

POTTAWATTAMIE COUNTY
 COMMISSION OF VETERAN AFFAIRS
 REGULAR MONTHLY MEETING
 October 10, 2019
 9:00 A.M.

AGENDA

- **Pledge of Allegiance:** Skyler Dooley, Chairman called the meeting to order at 9:00 a.m.
- **Roll Call:** Present Skyler Dooley, Chairman; Phil Jacobs, Member; Ellen Fritz, Member; Jesse Shea, Member; Nick Jedlicka, Director; Peggy Becker, Caseworker III; Pam Wilke, Caseworker II; Paul Rosenberg, Caseworker II and Brenna Maher, Caseworker I; BOS Scott Belt and Justin Schultz were all in attendance. Absent Holly Collins, Secretary.
- **Additions or Corrections to the Agenda:** None
- **BOS Update:** Justin Schultz Liaison for the BOS discussed the bond reviews and that he is moving forward with the Tiny Homes for Veteran's and has been looking at some properties that may suit for their construction. He asked that one Commission Member be on the Board for the project. Scott Belt reminded us that that the flooding issues have not abated there are people that haven't been in their homes since March. The County is suffering from growing pains with the remodeling and departments moving location but in due time everything should work out we just have to be patient and work together.
- **Commissioner Updates:** Phil Jacobs, Member announced that the Treynor American Legion will be starting up its Fish Fries, January 13, 2020 from 5:30 to 7:00 pm they are open to the public
- **Public Comment:** No Public Present

OLD BUSINESS

- **Approval of the minutes and executive summary for September:** Motion by Skyler Dooley, Chairman second by Jesse Shea, Member. All in favor 4 Aye 0 Nay Motion Carries
- **Approval of assistance given for September:** No assistance requested/provided
- **Budget review 2019 Budget:** Should be at 25% we closed out for the month at 20%
- **Federal County Assistance Report**

	September	Previous Month August		*DD=Date Done	**SD=Scan Date
Walk Ins:	325	301			
Calls:	537	578			
Total:	930	943			

County		State		Federal	*DD	**SD
New Clients	22	Driver License Application	2	Benefit Application	7	15
Pantry/Clothing	22	License Plate Application	6	Intent to File	10	28
Grave Marker	2			Headstone Application	2	3
Mail I/O	68			SF-180	9	12

- **Facilities Update:**
 - Building and Grounds has been working with the HGM and the General Contractor to fix the windows, the Contractor, Atlantic Glass came and removed and reset one of the windows in the Directors office and determined that they had been installed properly, so negotiations are still pending.
 - The building is being cleaned a room at a time and the storage is being sorted and organized. We have decreased the clothing down to the rack in the Lobby and hats scarfs and gloves.
- **Old Business/unfinished business**
 - **Outreach Plan:** The outreach plan was discussed and the Commissioner's as well as staff mentioned several different opportunities that could be utilized to get the word out about our office as well as Veteran benefits.
 - **Fall School of Instruction:** 10/15-10/17 Des Moines IA; Commissioner Day is on Tuesday 10/15 The four New Commissioners will be attending as well as the two New Staff along with Nick Jedlicka, Director and Pam Wilke, Caseworker III. The Agenda's were provided

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- **Social Media:** Last month the FB page had 811 followers and so far, this month we have 840 we are working on getting Twitter and Snap Chat accounts as well.
- **Commission/Office Apparel:** It was brought to the attention of the Commission and the Office Staff that our office does have a logo and if they want to have any apparel to wear to meetings or outreach activities to let us know. They were informed that The Shirt Factory is where the Sew Out of the logo is located and they (The Shirt Factory) has a catalog of apparel that can be ordered. The Commission and Staff were also informed that if they choose an item from the catalog or want to purchase their own garment to have the logo sewn on, they would be reimbursed up to a yet to be determined dollar amount.
- **NEW BUSINESS**
 - **Veteran Affairs Vehicle:** The BOS approved a, vehicle purchase for our department. After deliberation and research, it was determined that the Ford Explorer was the best option for the office due to the standard safety features, the warranty and the maintenance plan. Nick Jedlicka, Director thanked the BOS for their support in this endeavor
 - **Meeting with VA Hospital Director (B. Don Burman):** Nick Jedlicka, Director met with VA Hospital Director Don Burman in regards to bringing services to Council Bluffs. Nick reported that Mr. Burman was very open to using our building to bring certain services into the community such as utilizing telehealth, a Flu Shot Clinic and possibly partnering with Public Health to staff a ‘soft’ clinic to provide vitals during the telehealth sessions. Mr. Burman indicated he would like to tour our facility and that is in the process of being arranged. The BOS reminded the office that a Memorandum of Understanding would need to be completed in order for an outside entity to have use of the Counties property.
 - **Hy-Vee Reusable Bag Program:** Our office was notified that we have been chosen as a benefactor for the Hy-Vee Reusable Bag Program for the Month of November. Anyone that purchases a Hy-Vee reusable bag for \$1.00 in the month November the proceeds from that purchase is donated to our office for the party.
 - **Newspaper Subscription:** A question has been brought up as to whether or not the office needs to subscribe to the Daily Non-Pareil and by what method, electronic or paper, and how often. A motion was made by Phil Jacobs, Member for approval of the subscription not to exceed \$200 annually second by Jesse Shea, Member. All in favor 4 Aye 0 Nay Motion Carries

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A)October ASSISTANCE REQUESTS:

No requests for Assistance for October

OPEN SESSION

ADJOURN

NEXT MEETING: December 12, 2019 @ 9:00 am