

POTTAWATTAMIE COUNTY  
COMMISSION OF VETERAN AFFAIRS  
REGULAR MONTHLY MEETING

February 11, 2021 In Person & Virtual Meeting  
Connection information provided on Agenda  
9:00 A.M.

**AGENDA**

- **Call to Order:** Commission Chairman called the meeting to order @ 9:02 am and began with the:
- **Pledge of Allegiance:** All those attending either in person or virtually stood where they were and recited the Pledge of Allegiance
- **Roll Call-**Skylar Dooley, Chairman; Holly Collins, Secretary; Ellen Way, Member; Jesse Shea, Member and Mick Gutttau, Member Office Personnel Nick Jedlicka, Director; Peggy Becker, Caseworker III; Pam Wilke Caseworker II; Brenna Maher, Caseworker I and Jess Boese, Receptionist
- **Additions or Corrections to the Agenda:** None
- **BOS Updates-**No Members of the Board present
- **Commissioner Updates** Mick Gutttau reported that he was able to be vaccinated at the VAH
- **Public Comment (3-minute speaking limit per person)** No public present

**OLD BUSINESS**

- ❖ **Approval of the minutes for January:** Motion to approve made by Skylar Dooley, Chairman second by Mick Gutttau, Member All in Favor 5 Aye 0 Nay Motion Carries
- ❖ **Approval of assistance given for January-** Motion to approve made by Skylar Dooley, Chairman second by Mick Gutttau: All in Favor 5 Aye 0 Nay Motion Carries
- ❖ **Budget Review-2020/2021:** We should be @ 58%, overall, we are at 51%.
- ❖ **Federal County Assistance Report for January:** Numbers are holding steady we are really trying to push appointments to better control how many people are in the building at one time.

	January	Previous Month December
Walk Ins:	135	172
Calls:	358	378
Total:	493	550

County		State		Federal	
New Clients	7	Driver License Application	0	Benefit Application	9
Pantry/Clothing	6	License Plate Application	6	Intent to File	4
Grave Marker	0	Hunting/Fishing License	5	Headstone Application	3
Mail I/O	72			SF-180	1

- **Facilities Update:**
  - ❖ **MPR Usage:** The MPR is still being utilized by County Depts and Service Organizations; Usage is on the upswing as more people are vaccinated and isolation restrictions are being lifted
- **Old Business/unfinished business**
  - ❖ **Virtual CEU Education and Training:** IACCVSO has put together a virtual training course for the week of 01/25-01/29 just a few hours each day. This is the first training they have offered since the Pandemic cancelled the last. There is no cost to the course and 12 CEU credits will be given toward the Annual Federal CEU Requirement, the Director and all caseworkers attended

POTTAWATTAMIE COUNTY  
COMMISSION OF VETERAN AFFAIRS  
REGULAR MONTHLY MEETING

**NEW BUSINESS**

- ❖ **Spring School CEU's April 15-16 Des Moines IA:** IACCVSO is offering an "in" person CEU Training in April. The state districts will be split and attend on different days so there aren't as many people congregated in one place at the same time. Registration and Hotel reservations have been made, Nick Jedlica, Director; Skyler Dooley, Commission Chairman, Paul Rosenberg Caseworker II, Brenna Maher, Caseworker II and Peggy Becker Caseworker III will be attending. Pam has elected to stay back and staff the office with Jess. There has been no guidance or mention of a Commissioners training at this point in time.
- ❖ **Equipment Changes/Upgrades:** The County is wanting all the departments to have one primary Copier Company as it would save the County dollars because it would be the whole county on contract and not every department having and doing their own thing. Bishop Business Equipment has been chosen and will be connecting with each department in regards to their needs. It was also time to upgrade the office cell phone, the phone itself was
- ❖ **Outreach Opportunity:** There are several 65 and older COVID Vaccine clinics scheduled for the next three Fridays. Our office along with the service organizations have been invited to put up a table reach out and connect to the Veteran's in our community that have not been into our office.
- ❖ **Outreach Materials:** Our office has ordered several promotional materials the most recent being 2 oz hand sanitizers. We are now considering 'cell phone pockets' that attach to cell phones and can hold bank card or business cards.
- ❖ **VVA Donation:** Ben Wiese and Brad Powell of the VVA Post 798 presented the office with a check for \$1,000 to help support our pantry. The Daily Non-Pareil was presented and took a photograph of the presentation as well as a statement from the VVA and the office Director Nick Jedlicka.
- ❖ **Veteran's Relocation Allocation:** The Commissioners held a discussion in regards to the offering a Relocation Grant to Veterans that move into Pottawattamie County. The discussion was in regards to the criteria that needs to be met for eligibility, the amount of each grant, the number of grants to be offered, what type and where the grant should be publicized. It was also mentioned that once the parameters were set that it needed to be reviewed by the County Attorney prior to making it open to the public. Skyler Dooley, Chairman motioned to raise the funds request to the County from \$10,000 to \$25,000 second by Jesse Shea, Member. All in favor 5 Aye 0 Nay motion carries

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A)February ASSISTANCE REQUESTS:***

*There, were No requests for assistance for February*

***MEETING ADJOURNED*** Skyler Dooley, Chairman made a motion to adjourn second by Mick Guttau, Member. All in favor 5 Aye 0 Nay Motion carries meeting adjourned.

***Next Meeting February 11, 2021- 9:00 am***

Determination of having the meeting virtually or in person will be determined prior to setting the Agenda.