

Consent Agenda

April 30, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Shea, and second by Jorgensen, to remove item 3. D. from the agenda and to approve:

- A. April 23, 2024, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Discussion was held on disaster recovery response with participation by department heads. Discussion only. No Action Taken.

Motion by Shea, and second by Belt, to approve and authorize Board to sign Proclamation for Pottawattamie County State of Emergency as a result of April 26, 2024 tornadic activity.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, and second by Jorgensen, to approve and authorize the Board to sign **Resolution No. 38-2024**, Resolution waiving permit fees for properties with damage from April 26, 2024, tornadic activity.

RESOLUTION NO. 38-2024

WHEREAS, on April 26th, 2024, several locations in Pottawattamie County, Iowa, experienced extreme events of tornadic activity; and

WHEREAS, as a result of this extreme event, tornado damage occurred in the unincorporated areas of the County; and

WHEREAS, said tornadic activity has damaged several structures in the unincorporated area of the County; and

WHEREAS, Pottawattamie County has enacted a Zoning Ordinance, Building Code, Septic Regulations, Well Regulations and Floodplain Management Ordinance, all of which require that permits be obtained prior to commencing construction or reconstruction; and

WHEREAS, Chapter 1.50 of the County Code establishes filing fees for permits required by said Ordinances; and

WHEREAS, the Board of Supervisors feels it is in the best interest of the County and those property owners affected, that the filing fees for these permits to be temporarily waived.

NOW, THEREFORE, BE IT RESOLVED, by the Pottawattamie County, Iowa, Board of Supervisors, that the filing fees for Zoning Permits, Building Permits, Septic Permits, Well Permits, Floodplain Development Permits shall be waived in the following situations and subject to the following conditions:

1. The property is located in the tornadic activity damaged areas of the unincorporated area of Pottawattamie County, Iowa.
2. The structural repairs are necessary to repair tornadic activity damage occurring during the April 26th, 2024 tornadic event.
3. That any structural repairs or construction not tornado damage related shall be subject to the required filing fees.
4. That the waiving of filing fees does not waive any other requirements of Pottawattamie County, Iowa, Code sections.

Passed and Approved this 30 day of April, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Attest: _____
Melvyn Houser, County Auditor
Pottawattamie County, Iowa

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Belt, to approve funding of \$25,000 for a State of Iowa grant that Southwest Iowa Nonprofit for Collective Impact (SINC) and City of Council Bluffs have applied for. Funds to come from gaming.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve and authorize Board to sign **Resolution No. 32-2024** entitled: Resolution for Transfer from LOST Secondary Roads Fund to Bond Series 2021C Debt Fund.

RESOLUTION NO. 32-2024

RESOLUTION FOR TRANSFER FROM LOST SECONDARY ROADS FUND TO BOND SERIES 2021C DEBT FUND

WHEREAS, it is desired to transfer money from the LOST Secondary Roads Fund to Bond Series 2021C Debt Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$338,450.00 is ordered to be transferred from LOST Secondary Roads Fund to the Bond Series 2021C Debt Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 30th Day of April, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to approve and authorize Board to sign **Resolution No. 33-2024** entitled: Resolution for Transfer from LOST Secondary Roads Fund to Bond Series 2020B Debt Fund.

RESOLUTION NO. 33-2024

RESOLUTION FOR TRANSFER FROM LOST SECONDARY ROADS FUND TO BOND SERIES 2020B DEBT FUND

WHEREAS, it is desired to transfer money from the LOST Secondary Roads Fund to Bond Series 2020B Debt Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$202,350.00 is ordered to be transferred from LOST Secondary Roads Fund to the Bond Series 2020B Debt Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 30th Day of April, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Jorgensen, second by Shea, to approve and authorize Board to sign **Resolution No. 37-2024** entitled: Resolution for Transfer from LOST Secondary Roads Fund to Secondary Roads Fund.

RESOLUTION NO. 37-2024

RESOLUTION FOR TRANSFER FROM LOST SECONDARY ROADS FUND TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the LOST Secondary Roads Fund to Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$3,500,000 is ordered to be transferred from LOST Secondary Roads Fund to the Secondary Roads Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 30th Day of April, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to approve and authorize Board to sign Grant Agreement No. 24-9 from Hungry Canyons Alliance in the amount of \$17,618.82.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to support the Play Haven Childcare Grant application and to have the Board Chair sign letter of support.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to support the City of Walnut for the Walnut Main Street Program and to have the Board Chair sign letter of support.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve the Historical Society to place a sign about the history of the Green Valley Cemetery, to be placed on the cemetery gate.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Cate Brehmer/Emergency Management Specialist, Iowa Department of Homeland Security and Emergency Management appeared before the Board to give an update on drainage district projects.
Discussion only. No Action Taken.

