

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
REGULAR SESSION AGENDA**

**TUESDAY, April 6<sup>th</sup>, 2021**

**TIME: 10:00 AM**

**BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>nd</sup> Floor  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501**

**Please note:**

You may participate in this meeting via:

- In person: Limited number of attendees allowed in Board Hearing Room due to Governor's self-distancing order
- YouTube, at: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>
- Telephone Conference call: (712) 328-5848

Pledge of Allegiance.

**1. CONSENT AGENDA**

- A. March 30, 2021, Minutes as read.
- B. Publication of Claims Allowed for March 2021
- C. Jail – Employment of Ryan LaFave as Jail Nurse/RN

**2. SCHEDULED SESSIONS**

- A. Matt Wyant/Director, Planning & Development and/or Pam Kalstrup/Acting Director - Discussion and/or decision to:
  - 1) Approve Second Consideration of **Ordinance No. 2021-02**, an Ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 5.0 acres from a Class A-2 (Agricultural Production) to a Class C-1 (Highway Commercial) District; and to adopt **Ordinance No. 2021-02** into law.
  - 2) Approve and sign Pottawattamie County Subaward Agreement to provide federal assistance from the HMGP 4421DR.
  - 3) Approve and sign Omaha-Council Bluffs Metropolitan Area Planning Agency Agreement for Service on the Pottawattamie County Acquisition Project HMGP 4421DR.
- B. Rob Ambrose/Lieutenant, Sheriff's Office - Discussion and/or decision to set Public Hearing Date for Public Hearing on the plans, specifications, form of contract and estimated total cost of construction for the Combined Contract for the Pottawattamie County Sheriff's Office Expansion project for April 27, 2021 at 10:00 A.M.; and to approve publication of Notice of Public Hearing.
- C. Suzanne Watson/Director, Community Services – Discussion and/or decision to approve and authorize Chairman to sign 2021 Pottawattamie County Housing Trust Fund Grant Agreement between Pottawattamie County General Assistance Fund and

Agenda Posted: Monday, April 5, 2021 @ 9:45A.M.

Pottawattamie County Housing Trust Fund, Inc.

D. Jason Slack/Director, Buildings & Grounds:

- 1) Discussion and/or decision to approve CRC 053 – Exhaust Fan-1 Conflict
- 2) Update/discussion on cancelled change orders pertaining to Courthouse Renovation Project
- 3) Update/discussion on the Services Building Demolition Plan

**3. OTHER BUSINESS**

- A. Discussion and/or decision to Authorize Chairman to sign Grant Agreement with Iowa West Foundation for the purpose of providing grant funding for the 2021 CITIES Program Re-Capitalization program.
- B. Discussion and/or Decision to approve and authorize Chairman to sign Purchase Order – Lease, Government Product Lease Agreement, and Why Wait Program Agreement with Quadient Inc. for a term of five years for an upgraded postage machine and folding machine.
- C. Jana Lemrick/Director, Human Resources – Discussion and or decision to approve:
  - 1) Job description for Epidemiologist.
  - 2) Job description for Finance & Tax Officer.

**4. RECEIVED/FILED**

A. Salary Actions:

- 1) Auditor – Payroll Status Change for Out of Class Pay for Becky Lenihan
- 2) Conservation – Payroll Status Change for Ryan Penney
- 3) Planning – Payroll Status Change for Paula Good
- 4) Attorney – Payroll Status Change for Emily Grothe, Kerrie Snyder

**5. CLOSED SESSION**

- A. Leanne Gifford/ Assistant County Attorney & Jason Slack/Director, Buildings and Grounds – Closed Session pursuant to Iowa Code §21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate.

**6. SCHEDULED SESSION**

- A. Workshop with Department Heads and Elected Officials on Community Project Funding and potential Capital Improvements. Discussion only.

**Thursday, April 8, 2021**

9:00 A.M.	Veteran Affairs Commission Meeting	Schultz/Grobe
6:00 P.M.	Emergency Management Commission Meeting	Shea/Schultz