



Board of Supervisors
Chairperson Susan Miller
Scott Belt
Tim Wichman
Brian Shea
Jeff Jorgensen

Posted Monday, February 12th @ 9:45 A.M.

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2ND FLOOR
227 South 6th Street
Council Bluffs, IA 51501
Ph: 712-328-5644 | Fax: 712-328-5770
PottCounty-ia.gov

AGENDA

Tuesday, February 13, 2024

10:00 A.M.

How to Participate in this meeting:

- In Person
 - <https://pr.pott.co/BOS-Teams>
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Pledge of Allegiance

1. CONSENT AGENDA

- A. February 6, 2024, Minutes as read.
- B. January 2024 Vendor Publication Report.

2. SCHEDULED SESSIONS

- A. Matt Wyant/Director, Planning and Development – **Public Hearing** and First Consideration of Ordinance No. 2024-01, an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 35.94 acres from a Class A-3 (Riverfront and Ag Production) to Class I-1 (Limited Industrial) District; and setting date for Second Consideration.
- B. Matt Wyant/Director, Planning and Development – **Public Hearing** and First Consideration of Ordinance No. 2024-02, an ordinance to amend Pottawattamie County, Iowa Zoning Ordinance, Chapter 8.004.095 Accessory Dwelling Unit; and setting date for Second Consideration.
- C. Kami Willett and Terry Gleaves/East Pottawattamie County Soil & Water – Discussion and/or decision on Beaver Bounty Program.
- D. Kami Willett/Chair, East Pottawattamie County Soil and Water and Laura Monson /Conservation Education Coordinator - Discussion on annual review of the 28E Agreement with West Pottawattamie County Soil and Water Conservation District and East Pottawattamie County Soil and Water Conservation District for the funding, administration, and implementation of the full-time Conservation Education Coordinator Position.
- E. Discussion and/or decision to approve reappointment of Bernie Bolton to Loess Hills Development and Conservation Authority for a term of two years.
- F. Steve Winchell/Captain, Jail – Update on the US Marshals federal contract for the jail.
- G. Jason Slack/Director, Buildings and Grounds and Steve Winchell/Captain, Jail – Discussion and/or decision on awarding the Security Maintenance Contract for FY 24/25.
- H. Jason Slack/Director, Buildings and Grounds – Discussion and/or decision:
 - 1) On selecting survey services to facilitate dispensing parcel #744412380001.

2) On removal of two sidewalks and railings on the West side of the Courthouse.

- I. Paula Hazelwood/CEO, Advance Southwest Iowa Corporation and Mike Hornacek/President & CEO, Together Inc - Together Inc. introduction and Presentation.
- J. Paula Hazelwood/CEO, Advance Southwest Iowa Corporation - Presentation and brief update from Advance Southwest Iowa Corporation on Economic Development Update.

3. OTHER BUSINESS

- A. Mitch Kay/Chief Financial Officer – Discussion and/or decision to authorize the Chair to sign Modification Agreement on the small-town forgivable note for the City of Avoca.
- B. David Bayer/Chief Information Officer, Information Technology - Discussion and/or decision to approve and authorize Board Chairman to sign Agreement with City of Avoca Police Department for computer purchase.
- C. Jana Lemrick/Director, Human Resources and Maria Sieck/Administrator, Public Health – Discussion and/or decision for approval of the policy for animal control officer on-call pay practices.
- D. Jana Lemrick/Director, Human Resources – Discussion and/or decision on approval of:
 - 1) Job description modification for Chair Lift Attendant position.
 - 2) Job description and pay for part-time Environmental Educator position.

4. COMMITTEE APPOINTMENTS

5. RECEIVED/FILED

- A. Out of State Travel Notification(s):
 - 1) Jail – Out of State Travel Notification for Donald Henningsen and Amber Roberts.
- B. Salary Action(s):
 - 1) Jail – Payroll status change for Trevor Ceder, Riley Jones, Michael Eckmann, Ben Heath, Steve Noecker, Garrett Lembke, Luis Trujillo, Taylor Thomas, and Cory Elonich.
 - 2) Attorney – Payroll status change for Emily Grothe, Tammy Herring, and Patrick Sondag.
 - 3) Auditor – Payroll status change for Candy Lewis and Dixie Wilson.
 - 4) Crescent Ridge Ski Hill – Payroll status change for Chloe Subbert-Borgaila.
 - 5) Crescent Ridge Ski Hill – Employment of Kelly Sandberg as a Hospitality and Guest Services.
 - 6) Recorder – Payroll status change for Mary Jo Turpen.
 - 7) Information Technology – Payroll status change for Matthew Reeves and Kelly Greer.

6. PUBLIC COMMENTS

7. CLOSED SESSION

- A. Kristen Bracker/Assistant County Attorney and Paula Hazelwood/CEO, Advance Southwest Iowa Corporation- Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of real estate.
- B. Jana Lemrick/Director, Human Resources – a closed session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

8. BUDGET STUDY SESSION

Tuesday, February 13, 2024		
1:00 P.M.	Conservation Board	Wichman/Shea
5:00 P.M.	West Pottawattamie Soil and Water Conservation	Wichman/Belt

Wednesday, February 14, 2024		
7:30 A.M.	WIDA	Miller/Shea
11:00 A.M.	MAPA	Belt/Miller

Monday, February 19, 2024		
Courthouse Closed for Presidents' Day		
