

**November 12, 2019****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

**PLEDGE OF ALLEGIANCE****1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. November 5, 2019, Minutes as read.
- B. Publication of Claims Allowed for October, 2019.
- C. Conservation – Employment of T. J. Beacham, as NAM Burn Crew.
- D. Sheriff's Office/Communications – Employment of Jaron Neumann, as Telecommunications Operator.
- E. Jail – Employment of Nolan Nielsen, as Detention Officer.

UNANIMOUS VOTE. Motion carried.

**2. SCHEDULED SESSIONS**

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to canvass all Cities and all Schools Elections, and to authorize Auditor to pay election costs. UNANIMOUS VOTE. Motion carried.

Mark Cory with Ahlers & Cooney, P.C., and Becky Belt came before the Board to discuss bonding options for the County. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign Letter Form Agreement with HGM Associates, Inc., to provide Architectural and Engineering Services for Second Floor B Wing Renovation. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve and authorize Chairman to sign Letter Form Agreement with HGM Associates, Inc., to provide Architectural and Engineering Services for Community Services Renovation. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Letter Form Agreement with HGM Associates, Inc., to provide Architectural and Engineering Services for Sheriff, CASA, Medical Examiner Renovation. UNANIMOUS VOTE. Motion carried.

Planning and Development Director Matt Wyant came before the Board to discuss and approve an Urban Revitalization Plan for the proposed Armstrong Industrial Development. After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign Engagement Letter – Industrial Park Urban Renewal Plan and Development Agreement with Ahlers & Cooney, P.C. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize the completion of Ahlers & Cooney P.C.'s Urban Renewal Area Questionnaire. Said Questionnaire will be completed by Planning and Zoning Director Matt Wyant and County Finance Officer Becky Belt, and is subject to City of Council Bluffs' approval of the Industrial Park Urban Renewal Plan and Development Agreement. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize the completion of Ahlers & Cooney P.C.'s Development Agreement

Questionnaire. Said Questionnaire will be completed by Planning and Zoning Director Matt Wyant and County Finance Officer Becky Belt, and is subject to City of Council Bluffs' approval of the Industrial Park Urban Renewal Plan and Development Agreement. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the payment submission and processing regarding the Community Development Block Grant (CDBG) Program for the City of Carson and City of Macedonia Downtown Revitalization Projects, as follows:

MAPA will create and submit to the County, a Memorandum of Understanding (MOU) stating all parties' responsibilities, and County will front the project costs and collect reimbursements from the Iowa Economic Development Authority (IEDA) and Iowa West Foundation (IWF). UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign Certification of Construction Contract Document Compliance between Pottawattamie County and Peter Franks with The Franks Design Group, LLC. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve permit fees for Entrance and Utility Permits issued by the Secondary Roads Department, as follows: Entrance Permit: \$100 (new or review); and Utility Permit: \$100 / mile of ROW (\$100 minimum). Said fees shall be effective January 1, 2020. AYES: Drake, Wichman, Schultz, Grobe. NAY: Belt. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve Proposal for Professional Services with AO\* in the amount of \$156,000.00 for the Architectural and Engineering Services for the Hancock Shop Consolidation project. AYES: Drake, Wichman, Schultz, Grobe. NAY: Belt. Motion carried.

Engineer John Rasmussen came before the Board to give an update on the Engineer/Roads Department. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign Medical Examiner Agreement between Pottawattamie County and Christopher J. Elliott MD, for the term of July 1, 2019, through June 30, 2021. UNANIMOUS VOTE. Motion carried.

Pottawattamie County Medical Examiner Christopher J. Elliott, MD, and Chief Medical Examiner Investigator Cheri Dahlheim, came before the Board to give an update on the Medical Examiner's Office. This was a discussion only. No action was taken.

### **3. RECEIVED/FILED**

#### **A. Salary Actions**

- 1) Sheriff's Office – Payroll Status Change of Steve Winchell.
- 2) Auditor's Office – Payroll Status Change of Dixie Wilson.

### **4. ADJOURN**

Motion by Drake, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:55 AM.

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Tim Wichman, Chairman

ATTEST:

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Melvyn Houser, County Auditor

APPROVED: November 19, 2019

PUBLISH: X