Motion by Wichman, second by Belt, to approve pay for HawkWatch Counter, Compiler, and Interpreter position at \$13/hr. in Conservation.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve employment of a Part-Time Temporary Clerk in the Auditor’s Office.
Roll Call Vote: AYES: Belt, Shea, Jorgensen. NAYS: Miller, Wichman. Motion Carried.

Motion by Wichman, and second by Belt, to approve adding 2-Overnight Registered Nurse (RN) positions for the Jail.
UNANIMOUS VOTE. Motion Carried.

5. RECEIVED/FILED

A. Salary Action(s):

- 1) SWI Juvenile Detention Center – Employment of Connie Broughman as a Part-time Youth Detention Officer.
 - 2) Conservation – Payroll status change for Samuel Raine.
 - 3) Sheriff – Payroll status change for Josh Kirlin.
- B. Report(s):
- 1) Sheriff Report of Fees Disbursed and Collected for March 2024.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:

Joe Munch
David Geiger
George Sturm

7. ADJOURN

Motion by Shea, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:40 P. M

Susan Miller, Chair

ATTEST:

Melvyn Houser, County Auditor

APPROVED: May 1, 2024

PUBLISH: X

TO: Lea Voss, County Treasurer
Andrew Brown, County Sheriff
Matt Wyant, County Planning Director

FROM: Paula Good

Request for County Department Comments

DATE: April 23, 2024

ESTABLISHMENT: *Renewal – Kum & Go #23*

OWNER: see attached

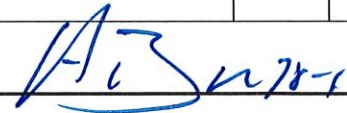
LEGAL DESCRIPTION: See attached property record.

The Planning Dept. has received the attached request for the above class permits/sales/services. Please supply the following information for the Board of Supervisors within five (5) working days. Additional explanations may be given in the form of comments below and/or attachments.

DEPARTMENT	COMMENTS	YES	NO
TREASURER	Free from certified taxes and special assessments		
PLANNING	Properly zoned		
	Nuisance violations		
	Septic system violations		
SHERIFF	Complaints received	✓	
	Citations issued at this establishment	✓	
	Owner convicted of a felony within the last 5 years		✓

COMMENTS

Signature



4/10/23 - disturbance - one arrested + trans to jail

7/8/23 - theft report - no arrests

9/19/23 - theft report - 2 arrested in different county from this theft.

TO: Lea Voss, County Treasurer
Andrew Brown, County Sheriff
Matt Wyant, County Planning Director

FROM: Paula Good

Request for County Department Comments

DATE: April 23, 2024

ESTABLISHMENT: *Renewal – Kum & Go #23*

OWNER: see attached

LEGAL DESCRIPTION: See attached property record.

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DEPARTMENT	COMMENTS	YES	NO
TREASURER	Free from certified taxes and special assessments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PLANNING	Properly zoned	<input type="checkbox"/>	<input type="checkbox"/>
	Nuisance violations	<input type="checkbox"/>	<input type="checkbox"/>
	Septic system violations	<input type="checkbox"/>	<input type="checkbox"/>
SHERIFF	Complaints received	<input type="checkbox"/>	<input type="checkbox"/>
	Citations issued at this establishment	<input type="checkbox"/>	<input type="checkbox"/>
	Owner convicted of a felony within the last 5 years	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS

Signature



TO: Lea Voss, County Treasurer
Andrew Brown, County Sheriff
Matt Wyant, County Planning Director

FROM: Paula Good

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ESTABLISHMENT: *Renewal – Kum & Go #23*

OWNER: see attached

LEGAL DESCRIPTION: See attached property record.

