

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
REGULAR SESSION AGENDA**

**TUESDAY, May 11<sup>th</sup>, 2021**

**TIME: 10:00 AM**

**BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>nd</sup> Floor  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501**

**Please note:**

You may participate in this meeting via:

- In person: Limited number of attendees allowed in Board Hearing Room due to Governor's self-distancing order
- YouTube, at: <https://www.youtube.com/channel/UCePqZQIBgMpuSyOprlyMl6g>
- Telephone Conference call: (712) 328-5848

Pledge of Allegiance.

**1. CONSENT AGENDA**

- A. May 4, 2021, Minutes as read.
- B. Renewal of Class C Native Wine (WCN) Liquor License, granting privileges of Class C Native Wine (WCN); Outdoor Service; Sunday Sales for Breezy Hills Winery, LLC d/b/a Breezy Hills Vineyard, Minden, Iowa.
- C. Class B Beer (BB) (Includes Wine Coolers) Liquor License, granting privileges of Class B Beer (BB) (Includes Wine Coolers); Class C Native Wine Permit (On Premises); Outdoor Service; and Sunday Sales for Lyle Ditmars d/b/a Ditmars Orchard and Vineyard, Council Bluffs.
- D. Public Health – Employment of Jeffry Peterson as Part Time Recycle Center Attendant.

**2. SCHEDULED SESSIONS**

- A. Chief Deputy Jeff Theulen, Lt. Sam Arkfeld, Bob Anderson/Director, Communications – Discussion and/or decision to approve and authorize Chairman to sign Tower Lease Agreement with Omaha Cellular Telephone Company d/b/a Verizon Wireless.
- B. Jana Lemrick/Director, HR; Cortny Garmong/Lockton – Discussion and/or Decision to approve Lockton Consulting Agreement.
- C. Matt Wyant/Planning Director, Iowa West Foundation, Advance Southwest Iowa, Green Hills RC&D – Discussion and/or decision on funding request for American Rescue Plan Planning for Pottawattamie County and Communities.
- D. Matt Wyant/Director, Planning and Development – Discussion and/or decision to approve and authorize Chairman to sign services agreement with Field Day Development.
- E. Discussion and/or decision to approve and authorize Chairman to sign contract with Mecco-Henne Contracting for the Courthouse Addition Project.

- F. Jason Slack/Director, Buildings and Grounds and John Jorgensen/HGM – Discussion and/or decision to approve HGM’s proposal for Courthouse Parking Feasibility Study.
- G. Discussion and/or decision regarding **Resolution No. 96-2020**.

**3. OTHER BUSINESS**

- A. Discussion and/or decision to approve and authorize Board to sign **Resolution No. 34-2021** entitled: RESOLUTION FIXING DATE FOR A MEETING ON THE PROPOSAL TO REALLOCATE CERTAIN UNSPENT PROCEEDS OF THE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020A, OF POTTAWATTAMIE COUNTY, IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF
- B. Discussion and/or decision to approve and authorize Board to sign **Resolution No. 35-2021** entitled: RESOLUTION FIXING DATE FOR A MEETING ON THE PROPOSAL TO REALLOCATE CERTAIN UNSPENT PROCEEDS OF THE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020A, OF POTTAWATTAMIE COUNTY, IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF
- C. Jana Lemrick/Director, HR – Discussion and/or decision regarding Elected Officials/ Department Head Retreat.
- D. Jana Lemrick/Director, HR; Mark Shoemaker/Director, Conservation; Jeff Franco/ Operations Supervisor, Conservation – Discussion and/or decision to approve job description for Volunteer and Facilities Coordinator

**4. RECEIVED/FILED**

- A. Salary Actions
  - 1) Sheriff- Payroll Status Change for Trey Carstens, Jeremy Harker, Rikayla Redding
  - 2) Auditor – Payroll Status Change for Becky Lenihan
  - 3) Conservation – Employment of Ashley Jones and Sarah Fleenor as Seasonal EE Intern, Isaac Heilman and Kaden McDermott as Seasonal AH Park Ranger Intern.
  - 4) Public Health – Payroll Status Change for Candy Heyer
  - 5) Jail – Payroll Status Change for Kenny Loghry
- B. Reports
  - 1) Recorder’s Fee Book for April 2021

**5. CLOSED SESSION**

- A. Mark Shoemaker/Director, Conservation; Matt Wilber/County Attorney - Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of particular real estate.
- B. Jana Lemrick / Director, HR - Closed Session pursuant to Iowa Code 20.17(3), for discussion and/or decision on labor negotiations / collective bargaining matters.

**Tuesday, May 11, 2021**

5:00 P.M.	West Pott Soil and Water Meeting	Wichman/Schultz
7:00 P.M.	Conservation Board Meeting	Wichman/Shea

**Thursday, May 13, 2021**

9:00 A.M.	Veteran Affairs Commission Meeting	Schultz/Grobe
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