

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
REGULAR SESSION AGENDA**

**TUESDAY, February 16th, 2021**

**TIME: 10:00 AM**

**BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>nd</sup> Floor  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501**

**Please note:**

You may participate in this meeting via:

- In person: Limited number of attendees allowed in Board Hearing Room due to Governor's self-distancing order
- YouTube, at: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>
- Telephone Conference call: (712) 328-5848

Pledge of Allegiance.

**1. CONSENT AGENDA**

- A. February 9, 2021, Minutes as read.
- B. Jail – Employment for position of Detention Officer: James Taylor.
- C. Sheriff's Office/Communications – Employment of Joshua Derrington
- D. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Outdoor Service/Sunday Sales for Stress Free LLC d/b/a Bent Tree Golf Course, Council Bluffs.
- E. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Outdoor Service/Sunday Sales for NW Pottawattamie County Golf d/b/a Quail Run Country Club, Neola.
- F. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/ Sunday Sales for Palace Event Center, LLC, Treynor.

**2. SCHEDULED SESSIONS**

- A. Jason Slack/Director, Buildings & Grounds – Discussion and/or decision to approve:
  - 1) Change Order #3
  - 2) CRC 031 – Alternate Clean Agent Fire System
- B. Paula Hazlewood/Executive Director, Shalimar Mazetis/Manager, Rural Development – Advance Southwest Iowa 2020 EOY Update and 2021 YTD Activity Report
- C. Discussion and/or decision to approve funding request for county libraries in the amount of \$329,600.
- D. Matt Wyant/ Planning Director and/or Pam Kalstrup/Acting Director – Update on 2019 Flood Event

Agenda Posted: Friday, February 12, 2021 @ 2:30 P.M.

- E. Discussion and/or decision to reappointment Anne Christensen and John Reynolds to Magistrate Appointing Commission.

**3. Other Business**

- A. Approve and authorize Board to Sign **Resolution No. 11-2021**, a Resolution entitled: Resolution for Transfer from County Case Management Fund to General Basic Fund.
- B. Discussion and/or decision to approve Educational Reimbursement Request from Corey Little/Detention Officer.
- C. Discussion on filling Vacancy on Magistrate Appointing Commission.
- D. Discussion on sharing agendas and minutes from Board's representative appointments via a shared Dropbox.
- E. Becky Lenihan / Assistant Financial Officer, Auditor's Office – Discussion and/or decision to approve/disallow the following applications made to the Assessor's Office: Homestead (46 recommended allowed, 0 recommended disallowed), Military (7 recommended allowed, 0 recommended disallowed), Disabled Veteran Homestead (1 recommended allowed, 0 recommended disallowed), Business Property Tax Credit (13 recommended allowed, 3 recommended disallowed), Family Farm (3 recommended allowed, 0 recommended disallowed).

**4. RECEIVED/FILED**

A. Salary Actions:

- 1) Secondary Roads – Payroll Status Change for Matt White
- 2) Jail – Payroll Status Change for Trevor Ceder, Riley Jones, Dustin Ceder, Rod Oliver, Jon Poore
- 3) Auditor – Payroll Status Change for Becky Lenihan, Rebecca Belt
- 4) Juvenile Detention – Employment of Caroline Espino for position of Part-Time Youth Corrections Worker

**5. CLOSED SESSION**

- A. Mark Shoemaker/ Conservation Director, Mike Geier & Rich Voelker/ Snyder & Associates – Closed session pursuant to Iowa Code 21.5(1)(c,j), for discussion and/or decision on the purchase or sale of particular real estate/discussion on impending legal matters.
- B. Mark Shoemaker/Conservation Director, Matt Wyant/Planning Director – Closed Session pursuant to Iowa Code 21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate.
- C. Jana Lemrick / Director, HR - Closed Session pursuant to Iowa Code 20.17(3), for discussion and/or decision on labor negotiations / collective bargaining matters.

Agenda Posted: Friday, February 12, 2021 @ 2:30 P.M.

**6. SCHEDULED SESSIONS**

A. Budget Workshop – discussion only

**Monday, February 15, 2021**

County Offices Closed in Observance of President's Day

**Wednesday, February 17, 2021**

2:00 P.M.

Leadership Council Bluffs

Schultz