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DEPARTMENT	COMMENTS	YES	NO
TREASURER	Free from certified taxes and special assessments		
PLANNING	Properly zoned	X	
	Nuisance violations		X
	Septic system violations		X
SHERIFF	Complaints received		
	Citations issued at this establishment		
	Owner convicted of a felony within the last 5 years		

COMMENTS

Signature



License Application (LE0001859)

▪ Applicant

Name of Legal Entity : Kum & Go LC

Name of Business(DBA) : Kum & Go # 23

Address of Premises : 29356 298th St

Premises Suite/Apt Number :

City : Neola

County : Pottawattamie

Zip : 51559

Business : (712) 485-2153

Mailing Address: 1459 Grand Avenue

City : Des Moines

State : Iowa

Zip : 50309

▪ Contact Person

Name : Jody Deiter

Phone : (515) 457-6249

Email : licenses@kumandgo.com

- **License Information**

License Number : LE0001859

License/Permit Type : Class E Retail Alcohol License

Term : 12 Month

Status : Active

Effective Date : 2023-07-01

Expiration Date : 2024-06-30

Sub-Permits : Class E Retail Alcohol License

Privileges :

Last Day of Business :

- **Status of Business**

Business Type : Limited Liability Company

- **Ownership**

FJ Management

Federal Id :

City : Salt Lake City

State : Utah

Zip : 84111

% of ownership : 100%

Tyler Call

City : Salt Lake City

State : Utah

Zip : 84111

Position : Vice President

% of ownership : 0%

U.S. Citizen : Yes

David Hancock

City : Salt Lake City

State : Utah

Zip : 84111

Position : Secretary

% of ownership : 0%

U.S. Citizen : Yes

- **Insurance Company Information**

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I, Melvyn Houser, Auditor of Pottawattamie County, verify the following to be a correct copy of all claims allowed by the Pottawattamie County Board of Supervisors for the month of April 2024.

