

October 15, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members, except Drake present, with Grobe appearing via telephone. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve

- D. October 8, 2019, Minutes as read.
- E. October 10, 2019, Minutes as read.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Actuarial Services Agreement between SilverStone Group, Inc, and Pottawattamie County. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve final plat of Merit Acres, a residential subdivision situated in Garner Township, and authorize Board to sign **Planning and Zoning Resolution No. 2019-12**. Said Resolution is set out as follows:

PLANNING AND ZONING RESOLUTION NO. 2019-12

WHEREAS, this Board had approved the preliminary plat of **Merit Acres**, a residential subdivision situated in **Garner Township**, by approval of Planning and Zoning Resolution No. **2019-12**, dated **October 8, 2019**; and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2019-05**; and

WHEREAS, this Board has examined the final plat and has found it is in substantial compliance with the approved preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Merit Acres**, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairman of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED October 15, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
 Melvyn Houser
 Pottawattamie County Auditor

RECORD: After Passage

Roll Call Vote: **AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve final plat of Wenninghoff Subdivision, a residential subdivision situated in Hazel Dell Township, and authorize Board to sign **Planning and Zoning Resolution No. 2019-13**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-13**

WHEREAS, this Board had approved the preliminary plat of **Wenninghoff Subdivision**, a residential subdivision situated in **Hazel Dell Township**, by approval of Planning and Zoning Resolution No. **2019-13**, dated **October 8, 2019**; and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2019-08**; and

WHEREAS, this Board has examined the final plat and has found it is in substantial compliance with the approved preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Wenninghoff Subdivision**, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairman of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED October 15, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman				
_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
 Melvyn Houser
 Pottawattamie County Auditor

RECORD: After Passage

Roll Call Vote: **AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve the purchase of two vehicles for the use by the nurses in the Public Health Division. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 43-2019**, a Resolution entitled: Resolution for Interfund Operating Transfer. Said Resolution is set out as follows:

RESOLUTION NO. 43-2019

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to transfer money from Fund 1610 Bond Series 2018, to Fund 0003 Gaming Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The sum of \$167,751.07 is ordered to be transferred from Fund 1610 Bond Series 2018, to Fund 003 Gaming Fund; and

SECTION 2: The Auditor is directed to correct his/her books accordingly and to notify the Treasurer of this operating transfer.

Dated this 15th day of October, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 44-2019**, a Resolution entitled: Resolution for First Quarter 2019-20 Transfer to Secondary Roads Fund. Said Resolution is set out as follows:

RESOLUTION NO. 44-2019

RESOLUTION FOR FIRST QUARTER 2019-20 TRANSFER TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the Rural Services Fund to the Secondary Roads Fund, and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa, and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$1,250,000.00 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 15th day of October, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve the following individuals on the Compensation Board: Sheriff – John Dalton; Recorder – Curt Heithoff. Said terms will be effective through June 30, 2023. UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

- E. Salary Actions:
 - 1) Jail – Payroll Status Change of Teddy Gillespie.
 - 2) Communications – Payroll Status Change of Calee Morgal; Desiree Castro.
- B. Reports:
 - 1) Recorder’s Fee Book for September 2019.
- C. Out of State Travel Notification:
 - 1) County Attorney.
 - 2) Sheriff.

5. ADJOURN

Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:22 AM.

Tim Wichman, Chairman

ATTEST: _____
Melvyn Houser, County Auditor

APPROVED: October 22, 2019
PUBLISH: X

October 22, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, second by Schultz, to approve

- A. October 15, 2019, Minutes as read.
- B. GIS – Employment of Genesis Corral, as GIS Intern.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Schultz, to approve proposed preliminary plat of Coder Farms Estates, a subdivision situated in Garner Township; and authorize Board to sign **Planning and Zoning Resolution No. 2019-10**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-10**

WHEREAS, the proposed preliminary plat and supporting documents for **Coder Farms Estates**, a subdivision situated in **Garner Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2019-07**; and

WHEREAS, said Commission conducted a public hearing on **September 16th, 2019**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **October 8th, 2019** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30, Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Coder Farms Estates**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats

required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for it's consideration.

PASSED AND APPROVED October 22nd, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECORD: After Passage

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schwartz, and seconded by Belt, to approve Job Description of Crime Scene / Evidence Technician with the Sheriff's Office. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, seconded by Drake, to approve and authorize Chairman to sign Assessor – County IT Support Agreement. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve employment of Joni Wright, as Clerk II, and Ashley Brammer, as Clerk II, at Grade 12, Step 4. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve Tax abatement by Myrtue Medical Center for property located at 510 N Elm Street, Avoca (Parcel No. 773909332009). UNANIMOUS VOTE. Motion carried.

Michelle Bose with EMA came before the Board with an update on the flooding conditions. This was a discussion only. No action was taken.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Notices of Disallowance of Homestead Tax Credits, Military Service Tax Exemptions; and Family Farm Tax Credits. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) HR/Safety – Payroll Status Change of Jacob Head.
- 2) Secondary Roads – Payroll Status Change of Kevin Sampson.
- 3) Auditor – Payroll Status Change of Jodie Beckman; and Andrew Moats.
- 4) Sheriff – Payroll Status Change of Kathryn Stacy; Teresa Schultz.
- 5) Jail – Payroll Status Change of Dillon Willadson.

5. ADJOURN

Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:40 AM.

Tim Wichman, Chairman

ATTEST:

Melvyn Houser, County Auditor

APPROVED: October 29, 2019

PUBLISH: X