED SESSIONS

Motion by Wichman, second by Shea, to go into Closed Session pursuant Iowa Code 21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Jorgensen, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Outside of Closed Session, a Motion was made by Wichman, second by Jorgensen, to approve items discussed in closed session.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Jorgensen, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

7. BUDGET STUDY SESSION

8. ADJOURN

Motion by Shea, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:10 P. M

Susan Miller, Chair

ATTEST:

Becky Lenihan, Finance & Tax Officer, Auditor’s Office and Kristen Bracker, Attorney

APPROVED: February 20, 2024

PUBLISH: X