Vendor Name	Payable Description	Total Payments
20 W MAIN LLC	PROF SVC - SHERIFF	156.00
3RD DEGREE SCREENING INC	PROF SVC - HR	71.30
49ER COMMUNICATIONS INC	EQUIP/SUPP - CONSERVATION	337.80
4IMPRINT INC	SUPPLIES - VSO	709.58
6 DOWN 73 2 GO LLC	ROADS/ROW	668.57
A RAYMOND PLUMBING INC	PROF SVC - JAIL	668.00
AA WHEEL & TRUCK SUPPLY INC	ROADS/PARTS	226.20
AARON SOUCIE	REIMB EXP - SHERIFF	56.30
ABBIE ASHCRAFT	REIMB EXP - SWIA MHDS REGION	67.74
ABLE LOCKSMITHS	PROF SVC - JAIL	939.90
ACCURATE CONTROL INC	PROF SVC - JAIL	191.32
ACCURATE LAWN & IRRIGATION LLC	PROF SVC - BOARD/B&G	4,495.00
ACME RESTORATIONS INC	PROF SVC - SHERIFF	4,932.33
ADAM KLEIN	REIMB EXP - IT	56.68
ADVANCE SOUTHWEST IOWA CORPORATION	PROF SVC - BOARD	48,111.53
AGRILAND FS INC	FUEL - CONSERVATION	1,477.44
AGRIVISION GROUP LLC	ROADS/EQUIPMENT	63,852.06
AHLERS & COONEY PC	PROF SVC - NON-DEPARTMENTAL	5,499.00
AIRGAS INC	ROADS/RENT	109.55
ALEGENT CREIGHTON CLINIC	MED SVC - BOARD	3,212.86
ALEGENT HEALTH BERGAN MERCY HEALTH SYSTEM	MED SVC - JAIL	446.39
ALEGENT HEALTH BERGAN MERCY HEALTH SYSTEM	MED SVC - JAIL	323.40
ALL COPY PRODUCTS INC	PROF SVC - WIC	50.79
ALL MAKES OFFICE EQUIPMENT CO	EQUIP - JAIL	2,590.08
ALLIED OIL & TIRE COMPANY	SUPPLIES - CR SKI HILL	314.65
ALLISON HEAD	REIMB EXP - PUB HEALTH	48.36
ALLISON WISE	TRANSCRIPTS - CO ATTORNEY	390.00
AMAZON CAPITAL SERVICES INC	ROADS/SUPPLIES	14,375.28
AMERICAN JAIL ASSOCIATION	MEMBERSHIP - JAIL	120.00
AMERICAN NATIONAL BANK	MO BILL - SHERIFF	45,012.85
ANCHOR HOMES INC	COMM LIVING - SWIA MHDS REGION	22,510.80
ANDERSEN DOOR SERVICE INC	ROADS/REPAIR - UNDERWOOD	194.25
ANDREW BROWN	REIMB EXP - SHERIFF	128.25
ANDREW DEWEY	REIMB EXP - IT	174.20
ANDREW MOATS	REIMB EXP - RECORDER	351.65
APEX EQUIPMENT LLC	PROF SVC - ENV HEALTH	2,076.80
ARAMARK UNIFORM & CAREER APAREL GROUP INC	SUPPLIES - JAIL	70,832.05
ARNOLD MOTOR SUPPLY	ROADS/PARTS	393.24
ASP ENTERPRISES INC	ROADS/MATERIALS	16,695.95
AT&T MOBILITY LLC	MO BILL - EMA	338.88
ATV MOTOR SPORTS	PROF SVC - CONSERVATION	55.09
AUDITOR OF STATE	PROF SVC - SWIA MHDS REGION	9,641.80
AUSTIN KAY	MEETING - PLANNING	35.72
AUTUMN PARK OF SHENANDOAH	RENT - SWIA MHDS REGION	75.00
BARBARA BELSTENE	MEETING - SWIA MHDS REGION	33.50
BARBARA CHENEY	REIMB EXP - SWIA MHDS REGION	299.49
BATES ROOFING LLC	PROF SVC - B&G	3,528.34
BAUM HYDRAULICS CORPORATION	ROADS/PARTS	738.04
BC MURPHY ENTERPRISES LLC	EQUIP - CONSERVATION	6,300.00
BECKY LENIHAN	REIMB EXP - AUDITOR	197.00
BENNETT BUILDING	RENT ASSIST - GA	700.00
BERENS TATE CONSULTING GROUP INC	PROF SVC - BOARD	3,000.00
BILLS WATER CONDITIONING INC	MO BILL - JAIL	658.60
BISHOP BUSINESS EQUIPMENT COMPANY	PROF SVC - JAIL	1,051.37
BLACK HILLS UTILITY HOLDING	MO BILL - JAIL	9,070.53
BODE DUE INC	ROADS/TIRES	619.45
BOLTON & MENK INC	DRAINAGE - C&R - PROF SVC	17,527.00
BOMGAARS SUPPLY INC	SUPPLIES - JAIL	4,277.12
BOO INC	ROADS/PARTS	1,895.33
BOYD JONES CONSTRUCTION COMPANY	PROF SVC - BOARD	749,458.03
BP ENTERPRISES INC	PROF SVC - SHERIFF	663.91
BRANDON VORTHMANN	MEETING - BOARD	100.00
BREDA TELEPHONE CORPORATION	MO BILL - COMMUNICATIONS	736.00
BRETT LARSON	MEETING - PLANNING	37.06
BRIAN MILLER	REIMB EXP - SHERIFF	181.75
BRIAN FLEMMING	LANDSCAPING - WEST POTT SWCD	1,753.13
BRIAN SHEA	REIMB EXP - BOARD	664.64
BRUMLEY SUPPLIES LLC	ROADS/SUPPLIES - CENTRAL	3,513.41
BUSINESS CLEANING SOLUTIONS INC	PROF SVC - CONSERVATION	517.00
C & A SCALES SERVICE INC	PROF SVC - ENV HEALTH	350.00
C & J INDUSTRIAL SUPPLY INC	PROF SVC - JAIL	302.00
C & P AUTO PARTS INC	SUPPLIES - SHERIFF	29.98
CAPITAL SANITARY SUPPLY CO INC	SUPPLIES - JAIL	3,044.62
CAREN CAMBRE	TRAINING - SHERIFF	385.00
CARLSON CUSTOM AG LLC	SUPPLIES - CONSERVATION	720.00
CARROLL DISTRIBUTING & CONSTRUCTION SUPPLY INC	ROADS/PARTS	332.50
CASS COUNTY (IA)	MHA - SWIA MHDS REGION	3,690.54
CDW LLC	SUPPLIES - IT	2,554.85
CENTURY LINK COMMUNICATIONS LLC	MO BILL - IT	375.12
CENTURYLINK INC	ROADS/UTILITIES	1,360.24
CHAMPLIN TIRE RECYCLING INC	PROF SVC - ENV HEALTH	1,195.26
CHAPEL RIDGE OF COUNCIL BLUFFS LP	RENT ASSIST - GA	500.00
CHASITY KEPHART	REIMB EXP - SWIA MHDS REGION	69.28
CHEELECTRIC	PROF SVC - B&G	140.00

