

March 15, 2022

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Shea, and second by Belt, to approve:

- A. March 8, 2022, Minutes as read.
- B. Public Health – Employment of Sarah Hiller as Public Health Nurse ITS.
- C. Communications – Employment of Michele Kemmish as Telecommunicator.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion by Schultz, second by Belt, to open Public Hearing on proposed preliminary plat of Matriarch Manor East and Matriarch Manor West, a subdivision situated in Garner Township; and to approve and authorize Board to sign Planning and Zoning **Resolution No. 2022-04**.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Schultz, to close public hearing.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Schultz, second by Shea, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2022-04**.

**PLANNING AND ZONING  
RESOLUTION NO. 2022-04**

**WHEREAS**, the proposed preliminary plat and supporting documents for **Matriarch Manor East and Matriarch Manor West**, subdivisions situated in **Garner Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2022-01**; and

**WHEREAS**, said Commission conducted a public hearing on **February 14, 2022**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

**WHEREAS**, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

**WHEREAS**, this Board conducted a public hearing on **March 15, 2022** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

**WHEREAS**, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA:** That the proposed preliminary plats of **Matriarch Manor East and Matriarch Manor West**, be, and the same is hereby approved as the preliminary plats of said subdivisions.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED March 15, 2022.

	<b>ROLL</b>	<b>CALL</b>	<b>VOTE</b>	
	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
	○	○	○	○
_____ Tim Wichman, Chairman	○	○	○	○
_____ Scott Belt	○	○	○	○
_____ Lynn Grobe	○	○	○	○
_____ Brian Shea	○	○	○	○
_____ Justin Schultz	○	○	○	○

Attest: \_\_\_\_\_  
Melvyn Houser, County Auditor  
Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Schultz, second by Shea, to open Public Hearing on proposed preliminary plat of Liston Subdivision, situated in Lake Township; and to approve and authorize Board to sign Planning and Zoning **Resolution No. 2022-05.**

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Schultz, second by Shea, to close public hearing.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Schultz, second by Shea, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2022-05.**

**PLANNING AND ZONING  
RESOLUTION NO. 2022-05**

**WHEREAS**, the proposed preliminary plat and supporting documents for **Liston Subdivision**, subdivision situated in **Lake Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2022-02**; and

**WHEREAS**, said Commission conducted a public hearing on **February 14, 2022**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

**WHEREAS**, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

**WHEREAS**, this Board conducted a public hearing on **March 15, 2022** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

**WHEREAS**, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County’s Planning and Zoning Commission’s recommendation:

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA:** That the proposed preliminary plat of **Liston Subdivision**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED March 15, 2022.

	<b>ROLL CALL VOTE</b>			
	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
_____	○	○	○	○
Tim Wichman, Chairman				
_____	○	○	○	○
Scott Belt				
_____	○	○	○	○
Lynn Grobe				
_____	○	○	○	○
Brian Shea				
_____	○	○	○	○
Justin Schultz				

Attest: \_\_\_\_\_  
 Melvyn Houser, County Auditor  
 Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Craig Wilson appeared before the board to discuss improvements to Woodland Trail and Dumfries Ave. Discussion only. No Action Taken.

After discussion was held by the Board, a Motion was made by Schultz, and second by Shea, to approve the Board Chairman to sign Program Agreement between MAPA and Pottawattamie for Amendment 3 for Cities Iowa Downtown Revitalization – 19POTT01-Pottawattamie County Iowa Downtown Revitalization. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Shea, and second by Schultz, to approve the Board Chairman to sign Cornerstone Commercial Contractors pay application no. 09 for Carson/Macedonia downtown rehab. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Shea, and second by Belt, to hire DLR engineer for \$88,690 for Chiller replacement at the Jail. UNANIMOUS VOTE. Motion Carried.

**3. OTHER**

Matt Wyant/Director, Planning and Development and Tom Hall appeared before the Board to give an update concerning the Tiny Homes for Homeless Veterans Project. Discussion only. No action taken.

**4. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Sheriff – Payroll status change for Marc Freeman

**5. BUDGET DISCUSSION**

Discussion only. No action taken.

**6. CLOSED SESSION**

Motion by Shea, second by Schultz, to go into Closed Session pursuant to Iowa Code, Chapter 21.5(1)(i), for discussion and/or decision on evaluation of individual’s hiring.  
**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to go out of Closed Session.  
**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

**7. ADJOURN**

Motion by Shea, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:35 P.M.

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Tim Wichman, Chairman

ATTEST: \_\_\_\_\_  
Melvyn House, Auditor

APPROVED: March 22, 2022  
PUBLISH: X