



**Board of Supervisors**

Tim Wichman  
Scott Belt  
Brian Shea  
Susan Miller  
Jeff Jorgensen

Posted December 30, 2022 @ 3:00 P.M.

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>ND</sup> FLOOR  
227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

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**AGENDA**

Tuesday, January 3, 2023

10:00 A.M.

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**How to Participate in this meeting:**

- In Person
  - Telephone Conference Call: (712) 328-5848
  - YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>
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**Pledge of Allegiance**

**1. CONSENT AGENDA**

- A. December 27, 2022, Minutes as read.

**2. SCHEDULED SESSIONS**

- A. District Court Judge Maggie Popp Reyes appeared to swear in the Elected Officials.
- B. Election of Board Chair and Chair Pro-Tem for 2023.
- C. John Rasmussen / County Engineer –
- 1) Discussion and/or decision to approve:
    - A. **Resolution No. 06-2023**, authorizing County Engineer to close Secondary Roads for Construction and/or Maintenance.
    - B. **Resolution No. 07-2023**, authorizing County Engineer to certify completion papers and make final acceptance of contract work on the Farm to Market and Federal Aid Systems.
    - C. **Resolution No. 08-2023**, authorizing County Engineer to issue and sign special permits for the movement of vehicles of excessive size and weight upon Pottawattamie County Secondary Roads.
    - D. Sign Contract to purchase additional Right of Way from Patrick E and Doris A Montang in the amount of \$1,380.00.
    - E. Sign Contract to purchase additional Right of Way from Eric G and Nicole L Thomsen in the amount of \$5,012.00.
    - F. Sign Contract to purchase additional Right of Way from Jeffery and Julieann Karloff in the amount of \$8,118.00.
    - G. Sign Contract to purchase additional Right of Way from CMRS, LLC in the amount of \$15,602.00.
    - H. Sign Contract to purchase additional Right of Way from Brandt Land Company in the amount of \$11,936.00.
    - I. Sign Leasehold Interest Contract to Kelby Vorthman in the amount of \$100.
    - J. Sign Leasehold Interest Contract to Tom Heitman as a donation.

**3. OTHER BUSINESS**

- A. Adopt Robert's Rules of Order
- B. Establish Policy on Board Sessions
- C. **Resolution No. 01-2023**, payment of County Bills.

- D. **Resolution No. 02-2023**, authorizing Auditor to destroy county vouchers on or before January 1, 2023.
- E. **Resolution No. 03-2023**, approval of deputy appointments.
- F. **Resolution No. 04-2023**, Utilities Resolution.
- G. **Resolution No. 05-2023**, Construction Evaluation Resolution relating to the construction of a confinement feeding operation.
- H. Approval of Official Newspapers for Pottawattamie County for 2023.
- I. Discussion and/or decision on Legal Holidays for 2023.
- J. Approval of Federal Standard Mileage Rate for 2023.
- K. Discussion and/or decision of appointment to Southwest Iowa Region Mental Health & Disability Services Board for 2023.
- L. Discussion and/or decision of appointment to the Fourth Judicial District Department of Correctional Services Board of Directors for 2023.
- M. Discussion and/or decision on appointment of representatives to the IGHCP Board for 2023.
- N. Discussion and/or decision on appointment of MAPA representative for 2023.
- O. Discussion and/or decision on monthly stipend amount for Elected Official's mobile cellular usage for 2023.
- P. Jana Lemrick/Director, Human Resources - Discussion and/or decision to approve appointment of Jana Lemrick as Title VI Coordinator.
- Q. Melvyn Houser/Auditor – Discussion and/or decision on Precinct Election Official compensation.

#### 4. REPRESENTATIVE APPOINTMENTS

- A. Discussion and review of Board Members' assignments to 2023 Representative Appointments.

#### 5. RECEIVED/FILED

- A. Salary Action(s):
  - 1) Sheriff – Payroll Status Change for Brandy Paulson.
  - 2) Conservation – Employment of William Spagnotti and Christopher Jackson as Ski/Snowboard Instructors.
  - 3) Conservation – Employment of Luz Buss as a Kitchen Staff Team Member.
  - 4) Conservation – Payroll/Status Change for Matt Smith and Kallie Larson.

#### 6. PUBLIC COMMENTS

#### 7. CLOSED SESSIONS

- A. Jana Lemrick/Director, Human Resources – Closed Session pursuant to Iowa Code §20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

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<b>Tuesday, January 3, 2023</b>		
8:00 A.M.	East Pottawattamie Soil and Water	Belt
5:00 P.M.	West Pottawattamie Soil and Water	Wichman

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<b>Wednesday, January 4, 2023</b>		
8:00 A.M.	SWIA MHDS Region Meeting	Wichman