CHRISTIAN HOME ASSOCIATION	PROF SVC - DHS	1,726.05
CHRISTOPHER JON ELLIOTT	MED SVC - MED EXAMINER	6,666.67
CHRISTOPHER NELSEN	REIMB EXP - GIS	15.00
CHS INC	FUEL - EMA	460.79
CINTAS CORPORATION NO 2	ROADS/SUPPLIES	445.77
CITIBANK NA	SUPPLIES - CONSERVATION	234.45
CITIBANK NA	SUPPLIES - B&G	141.36
CITY OF AVOCA	CONTRIBUTION - BOARD	17,493.00
CITY OF CARSON	ROADS/UTILITIES	75.57
CITY OF CARTER LAKE PUBLIC LIBRARY	CONTRIBUTION - BOARD	1,299.00
CITY OF COUNCIL BLUFFS	CONTRIBUTION - BOARD	149,512.00
CITY OF HANCOCK	MO BILL - CONSERVATION	259.59
CITY OF LOGAN	RENT - WIC	100.00
CITY OF OAKLAND	MO BILL - ENV HEALTH	25.00
CITY OF ONAWA	RENT - WIC	120.00
CITY OF WALNUT	CONTRIBUTION - BOARD	3,734.50
CLAIREREECE PETERSON	MED SVC - JAIL	412.50
CLOUD DEFENSIVE LLC	EQUIP - SHERIFF	587.24
CODY PANE	REIMB EXP - MED EXAMINER	1,281.95
COLUMN SOFTWARE PBC	PUBLICATIONS - BOARD	161.67
COMMERCIAL FARM INDUSTRIAL TIRE SERVICE INC	ROADS/TIRES - 449	1,515.88
CONCERNED INC	EMPLOYMENT - SWIA MHDS REGION	1,702.50
CONNOR SIEVERS	WELL TREATMENT - ENV HEALTH	250.00
CONTROL MANAGEMENT INC	PROF SVC - JAIL	616.00
CORPORATE TRANSLATION SERVICES INC	PROF SVC - COMMUNICATIONS	147.46
COST ADVISORY SERVICES INC	PROF SVC - BOARD	8,220.00
COUNCIL BLUFFS CONVENTION AND VISITORS BUREAU	ADVERTISING - CONSERVATION	4,465.00
COUNCIL BLUFFS LEASED HOUSING ASSOCIATES I LLLP	RENT ASSIST - GA	700.00
COUNCIL BLUFFS WATER WORKS	MO BILL - JAIL	5,226.44
COUNCIL BLUFFS WINSUPPLY INC	PROF SVC - NON-DEPARTMENTAL	2,941.09
COUNTRY CARE CENTER CORPORATION	RCF - SWIA MHDS REGION	45,979.20
COX COMMUNICATIONS INC	MO BILL - VARIOUS	5,198.32
CRAIG HOUGH	LANDSCAPING - WEST POTT SWCD	5,355.00
CRANE SALES AND SERVICE LLC	ROADS/ROCK	11,565.37
CREDIT BUREAU OF COUNCIL BLUFFS INC	PROF SVC - JAIL	15.75
CRYSTAL CLEAR WATER INC	MO BILL - RECORDER	43.75
CSI SSP INC	PROF SVC - VSO	795.00
CUMMINS INC	PROF SVC - JAIL	1,410.69
D M G INC	SUPPLIES - B&G	543.78
DANELLE BRUCE	REIMB EXP - SWIA MHDS REGION	780.95
DANIEL HILGER	PROF SVC - CONSERVATION	170.00
DANIEL W HUNEKE	ROADS/ROW	1,938.17
DAVE LYON TOWING & REPAIR LLC	ROADS/SERVICE - 326	1,875.00
