

POTTAWATTAMIE COUNTY  
 COMMISSION OF VETERAN AFFAIRS  
 REGULAR MONTHLY MEETING  
 November 14, 2019  
 9:00 A.M.

**AGENDA**

- Pledge of Allegiance
- Roll Call-Skylar Dooley, Jesse Shea, Phil Jacobs, Nick Jedlicka, Paul Rosenberg, Pam Wilke, Brenna Maher, Peggy Becker
- Additions or Corrections to the Agenda-None
- BOS Updates-Scott Belt: beginning to look at the 2020 budget, there are project bids coming in 20-40% higher than expected; \$16M in property buy-out applications from Spring flood that will take 2-3 years to complete, hoping the state will re-appropriate more funds for buyouts, City of Council Bluffs has offered buy-outs to many homes on the west end near interstate system.
- Commissioner Updates-None
- Public Comment (3-minute speaking limit per person)-None

**OLD BUSINESS**

- Approval of the minutes and executive summary for October-Phil Jacobs: motion; Jesse Shea: 2<sup>nd</sup>; approved
- Approval of assistance given for October- None
- Budget Review – 2019/2020- Any concerns of going over budget with training costs? No, \$10,000 allocations from the state will cover the majority of training costs. Peggy to training in April for CEUs; Phil possibly to training in April; Paul, Brenna, Pam, Nick to national training in June 6-12.  
 Vehicle: No concern about going over budget, new line item created, BOS will make a budget amendment after the first of the year; no concern about going over budget.  
 \$1000 for burial previously approved in 2018, invoice from Cutler just received in October 2019; no concern with budget item approved in previous year and used in current year.
- Federal County Assistance Report for September-Phil requested vehicle usage added to monthly report to include mileage used as well as for what activities.

October	Previous Month	September
Walk Ins: 344		325
Calls: 593		537
Total: 937		930

\*DD=Date Done      \*\*SD=Scan Date

County		State		Federal	*DD	**SD
New Clients	52	Driver License Application	8	Benefit Application	17	30
Pantry/Clothing	22	License Plate Application	13	Intent to File	34	61
Grave Marker	15			Headstone Application	6	6
Mail I/O	83			SF-180	11	14

- Facilities Update:
  - Windows are still pending a decision. New lock on mail room door for privacy/confidentiality purposes. Emergency action plan being developed by Nick.
- Old Business/unfinished business
  - Outreach Plan-Skylar Dooley: re: Vet center at IWCC, working with Bellevue University to work out vet center set-up process. For federal funds in work study, the job/site must be official with proper staffing and observation.

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Jesse Shea-working with National Guard, figuring out the best time to reach out to members regarding benefits available (pre-deployment, post-deployment, retirees)

- Social Media-Twitter platform not yet established; Dooley: if commissioners have something to be put on FB page, how do they go about that? Email Nick and he will send to Tammy to post.
  - Review of Fall School: Des Moines IA 10/15-10/17/2019 Social Media-went well; good networking opportunities with other counties in attendance. Nick, Brenna, Paul currently doing TRIPS training.
  - Daily Non-Pareil Newspaper Subscription-set up and invoice received; \$189.40/year; should be starting to receive soon.
  - Review Veteran Affairs Dinner 11/08 @ the Center-Good turnout: around 160 in attendance, Major James Avrams speaker; plan for our office to continue to be involved in upcoming years.
  - Review Veterans Day Parade-good office turnout; Quilts of Valor presented at 8am at VA building; staging for parade began at 9am, our new vehicle was included, multiple family members also walked with us, we handed out homeless veteran information lanyards, bracelets, lunch bags, wallets, flowers left over from veteran luncheon.
- New Business
- Daily Non-Pareil Special Edition Honoring Our Veterans Ad-half-page ad bringing awareness of our office and building for veteran assistance.
  - Budget Review-plan for 2020 budget meeting? Looking at 1<sup>st</sup> week of December, possible lunch meeting.
  - Holiday Meal-commissioners provided go-ahead for organizing a meal for our vets most in need.

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) October***

***ASSISTANCE REQUESTS***

***OPEN SESSION.ADJOURN***

***Next Meeting December 12, 2019 - 9:00 am***