

POTTAWATTAMIE COUNTY  
COMMISSION OF VETERAN AFFAIRS  
REGULAR MONTHLY MEETING

January Meeting

Monday January 24, 2022 1:00 pm Regular Monthly Commission Meeting

**AGENDA**

- **Call to Order:** Holly Collins, Chairwoman called the meeting to order @ 1:00 pm
- **Pledge of Allegiance:** All that attendance stood and recited the Pledge of Allegiance
- **Roll Call-** Holly Collins, Chairman; Mick Gutttau, Member; Brittany Rockwell, Member; Brad Powell, Member & David Hazlewood, Member Office Personnel Nick Jedlicka, Director; Peggy Becker, Caseworker III; Paul Rosenberg, Caseworker II & Jess Boese, Caseworker I
- **Additions or Corrections to the Agenda:** Under New Business change Portfolios to Tablets
- **BOS Updates-** No BOS Present
- **Commissioner Updates:** No Commissioner Updates were given

**OLD BUSINESS**

- ❖ **Approval of the minutes for December 2021:** Motion to approve made by David Hazlewood, Member second by Mick Gutttau, Member All in Favor 5 Aye 0 Nay Motion Carries
- ❖ **Approval of assistance given for December 2021:** No assistance provided
- ❖ **Budget FY 21-22:** Should be at 50% overall at 42%

➤ **Federal County Assistance Report for December 2021**

	December	Previous Month November
Walk Ins:	174	310
Calls:	371	364
Total:	545	647

County	State	Federal
New Clients /Calls 17	Driver License Application 0	Total Fed Forms 124 of these were
Pantry/Clothing 4	License Plate Application 2	Benefit Application 36
Grave Marker 6	Hunting/Fishing License 0	Intent to File 15
Mail I/O 68	MTE/DMTE 0	Headstone Application 1
Walk Ins, 174 Appt 52		Home Loan Certificate 0
		SF-180 0

➤ **Facilities Update:**

- ❖ **MPR Usage:** The MPR is still being utilized by County Depts and Service Organizations
- ❖ **Under Construction:** The multi-purpose room is still sealed off by the windows, it appears that the drywall has been completed still needs to finished. The next set will be the two 'spare' offices, currently public health is using those offices and will move over into the large portion of the MPR while the rooms are under construction.

**OLD BUSINESS/UNFINISHED BUSINESS**

- ❖ **Iowa Trust Fund Applications:** Three trust fund applications were submitted, one was withdrawn by the client, one did not make it to submission as the Veteran is not in the dwelling at this time and the third was denied.

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**NEW BUSINESS**

- ❖ **Resignation of Commissioners:** Two Commissioners, Skyler Dooley and Ellen Way resigned their seats on the Commission in December 2021. The two Ex-officio members, David Hazlewood and Brad Powell were selected by the BOS to move up into their seats which means their term dates will change
- ❖ **Commission Vote for Seats:** Ellen Way, Secretary resigned December of 2021. Brad Powell, Member volunteered to be secretary. Motion made by David Hazlewood, Member, Second by Mick Guttau, Member All if Favor 5 Aye 0 Nay Motion Carries
- ❖ **Tablets:** The Commission was offered a tablet to use for the Commission Meetings. The tablets were purchased a year ago so any Commissioner that would like one please let someone in the office know.
- ❖ **Commission Recommendation for New Office Director:** David Hazlewood, Member motioned that Rita Dooley be appointed as Director, second by Mick Guttau, Member All in Favor 5 Aye 0 Nay Motion Carries
- ❖ **Recommended Salary for New Director:** David Hazlewood, Member motioned for the Director to start at \$65,000 second by Brittney Rockwell, Member All in Favor 5 Aye 0 Nay Motion Carries
- ❖ **CEU and Accreditation Training Expense Projection:** At the present time with both Spring and National School the cost will be over \$20,000

- **Public Comment (3-minute speaking limit per person)** No Public Present

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) January ASSISTANCE REQUESTS:***  
*No Requests for Assistance*

***ADJOURN:*** Brittney Rockwell, Member motioned to Adjourn second by David Hazlewood All in Favor 5 Aye 0 Nay motion carries

**Next Meeting:** *Tuesday February 8<sup>th</sup>, 2022 @ 1:00 pm* We will be turning to the regular monthly schedule of the 2<sup>nd</sup> Tuesday @ 1:00 pm Monday January 24<sup>th</sup> 2022 @ 1:00 pm: