

**POTTAWATTAMIE COUNTY
PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
MONDAY, JANUARY 13, 2020
SUPERVISORS' HEARING ROOM-COUNTY COURTHOUSE
227 SOUTH 6TH STREET, COUNCIL BLUFFS, IOWA**

1. CALL TO ORDER

The meeting was called to order by Chairman B. Larson at 5:30 P.M.

2. ROLL CALL

Members Present: B. Larson, Dieatrick, Wede, Plagman, Leaders, Bingham
Members Absent: R. Larson
Staff Present: Wyant, Kalstrup

3. MINUTES

Motion #1: to approve the Minutes of December 16, 2019 meeting.
Motion by: Bingham.
Second by: Plagman.
Vote: Unanimous vote. Motion carried.

4. ELECTION OF OFFICERS

Chairman

Bingham nominated B. Larson for Chairman which was seconded by Plagman.

By acclamation, B. Larson was elected Chairman of the Planning and Zoning Commission for 2020.

Vice-Chairman

B. Larson nominated Leaders for Vice-Chairman which was seconded by Plagman.

By acclamation, Leaders was elected Vice Chairman of the Planning and Zoning Commission for 2020.

5. 2020 MEETING SCHEDULE AND REVIEW 2019 ATTENDANCE ROSTER

Motion #2: to adopt the 2020 Meeting Schedule as presented by the Planning Director.
Motion by: Leaders.
Second by: Plagman.
Vote: Unanimous. Motion carried.

6. PUBLIC HEARING

The Chairman read a statement advising the audience that the public hearing would be conducted in accordance with the Commission's Rules of Procedure.

CASE #SUB-2020-01

PROPERTY OWNER: Michael L. Coy
REQUEST: Preliminary Plat Approval of Kathryn Rose Subdivision
TOWNSHIP: Lewis
STREET: Valley View Lane
LEGAL DESCRIPTION: 5-74-43 PT SE SW COMM 733.92'S NW COR TH E53' SE46.81' NELY374.17' NW468.1' N150' E559.51' S892.58' SW120.07' W663.49' N230.73' TO POB (PARCEL D) and 5-74-43 PT SE SW

COMM 964.65'S NW COR TH E663.49' NE120.07' N892.58'
E607.62' S1318.78' W1319.27' N354.26' TO POB (PARCEL E)

Motion #3: to open the public hearing on Case #SUB-2020-01
Motion by: Plagman.
Second by: Bingham.
Vote: Unanimous Vote. Motion Carried.

Motion #4: to close the public hearing on Case #SUB-2020-01.
Motion by: Plagman.
Second by: Bingham.
Vote: Unanimous Vote. Motion Carried.

Motion #5: to recommend that the request of Michael L. Coy for Preliminary Plat Approval of Kathryn Rose Subdivision, as filed under Case #SUB-2020-01, be **approved by the Board of Supervisors**.
Motion by: Leaders.
Second by: Bingham.
Vote: Ayes –Plagman, Bingham, B. Larson, Leaders, Wede, Dieatrick. Motion Carried.

CASE #SUB-2020-02

PROPERTY OWNER: Robert A. Criswell
REQUEST: Preliminary Plat Approval of Criswell Subdivision (being a re-plat of Lot 2, Wenninghoff Subdivision)
TOWNSHIP: Hazel Dell
STREET: 205th St
LEGAL DESCRIPTION: Wenninghoff Sub Lt 2
TOWNSHIP: Lewis
STREET: Woodland Trail
LEGAL DESCRIPTION: N1/2 NW NW EXC W350.5' NLY579'

Motion #6: to open the public hearing on Case #SUB-2020-02
Motion by: Leaders.
Second by: Bingham.
Vote: Unanimous Vote. Motion Carried.

Motion #7: to close the public hearing on Case #SUB-2020-02.
Motion by: Plagman.
Second by: Leaders.
Vote: Unanimous Vote. Motion Carried.

Motion #8: to recommend that the request of Robert A. Criswell for Preliminary Plat Approval of Criswell Subdivision, as filed under Case #SUB-2020-02, be **approved by the Board of Supervisors**, with the following condition:

1. A study shall be conducted to determine if there is an adequate water supply for this subdivision.

Motion by: Dieatrick.
Second by: Wede.
Vote: Unanimous Vote. Motion Carried.

7. ADJOURNMENT

Motion #9: to adjourn.
Motion by: Plagman.
Second by: Dieatrick.
Vote: Unanimous. Motion carried.

The meeting was adjourned at approximately 6:15 P.M.

Brett Larson, Chairman

Date

ATTEST: _____

Matt Wyant, County Planning Director

Date