

March 29, 2022

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Wichman presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Shea, and second by Schultz, to approve:

- A. March 22, 2022, Minutes as read.
- B. March 25, 2022, Minutes as read.
- C. GIS – Employment of Wyatt Cheney as GIS Intern.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion by Shea, second by Schultz, to open Public Hearing on discussion regarding Compensation Board's recommendations for elected officials for FY 2022/23; and discussion regarding the Pottawattamie County Budget for FY 2022/23.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Schultz, to close public hearing.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Schultz, second by Shea, to Amend Resolution to approve and authorize Board to sign **Resolution No. 27-2022**, regarding Compensation Board's recommendation for elected officials for FY 2022/23, reducing Compensation Board's recommendation from 10% to 4%.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to approve and authorize Board to sign **Resolution 27-2022** as Amended, regarding Compensation Board's recommendation for elected officials for FY 2022/23, reducing Compensation Board's recommendations from 10% to 4%. **Resolution No. 27-2022** is laid out as follows:

**RESOLUTION NO. 27-2022**

**WHEREAS**, the Pottawattamie County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907; and

**WHEREAS**, the Pottawattamie County Compensation Board met on the 16<sup>th</sup> day of December 2021, and recommended a 10% increase for all County elected officials, for the fiscal year beginning July 1, 2022.

**THEREFORE, BE IT RESOLVED** that the Pottawattamie County Board of Supervisors hereby reduces the Compensation Board's recommended 10% salary increase to 4% salary increase for all Pottawattamie County elected officials for the fiscal year beginning July 1, 2022. Said increases shall be as follows:

<b>Elected Official</b>	<b>Approved Salary for FY 2022/2023</b>
Attorney	\$152,958
Auditor	\$94,191
Recorder	\$94,191
Sheriff	\$146,377
Supervisors	\$51,164
Treasurer	\$94,191

**Dated this 29<sup>th</sup> day of March, 2022.**

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 28-2022**, regarding Pottawattamie County Budget for FY 2022/23. **Resolution No. 28-2022** is laid out as follows:

**RESOLUTION NO. 28-2022**

**WHEREAS**, the Board of Supervisors of Pottawattamie County, after due consideration of estimated income and expenses for Fiscal Year 2022-2023, duly published such estimates for the county budget; and

**WHEREAS**, the budget correctly states estimated tax dollars against all parcels of property lying within Pottawattamie County, and the income and expense breakdown for each of the ten (10) budgeting areas; and

**WHEREAS**, a hearing was held on Tuesday, March 29, 2022, at 10:00 AM, in the Board of Supervisors’ Hearing Room, Second Floor, Courthouse, 227 South 6<sup>th</sup> Street, Council Bluffs, Iowa; and

**WHEREAS**, the public had due notice of the hearing, and at the hearing due time was allowed for objections to any and all portions of the budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Pottawattamie County, after hearing no objections, on a motion by Supervisor \_\_\_\_\_, and a second by Supervisor \_\_\_\_\_, the Fiscal Year 2022-2023 budget was adopted.

Chairman Belt called for a roll call vote, the results being: Belt-\_\_\_\_\_; Wichman-\_\_\_\_\_; Grobe-\_\_\_\_\_; Schultz-\_\_\_\_\_; and Shea-\_\_\_\_\_. Motion carried.

**Dated this 29<sup>th</sup> day of March, 2022.**

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

After discussion was held by the Board, a motion was made by Schultz, and second by Shea, to approve and authorize Chairman to sign Grant Award Letter of Agreement from Iowa West Foundation on the following grant awards: CITIES 2022 for the City of Carson and City of Neola project.  
 UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to approve and sign Proclamation designating the month of April 2022 as Child Abuse Prevention Month.

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
 PROCLAMATION**

**CHILD ABUSE PREVENTION MONTH – APRIL 2022**

WHEREAS 4.4 million referrals are made to child protective services national yearly; and

WHEREAS child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS our children are our most valuable resources and will shape the future of the Pottawattamie County; and

WHEREAS child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS we acknowledge that we must work together as a community to increase awareness about child abuse and continue to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS prevention remains the best defense for our children and families.

**THEREFORE, We, the Pottawattamie County Board of Supervisors,** do hereby proclaim April 2022 as

**NATIONAL CHILD ABUSE PREVENTION MONTH**

“In Pottawattamie County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.”

