

**June 27, 2023**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present with Supervisor Miller attending via phone. Chairman Shea presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

After discussion was held by the Board, a motion was made by Miller, and second by Jorgensen , to approve:

A. June 20, 2023, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Don Uhlig was unavailable to appear before the Board to be recognized for his 30 years of service with the Southwest Iowa Juvenile Detention Center.

Discussion only. No action taken.

Motion by Belt, second by Jorgensen, to approve and authorize Chairman to sign Law Enforcement Service Contracts between Pottawattamie County and the following: City of Avoca, City of Carson, City of Crescent, City of Hancock, City of Macedonia, City of McClelland, , City of Minden, City of Neola, City of Oakland, City of Treynor, City of Underwood, and City of Walnut.

UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Belt, to approve and authorize Chairman to sign Interlocal Agreement with OPPD to stay on the Orion radio system.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Chairman to sign Independent Contractor Physician Agreements with Dr. Thomas, Dr. Delgado, and Dr. Davis effective July 1, 2023.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Chairman to sign HGM's amendment to cost for the change in scope associated with the addition of the ADA ramp not to exceed \$30,000.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Jorgensen, to approve removing cash option in the outside parking kiosk.

UNANIMOUS VOTE. Motion Carried.

**3. OTHER BUSINESS**

Motion by Jorgensen, second by Belt, to approve Board Chairman to sign Proposal for Audio Visual upgrades for Board Hearing Room in the amount of \$86,478.

UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Miller, to approve and authorize Board to sign **Resolution No. 49-2023** entitled: Appropriation Resolution to make appropriations for each of the different officers and department for the fiscal year beginning July 1, 2023.

**RESOLUTION NO. 49-2023  
APPROPRIATIONS RESOLUTION**

**WHEREAS**, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, **2023**, in accordance with Section 331.434, Subsection 6, Code of Iowa.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

**SECTION 1:** The amounts itemized by fund and by department or office on the attached Schedule

"B" are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached Schedule.

**SECTION 2:** Subject to the provisions of other County procedures and regulations, and applicable State Law, the appropriations under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective **July 1, 2023.**

**SECTION 3:** In accordance with Section 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into the contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

**SECTION 4:** If any time during the 2023-2024 Budget Year the Auditor ascertains that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the Board and recommend appropriate corrective action.

**SECTION 5:** The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers as prescribed by law or as otherwise required and determined within reasonable limits during the **2023-2024** Budget Year.

**SECTION 6:** All appropriations authorized in accordance with this resolution lapse, **June 30, 2024. Dated this 27th Day of June, 2023.**

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Jorgensen, second by Belt, to approve and authorize Board to sign **Resolution No. 50-2023** entitled: Setting Forth Percentage of Funding for Property Tax Credits.

**RESOLUTION NO. 50-2023**

Setting Forth Percentage of Funding for Property Tax Credits & Exemptions for Assessment Year 2022

Whereas, the State of Iowa has appropriated funds for fiscal year July 1, 2023 through June 30, 2024, which moneys are sufficient to fund fully the various local property tax credits /exemptions,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue and Finance to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue and Finance has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Credit (including Disabled Veteran's Homestead Credit) 100%, Low-income, Elderly, Disabled Credit 100%, Military Exemption 100%

And, whereas the Iowa Department of Revenue and Finance has estimated the prorated percentages of funding for the affected property tax credits as follows: Agland Credit 21.71514547% and Family Farm Credit 15.46026369%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Pottawattamie County for fiscal year July 1, 2023 through June 30, 2024 shall be funded as follows: Homestead Credit 100% Disabled Veteran’s Homestead Credit 100% Low-Income, Elderly, Disabled Credit 100% Military Exemption 100% Agland Credit 21.71514547% Family Farm Credit 15.46026369%

**Dated this 27th Day of June, 2023.**

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

**Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Wichman, second by Jorgensen, to approve Detention Administrative Coordinator pay range, and pay for Trisha Bernhards.  
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve job description of Office Coordinator and pay for Kim Wickersham.  
UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Jorgensen, to approve and authorize Chairman to sign Employment Agreement with Engineer John Rasmussen.  
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve application for permit to display fireworks filed by Ryan Rogers, on July 3<sup>rd</sup>, 2023, at 15259 214<sup>th</sup> Street, Council Bluffs.  
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve application for permit to display fireworks filed by Conor Gillaspie, on July 3<sup>rd</sup> or July 4<sup>th</sup>, in the event of rain, at 27538 Dogwood Rd, Treynor.  
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve application for permit to display fireworks filed by Robert Caputo, on July 4<sup>th</sup>, at 22881 Three Bridge Rd, Council Bluffs.  
UNANIMOUS VOTE. Motion Carried.

**4. COMMITTEE APPOINTMENTS**

Board discussed Committee meetings from the past week.  
Discussion only. No action taken.

**5. RECEIVED/FILED**

- A. Petition:
  - 1) Petition for Secondary Road Assessment District on Honeysuckle Road.
- B. Salary Action(s):
  - 1) SWI Juvenile Detention – Payroll status change for Melissa Vanderpool.
  - 2) SWI Juvenile Detention – Employment Contract for Melissa Vanderpool.
  - 3) Communications – Payroll status change for Kena Woods.
  - 4) Human Resources – Payroll status change for Heather Shafer and Craig Carlsen.

- 5) Veterans Service Office – Payroll status change for Peggy Becker.
- 6) Public Health – Payroll status change for Alexander McGee, Rebekkah Reilich, Nora Evans, Carol Timm, Jennifer Minchew, Angela Walker, and Melissa Castro.
- 7) Conservation – Payroll status change for William Onate.
- 8) Jail – Payroll status change for Camsley Hovey.

**6. PUBLIC COMMENTS**

Nancy Kealy appeared before the Board to discuss Honeysuckle Road petition for Special Assessment; what if parcel is signed after the petition is signed.

Tim Kealey appeared before the Board to discuss the Honeysuckle Road petition that he is not in favor of.

**7. OTHER BUSINESS**

Motion made by Wichman, second by Jorgensen, to approve and authorize Chairman to sign Employment Agreements with Chief Information Officer David Bayer, Human Resource Director Jana Lemrick, Buildings and Grounds Director Jason Slack, Chief Financial Officer Mitch Kay, Planning and Development Director Matt Wyant, Community Services Director Suzanne Watson, Engineer John Rasmussen, Conservation Director Mark Shoemaker, Administrator Veterans Service Office Peggy Becker, and GIS Coordinator Jamie Petersen.

UNANIMOUS VOTE. Motion Carried.

**8. ADJOURN**

Chairman Shea adjourned the meeting at 11:15 A.M.

\_\_\_\_\_  
Brian Shea, Chairman

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

APPROVED: July 11, 2023

PUBLISH: X