DAVES PLACE LLC	COMM LIVING - SWIA MHDS REGION	9,701.00
DAVID BAYER	REIMB EXP - IT	46.23
DAVID W COBERLY SR	PROF SVC - JAIL	320.91
DEBBIE SCHULER	REIMB EXP - SWIA MHDS REGION	190.22
DELL MARKETING LP	ROADS/SUPPLIES	1,394.64
DENNIS SUPPLY COMPANY	SUPPLIES - COMMUNICATIONS	115.20
DIAMOND MOWERS LLC	ROADS/PARTS	5,272.09
DIAMOND OIL COMPANY	FUEL - CR SKI HILL	4,553.06
DIANE FORRISTALL	MEETING - BOARD	140.00
DIXIE WILSON	REIMB EXP - AUDITOR	19.76
DOLORES SILKWORTH	MEETING - PLANNING	34.38
DON PARISH TRUST	ROADS/ROW	876.48
DONALD NIELSON	PUBLICATIONS - BOARD	1,914.99
DONALD NIELSON	PUBLICATIONS - BOARD	1,946.77
DONALD W MATHEWS	PROF SVC - SHERIFF	710.00
DOUGLAS COUNTY (NE)	PROF SVC - COMMUNICATIONS	33,429.58
DRAKE WILLIAMS STEEL INC	ROADS/SUPPLIES	600.00
DUANE KJELDGAARD	RENT ASSIST - GA	500.00
DULTMEIER SALES LLC	SUPPLIES - CONSERVATION	220.68
DUSTIN PEREGRINE	REIMB EXP - IT	53.60
EBS c/o AMERICAN NATIONAL BANK	EBS RETIREES - JAIL	5,201.40
ECHO GROUP INC	SUPPLIES - NON-DEPARTMENTAL	352.80
ECHOSAT INC	ROADS/UTILITIES	224.75
ECKLES MEMORIAL LIBRARY	CONTRIBUTION - BOARD	7,151.00
EDWARDS CHEVROLET CADILLAC INC	PROF SVC - SHERIFF	85.28
EDWARDS CHRYSLER DODGE JEEP RAM FIAT	ROADS/PARTS	24.00
EDWARDS MOTORSPORTS LLC	SUPPLIES - CONSERVATION	191.86
ELECTION SYSTEMS & SOFTWARE LLC	PROF SVC - AUDITOR	8,120.53
ELECTRONIC CONTRACTING COMPANY	PROF SVC - JAIL	638.98
ELI LLC	RENT ASSIST - GA	500.00
ELLIPSIS INC	PROF SVC - DHS	606.45
EMBRACE IOWA INC	RESPIRE SVC - SWIA MHDS REGION	913.00
ENVOY INC	PROF SVC - SWIA MHDS REGION	1,296.10
ERGOFLEX SYSTEMS INC	EQUIP - EMA	27,769.81
EUGENE TURNER	MEETING - BOARD	150.00
EVIZZIT LLC	MH SVC - SWIA MHDS REGION	4,958.73
EZZAT H ZAKI	LANDSCAPING - WEST POTT SWCD	561.25
FARM SERVICE COOPERATIVE	ROADS/FUEL	75,113.78
FARMERS MUTUAL COOPERATIVE TELEPHONE COMPANY	ROADS/UTILITIES	637.83
FASTENAL COMPANY	SUPPLIES - JAIL	1,659.96
FIDLAR TECHNOLOGIES INC	PROF SVC - RECORDER	425.93
FIELD DAY DEVELOPMENT LLC	PROF SVC - BOARD/PUB HEALTH	7,702.50
FIKES COMMERCIAL HYGIENE LLC	ROADS/UTILITIES - CARSON	381.90
FIREGUARD LLC	PROF SVC - B&G	615.50
FIRESPRING PRINT INC	PROF SVC - SHERIFF	78.98

