

January 17, 2023

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, and second by Wichman, to approve:

- A. January 10, 2023, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Pottawattamie Conservation Foundation appeared before the Board for a presentation of funds for the Ferguson Estate land acquisition at Hitchcock Nature Center in the amount of \$125,000. Discussion only. No action taken.

Drew Kamp and Alicia Frieze from the Council Bluffs Area Chamber of Commerce appeared before the Board to give a presentation on Workforce Development efforts. Discussion only. No action taken.

Motion by Wichman, second by Jorgensen, to approve **Resolution No. 10-2023** for the sale of the Walnut Shop and to authorize the Chairman to sign closing documents.

RESOLUTION NO. 10-2023

A RESOLUTION AUTHORIZING DISPOSAL OF AN INTEREST IN COUNTY-OWNED PROPERTY AS PROVIDED UNDER IOWA CODE SECTION 331.361

WHEREAS, the Board of Supervisors has provided legal notice of and held a public hearing for the disposal of an interest in county-owned property on November 22, 2022 and is described below:

Walnut Shop; 705 Oak Street, Walnut, Iowa

Legal Description: Briefly described as the east 382 feet of the west 407 feet in the south ½ of the south ½ in the northwest, northeast southwest in 9-77-38, Walnut Town in Pottawattamie County, Iowa

and,

WHEREAS, the Board of Supervisors believes it to be in the best interests of Pottawattamie County to dispose of this county-owned parcel; and,

WHEREAS, the Secondary Roads Facility plan has consolidated shops to reduce operating costs and the Walnut Shop no longer serves the needs of the Secondary Roads Department; and,

WHEREAS, this property is to be sold to the City of Walnut, an Iowa Governmental Subdivision, at the appraised value with the expenses incurred by the sale at the buyer’s cost; and,

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Board hereby authorizes the disposal of Pottawattamie County, Iowa’s interest in the Walnut Shop by sale to the City of Walnut.

BE IT FURTHER RESOLVED The Chairperson and County Auditor are hereby authorized and directed to execute the sale and deliver the deed.

Dated this 17th day of January, 2023.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○

Brain Shea, Chairman

_____ ○ ○ ○ ○
Scott Belt

_____ ○ ○ ○ ○
Tim Wichman

_____ ○ ○ ○ ○
Susan Miller

_____ ○ ○ ○ ○
Jeff Jorgensen

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Wichman, second by Belt, to approve **Resolution No. 11-2023** for the sale of the Hancock Shop and authorize the Chairman to sign closing documents.

RESOLUTION NO. 11-2023

A RESOLUTION AUTHORIZING DISPOSAL OF AN INTEREST IN COUNTY-OWNED PROPERTY AS PROVIDED UNDER IOWA CODE SECTION 331.361

WHEREAS, the Board of Supervisors has provided legal notice of and held a public hearing for the disposal of an interest in county-owned property on November 22, 2022 and is described below:

Hancock Shop; 217 North Main Street, Hancock, Iowa

Legal Description: Lots 7 through 9, and Lot 6, except the east 12’ in Block 2, Original town of Hancock, Pottawattamie County, Iowa

and,

WHEREAS, the Board of Supervisors believes it to be in the best interests of Pottawattamie County to dispose of this county-owned parcel; and,

WHEREAS, the Secondary Roads Facility plan has consolidated shops to reduce operating costs and the Hancock Shop no longer serves the needs of the Secondary Roads Department; and,

WHEREAS, this property is to be sold to the City of Hancock, an Iowa Governmental Subdivision, at the appraised value with the expenses incurred by the sale at the buyer’s cost; and,

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Board hereby authorizes the disposal of Pottawattamie County, Iowa’s interest in the Hancock Shop by sale to the City of Hancock.

BE IT FURTHER RESOLVED The Chairperson and County Auditor are hereby authorized and directed to execute the sale and deliver the deed.

Dated this 17th day of January, 2023.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Brain Shea, Chairman				
_____	○	○	○	○
Scott Belt				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Belt, second by Miller, to approve and authorize Recorder to execute Media Conversion Contract with Fidlar Technologies in the amount of \$48,430.72 to be paid from Gaming Fund.
UNANIMOUS VOTE. Motion Carried.

Andrew Moats, County Recorder and Peggy Becker, Interim Administrator, Veteran Affairs appeared before the Board to discuss a lease for a copier for the Avoca Courthouse.
Discussion only. No action taken.

Motion by Wichman, second by Jorgensen, to approve allotment for Veteran Affairs Commissioner pay which took effect in July of 2019 from \$25 to \$50.
UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Miller, to authorize Board Chairman to sign FEMA CRS Community Annual Recertification and Progress Report form.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve the following appointments for the Board of Health Dr. Shawn Jones and DVM Amber Strohbehn both for a term 3 years (2026).
UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Belt, and second by Wichman, to approve Pottawattamie County Treasurer's Semi-Annual Report for 7/1/2022 – 12/31/2022.
UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

A. Salary Action(s):

- 1) Conservation – Payroll status change for Taylor Hill and Jordyn Reimer.
- 2) Sheriff – Payroll status change for Megan Wirt, Jeremy Harker, Kurt Ferguson, Jim Harvey, Teresa Schultz, and Travis Kephart.
- 3) Conservation – Employment of Mikayla Yanovich and Nathan Hunt as a Ski/Snowboard Instructors.
- 4) Conservation – Employment of Mallory Kjeldgaard as a Ticket Agent.
- 5) Conservation – Employment of Jack Jaffe as a Rental Shop Team Member.

B. Report (s):

- 1) Recorder Fee Book for December 2022.

5. PUBLIC COMMENTS

No Public Comments.

6. CLOSED SESSIONS

Motion by Wichman, second by Miller, to go into Closed Session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Wichman, second by Belt, to go out of Closed Session.

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

7. BUDGET STUDY SESSION

- 1) Buildings and Grounds
- 2) Conservation/Bike Trail
- 3) Animal Control
- 4) Environmental Health
- 5) Planning
- 6) Public Health

8. ADJOURN

Motion by Wichman, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:41 P. M

Brian Shea, Chairman

ATTEST:

Melvyn Houser, County Auditor

APPROVED: January 24, 2023

PUBLISH: X