

**October 26, 2021**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Wichman, and second by Schultz to approve:

- A. October 19, 2021, Minutes as read.
- B. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Catering / Class C Liquor License (LC) (Commercial) / Outdoor Services /Sunday Sales for Double Diamond, Inc. d/b/a Mt. Crescent Ski Area, Honey Creek, Iowa.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion made by Wichman, second by Schultz, to open Public Hearing for consideration and establishment of a Secondary Road Assessment District on Leisure Avenue from Old Lincoln Highway to Lookout Lane; and to open Public Hearing for consideration and establishment of a Secondary Road Assessment District on Leisure Avenue from Lookout Lane to Chalet Lane.

**Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.**

The Board of Supervisors received letters of opposition to the Leisure Avenue, Secondary Roads Assessment District from the following citizens: David & Tracy Porter, 25245 Lookout Lane, Honey Creek, IA; Owen Brewer Jr., P.O. Box 38, Crescent; Mrs. Joey Bauer Sr., 18364 Leisure Ave., Crescent; Teresa McKern, 24939 Rainbow Lane, Honey Creek; Chris & Corinne Conn, 25246 Lookout Lane, Honey Creek.

The following citizens appeared before the Board and spoke in opposition to the Leisure Avenue, Secondary Roads Assessment: Jim Comstock 20 N. 16<sup>th</sup> St., Council Bluffs, IA representing David & Tracy Porter 25245 Lookout Lane Honey Creek; Iva Bauer, 18364 Leisure Ave.; Ron Clifton 17987 Leisure Ave., Crescent; Teresa McKern 24939 Rainbow Lane, Honey Creek.

The following citizens appeared before the Board and spoke in support of the Leisure Avenue, Secondary Roads Assessment District: Eugene Eivenholtz, 25250 Lookout Lane, Honey Creek; Heather & Matt, 24948 Chalet Lane, Honey Creek; Kathy Rief, 180220 Leisure Ave., Crescent.

Motion by Shea, second by Grobe, to close public hearing.

**Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.**

Motion by Wichman, second by Shea, to set date and time for Final Hearing for the Leisure Avenue Secondary Roads Assessment Districts for December 7th at 10:00 A.M. UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Schultz, to approve and authorize Board to sign **Resolution No. 111-2021** entitled: **RESOLUTION AUTHORIZING THE EXECUTION OF THE AMENDED AND SUBSTITUTED COUNTY ELECTRONIC SERVICES SYSTEM 28E AGREEMENT.**

**RESOLUTION NO. 111-2021**

**RESOLUTION AUTHORIZING THE EXECUTION OF THE AMENDED AND SUBSTITUTED COUNTY ELECTRONIC SERVICES SYSTEM 28E AGREEMENT**

**WHEREAS**, the Electronic Services System was created in 2005 and has implemented electronic recording and electronic transactions in each county and has developed a model statewide land record information system and website to provide electronic access to records and information in the State; and

**WHEREAS**, in accordance with the recent amendments by the Iowa legislature, the parties seek to amend and Substitute the County Electronic Services System 28E Agreement and in the process allow the system to contract directly for services thereby eliminating the financial liability of the

Iowa County Recorders Association for the direct contractual actions of the Electronic Services System while at the same time allowing for a representative governance system assuring continued leadership by elected County Recorders across the State.

**NOW THEREFORE BE IT RESOLVED**, that the Chairman of the Pottawattamie County Board of Supervisors is hereby authorized to execute the Amended and Substituted County Electronic Services System 28E Agreement.

**Dated this 26th Day of October, 2021.**

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Scott A. Belt, Chairman	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Lynn Grobe	○	○	○	○
_____ Justin Schultz	○	○	○	○
_____ Brian Shea	○	○	○	○

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

**Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.**

Buildings & Grounds Director Jason Slack and Risk and Safety Manager Garfield Coleman appeared before the Board of Supervisors to discuss winterization and safety measures on temporary ADA ramp at Courthouse. Discussion only. No action taken.

**3. OTHER BUSINESS**

Motion made by Wichman, second by Schultz, to approve and authorize Board to sign **Resolution No. 110-2021** entitled: Resolution Appointing Deputies.

**RESOLUTION NO. 110-2021**

**RESOLUTION APPOINTING DEPUTIES**

**WHEREAS**, the Code of Iowa, Chapter 331.903, states that the Auditor, Treasurer, Recorder, Sheriff and County Attorney may each appoint, with approval of the Board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible; and

**WHEREAS**, the number of deputy appointments of the Treasurer has changed; and

**WHEREAS**, the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board; and

**WHEREAS**, each deputy officer, assistant and clerk shall perform the duties assigned by the principal officer making the appointment and during the absence or disability of the principal officer, the first deputy shall perform the duties of the principal officer.

**NOW THEREFORE BE IT RESOLVED**, that the Pottawattamie County Board of Supervisors hereby approves the following deputy appointments for the Treasurer’s Office:

Jamie Smothers, First Deputy  
Heather Ausdemore, First Deputy

**Dated this 26th Day of October, 2021.**

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT

_____	○	○	○	○
Scott A. Belt, Chairman				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Lynn Grobe				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Brian Shea				

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

**Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.**

Motion by Wichman, second by Schultz, to approve job descriptions for GIS Analyst I, II, III and GIS Coordinator to be effective July 1, 2022. UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Schultz, to approve and authorize Board to sign **Resolution No. 109-2021** entitled: RESOLUTION Authorizing Transfer from Rural Services Fund to Secondary Roads Fund.

**RESOLUTION NO. 109-2021**

**RESOLUTION Authorizing Transfer from Rural Services Fund to Secondary Roads Fund**

**WHEREAS**, it is desired to transfer money from Rural Services Fund to Secondary Rods Fund; and

**WHEREAS**, said transfer is in accordance with Section 331.432, Code of Iowa; and

**NOW THEREFORE BE IT RESOLVED**, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$1,303,750 is ordered to be transferred from Rural Services Fund to Secondary Roads Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

**Dated this 26<sup>th</sup> day of October, 2020.**

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Scott A. Belt, Chairman				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Lynn Grobe				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Brian Shea				

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

**Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.**

**4. RECEIVED/FILED**

**A. Salary Actions**

- 1) Communications – Payroll Status Change for Rebecca Liston, Jason Study
- 2) Recorder – Payroll Status Change for Marilyn Hebing, Andrew Moats

B. Out of State Travel Notification

- 1) Jail – Out of State Travel Notification for Tiffany Mass

5. ADJOURN

Motion by Wichman, second by Shea, to adjourn meeting. UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:31 A.M.

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Scott A. Belt, Chairman

ATTEST:

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Melvyn Houser, Pottawattamie County Auditor

APPROVED: November 2, 2021

PUBLISH: X