

POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING
February 14, 2019
9:00 A.M.

AGENDA

- **Roll Call:** Phil Jacobs, Chairman called the meeting to order at 9:00 a.m. Present Bob Jorgensen, Member; Jesse Shea, Member, Ellen Fritz, Member; Darlene McMartin, Administrator; Peggy Becker, Caseworker III; Lori Swisher, Caseworker II; Pam Wilke, Caseworker II and BOS Liaison Scott Belt, also present from the BOS Lynn Grobe. Absent William Dooly, Member
- **Additions or Corrections to the Agenda:** None
- **Commissioner/BOS Update:** Scott Belt reported that County is working on the Budget
- **Public Comment:** Brittney Freet the New Director of Harrison County also attended the meeting

OLD BUSINESS

- **Approval of the minutes and executive summary for December 2018:** Motion by Bob Jorgensen, Member second by Jesse Shea, Member
- **Approval of the minutes and executive summary for January 2019:** Motion by Bob Jorgensen, Member second by Jesse Shea, Member
- **Approval of assistance given for December 2018:** Motion by Bob Jorgensen, Member second by Jesse Shea, Member
- **Approval of assistance given for January 2019:** Motion by Bob Jorgensen, Member second by Jesse Shea, Member
- **Budget review 2018-2019:** Should be at 58% we are currently at 51%
- **Federal/County Assistance Report of January 2019:**
 - Office Visits: 207
 - Office Calls: 603
- **Facilities Usage Report:**
 - The building continues to be used by the regulars, VFW and the VA Hospital as well as the County Offices scheduling use of the MPR on a regular basis
- **Old Business/unfinished business**
 - Remembering the Fallen Display: Current set up in the VA Multi-Purpose Room
 - Spring School, April 15-18: All Staff will be attending for CEU Training
 - Welcome New Receptionist Tammy Herring

NEW BUSINESS

- Legislation Update: Pending Legislation was reviewed and discussed
- Meeting with Senator Ernst, February 9: VSO's from District 7 met with Senator Ernst to review their concerns
- Operation Tohidu Women Veterans Conference March 4-9: All expenses paid Women Veteran's Conference to review the unique issues Women Veterans are experiencing. Darlene McMartin will be attending
- County Day at the Capital March 13: Give people the opportunity to meet with the legislators
- Rotary Presentation March 14: After the Commission Meeting on March 14 Darlene McMartin will be giving a Presentation to the Rotary Club at the New YMCA
- Memorial Service Lt Robert Schuelzky March 17: When Lt Robert Schuelzky left for the service his wife was pregnant, prior to the birth of his son Lt Schuelzky was KIA in 1945, the remains were buried overseas. There is no local memorial, the son wished for some remembrance of his father be placed locally so our office assisted in obtaining a VA Headstone so the family has invited the office to attend the memorial service for Lt Schuelzky after placement of the headstone in a local cemetery.

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CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A)February ASSISTANCE REQUESTS, Motion to go into closed session at 10:30 by Phil Jacobs, Chairman second by Bob Jorgensen, Member. Present Phil Jacobs, Chairman; Bob Jorgensen, Member; Jesse Shea, Member; Ellen Fritz, Member Darlene McMartin, Administrator; Peggy Becker Caseworker III and Lori Swisher, Caseworker II and Pam Wilke Caseworker II. Out of closed session at 10:45 a.m. motion by Bob Jorgensen, Member second by Jesse Shea, Member
Inquiry only reviewed no “approval of assistance as discussed” in closed session needed at this time

OPEN SESSION

Adjourn

Next meeting March 14, 2019 @ 9:00 am