

Posted Monday, October 2 @ 9:30 A.M.



Board of Supervisors
Chairman Brian Shea
Scott Belt
Tim Wichman
Susan Miller
Jeff Jorgensen

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2ND FLOOR
227 South 6th Street
Council Bluffs, IA 51501
Ph: 712-328-5644 | Fax: 712-328-5770
PottCounty-ia.gov

AGENDA

Tuesday, October 3, 2023

10:00 A.M.

How to Participate in this meeting:

- In Person
 - Telephone Conference Call: (712) 328-5848
 - YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>
-

Pledge of Allegiance

1. CONSENT AGENDA

- A. September 26, 2023, Minutes as read.
- B. Medical Examiner – Employment of Brittany Chapman as a Medical Examiner Investigator on Call.

2. SCHEDULED SESSIONS

- A. Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Coordinator, Zoning and Land Use, Planning and Development - **Public Hearing** to consider disposing of real property by lease pursuant to Iowa Code Section 331.361(2).
- B. Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Zoning & Land Use Coordinator, Planning and Development- Discussion and/or decision to authorize the board to sign:
 - 1) **Resolution No. 52-2023**, to authorize Chairman to enter into a Farm Lease with Crescent Iowa Farm LLC for Part of the Government Lot 6 22-76-44 or 24699 152nd St.
 - 2) **Resolution No. 53-2023**, to authorize Chairman to enter into a Farm Lease with Marty N – Rachel K Summy for Part of the NE NW 15-76-44 or 15273 Missouri Ave.
 - 3) **Resolution No. 54-2023**, to authorize Chairman to enter into a Farm Lease with Kelly E Summy Trust for Part of the SE SE 9-76-44 or 14897 Marigold Ln.
- C. Matt Wyant/Director, Planning and Development and/or Maria Sieck/ Administrator, Public Health- Discussion and/or decision to authorize Chairman to sign lease amendment for public health clinic located at 600 S. 4th Street, Council Bluffs.
- D. Discussion and/or decision to approve and sign Proclamation designating the month of October 2023 as Breast Cancer Awareness Month.
- E. Peggy Becker/Administrator, Veterans Service - Discussion and/or decision to approve and authorize the Board to sign **Resolution No. 64-2023** entitled: Resolution Supporting Operation Green Light for Veterans.
- F. John Rasmussen/Engineer – Discussion and/or decision to authorize the Board Chairman to sign contract with Oden Enterprises, Inc. for the Bridge materials in the amount of \$399,192.56.

3. OTHER BUSINESS

- A. David Bayer/Chief Information Officer, Information Technology – Discussion and/or decision to approve:
 - 1) Job description changes for Help Desk Technician I, II, III; Network Administrator I, II, III; and Cybersecurity Analyst I positions.
 - 2) The addition of a 3rd Help Desk Technician position to the IT Department.
- B. Becky Lenihan/Tax & Finance Office, Auditor’s Office – Discussion and/or decision on amendment for FY 2023/24 budget and setting date for public hearing on said amendment.

4. COMMITTEE APPOINTMENTS

- A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) SWI Juvenile Detention – Employment of Avidan Perez as a Part-Time Youth Corrections Worker.
 - 2) WIC – Payroll status change for Kay Wei-Eng.
 - 3) Communications – Payroll status change for Angie Dobyns.
 - 4) Secondary Roads – Payroll status change for Matt White.
- B. Out of State Travel Notification(s):
 - 1) Sheriff – Out of State Travel for Marc Freeman.

6. PUBLIC COMMENTS

7. CLOSED SESSION

- A. Cheri Dahlheim/Chief Investigator/Coordinator, Medical Examiner and/or Jana Lemrick/Director, Human Resources - Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(i) for discussion and/or decision on personnel matters.

8. STUDY SESSION

- A. Mitch Kay/Chief Financial Officer – Discussion on Capital Plan Study Session.

Wednesday, October 4, 2023		
5:30 P.M.	MAPA	Miller/Shea
Friday, October 6, 2023		
10:00 A.M.	City of Hancock / RPCIC	
Monday, October 9, 2023		
9:00 A.M.	City of Crescent / RPCIC	
10:00 A.M.	City of Treynor / RPCIC	
1:00 P.M.	City of Carter Lake / RPCIC	
2:00 P.M.	City of Minden / RPCIC	
3:00 P.M.	Veterans Service	Jorgensen/Shea