

POTTAWATTAMIE COUNTY  
COMMISSION OF VETERAN AFFAIRS  
REGULAR MONTHLY MEETING

January 10, 2019

9:00 A.M.

**AGENDA**

- **Roll Call:** Phil Jacobs, Chairman called the meeting to order at 9:00 a.m. Darlene McMartin, Administrator; Peggy Becker, Caseworker III; Lori Swisher, Caseworker II; Pam Wilke, Caseworker II and BOS Liaison Scott Belt were all in attendance. Absent Phil Killion, Secretary and Bob Jorgenson, Member
- **Additions or Corrections to the Agenda:** None
- **Commissioner/BOS Update:** Scott Belt reported that 2/14 the County will take over the law enforcement center that became vacant when the police moved out to their new facility.
- **Public Comment:** No public present

**OLD BUSINESS**

- **Approval of the minutes and executive summary for December:**
- **Approval of assistance given for December:**
- **Budget review 2018-2019:** Should be at 50% we are currently at 43.47%
- **Federal/County Assistance Report of December:**
  - Office Visits: 323
  - Office Calls: 508
- **Facilities Usage Report:**
  - The building continues to be used by the regulars, VFW and the VA Hospital. The jail and the sheriff's office are scheduled to use the room as well as Public Health for their Community Engagement Seminar
- **Old Business/unfinished business**
  - Wreaths Across American Project: Darlene McMartin attended and reported that over 1800 wreaths were placed on Veteran's graves
  - Veterans Evening December 17 MPR: There were approximately 45 people in attendance it went over very well, the Christmas dinner was done by donation and the recipients' were those that had received a pantry order in the past year
  - State Legislative Day January 23, 2019: Veterans Day at the Capitol a list of topics will be forwarded via email
  - Flags for Forgotten Soldiers; Is a Display of 660 flags representing 22 suicides a day, Darlene is going to check with the Foundation in regards to funding the display by purchasing the flags needed

**NEW BUSINESS**

- Spring School of Instruction Des Moines IA: This is the CEU class, all Caseworkers will be attending 3 rooms have been reserved
- Receptionist position: An offer has been made to one of the applicants

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) January ASSISTANCE REQUESTS, No closed session as there were no assistance request and no quorum.***

***OPEN SESSION***

***Adjourn***

***Next meeting February 14, 2019 @ 9:00 am***