

**September 26, 2023**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present with Supervisor Jorgensen attending via phone. Chairman Shea presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

Motion by Miller, and second by Belt to remove item 7.A from the Study Session section of the agenda.

After discussion was held by the Board, a Motion was made by Miller, and second by Belt, to approve:

- A. September 19, 2023, Minutes as read.
- B. Attorney's Office – Employment of Kristen Bracker as an Attorney II.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion by Wichman, second by Miller, to approve funding for Pottawattamie County Housing Trust Fund in the amount of \$15,000, to be paid from gaming for the next 4 years.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve aerial photo acquisition for GIS.

**Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

10:30-Chairman Shea recessed the Board of Supervisor meeting and opened the C& R Levee District meeting with Harrison County. The C & R Levee meeting district met and concluded their business at 10:47 A.M.

Chairman Shea reopened the Board of Supervisors meeting.

Motion by Belt, second by Miller, to approve the purchase of a refurbished scissors lift with a 2-year warranty, to be paid out of gaming.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve contract to Oden Enterprises for bridge materials.

UNANIMOUS VOTE. Motion Carried

**3. OTHER BUSINESS**

Motion by Belt, second by Wichman, to approve tax abatement for Myrtue Medical Center for property located at 510 N Elm St, Avoca (Parcel No. 773909332009).

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Miller, to approve job description for Communications Administrative Coordinator.

UNANIMOUS VOTE. Motion Carried.

**4. COMMITTEE APPOINTMENTS**

Board discussed Committee meetings from the past week.  
Discussion only. No action taken.

**5. RECEIVED/FILED**

- A. Out of State Travel Notification(s):
  - 1) Jail – Out of State Travel Notification for Shannon Holman, Kayla Smeal, and Corey Little.
  - 2) Sheriff – Out of State Travel Notification for Steve Winchell.
- B. Salary Action (s):
  - 1) Sheriff – Payroll status change for Jeremy Harker.
  - 2) Communications – Payroll status change for Merissa Cox.
  - 3) Auditor – Payroll status change for Kristi Everett.

**6. PUBLIC COMMENTS**

No Public Comments.

**7. STUDY SESSION**

John Rasmussen/Engineer appeared before the Board to discuss the Special Assessment District procedures.

Discussion only. No Action Taken.

John Rasmussen/Engineer appeared before the Board to discuss Secondary Road Budget strategies for FY24.

Discussion only. No Action Taken.

**8. ADJOURN**

Motion by Belt, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:55 A. M

\_\_\_\_\_  
Brian Shea, Chairman

ATTEST:

\_\_\_\_\_  
Becky Lenihan, Finance & Tax Officer, Auditor’s Office

APPROVED: October 3, 2023

PUBLISH: X