

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS
REGULAR SESSION AGENDA**

TUESDAY, DECEMBER 1, 2020

TIME: 10:00 AM

**BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2nd Floor
227 SOUTH 6TH STREET
COUNCIL BLUFFS, IOWA 51501**

Please note:

You may participate in this meeting via:

- In person: Limited number of attendees allowed in Board Hearing Room due to Governor's self-distancing order
- YouTube, at: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMI6g>
- Telephone Conference call: (712) 328-5848

Pledge of Allegiance.

1. CONSENT AGENDA

- A. November 24, 2020, Minutes as read.

2. SCHEDULED SESSIONS

- A. John Rasmussen, Engineer – Bid opening for project L-EWP2020(1)—78, project L-EWP2020(2)—78, project L-EWP2020(3)—78, project L-EWP2020(4)—78
- B. David Bayer, CIO – Discussion and/or Decision to award software contract to Volano Software for Attorney's Office custom software.
- C. Wendy Mueller [will call in], Executive Director / West Central Community Action- Presentation of West Central Community Action; discussion and/or decision on funding request for \$15,000.
- D. Jason Slack, Director of Building and Grounds, - Discussion and/or decision to approve Change Order CRC 19R – Existing Storm Pipe Remain for credit of \$1714.00.
- E. Jana Lemrick, Director of Human Resources / Jason Slack, Director of Building and Grounds, - Discussion and/or Decision to hire temporary custodian.
- F. Matt Wyant, Director of Planning, or Pam Kalstrup, Acting Director of Planning, - Discussion and/or decision to approve and authorize Chairman to sign engagement letter – Urban Renewal Plan and TIF-backed Development Agreement with Dorsey & Whitney LLP.
- G. Maria Sieck, Public Health Administrator, or Matt Wyant, Director of Planning – Discussion and/or decision to approve job descriptions for Temporary positions of Disease Investigator and Disease Investigator Lead.

Agenda Posted: Monday, November 30 @ 9:00 AM

- H. Jeff Danker, Sheriff, / Becky Belt, Finance Officer, - Discussion and/or decision on the Sheriff/Jail Administration Building project, with regards to financing and authorization of bid letting.

3. OTHER BUSINESS

- A. Approve and authorize Board to sign lease renewal with the City of Avoca and Newtown Avoca Historical Society for the Avoca Courthouse.

4. CLOSED SESSION

- A. Jana Lemrick, Director of Human Resources, - Discussion and/or decision on personnel matters, as allowed by Code of Iowa, Chapter 21.5(1)(i).

4. RECEIVED/FILED

- A. Salary Actions:

- 1) Human Resources – Out of Class pay for Elizabeth Glenn
- 2) Sheriff's Office / Jail – Payroll Status Change of Mike Mantell, Megan Albers
- 3) Sheriff's Office – Payroll Status Change Brandon Allen, Dan Temeyer