

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS
REGULAR SESSION AGENDA
TUESDAY, JUNE 23, 2020
BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE
227 SOUTH 6TH STREET
COUNCIL BLUFFS, IOWA 51501**

Participate in this meeting via:

In person: Limited number of attendees due to Governor's social distancing rule in Board Hearing Room;
Limited number of attendees due to Governor's social distancing rule in Multi-Purpose Room.

YouTube: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>

Telephone Conference call: (712) 328-5848

Please note, per the Iowa State Governor's order for social distancing, there is a limited number of attendees allowed in the Board of Supervisors Hearing Room. In the event there are more attendees present than allowed, there will be an overflow area set up in the Multi-Purpose Room located in the basement of the Courthouse where you can view the meeting via YouTube. A telephone will also be available in the Multi-Purpose Room to participate via the telephone conference call option. Due to the Governor's social distancing rule, there is also a limited number of persons allowed in the Multi-Purpose Room.

10:00 AM Pledge of Allegiance.

1. CONSENT AGENDA

- A. June 16, 2020, Minutes as read.
- B. Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Desoto Bend Mini Mart, Missouri Valley.
- C. Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for The Mile Away, Council Bluffs.
- D. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Outdoor Service/Sunday Sales for Genevieve Stueve d/b/a Aeroplane Inn, Honey Creek.
- E. Beer Permit (Carryout Beer)/Class E Liquor License (LE)/Sunday Sales for Casey's Marketing Company d/b/a Casey's General Store #3205, Council Bluffs.
- F. Medical Examiner – Employment of William Elliott III, as Part-Time Medical Examiner Investigator.

2. SCHEDULED SESSIONS

- A. **10:00 AM PUBLIC HEARING:** Matt Wyant / Director, Planning and Development, and/or Pam Kalstrup, Acting Director, Planning and Development –
 - 1) Discussion on proposed Pottawattamie County Industrial Park Urban Renewal Plan; and
 - 2) Approve proposed Pottawattamie County Industrial Park Urban Renewal Plan, and sign **Resolution No. 59-2020** determining an area of the County to be an economic development area, and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area is necessary

in the interest of the public health, safety or welfare of the residents of the County; designating such area as appropriate for urban renewal projects; and adopting the Pottawattamie County Industrial Park Urban Renewal Plan.

- B. ~~CANCELLED: 10:10 AM PUBLIC HEARING: Grant Anderson / Community & Economic Development Planner / MAPA — Public hearing on Carson and Macedonia downtown façade architectural plans and documents; and discussion and/or decision regarding authorization to initiate bidding process for Carson and Macedonia downtown revitalization.~~
- C. Matt Wyant / Director, Planning and Development, and/or Pam Kalstrup, Acting Director, Planning and Development – Discussion and/or decision to:
- 1) Approve and authorize Chairman to sign Ahlers & Cooney, P.C.’s Waiver of Conflict letter between City of Council Bluffs and Pottawattamie County, Iowa, related to Urban Renewal / Economic Development Matters;
 - 2) Approve and authorize Chairman to sign 2019 Addendum to the Two-Mile Limit Area Policy Agreement Between Pottawattamie County, Iowa and Council Bluffs, Iowa Adopted by the County on December 27, 1995, and Adopted by the City on December 18, 1995;
 - 3) Approve final plat of Harter’s Acres, a subdivision situated in Garner Township; and sign **Planning and Zoning Resolution 2020-07**; and
 - 4) Approve Application for Permit to Display Fireworks filed by Robert L. Caputo for Caputo Enterprises DBA Mother Goose Child Care & Preschool.
- D. Grant Anderson / Community & Economic Development Planner / MAPA -
- 1) Bid opening of single bid received for Carson and Macedonia downtown asbestos abatement; and
 - 2) Discussion and/or decision to approve and authorize Chairman to sign letter to Iowa Economic Development Authority requesting acceptance of single bid received for Carson and Macedonia asbestos abatement.
 - 3) Discussion and/or decision to reschedule date for public hearing to initiate bidding process for downtown façade construction in Carson and Macedonia.
- E. John Rasmussen / Engineer – Discussion and/or decision to approve and authorize Chairman to sign Right of Way Contracts with David L. and Joyce A. Kardell, and Derek Kardell (tenant) regarding the DLB-VA09 project.
- F. Jason Slack / Director, Buildings and Grounds – Discussion and/or decision to approve and sign Standard Form of Agreement Between Owner and Contractor, Ronco Constructions Company, Inc. for Pottawattamie County , Iowa Courthouse Renovation project.
- G. Jana Lemrick / Director, Human Resources – Discussion and/or decision to:
- 1) Approve and authorize Chairman to sign Disaster Compensation Policy Addendum due to COVID-19 pandemic; and
 - 2) Approve County’s Holiday Policy and employees working on the Fourth of July holiday, due to the COVID-19 pandemic.

