

**CHAPTER 1.10  
CODE OF CONDUCT**

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|-----------------|-----------------|---------------------|
| <i>SECTIONS</i> | <i>1.10.010</i> | <i>PURPOSE</i>      |
|                 | <i>1.10.020</i> | <i>APPLICATION</i>  |
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1.10.010 **PURPOSE:** The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with federal Office of Management and Budget (OMB) Circular A-102, Attachment O, Paragraph 7, and other applicable federal and state standards, regulations, and laws. (9-02-83)

1.10.020 **APPLICATION:** This Code of Conduct applies to all officers, employees, or agents of Pottawattamie County, Iowa, engaged in the award or administration of contracts supported by federal grant funds. (9-02-83)

1.10.030 **REQUIREMENTS:** No officer, employee, or agent of Pottawattamie County, Iowa, shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- .01 the employee, officer, or agent;
- .02 any member of his/her immediate family;
- .03 an organization which employs, or is about to employ any of the above;
- .04 has a financial or other interest in the firm selected for award.

The County officer, employees, or agents shall neither solicit, or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors. (9-02-83)

1.10.040 **REMEDIES:** That the extent permitted by federal, state or local laws and regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against Pottawattamie County's officers, employees, or agents, or the contractors, potential contractors, or their agents. (9-02-83)