

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
REGULAR SESSION AGENDA  
TUESDAY, JULY 21, 2020  
BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501**

**Please note:**

You may participate in this meeting via:

- In person: Limited number of attendees allowed in Board Hearing Room due to Governor's self-distancing order
- YouTube, at: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>
- Telephone Conference call: (712) 328-5848

**9:55 AM** Pledge of Allegiance.

**1. CONSENT AGENDA**

A. July 14, 2020, Minutes as read.

**2. SCHEDULED SESSIONS**

A. The joint Board of Supervisors of Pottawattamie County and Harrison County, acting on behalf of South Noble Lake Drainage District – Discussion and/or decision to tentatively accept Sundquist Engineering's Engineer's Report 2019 Flood Repairs – South Noble Lake Drainage District, Pottawattamie & Harrison Counties, Iowa dated July 2020; and to set public hearing for September 8, 2020, to discuss and accept said Report.

(Note: The 9:55AM agenda item regarding South Noble Lake Drainage District will be via Conference Call.)

**B. 10:00 Public Hearings**

1) Becky Belt / Finance, Auditor's Office -

a) The issuance of Notes not to exceed \$8,000,000 in General Obligation Local Option Sales and Services Tax Bonds, to provide funds to pay costs of acquisition of land, and construction and equipping of county shops to service secondary roads; and to approve and sign **Resolution No. 69-2020**, instituting proceedings to take additional action;

b) Authorization of a Loan Agreement and the issuance of Notes not to exceed \$900,000 in General Obligation Capital Loan Notes, in order to provide funds to pay the costs of equipping, remodeling, or reconstruction of public buildings, including equipping the Courthouse with access control and video surveillance, and the Jail with camera upgrades, for essential county

purposes; and to approve and sign **Resolution No. 70-2020**, instituting proceedings to take additional action;

- c) Authorization of a Loan Agreement and the issuance of Notes to not to exceed \$600,000 in General Obligation Capital Loan Notes, in order to provide funds to pay the costs of equipping, remodeling, or reconstruction of public buildings, including equipping jail and programmable logic control upgrades, for essential county purposes; and to approve and sign **Resolution No. 71-2020**, instituting proceedings to take additional action.
- 2) Matt Wyant / Director, Planning and Zoning, and/or Pam Kalstrup, Acting Director, Planning and Development (**Public Hearing continued from July 14, 2020**) – On proposed Pottawattamie County Industrial Urban Renewal Plan.
    - a) Receipt and review of:
      - 1. City of Council Bluffs’ Annexation Agreement Regarding Parcel Number 7443 17 176 006, commonly known as 13667 192<sup>nd</sup> Street, Council Bluffs, Iowa; and
      - 2. The City’s Petition for Voluntary Annexation.
    - b) Approve and sign:
      - a. **Resolution No. 59-2020**, a Resolution Determining an Area of the County to be an Economic Development Area, and that the Rehabilitation, Conservation, Redevelopment, Development, or a Combination thereof, of Such Area is Necessary in the Interest of the Public Health, Safety or Welfare of the Residents of the County; Designating Such Area as Appropriate for Urban Renewal Projects; and Adopting the Pottawattamie County Industrial Park Urban Renewal Plan;
      - b. Exhibit 1 to Resolution No. 59-2020: Pottawattamie County Industrial Park Urban Renewal Plan for the Pottawattamie County Industrial Park Urban Renewal Area dated June 2020; and
      - c. Exhibit C to the Plan: Joint City/County Agreement.
- C. Matt Wyant / Director, Planning and Zoning – Second consideration of **Ordinance No. 2020-01**, AN ORDINANCE to amend Chapter 8, of Pottawattamie County, Iowa Zoning Ordinance, by adding provision that Commercial kennels and veterinary hospitals or clinics are a conditional use in the A-3 District; and to adopt said **Ordinance No. 2020-01** into law.
  - D. Drew Rowe / Agent, DP Dodge Real Estate (on behalf of Gail Lambertz); Leanne Gifford and/or Patrick Sondag / Assistant County Attorney – Discussion and/or decision on issue of correcting title to property located at 1114 Military Avenue, Council Bluffs, Parcel No. 7544 25 176 002, legally described as Rohrer Park 2<sup>nd</sup> Addition, Part O/L C adjacent on West of Lot 11, Block 3.
  - E. Paula Hazelwood / Director, Advance Southwest Iowa Corporation – Update on quarterly activity and initiatives.