- H. Becky Belt / Finance, Auditor's Office – Discussion and/or decision to:
- 1) Approve and sign **Resolution No. 60-2020**, declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the County for certain original expenditures paid in connection with specified projects;
 - 2) Approve and sign **Resolution No. 61-2020**, a Resolution to appropriate funds for FY 2020-21 Budget; and
 - 3) Approve and sign Transfer Resolutions, **Resolution No. 62-2020 and Resolution No. 63-2020**.
- I. Sheriff Jeff Danker / Sheriff's Office – Discussion and/or decision to approve and authorize Chairman to sign Law Enforcement Services Contracts between Pottawattamie County and the following: City of Avoca, City of Carson, City of Crescent, City of Hancock, City of Macedonia, City of McClelland, City of Minden, City of Neola, City of Oakland, City of Treynor, City of Underwood, and City of Walnut.

3. OTHER BUSINESS

- A. Approval of disallowed Homestead Tax Credit Applications.
- B. Approval of Board of Supervisors' delegate for National Associate of Counties (NACo).

4. CLOSED SESSION

- A. Leanne Gifford / Assistant County Attorney; Garfield Coleman / Safety & Risk Manager; Sheriff Jeff Danker, Chief Deputy Rob Ambrose, and Sgt. Jason LeMaster / Sheriff's Office; John Malarkey / Senior Claims Adjuster, ICAP; and Brent Hinders / Hopkins & Huebner, P.C. - Closed Session pursuant to Iowa Code 21.5(1)(c), for discussion and/or decision on pending legal matter.

5. RECEIVED/FILED

- A. Salary Actions:
 - 1) Communications – Payroll Status Change of Desiree Castro, Calee Morgal.
 - 2) Promise Partners – Payroll Status Change of Jordan Morse, Patricia Russmann, Tisha Moore, Scott Root, Jessica Rayment
 - 3) Jail – Payroll Status Change of Nolan Darnell, Taylor Thomas, Georgia Harley
- B. Reports:
 - 1) Sheriff's Reports of Fees Collected and Disbursed for May 2020

Wednesday, June 24, 2020

- 10:00 AM Desoto NWR Drainage District No. 30 – meeting on VanMan levee repairs, Board of Supervisors hearing room, 2nd Floor – Courthouse, 227 South 6th Street, Council Bluffs (Schultz/Belt/Drake)
- 1:30 PM Fourth Judicial District, VIA Zoom:
<https://us02web.zoom.us/j/89661353766?pwd=UFlCYVdWTDlFSXpRNHE3Zmh4OFJaUT09;>
 Meeting ID: 896 6135 3766 Password: 1i5PQg (Belt/Schultz)
- 3:30 PM Pottawattamie Arts, Culture & Entertainment, 1228 South Main Street, Council Bluffs (Belt/Grobe)

Thursday, June 25, 2020

- 1:30 PM SWIPCO, via telephone conference: 877-594-8353; Passcode: 73041235# (Drake/Grobe)