

January 29, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion by Drake, and seconded by Schultz, to approve:

- A. January 22, 2019 , Minutes as read.
- B. Attorney – Employment of Patrick Sondag as Attorney II.
- C. Jail – Employment of Trevor Ceder as Detention Officer.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve salary funding in the amount of \$ 40,000.00, for the Education Coordinator Salary with East and West Pottawattamie Soil and Water Conservation District for the period of FY 2019/20. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake and seconded by Grobe, to approve funding for FY 2019/20 for the Southwest Iowa Planning Council in the amount of \$11,549.85. Said funds are to be paid out of the Rural Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve funding for FY 2019/20 for the Southwest Iowa Transit Agency in the amount of \$6,000.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve funding for FY 2019/20 for the Southwest Iowa Housing Trust Fund in the amount of \$5,000.00. Upon further discussion, the Motion was withdrawn, as the Board wishes to investigate the option to create a Pottawattamie County Housing Trust Fund. No further action was taken at this time.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve funding request by Council Bluffs Housing Trust Fund for 2019, in the amount of \$6,000.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve renewal of county property casualty insurance with ICAP (Iowa Communities Assurance Pool) for the amount of \$435,761.16. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign OSHA Summaries of Work-Related Injuries and Illnesses for Year 2018. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve and authorize Chairman to sign two year Affirmative Action Plan for 2019 and 2020. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign HIPAA Business Associate Agreements with Bishops

Business Equipment; Ricoh; Harry A. Koch, Company; Midwest Office Automations; Konica Minolta Business Solutions U.S.A., Inc.; Marco; InfoSafe Shredding; and Midwest Compliance Associates UNANIMOUS VOTE. Motion carried.

Chief Information Officer David Bayer appeared before the Board and gave an update on the Zuercher Project. This was a discussion only.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the updated Computer Replacement Policy. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Acknowledgment and Consent to transfer Lease Agreement dated July 15, 2009, from Iowa Wireless to T-Mobile. Said Lease is to occupy one slot of the County’s Quad Meter Set at the Memorial Tower site on Gleason Avenue in Council Bluffs. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 11-2019**, a Resolution to allow citizens to file Homestead Credit Application by email, in addition to filing them by United States Mail and in person. Said Resolution is set out as follows:

RESOLUTION NO. 11 – 2019

WHEREAS, the Pottawattamie County Board of Supervisors, along with the Office of the Assessor of Pottawattamie County, provide the ability for the residents of Pottawattamie County to sign up for the Homestead Allowance Credit in the offices of the Assessor, and...

WHEREAS, this service is currently being provided by the Iowa Department of Revenue, whereby a resident can obtain the Homestead Credit Application from the website of the Revenue Department, and...

WHEREAS, upon filling out the application, it would be a great convenience to be able to render the application to the Assessor by United States Mail, in person, or by email which has not been offered by Pottawattamie County prior to this time, and...

WHEREAS, the Iowa Law now provides for the Board of Supervisors to pass a resolution approving the acceptance of Homestead Credit Applications via email, in addition to the United States Mail, or in person filing,

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors, that in accordance with Iowa Code Section 425, the Board of Supervisors, in agreement with the Assessor of Pottawattamie County, does hereby decree that the citizens of Pottawattamie County from this date forth can seek and file Homestead Credit Applications by the United States mail, in person, or via email. The applications can be retrieved from the Assessor’s website or the website of the Iowa Department of Revenue. A receipt will be mailed to the applicant for their records.

Dated this 29th day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
	○	○	○	○

Tim Wichman, Chairman

_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Tim Wichman				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe, Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve funding for FY 2019/20 by Hungry Canyons Alliance in the amount of \$4,000.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve FY 2019/20 Matching Funds for Iowa Economic Development Authority funding of the Western Iowa Tourism Region in the amount of \$500.00. UNANIMOUS VOTE. Motion carried.

The Board recessed at 12:35 PM, until 1:30 PM for the scheduled Study Session.

Study Session was held on Capital Improvement Projects. This was a discussion only.

4. RECEIVED/FILED

- C. **A.** Salary Actions:
 - 3) Communications – Payroll Status Change of Kaylena Fietz.
 - 4) Attorney – Payroll Status Change of Jennifer Benson, Jennifer Wallner.

5. ADJOURN

Motion by Drake, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:20 PM.

 Tim Wichman, Chairman

ATTEST: _____
 Becky Belt, Finance, Auditor’s Office

APPROVED: February 5, 2019
 PUBLISH: X