

July 13, 2021

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Grobe, and second by Shea, to approve:

- A. July 6, 2021, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion made by Schultz, second by Shea, to open Public Hearing on proposed preliminary plat of Bond Subdivision, a subdivision situated in Lewis Township.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.

Motion made by Schultz, second by Shea, to close Public Hearing.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.

Motion made by Schultz, second by Shea, to approve and authorize Board to sign Planning and Zoning Resolution No. 2021-01.

PLANNING AND ZONING RESOLUTION NO. 2021-01

WHEREAS, the proposed preliminary plat and supporting documents for Bond Subdivision, a subdivision situated in Lewis Township, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under Case #SUB-2021-01; and

WHEREAS, said Commission conducted a public hearing on June 21, 2021, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on July 13<sup>th</sup>, 2021 in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of Gillett Subdivision, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

Dated this 13th Day of July, 2021.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Scott A. Belt, Chairman	○	○	○	○
_____	○	○	○	○

Tim Wichman				
_____	○	○	○	○
Lynn Grobe				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Brian Shea				

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

**Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.**

Motion made by Schultz, second by Shea, to approve and authorize Chairman to sign Forgivable Loan Agreement for the Water Improvement Project. UNANIMOUS VOTE. Motion Carried.

Motion made by Shea, second by Wichman, to approve Cornerstone Commercial Contractors pay request no. 2 for downtown rehab construction work in Carson/Macedonia. UNANIMOUS VOTE. Motion Carried.

Donna Dostal, President and CEO of the Pottawattamie County Community Foundation appeared before the Board to give a presentation on the organization, granting opportunities, and areas of potential collaboration. Discussion only. No action taken.

East and West Pottawattamie County Commissioners and Employees appeared before the Board to discuss the Education Coordinator Position and potential funding for the position. Discussion only. No action taken.

Motion made by Shea, second by Grobe, to approve Letter of Support to the State of Iowa OCIO to support the Empower Rural Iowa Broadband Grant Request to expand broadband access in rural Pottawattamie County made by Marne Elk Horn; and to approve contribution of \$10,000 from the American Rescue Plan Act Funds upon successful Grant application and subsequent award to improve broadband access in Pottawattamie county. UNANIMOUS VOTE. Motion Carried.

Motion made by Shea, second by Wichman, to approve and authorize Chairman to sign Amendment to the Professional Services Contract with DLR Group. UNANIMOUS VOTE. Motion Carried.

**3. OTHER BUSINESS**

Motion made by Wichman, second by Shea, to approve updated Out of County Resident Reimbursement Policy. UNANIMOUS VOTE. Motion Carried.

Motion made by Schultz, second by Shea, to approve addition of 2 new On Call Medical Examiner Investigator positions. UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Schultz, to approve updated Job Description for Medical Examiner Investigator. UNANIMOUS VOTE. Motion Carried.

Motion made by Shea second by Schultz, to approve Positions and Job descriptions of Health Equity Coordinator, Promotions Coordinator, and Quality Assurance Coordinator; and to approve funding mechanism for said positions through rolling over money Public Health is returning from the previous fiscal year, any available grant money for Public Health, and quarantining said positions through funds from the American Rescue Plan Act Fund for a period of five years. AYES: Belt, Grobe, Schultz, Shea. NAYS: Wichman. Motion Carried.

Motion made by Wichman, second by Shea, to approve Pottawattamie County Treasurer’s Semi-Annual Report for 1/1/2021 – 6/30/2021. UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Schultz, to approve/disallow the following applications made to the Assessor’s Office: Homestead (203 recommended allowed, 1 recommended disallowed), Military (24 recommended allowed, 2 recommended disallowed), Disabled Veteran Homestead (7 recommended allowed, 0 recommended disallowed), Business Property Tax Credit (28 recommended allowed, 6 recommended disallowed), Family Farm (1 recommended allowed, 0 recommended disallowed). UNANIMOUS VOTE. Motion Carried.

**4. RECEIVED/FILED**

- A. Salary Actions
  - 1) Payroll Status Change for Robert Hladik, Natalie Shaw
- B. Reports
  - 1) Recorder's Fee Book for June 2021

**5. CLOSED SESSION**

Motion made by Grobe, second by Shea, to go into Closed Session pursuant Iowa Code 21.5(1)(i) for discussion and/or decision on personnel matters.

**Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.**

Motion made by Wichman, second by Shea, to go out of Closed Session.

**Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion Carried.**

Motion by Wichman, second by Schultz, to approve what was discussed in Closed Session. UNANIMOUS VOTE. Motion Carried.

**6. ADJOURN**

Motion by Shea, second by Wichman, to adjourn meeting. UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:32 P.M.

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Scott A. Belt, Chairman

ATTEST:

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Becky Lenihan, Finance and Tax Officer

APPROVED: July 19, 2021

PUBLISH: X