

May 4, 2021

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Shea, and second by Schultz to approve:

- A. April 27, 2021, Minutes as read.
- B. Publication of Claims allowed for April 2021
- C. Communications - Employment of Colleen Sylvis, Matthew Spitznagle, and Rachele Holt as Telecommunicator

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Chief Carmody of the Council Bluffs Police Department appeared before the Board to provide an update on the Southwest Iowa Training Facility and the 100-yard Range Project. Discussion only. No action taken.

Jim Hughes, Mark Hughes, Sandy Winton from Jim Hughes Real Estate and John Jorgensen from HGM appeared before the Board for a discussion on potential subdivision at 240th St and Pioneer Trail. Discussion only. No action taken.

Motion made by Schultz, second by Shea, to postpone signing of contract with Mecco-Henne Contracting for the Courthouse Addition Project until May 11th, 2021.

Roll Call Vote: AYES: Belt, Grobe, Schultz, Shea. NAYS: Wichman. Motion Carried.

Motion made by Wichman, second by Schultz, to approve and authorize Chairman to sign certificate of substantial completion for the Courthouse Renovation Project.

UNANIMOUS VOTE. Motion Carried.

Motion made by Schultz, second by Shea, to approve job description for Community Health Organizer. UNANIMOUS VOTE. Motion Carried.

Discussion was held on a services agreement with Field Day Development. Discussion only. No action taken.

3. OTHER BUSINESS

Motion made by Schultz, second by Shea, to approve and authorize Chairman to sign the E-Verify Memorandum of Understanding for Employer Access Portal, between the Department of Homeland Security (DHS), Pottawattamie County, and E-Verify. UNANIMOUS VOTE. Motion Carried.

Motion made by Schultz, second by Shea, to approve change to Employee Handbook Policy #403 Insurance/Retirement Programs. UNANIMOUS VOTE. Motion Carried.

Motion made by Shea, second by Grobe, to increase employee contribution of health benefits to 11%. UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

- A. Salary Actions
 - 1) Recorder – Payroll Status Change for Paul Nelson
 - 2) Secondary Roads – Payroll Status Change for Shawna Hedegaard, Brady Schroder
 - 3) WIC – Payroll Status Change for Wei Kay Eng

5. SCHEDULED SESSIONS

Finance and Budget Director Mitch Kay appeared before the Board for a Budget Study Session. Discussion only. No action taken.

6. ADJOURN

Motion by Shea, second by Wichman, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:30 P.M.

Scott A. Belt, Chairman

ATTEST: _____
Melvyn Houser, Pottawattamie County Auditor

APPROVED: May 11, 2021
PUBLISH: X