

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS
REGULAR SESSION AGENDA
TUESDAY, JULY 14, 2020
BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE
227 SOUTH 6TH STREET
COUNCIL BLUFFS, IOWA 51501**

Please note:

You may participate in this meeting via:

- In person: Limited number of attendees allowed in Board Hearing Room due to Governor's self-distancing order
- YouTube, at: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>
- Telephone Conference call: (712) 328-5848

10:00 AM Pledge of Allegiance.

1. CONSENT AGENDA

- A. July 7, 2020, Minutes as read.
- B. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor by Taylor Quik Pik, Council Bluffs.
- C. Planning / Public Health – Employment of Karan Johnson, as Temporary Community Health Organizer.

2. SCHEDULED SESSIONS

- A. Matt Wyant / Director, Planning and Development, and/or Pam Kalstrup, Acting Director, Planning and Development –
 - 1) **10:00 AM PUBLIC HEARING (continued from June 23, 2020)** - On proposed Pottawattamie County Industrial Park Urban Renewal Plan; and signing **Resolution No. 59-2020**.
 - 2) **10:05 AM PUBLIC HEARING** and first consideration of **Ordinance No. 2020-01**, AN ORDINANCE to amend Chapter 8 of the Pottawattamie County, Iowa Zoning Ordinance, by adding provision that Commercial kennels and veterinary hospitals or clinics are a conditional use in the A-3 District;
 - 3) **10:10 AM PUBLIC HEARING** on proposed preliminary plat of Gillett Subdivision, a subdivision situated in Garner Township; and sign **Planning and Zoning Resolution No. 2020-08**;
 - 4) Discussion and/or decision to approve final plat of Kathryn Rose Subdivision, a subdivision situated in Lewis Township; and sign **Planning and Zoning Resolution 2020-09**; and

- 5) Discussion and/or decision on funding request in the amount of \$15,000.00 for Pottawattamie County Housing Trust Fund.
- B. Kris Wood / Program Coordinator, WIC – Discussion and/or decision to approve WIC Employee Retirement Payout Agreement between Pottawattamie County and Pottawattamie County WIC Program 7/1/2020.
- C. Lauren Campbell / Office Administrator, Assessor’s Office - Approve Assessor’s recommendations on the following applications: Homestead (306 recommended allowed, 2 recommended disallowed), Military (29 recommended allowed, 0 recommended disallowed), Disabled Veteran Homestead (11 recommended allowed, 1 recommended disallowed), Business Property Tax Credit (25 recommended allowed, 0 recommended disallowed).
- D. Jana Lemrick / Director, Human Resources – Discussion and/or decision to approve amendments to:
 - 1) County Policy No. 802, Cameras in the Workplace;
 - 2) County Policy No. 504, Smoking; and
 - 3) County Policy No. 305, Mobile Device.
- E. Jeff Danker / Sheriff; and Chief Deputy Rob Ambrose – Discussion on remodel of Sheriff’s Office administration building.
- F. Jeff Danker / Sheriff; Chief Deputy Rob Ambrose; Matt Wyant / Director, Planning and Development; John Rasmussen / Engineer – Discussion and/or decision on passing an ordinance and regulating the operations of all-terrain and off-road vehicles in Pottawattamie County.

3. OTHER BUSINESS

- A. Approve Pottawattamie County Treasurer’s Semi Annual Report for 1/1/2020 – 6/30/2020.
- B. Approve Employment Agreement between Conservation Director Mark Shoemaker and Pottawattamie County, Iowa (this Agreement corrects the Employment Agreement previously approved on June 16, 2020).
- C. Approve **Resolution No. 67-2020** (this Resolution corrects Resolution No. 26-2020 previously passed on March 31, 2020).

4. PUBLIC COMMENTS

- A. Discussion/Comments received by members of the public.

5. CLOSED SESSION(S)

- A. Jana Lemrick / Director, Human Resources; and Leanne Gifford / Assistant County Attorney – Closed Session pursuant to Iowa Code Chapter 21.5(1)(i), for discussion and/or decision on personnel matters.

- B. Jana Lemrick / Director, Human Resources; Leanne Gifford / Assistant County Attorney; and Baker Tilly representatives – Closed Session pursuant to Iowa Code 20.17(3), for discussion and/or decision on labor negotiations / collective bargaining matters; and pursuant to Iowa Code 21.9, for discussion and/or decision on matters relating to employment conditions of employees of the governmental body who are not covered by a collective bargaining agreement.

6. RECEIVED/FILED

A. Salary Actions:

- 1) WIC – Employment of Cassandra L. Dytrych and Brigid Mordeson, as Part-Time WIC Dietitians.
- 2) Communications – Payroll Status Change of Rachel Bieghler, Elizabeth Sanders, Scott Vandervort, and Heather Townsend.

B. Reports:

- 1) Recorder’s Fee Book for June 1, 2020 - June 30, 2020.

Monday, July 13, 2020

4:30 PM West Pottawattamie Soil and Water Conservation, 305 McKenzie Ave, Council Bluffs (Belt/Wichman)

Tuesday, July 14, 2020

7:00 PM Conservation Board, VIA Zoom: <https://uso2web.zoom.us/j/88538924216>; Meeting ID: 885 3892 4216; One tap mobile: +13126266799,,88538924216# US (Chicago); Dial by your location +1 312 626 6799 US (Chicago) Meeting ID: 885 3892 4216 (Belt/Wichman)

Wednesday, July 15, 2020

8:30 AM MAPA Finance Committee, VIA Zoom: <https://uso2web.zoom.us/j/87104935780?pwd=YmQzUW1YMlVlMWRPY21obG9ocGY3QT09>; Meeting ID: 871 0493 5780; Password: 501067; Join by phone - (312) 626 6799 Meeting ID: 871 0493 5780; Password: 501067 (Schultz/Belt)

12:00 PM SWI Juvenile Emergency Services Board, Quaker Steak & Lube 3320 MidAmerica Drive, Council Bluffs (Drake/Schultz)

6:30 PM East Pottawattamie Soil and Water Conservation, Pete Hobson’s Shed, 4459 Juniper Road, Hancock (Belt/Grobe)