



Pottawattamie County Board of Supervisors

Monday, October 10, 2022 @ 9:30 A.M.

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2nd Floor
227 SOUTH 6TH STREET
COUNCIL BLUFFS, IOWA 51501

AGENDA

Tuesday, October 11, 2022

10:00 A.M.

How to Participate in this meeting:

- In Person
- Telephone Conference Call: (712) 328-5848
- YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>

Pledge of Allegiance

Board of Supervisors as Trustees of a new levy district will set a date for **Public Hearing** for November 17 at 11:00 A.M. to be held at the Rand Center in Missouri Valley.

1. CONSENT AGENDA

- October 4, 2022, Minutes as read.
- New Class C Native Wine Permit (On-Premises), granting privileges of Class C Native Wine / Sunday Sales to Besch Enterprises d/b/a Honey Creek Vinery, Honey Creek.
- September 2022 Vendor Publication Report.

2. SCHEDULED SESSIONS

- Matt Wilber/Attorney – **Public Hearing** on disposal of county-owned property under Iowa Code Section 331.361, legally described as: A parcel of land located in Lots 2, 3, 4, 5 and 6 of Block 12 of Hyatt's Subdivision, and also a part of closed 8th Avenue, all in Council Bluffs, Iowa, more particularly described as follows: Beginning at the NE corner of Lot 1, Block 15 of said Hyatt's Subdivision, thence S90°00'W 76.8 ft. along the north line of said Lot 1, thence N10°20' ½'E 107.1 ft. to a point on the north line of Lot 6 of said Block 12, then N19°21'E 169.6 ft. to a point on the east line of Lot 2 of said Block 12, thence S0°17' 1.2'E 265.3 ft. along the east lines of said Lots 2, 3, 4, 5 and 6 to the NE corner of Lot 1 of said Block 15, the Point of Beginning, said parcel contains 11,604 sq. ft., more or less all located in Pottawattamie County, Iowa (commonly referred to as 600 9th Ave); discussion and decision to approve and authorize **Resolution No. 65-2022**, for disposal of said real property.
- Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Coordinator, Zoning and Land Use and/or Ryan Ossell/MAPA – Discussion and/or decision to approve and authorize the Board to sign Amendment To Agreement For Service between MAPA and Pottawattamie County for flood property acquisitions.
- Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Coordinator, Zoning and Land Use and/or Ryan Ossell/MAPA – Discussion and/or decision to approve and authorize the Board to sign **Resolution No. 66-2022** approving the selection of a company for Asbestos Survey and Monitoring of Abatement 2019 Flood.

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- D. Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Coordinator, Zoning and Land Use and/or Ryan Ossell/MAPA – Discussion and/or decision to approve and authorize the Board to sign **Resolution No. 67-2022** approving the selection of a firm for Legal Services 2019 Flood.
- E. John Rasmussen/Engineer – Discussion and/or decision to award bid to Prairie Construction for construction of the Pottawattamie County Roads Operation Center.

3. OTHER BUSINESS

- A. Melvyn Houser/Auditor - Discussion and/or decision to set date to Canvass the General Election.
- B. Jana Lemrick/Director, Human Resources and Jeff Franco/Deputy Director, Conservation–
 - 1) Discussion and or decision to approve the following Job Descriptions:
 - a. Approve Job Description for Front Office Manager.
 - b. Approve Job Description for Hospitality and Guest Services.
 - c. Approve Job Description for Cleaning and Support Team Member.
 - d. Approve Job Description for Kitchen Manager.
 - e. Approve Job Description for Kitchen Staff Team.
 - f. Approve Job Description for Kitchen Staff Team Member.
 - g. Approve Job Description for Rental Shop Manager.
 - h. Approve Job Description for Rental Shop Team Lead.
 - i. Approve Job Description for Rental Shop Team Member.
 - j. Approve Job Description for Ticket Agent.
 - k. Approve Job Description for Snowmaking Team Lead.
 - l. Approve Job Description for Snowmaking Team Member.
 - m. Approve Job Description for Chair Lift Operator.

4. RECEIVED/FILED

- A. Salary Action(s):
 - 1) SWI Juvenile Detention Center – Payroll status change for Sean Sahl.
- B. Out of State Travel Notification:
 - 1) Jail – Out of State Travel Notification for Steve Winchell, Kayla Smeal, Megan Albers, and Shannon Holman.
- C. Reports:
 - 1) Recorder Fee Book for September 2022.

5. PUBLIC COMMENTS

6. CLOSED SESSION

- A. Matt Wilber/Attorney– Closed Session pursuant Iowa Code 21.5(1)(c) for pending or potential litigation.
- B. Jana Lemrick/Director, Human Resources - Closed Session pursuant to Iowa Code 20.17 (3) for discussion and/or decision on labor negotiations / collective bargaining.

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6:00 P.M.	Pottawattamie County Conservation	Wichman/Shea
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Wednesday, October 12, 2022

10:00 A.M.	Pottawattamie County Logo & Brand Launch
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