- F. John Rasmussen / Engineer – Discussion and/or decision to schedule Public Hearing to consider plans, specifications, form of contract and total estimated costs for the proposed Hancock Roads Maintenance Facility.
- G. Rob Ambrose / Chief Deputy, Sheriff’s Office; and/or Scott Milner / Captain, Council Bluffs Police Department – Discussion and/or decision to approve and sign **Resolution No. 68-2020**, a Resolution to authorize Chairman to sign Interlocal Agreement between the City of Council Bluffs and County of Pottawattamie, Iowa, with respect to the 2020 Byrne Justice Assistance Grant (JAG) Program Award.
- H. Bob Andersen / Director, Communications – Discussion and/or decision to approve and authorize Chairman to sign Right of Entry, granting permission to Verizon Wireless to enter certain property owned by the County.
- I. Don Uhlig / Director, Southwest Iowa Juvenile Detention Center – Discussion and/or decision on COVID-19 testing procedures for juveniles housed at the Southwest Iowa Juvenile Detention Center.
- J. David Bayer / Chief Information Officer – Discussion and/or decision to approve and authorize Chairman to sign Agreement for Professional Services between the County GIS Department and MAPA for the period of July 1, 2020 through June 30, 2021.
- K. Jason Slack / Director, Building and Grounds – Discussion and/or decision to approve and award contract for asbestos abatement in the Communications Center.
- L. Jason Slack / Director, Buildings and Grounds; Christine Circo / Assistant County Attorney; Garfield Coleman / Safety and Risk Manager; Sheriff Jeff Danker, Chief Deputy Rob Ambrose and Lieutenant Andy Brown / Sheriff’s Office; Jail Administrator Tiffany Mass and Lewis Davids / Jail; Chief Information Officer David Bayer and Anthony McCartney / IT – Discussion and/or decision on County Security Upgrades.
- M. Melvyn Houser / Auditor – Discussion on indexing of transfer book scanned images.

**3. OTHER BUSINESS**

- A. Discussion and/or decision to approve funding appropriation for support of MAPA for FY 20/21 in the amount of \$44,716.00, payable in two installments, with the first installment in the amount of \$22,358.00 due July 2020, and the second installment in a like amount due January 2021.
- B. Discussion and/or decision to approve FY 20/21 Matching Funds request in the amount of \$500.00 for Iowa Economic Development Authority funding of the Western Iowa Tourism Region.
- C. Discussion and/or decision to approve ISACS Supervisors’ Dues for FY 20/21 in the amount of \$375.00.

**4. RECEIVED/FILED**

- A. Salary Actions:
  - 1) Planning and Development – Payroll Status Change of Pamela Kalstrup, Angela Rathburn.

- 2) Recorder – Payroll Status Change of Kathy Kallas.
- 3) Jail – Payroll Status Change of Heidi Swanson, Marlys Martin, Ryan Thompson, Philip Witte, Austin Frain.
- 4) Secondary Roads – Payroll Status Change of Shawn Bluml.

**Wednesday, July 22, 2020**

- 2:00 PM Workforce Investment Board, Council Bluffs Chamber of Commerce Board Room, 149 West Broadway, Council Bluffs (Belt/Drake)
- 3:30 PM PACE, 1228 South Main Street, Council Bluffs (Belt/Grobe)
- 5:30PM Pottawattamie County Zoning Board of Adjustment, BOS Hearing Room, 2<sup>nd</sup> Floor, 227 South 6<sup>th</sup> Street, Council Bluffs (Belt)

**Thursday, July 23, 2020**

- 1:30 PM SWIPCo, via teleconference (Drake/Grobe)

**Friday, July 24, 2020**

- 8:30 AM Advance Southwest Iowa, VIA Zoom <https://zoom.us/j/97269361685>; Meeting ID: 972 6936 1685 (Wichman/Belt)