

POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING
December 13, 2018
9:00 A.M.

AGENDA

- **Roll Call:** Phil Jacobs, Chairman called the meeting to order at 9:00 a.m. Present Phil Killion, Secretary; Bob Jorgensen, Member; Darlene McMartin, Administrator; Peggy Becker, Caseworker III; Lori Swisher, Caseworker II; Pam Wilke, Caseworker II Absent BOS Liaison Scott Belt and Justin Schultz
- **Additions or Corrections to the Agenda:** None
- **Commissioner/BOS Update:**
- **Public Comment:** One person Larry Kofoed was present but had no comments at this time

OLD BUSINESS

- **Approval of the minutes and executive summary for November:** Motion by Phil Killion, Secretary second by Phil Jacobs, Chairman.
- **Approval of assistance given for November:** Motion by Phil Jacobs, Chairman second by Phil Killion, Secretary
- **Budget review 2018-2019:** Should be at 42% we are currently at 36.25%
- **Federal/County Assistance Report of November:**
 - Office Visits: 309
 - Office Calls: 496
 - 16 Grave Registrations sent to the State
- **Facilities Usage Report:**
 - The building continues to be used by the regulars, VFW and the VA Hospital. In addition to using it for the 7th District Training, the Presentation of Quilts of Valor and is scheduled for several County offices use in January
- **Old Business/unfinished business**
 - Wreaths Across American Project starts at 11:00 am on Saturday December 15
 - Veterans Evening December 17 MPR meal starts @ 4:00-6:00 Smoked Turkey with all the trimmings
 - Budget Review 2019-2020, BOS hearing 11:30 am: Points of Interest most likely to effect the budget, New Receptionist as the Current receptionist is leaving effective 12/31/2018, 5 Member Commission a part-time Caseworker and the Replacement Director

NEW BUSINESS

- State Legislative Day January 23, 2019 All Staff and Commission are Invited to Attend
- Flags for Forgotten Soldiers: Grass Roots project to draw attention to the Veteran Suicide epidemic Place 660 flags to represent 22 suicides a day. It gives the public a visual to associate with

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A)December ASSISTANCE REQUESTS, Motion to go into closed session at 10:17 by Phil Jacobs, Chairman second by Phil Killion, Secretary. Present Phil Jacobs, Chairman; Phil Killion, Secretary; Bob Jorgensen, Member; Darlene McMartin, Administrator; Peggy Becker Caseworker III and Lori Swisher, Caseworker II and Pam Wilke Caseworker II. Out of closed session at 10:44 a.m. motion by Phil Killion, Secretary second by Phil Jacobs, Chairman Approved assistance as discussed in closed session motion by Phil Killion, Secretary second by Bob Jacobsen, Member

OPEN SESSION

Adjourn

Next meeting January 10, 2019 @ 9:00 am