

POTTAWATTAMIE COUNTY
 COMMISSION OF VETERAN AFFAIRS
 REGULAR MONTHLY MEETING
 February 13, 2019
 9:00 A.M.

AGENDA

- Pledge of Allegiance
- Roll Call-Skylar Dooley, Jesse Shea, Ellen Fritz, Holly Collins, Phil Jacobs, Nick Jedlicka, Peggy Becker, Paul Rosenberg, Pam Wilke, Brenna Maher, Lynn Grobe, Scott Belt
- Additions or Corrections to the Agenda-addition to Old Business: VAH use of building as brought up by Dick Ruba
- BOS Updates-Finalizing budget, blood relief bill signed (\$5M) {Should not affect other department budgets}; demolition on B-wing started; Feb 13 final day for flood relieve buyouts, have received 38 of 44 at cost of \$12-15M
- Commissioner Updates-None
- Public Comment (3-minute speaking limit per person)

OLD BUSINESS

- Approval of the minutes for January-Holly Collins motion to approve; Jesse Shea 2nd: Passed
- Approval of assistance given for January-Jesse Shea motion to approve; Holly Collins 2nd: Passed
- Budget Review – 2019/2020
- Federal County Assistance Report for January

| | January | Previous Month December |
|-----------|---------|-------------------------|
| Walk Ins: | 296 | 252 |
| Calls: | 502 | 490 |
| Total: | 826 | 800 |

| County | | State | | Federal | |
|-----------------|----|----------------------------|---|-----------------------|----|
| New Clients | 11 | Driver License Application | 8 | Benefit Application | 14 |
| Pantry/Clothing | 14 | License Plate Application | 4 | Intent to File | 24 |
| Grave Marker | 2 | Hunting/Fishing License | 1 | Headstone Application | 4 |
| Mail I/O | 66 | | | SF-180 | 15 |

- Facilities Update:
 - MPR Usage: 14
- Old Business/unfinished business
 - District 7 County Commission training (Council Bluffs, 19 Feb 0900-1300)-Holly Collins and Ellen Fritz attending as well as VSOs; focus on new Directors/VSOs
 - VA webpage redesign -still in progress; may launch in March with total county site
 - Hy-Vee reusable bag ‘donation’ proceeds-received \$149
 - Dick Ruba (public present) asked about progress of VAH use of 2 extra offices in the building; still in progress, but will take time; VAH has requested a sink be put in, B&G has come to check out situation with being able to accommodate.
- New Business
 - February Winter Accreditation Training (Maher, Rosenberg)-23-28 February; earlier accreditation than expected in June; cost \$4000 includes registration, flight, hotel, per diem

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- Office text message option (<https://www.twilio.com/solutions/operations>) – beginning to look into for appointment reminders with possible other uses in the future; most likely not start until new budget in July; Scott Belt asked if Google has a platform similar, Twilio was recommended by Dave Byer (IT); commission would like to have additional information
- Westfair booth (22-26 July)- cost \$150 for booth; deadline for application June 1; suggested to possibly rotate years between East and West fairs; commission asked for more info re: how would booth be manned, resources to be taken
- Safety Inspection report update-improved to 100% from 70.4%
- IACCVSO spring school (14-16 April) (Jedlicka, Becker, Jacobs)-registration and room booked; in Des Moines; cost \$3100
- Town Hall meeting, 28 Jan Walnut-attended with BOS; no public present; plan to attend all scheduled when that schedule becomes available.
- Director Compensation-Jesse Shea motion to recommend raising compensation to \$75,000 to take effect immediately, Holly Collins 2nd; Ayes-3, Nays-2

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) February

ASSISTANCE REQUESTS – Motion to go into closed session at 9:45 by Holly Collins, member, second by Jesse Shea, member; all in favor 5 aye, opposed 0 nay, motion carries. Present Skylar Dooley, chairman; Jesse Shea, member; Ellen Fritz, member; Holly Collins, member; Phil Jacobs, member; Nick Jedlika, director; Peggy Becker, Caseworker III; Paul Rosenberg, Caseworker II; Pam Wilke, Caseworker II; Brenna Maher, Caseworker I
Out of closed session at 10:09 motion by Jesse Shea, member; 2nd by Holly Collins; all in favor 5 aye, opposed 0 nay; motion carries.

Approval of assistance as discussed in closed session; motion by Phil Jacobs, member; 2nd by Jesse Shea; all in favor 5 aye, opposed 0 nay; motion carries

OPEN SESSION.ADJOURN-Holly Collins motion to adjourn, Jesse Shea 2nd; all in favor 5 aye, opposed 0 nay; motion carries

Next Meeting March 12, 2020 - 9:00 am