*IN WITNESS WHEREOF*, I have caused my signature and Seal of Pottawattamie County, Iowa to be affixed this 29<sup>th</sup> day of March 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman				
_____	○	○	○	○
Scott Belt				
_____	○	○	○	○
Lynn Grobe				
_____	○	○	○	○
Justin Schultz				

\_\_\_\_\_  
Brian Shea

○ ○ ○ ○

Attest: \_\_\_\_\_  
Melvyn Houser, County Auditor  
Pottawattamie County, Iowa

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

David Bayer/Chief Information Officer appeared before the Board to present and discuss the IT Hardware Replacement Plan. Discussion only. No action taken.

Motion by Schultz, second by Shea, to approve and authorize Board to sign **Resolution No. 29-2022**, entitled: Resolution To Pave Granular Surfaced Roads.

**RESOLUTION NO. 29-2022**

**RESOLUTION TO PAVE GRANULAR SURFACED ROADS**

**WHEREAS**, Pottawattamie County Ordinance 7.20.030.01.A “Surfacing” requires a Board of Supervisors resolution to change the surfacing type of a roadway; and

**WHEREAS**, 240<sup>TH</sup> Street paving from Aspen Road, North to Pioneer Trail is necessary to facilitate the proposed residential development; and,

**WHEREAS**, Dumfries Avenue paving from Aspen Road, North to Pioneer Trail is necessary to facilitate the proposed residential development; and,

**WHEREAS**, these projects are fully funded by the Board of Supervisors and do not delay, conflict or compete with projects previously programmed in the County Five Year Plan (CYFP); and,

**WHEREAS**, the Pottawattamie County Engineer recommends the existing gravel surface be upgraded from gravel to a paved surface road for the intended use.

**NOW THEREFORE BE IT RESOLVED** by the Pottawattamie County Board of Supervisors, in session this 29<sup>TH</sup> day of March 2022, that the County Engineer be authorized and directed to improve the following road segments to from a granular to a paved surface:

1. 240<sup>TH</sup> Street from Aspen Road to the Pioneer Trail, approximately 4,000 feet.
2. Dumfries Road from Aspen Road to the Pioneer Trail, Approximately 3,500 feet.

**Dated this 29<sup>th</sup> day of March, 2022.**

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	○	○	○	○
_____ Scott Belt	○	○	○	○
_____ Lynn Grobe	○	○	○	○
_____ Justin Schultz	○	○	○	○
_____ Brian Shea	○	○	○	○

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Schultz, to set Public Hearing for April 12 at 10:00 A.M. to receive public comment on the Dumfries and 240<sup>th</sup> Street Paving projects.  
UNANIMOUS VOTE. Motion Carried.

John Rasmussen appeared before the Board to discuss and review the draft for Secondary Roads Five Year Program. Discussion only. No action taken.

After discussion was held by the Board, a motion was made by Shea, second by Belt, to approve and award Contract 78-C078-205 for Hot Mix Asphalt Resurfacing M47 from Highway 6 North 5 miles to G30.

UNANIMOUS VOTE. Motion Carried.

### 3. OTHER

Motion by Schultz, second by Shea, to approve job descriptions for the Infection Preventionist and Epidemiologist Intern positions.

UNANIMOUS VOTE. Motion Carried.

### 4. RECEIVED/FILED

#### A. Salary Action(s):

- 1) Conservation – Employment of Kaden McDermott as a Seasonal Park Aide.
- 2) Conservation – Employment of Joseph Campbell as Natural Areas Management Intern.
- 3) SWI Juvenile Detention – Payroll Status Change for Tobi Brich.
- 4) Jail – Payroll Status Change for William Baylor.

#### B. Reports

- 1) Sheriff's Report of Fees Disbursed and Collected for February 2022.

### 5. CLOSED SESSION

Motion by Belt, second by Schultz, to go into Closed Session pursuant to Iowa Code §21.5(1)(c) for discussion and/or decision on possible litigation.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to go out of Closed Session.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to go into Closed Session pursuant to Iowa Code, Chapter 21.5(1)(i), for discussion and/or decision on evaluation of individual's hiring.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Schultz, to go out of Closed Session.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

### 6. ADJOURN

Motion by Shea, second by Schultz, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:25 P.M.

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Tim Wichman, Chairman

ATTEST: \_\_\_\_\_  
Melvyn Houser, Auditor

APPROVED: April 5, 2022

PUBLISH: X