

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
REGULAR SESSION AGENDA  
TUESDAY, August 10, 2021  
TIME: 10:00 AM  
BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>nd</sup> Floor  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501**

**Please note:**

You may participate in this meeting via:

- In person
- YouTube, at: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMI6g>
- Telephone Conference call: (712) 328-5848

**Pledge of Allegiance**

**1. CONSENT AGENDA**

- A. August 3, 2021, Minutes as read.
- B. Publication of Claims allowed for July 2021.
- C. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Outdoor Service/Sunday Sales for Genevieve Stueve d/b/a Aeroplane Inn, Honey Creek.

**2. SCHEDULED SESSIONS**

- A. **Public Hearing** on the proposed reallocation of Unspent Proceeds; and discussion and/or decision to approve Resolution No. 83-2021 entitled: RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION AND APPROVING THE REALLOCATION OF CERTAIN UNSPENT PROCEEDS OF THE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2018, OF POTTAWATTAMIE COUNTY, IOWA.
- B. Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Acting Director - **Public Hearing** and First Consideration of Ordinance No. 2021-02, an Ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 73.8 acres from a Class R-1 (Ag-Urban Transitional) to a Class A-2 (Agricultural Production) District; and setting date for Second Consideration.
- C. John Rasmussen/County Engineer – Opening of Bids for Roads Operations Center Project.
- D. Grant Anderson/MAPA – Discussion and/or decision to approve Cornerstone Commercial Contractors pay request no. 3 for downtown rehab construction work in Carson/Macedonia.
- E. Jason Slack/Director, Buildings and Grounds – Discussion and/or decision to:
  - 1) Approve and Authorize Chairman to sign Change Order 003; Addition of Time Extension (211 days) for Courthouse Addition Project to contract.
  - 2) Award Elections Building Parking Lot Contract to Bluffs Paving & Utility Co. Inc. in the amount of \$215,611.50.
  - 3) Discussion and/or decision on hiring of an additional Maintenance Worker.

**3. OTHER BUSINESS**

- A. David Bayer/CIO and Jana Lemrick/Director, Human Resources – Discussion and/or decision to approve quote and funding for Tyler Technologies ExecuTime software.
- B. Mitch Kay/Finance and Budget Director - Discussion and/or decision to update Employee Handbook/Credit Card Policy #303; to take effect October 1<sup>st</sup>, 2021.

**4. CLOSED SESSION**

- A. Mark Shoemaker/Director, Conservation, Matt Wilber/County Attorney, Jeff Franco, Chad Greave - Closed Session pursuant Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of particular real estate.

**5. RECEIVED/FILED**

- A. Salary Actions
  - 1) Communications – Payroll Status Change for Rachelle Holt, Matthew Spitznagle, Colleen Sylvis
- B. Reports
  - 1) Recorder’s Fee Book for July 2021.

**Tuesday, August 10<sup>th</sup> , 2021**

1:00 P.M.	VA Commission Meeting	Schultz/Grobe
5:00 P.M.	West Pott Soil & Water Meeting	Wichman/Schultz
7:00 P.M.	Conservation Board Meeting – Arrowhead Park	Wichman/Shea