

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

May 13, 2021 in Person & Virtual Meeting
Virtual Connection information provided on Agenda
9:00 A.M.

AGENDA

- **Call to Order:** Holly Collins Secretary called the meeting to order @ 9:04 am
- **Pledge of Allegiance:** All those attending either in person or virtually stood where they were and recited the Pledge of Allegiance
- **Roll Call-** Holly Collins, Secretary; Ellen Way, Member; Jesse Shea, Member and Mick Gutttau, Member; Office Personnel Nick Jedlicka, Director; Peggy Becker, Caseworker III; Pam Wilke Caseworker II; Paul Rosenberg, Caseworker II and Jess Boese, Receptionist Absent Skyler Dooley, Chairman and Brenna Maher, Caseworker I
- **Additions or Corrections to the Agenda:** None
- **BOS Updates-** Justin Schultz BOS Liaison disclosed that the Tiny Homes for Veterans was not approved for brought Senator Axne's Project Fund this time but it will be presented the next time, right now the concentration will be securing the location/land for the project
- **Commissioner Updates:** Holly Collins, Secretary stated that she is apart of the Bombshell Patriots Organization that is a Non-Profit that supports women of service. They have not coat drives and food drives, they have help with Veteran's in Mental Health Crisis they are a resource for women Veteran what-ever need may arise. The organization is having a Conference in September in Des Moines and would like our support in posting information about the organization and the conference on our social media and office bulletin boards
- **Public Comment (3-minute speaking limit per person)** No public present

OLD BUSINESS

- ❖ **Approval of the minutes for April:** Motion to approve made by Mick Gutttau, Member second by Jesse Shea, Member All in Favor 4 Aye 0 Nay Motion Carries
- ❖ **Approval of assistance given for April:** Motion to approve made by Jesse Shea, Member second by Mick Gutttau, Member All in Favor 4 Aye 0 Nay Motion Carries
- ❖ **Budget Review-2020/2021:** We should be @ 83%, overall, we are at 76%.

➤ **Federal County Assistance Report for April 2021:**

	April	Previous Month March
Walk Ins:	141	180
Calls:	350	526
Total:	491	706

County	State	Federal
New Clients /Calls 7	Driver License Application 3	Total Fed Forms 118 of these were
Pantry/Clothing 4	License Plate Application 5	Benefit Application 36
Grave Marker 0	Hunting/Fishing License 4	Intent to File 9
Mail I/O 96		Headstone Application 1
141 Walk Ins, 40 had Appt		SF-180 2

➤ **Facilities Update:**

- ❖ **MPR Usage:** The MPR is still being utilized by County Depts and Service Organizations. Usage by the County Depts will likely go down as there is a New and Shiny Conference Room in the New Wing of the Courthouse that is now open
- ❖ **Windows:** The problem with the windows still leaking is still evident. The Contractor has been coming in and water tested all the windows and determined there are 5 windows that need to be reset. BOS Liaison Justin Schulz mentioned that this same Contractor's bid on the Courthouse renovations was not chosen so he suspects that they will not be returning to finish; however, HGM the developer is working with the County to resolve the problem

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OLD BUSINESS/UNFINISHED BUSINESS

- ❖ **Relocation Grant:** The Commission and Director meet with Lee Gifford, County Attorney to review the Grant and how the guidelines should be established for qualification and administration of the Grant. Nick Jedlicka, Director stated he is not as far as writing up the guideline as he wanted to be as he has been correcting errors and formatting the current guideline document so it is more presentable for presentation, it was also suggested since the Board will be reviewing the guideline for the Grant it would be a good time to review and possibly adjust other guidelines within the document.
- ❖ **Spring School of Instruction CEU Training Des Moines IA:** April 14-16 Office staff except Pam Wilke, Caseworker II and Jess Boese, Receptionist attend the Spring School, it was a little disappointing because the speaker chose not to attend in person so 4 people drove 2 ½ hours and spent two nights in a hotel for a Zoom meeting. The networking with the districts and other offices within our own district was the best part of the training.
- ❖ **Update on Pantry Refrigerator and Freezer:** Fisher Fixture has installed the new refrigerator and freezer, they are working well and having a larger refrigerator will open the door for obtaining more healthy and fresh foods

NEW BUSINESS

- ❖ **Vaccine Clinics:** The Covid Vaccine Clinics are starting to gear down so they have moved from the MAC Center to our office MPR. Clinics will be held on M W F evenings from 4-8 and on Sat 8-4 The Clinics were just opened to 12 and up and are done by appointment or walk in
- ❖ **Disabled Military Tax Exemption:** The Commission was presented with a letter that had been sent to the BOS. The letter was from a Veteran that is 60% SC, he is of the opinion since 100% pay no property taxes he should only have to pay 40% of his property taxes. It was determined that there is nothing our office can do to assist and that Nick Jedlicka, Director would call the Veteran and encourage the him to speak to his State Legislator.
- ❖ **Commission Meeting Time:** A discussion was held in regards to changing the time and or day of the regular Commission Meeting. There have been some conflicts arise on Thursdays and the 9 am time slot. The Commission will discuss options via email to determine what the best course of action would be. It was suggested it stay in the second week of the month because most rents are due on the first and the second week is close enough to appease a landlord when they are waiting for a decision/approval.

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A)May ASSISTANCE
REQUESTS: No Requests for Assistance***

MEETING ADJOURNED Jesse Shea, Member made a motion to adjourn second by Mick Guttau, Member. All in favor 4 Aye 0 Nay Motion carries meeting adjourned.

Next Meeting June 10, 2021- 9:00 am