



Board of Supervisors
Chairperson Susan Miller
Scott Belt
Tim Wichman
Brian Shea
Jeff Jorgensen

Monday, January 8th @ 9:30 A.M.

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2ND FLOOR
227 South 6th Street
Council Bluffs, IA 51501
Ph: 712-328-5644 | Fax: 712-328-5770
PottCounty-ia.gov

AGENDA

Tuesday, January 9, 2024

10:00 A.M.

How to Participate in this meeting:

- In Person
- Telephone Conference Call: (712) 328-5848
- YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>

Pledge of Allegiance

1. CONSENT AGENDA

- January 2, 2024, Minutes as read.
- Secondary Roads – Employment of Brandon Burmeister as an Assistant Engineer.
- Thriving Families Alliance – Employment of Caelan Sauberan as a Part Time Administrative Assistant.

2. SCHEDULED SESSIONS

- “Recognition of January 9, 2024, as National Law Enforcement Appreciation Day.”
- Lea Voss/County Treasurer – Discussion and/or decision to approve and authorize Board to sign **Resolution No. 10-2024**, a Resolution approving the increase in the Depository limit for the Treasurer’s Office. Total Maximum Deposit under this resolution is \$220,900,000.00. Authorizing the County Treasurer to invest \$5 million into Midstates Bank in a 7-month CD.

3. OTHER BUSINESS

- Matt Wilber/County Attorney – Discussion and/or decision on pay for Attorney II.
- Jana Lemrick/Director, Human Resources – Discussion and/or decision on appointments to fill vacancies on the Conservation Board.
- Mitch Kay/Chief Financial Officer – Discussion and/or decision to authorize the Chair to sign the forgiveness portion of the small-town forgivable note for Treynor.
- Dixie Wilson/Accounting Technician, Auditor’s Office – Discussion and/or decision to approve/disallow the following applications made to the Assessor’s Office: Homestead (approximately 254 recommend allowed, 6 recommend disallowed), Military (22 recommend allowed, 2 recommend disallowed), Disabled Veteran Homestead (15 recommend allowed, 1 recommend disallowed), Family Farm (12 recommend allowed, 1 recommend disallowed).

4. COMMITTEE APPOINTMENTS

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) Jail – Payroll status change for Dustin Ceder, Louis Trujillo, David Moritz, Matt Corum, Carie Savage, and Mike Mantell.
 - 2) Crescent Ridge Ski Hill – Payroll status change for Joseph Brunow and Ryan Dibben.
 - 3) Conservation – Payroll status change for Abigail Ridder.
 - 4) Buildings and Grounds – Payroll status change for Matthew Wiese.
 - 5) Crescent Ridge Ski Hill – Employment of Logan Laughhunn as a Kitchen Staff Team Member.
 - 6) Crescent Ridge Ski Hill – Employment of Harrison Smith and Jordan Smith as Rental Shop Team Members.
 - 7) Crescent Ridge Ski Hill – Employment of Tessa Clifton as a Hospitality and Guest Service Worker.
 - 8) Jail – Payroll status change for Steve Winchell, Jake Cotton, and Angela Rubek.
 - 9) Crescent Ridge Ski Hill- Employment of Dylan Reimer as a Ski/Snowboard Instructor.
 - 10) Crescent Ridge Ski Hill – Employment of Parker Peterson as a Chair Lift Attendant.
- B. Out of State Travel Notification(s):
 - 1) Sheriff – Out of State Travel for Megan Albers, Shannon Holman, and Steve Winchell.
 - 2) Jail – Out of State Travel for Trish Bernhards, Mark Smith, and Shannon Holman.
 - 3) Sheriff – Out of State Travel for Shannon Holman.
 - 4) Public Health – Out of State Travel for Jason Kuehnhold and Candy Heyer.
- C. Report(s):
 - 1) Recorder Fee Book for December 2023.

6. PUBLIC COMMENTS

7. CLOSED SESSIONS

- A. Kristen Bracker/Assistant County Attorney and Paula Hazelwood/CEO, Advance Southwest Iowa Corporation- Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of real estate.
- B. Jana Lemrick/Director, Human Resources – a closed session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

8. 1:00 P.M. BUDGET STUDY SESSION

- 1) Treasurer
- 2) Recorder
- 3) GIS
- 4) IT
- 5) Buildings and Grounds

Tuesday, January 9, 2024		
2:00 P.M.	Conservation Board	Wichman/Shea
5:00 P.M.	West Pottawattamie Soil & Water	Wichman/Belt
Wednesday, January 10, 2024		
7:30 A.M.	WIDA	Miller/Shea
11:00 A.M.	MAPA – RPA	Belt/Miller
2:00 P.M.	Quarterly Dept Head meeting	Miller/Wichman
7:00 P.M.	Regional Board of Supervisor Meeting	
Thursday, January 11, 2024		
8:30 A.M.	Secondary Roads Employee Recognition	
9:30 A.M.	Quarterly Wellness Meeting	Wichman/Miller
Friday, January 12, 2024		
7:30 A.M.	Board of Health	Shea/Belt
Monday, January 15, 2024		

Courthouse Closed for Martin Luther King, Jr. Day