

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
REGULAR SESSION AGENDA  
TUESDAY, MARCH 31, 2020  
BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501**

**Participate in this meeting via:**

In person: limit of 10 people in Board Hearing Room; limit of 10 people in Multi-Purpose Room  
YouTube, at: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>  
Telephone Conference call: **(712) 328-5848**

Please note, per order of the Iowa State Governor, there is a 10 person limit in the Board of Supervisors Hearing Room. In the event there are more than 10 people present for this meeting, there will be an overflow area in the Multi-Purpose Room located in the basement of the Courthouse where you can view the meeting via YouTube. A telephone will also be available in the Multi-Purpose Room to participate via the telephone conference call option.

**10:00 AM** Pledge of Allegiance.

**1. CONSENT AGENDA**

- A. March 17, 2020, March 19, 2020, and March 20, 2020 , Minutes as read.
- B. Sheriff – Job Reclassification of John Cool, from Corporal-Roads Division, to Sergeant-Roads Division.
- C. Sheriff – Job Reclassification of Kurt Ferguson, from Deputy-Roads Division, to Corporal-Roads Division.
- D. Sheriff – Job Reclassification of Ryan Olderog from Deputy-Roads Division, to Corporal-Roads Division.
- E. Sheriff – Job Reclassification of Lee Volkens, from Deputy-Court Security Division, to Corporal-Court Security Division.

**2. SCHEDULED SESSIONS**

- A. **10:00 Public Hearing** on Historic Property Tax Exemption; and sign **Resolution No. 40-2020**.
- B. Leanne Gifford / Assistant County Attorney; Penny Ravlin / Assessor – Discussion and/or decision to approve Application for Historic Property Rehabilitation Tax Exemption filed by The Chieftain LLC, for property located at 38 Pearl Street, Major Realty, LLC, for property located at 148 West Broadway, Council Bluffs, Iowa.
- C. Paula Hazelwood / Executive Director, Advance Southwest Iowa Corporation – Discussion and/or decision on funding request for the Appllichem, Inc. project.

- D. Matt Wyant / Director, Planning and Development – Discussion and/or decision to:
- 1) Approve and authorize Chairman to sign agreement with Development Strategies to conduct the Pottawattamie County For-Sale Workforce Housing Strategy plan; and
  - 2) Approve Out of Class Pay due to COVID-19 for Pam Kalstrup from Zoning and Land Use Coordinator to Acting Planning Director – Not to Include Public Health.
  - 3) Approve employment due to COVID-19 of William Skyler Dooley, as Temporary EOC Specialist.
- E. John Rasmussen / Engineer – Discussion and/or decision to:
- 1) Approve contract award to Western Engineering Company for Project STGB-SWAP-CO78(201) – FG-78; and to sign **Resolution No. 39-2020**, awarding said contract;
  - 2) Reject bids for project for Secondary Road bridge replacement for Project L-2020-(WS22) – 78.
- F. Jana Lemrick / Director, Human Resources – Update and discussion and/or decision on the Family First Coronavirus Response Act.

**3. CLOSED SESSION(S)**

- A. Leanne Gifford / Assistant County Attorney; Mark Shoemaker / Director, Conservation - Closed Session Pursuant to Iowa Code Section 21.5(1)(j), for discussion and/or decision on purchase or sale of particular real estate.
- B. Leanne Gifford / Assistant County Attorney; Matt Wyant / Director, Planning and Development; John Rasmussen / Engineer; Garfield Coleman, Safety and Risk Manager – Closed Session Pursuant to Iowa Code Section 21.5(1)(c) for discussion and/or decision on pending litigation matter.

**4. RECEIVED/FILED**

- A. Salary Actions:
- 1) Jail – Payroll Status Change of Stephanie Cox, Mike Eckmann.
  - 2) WIC – Payroll Status Change of Blanca Ponce-Dominguez.

**(END OF POSTING 1 OF 2)**