

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
REGULAR SESSION AGENDA  
TUESDAY, SEPTEMBER 22, 2020  
BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501**

**Please note:**

You may participate in this meeting via:

- In person: Limited number of attendees allowed in Board Hearing Room due to Governor's self-distancing order
- YouTube, at: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>
- Telephone Conference call: (712) 328-5848

**10:00 AM** Pledge of Allegiance.

**1. CONSENT AGENDA**

A. September 15, 2020, Minutes as read.

**2. SCHEDULED SESSIONS**

A. Jason Slack, Director of Buildings and Grounds; and Kim Bogatz, HGM Associates, – Discussion and/or decision to approve:

- 1) Change Order #4 in the amount of \$894.29 with Ronco Construction and Johnson Drywall Company, Inc. for the CRC-004R – Furring Wall Type A;
- 2) Change Order #6 in the amount of \$3,230.44 with Ronco Construction, for the CRC-006 – Call Center Asbestos Delay Remobilization;
- 3) Changer Order #8 in the amount of \$4,507.84 with Ronco Construction ABC Electric, Inc, for the ASI-#007 – Transformer Moat Replacement; and
- 4) Change Order #9 in the amount of \$936.05 with Ronco Construction Ray Martin Company, for the CRC-#009 – New Gas Valve for Removal.

B. John Rasmussen, Engineer – Discussion and/or decision to award and approve bid for the Hancock Maintenance Facility.

C. Melvyn Houser, Auditor; and Gina Hatcher, Payroll/Benefits Specialist – Auditor's Office; County Attorney Matt Wilber and/or Assistant County Attorney Leanne Gifford – Discussion and/or decision on County opting out of the President's Payroll Tax Deferral plan for the period of September 1, 2020 – December 31, 2020; and approval of Memorandum to County Employees on the decision to opt out of said plan.

- D. Becky Belt, Finance, Auditor’s Office – Discussion and/or decision to approve publication of County’s Annual Financial Report for Fiscal Year ending June 30, 2020.
- E. Jana Lemrick, Director of Human Resources – Discussion and/or decision regarding County’s Holiday Policy and employees working on a designated holiday (specifically Labor Day and the remaining holidays in 2020), due to the COVID-19 pandemic.

**3. CLOSED SESSION**

- A. Jana Lemrick / Director, Human Resources; County Attorney Matt Wilber and/or Assistant County Attorney Leanne Gifford – Closed Session pursuant to Iowa Code 20.17(3), for discussion and/or decision on labor negotiations / collective bargaining matters; and pursuant to Iowa Code 21.9, for discussion and/or decision on matters relating to employment conditions of employees of the governmental body who are not covered by a collective bargaining agreement.

**4. RECEIVED/FILED**

A. Salary Actions:

- 1) Communications – Payroll Status Change of Merissa Cox
- 2) Jail – Payroll Status Change of Valerie Garrean

**Wednesday, September 23, 2020**

- 1:30 PM Fourth Judicial District, via Zoom - <https://us02web.zoom.us/j/82745125161?pwd=dWlBVXYwUHpLUEc5SUxRTStGdlozdzo9>; Meeting ID: 827 4512 5161 (Belt/Schultz)
- 2:00 PM Workforce Investment Board, Iowa Western Community College – Loof Hall, Room 006/008, Council Bluffs (Belt/Drake)
- 3:30 PM Pottawattamie Arts, Culture & Entertainment, VIA phone or Google Hangouts (Belt/Grobe)
- 5:30 PM Pottawattamie County Zoning Board of Adjustment, BOS hearing room, 227 South 6<sup>th</sup> Street, Council Bluffs

**Thursday, September 24, 2020**

- 11:30 AM CITIES meeting, via Zoom - <https://us02web.zoom.us/j/83037258803>; Meeting ID: 830 3725 8803

**Friday, September 25, 2020**

- 8:30 AM Advance SW Iowa Corporation, Council Bluffs Public Library, Meeting Room B, 400 Willow Avenue, Council Bluffs; OR via Zoom: <https://zoom.us/j/93386183336>; Meeting ID: 933 8618 3336 (Wichman/Belt)