



# Pottawattamie County Board of Supervisors

Posted Monday, April 18 @ 9:50

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>nd</sup>  
Floor  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501

---

## AGENDA

Tuesday, April 19, 2022

10:00 A.M.

---

### How to Participate in this meeting:

- In Person
- Telephone Conference Call: (712) 328-5848
- YouTube: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>

### Pledge of Allegiance

#### 1. CONSENT AGENDA

- A. April 12, 2022, Minutes as read.
- B. Sheriff's Office – Employment of Tanner Miller as a Deputy (Road).

#### 2. SCHEDULED SESSIONS

- A. **10:00 A.M.** South Noble Lake Drainage District.
- B. Paula Hazelwood/Executive Director and Shalimar Mazetis/Manager Entrepreneurial Development from Advance Southwest Iowa Corporation and Clint Sloss from McClure and Representative from Rural Pottawattamie County Infrastructure Coalition (RPCIC) – Presentation to the Board on possible funding for RPCIC projects.
- C. John Rasmussen/Engineer – Discussion and/or decision to approve and authorize Board to sign **Resolution No. 31-2022** for support of the Magnolia Road RISE grant application.
- D. John Rasmussen/Engineer and Leanne Gifford/Attorney – Discussion and/or decision to approve draft Special Assessment policy to facilitate a uniform and consistent petition process.
- E. Ryan Ossell/MAPA – Discussion and/or decision to approve and authorize Chairman to sign State of Iowa GAX and to request for payment under 2019 CDBG-DR.
- F. Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Zoning and Land Use Coordinator, Planning and Development - Discussion and/or decision to approve Final Plat of Liston Subdivision, a subdivision situated in Lake Township; and to sign **Planning and Zoning Resolution No. 2022-06**.
- G. Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Zoning and Land Use Coordinator, Planning and Development – Discussion and/or decision to approve Final Plat of Huneke Subdivision, a subdivision situated in Norwalk Township; and to sign **Planning and Zoning No. Resolution 2022-02**.
- H. Matt Wyant/Director, Planning and Development and/or Maria Sieck/Public Health Administrator- Discussion and/or decision to award RFP for General contracting services for Public Health Building.

- I. Rita Dooley/Director, Veteran Affairs –
  - 1) Discussion and/or decision to update the Rules and Application for Use of Pottawattamie County Property.
  - 2) Update on Veteran Affairs Department Progress and State Conference.

**3. OTHER**

- A. Matt Wilber/Attorney – Discussion on minutes from December 21, 2021, to correct.
- B. Jana Lemrick/Director, Human Resources - Discussion and/or decision to approve and authorize Board to sign 2022-2023 wage increase between Pottawattamie County and the Pottawattamie County Deputy Sheriff’s Association, effective July 1, 2022, through June 30, 2023.
- C. Jana Lemrick/Director, Human Resources and Mark Shoemaker/Director of Conservation – Discussion and/or decision to approve Job Description of Site Manager, and Job Description of Mechanical Operations & Maintenance Manager.
- D. Heather Shafer/Assistant, Human Resources – Discussion and/or decision to remove 1-year waiting period for new employees to earn wellness incentive.
- E. David Bayer/Chief Information Officer –
  - 1) Discussion and/or decision to:
    - a. Approve and authorize Board Chairman to sign Internet Service agreement with Lumen.
    - b. Approve and authorize Board Chairman to sign EPL Service agreement with Great Plains Communications.
- F. Discussion and/or decision to approve Application for Use of Pottawattamie County Grounds for the Bible Reading Marathon on July 14th-16th.

**4. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Conservation – Payroll Status Change for Cory Thomas.
  - 2) Attorney – Payroll Status Change for Sara Thomsen.
  - 3) Attorney – Payroll Status Change for Rhonda Blair.
  - 4) Conservation – Employment of Ashley Jones as Environmental Education Intern – Hitchcock.

**5. PUBLIC COMMENTS**

**6. CLOSED SESSION**

- A. Mitch Kay/Finance and Budget Director - Closed Session pursuant to Iowa Code §21.5(1)(j), for discussion and/or decision on the purchase or sale of particular real estate.
- B. Matt Wilber/Attorney - Closed Session pursuant to Iowa Code §21.5(1)(c) - discussion pending potential litigation.

**7. BUDGET SESSION**

---

**Tuesday, April 19, 2022**

7:15 P.M.

West Central Community Action

Grobe/Shea

**Wednesday, April 20, 2022**

---

8:00 A.M.	East Pottawattamie Soil & Water Conservation	Grobe/Belt
8:30 A.M.	MAPA Finance Committee	Belt/Wichman
12:00 P.M.	SW Iowa Juvenile Services	Grobe/Belt
4:00 P.M.	Council Bluffs Airport Authority	Belt/Schultz