FIRST WIRELESS INC		
FLORENCE CRITTENTON HOME OF SIOUX CITY		
FMTC SWT INC		
FORESTRY SUPPLIERS INC		
FOX CREEK FUNDRAISING LLC		
FRONTIER COMMUNICATIONS OF IOWA LLC		
GALLS LLC		
GARFIELD COLEMAN JR		
GARY FORRISTALL		
GENERAL FIRE AND SAFETY EQUIPMENT CO OF OMAHA		
GENERAL PARTS LLC		
GENIE SERVICES		
GENUINE PARTS COMPANY INC		
GINA HUEBNER		
GOVCONNECTION INC		
GRACE UNITED METHODIST CHURCH		
GREAT AMERICA FINANCIAL SERVICES CORPORATION		
GREAT PLAINS COMMUNICATIONS HOLDINGS LLC		
GREAT PLAINS PEST SERVICES INC		
GREAT PLAINS UNIFORMS		
GRP & ASSOCIATES INC		
GUARDIANS OF NORTHEAST IOWA INC		
GUYER MACHINE SHOP INC		
HALL COUNTY (GA)		
HAMELE GROUP INC		
HARRISON COUNTY (IA)		
HARRISON COUNTY HOMEMAKERS		
HARRISON COUNTY RURAL ELECTRIC COOPERATIVE		
HAWKEYE TRUCK EQUIPMENT CO INC		
HEARTLAND CO OP		
HEARTLAND FAMILY SERVICE		
HEARTLAND PHOTOS & DESIGN INC		
HEMPEL SHEET METAL WORKS LLC		
HENRY COUNTY (IA)		
HENRY SCHEIN INC		
HGM ASSOCIATES INC		
HOLTZ SERVICE & SMALL ENGINE LLC		
HOSE & HANDLING INC		
HOTSY EQUIPMENT CO		
HS MEDICAL BILLING SERVICES INC		
HUMAN SERVICES ADVISORY COUNCIL INC		
HY VEE INC		
IMAGING SPECTRUM INC		
INDOFF INCORPORATED		
INFOSAFE SHREDDING LLC		
INSIGHT PUBLIC SECTOR		
INTERSTATE POWERSYSTEMS INC		
INTOUCH TECHNOLOGY GROUP INC		
IOWA ASSOCIATION OF NATURALIST (IAN)		
IOWA COMMUNITIES ASSURANCE POOL		
IOWA COUNTY ATTORNEYS ASSOCIATION		
IOWA COUNTY ENGINEERS ASSOC SERVICE BUREAU		
IOWA COUNTY RECORDERS ASSOCIATION		
IOWA DEPARTMENT OF TRANSPORTATION		
IOWA STATE ASSOCIATION OF COUNTY AUDITORS		
IOWA STATE COUNTY TREASURERS ASSOCIATION INC (ISCTA)		
IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY		
IOWA TRAVEL INDUSTRY PARTNERS		
IOWA WASTE SERVICES HOLDING INC		
IOWA WASTE SERVICES HOLDINGS INC		
IP PATHWAYS LLC		
IVAN DELGADO		
J & R DOOR CO		
J P COOKE COMPANY		
JACK HYTREK		
JACKSON SERVICES INC		
JAMES BURGER		
JAMES HANSEN		
JAMES RUSSMANN		
JARROD MCINTYRE		
JDW MIDWEST LLC		
JEFFREY JORGENSEN		
JEFFREY W ANDERSEN		
JEFFS WASH & GLO		
JENNIE EDMUNDSON HOSPITAL		
JENNIE EDMUNDSON MEMORIAL HOSPITAL FOUNDATION		
JENNIFER M MINCHEW		
JENSEN TIRE & AUTO #9		
JEREDITH BRANDS LLC		
JESSA ERICKSON		
JIM HAWK TRUCK TRAILERS INC		
JIMMY OLSON SR		
JODIE BECKMAN		
JODY MARSH		
JOHN DEERE FINANCIAL		
JOHN HEITHOFF		
JOHN LARCHICK		
JOHNSON COUNTY (NE)		
SUPPLIES - CONSERVATION		490.40
PROF SVC - DHS		1,586.10
ROADS/UTILITIES		122.45
SUPPLIES - CONSERVATION		101.78
PROF SVC - PUB HEALTH		30.00
MO BILL - COMMUNICATIONS		259.90
SUPPLIES - JAIL		90.75
REIMB EXP - HR/RISK		1,194.33
MEETING - BOARD		50.00
PROF SVC - CONSERVATION/CR SKI HILL		1,661.65
PROF SVC - JAIL		131.55
PROF SVC - PUB HEALTH		113.85
SUPPLIES - B&G		13.99
REIMB EXP - SWIA MHDS REGION		263.31
PROF SVC - IT		1,188.56
RENT - WIC		40.00
PROF SVC - SWIA MHDS REGION		247.72
MO BILL - IT		1,771.03
PROF SVC - ENV HEALTH		66.00
PROF SVC - JAIL		2,195.46
PROF SVC - JAIL		414.00
GUARDIAN/CONSERVATOR - SWIA MHDS REGION		6,827.00
ROADS/REPAIR		217.00
SVC FEES - BOARD		50.00
ROADS/TOOLS		86.07
TRANSPORT - SWIA MHDS REGION		331.27
HOME HELATHAID - SWIA MHDS REGION		2,060.57
MO BILL - COMMUNICATIONS		545.34
ROADS/PARTS		81.66
FUEL - SHERIFF		168.92
ACT - SWIA MHDS REGION		651,423.77
PROF SVC - CONSERVATION		199.20
SUPPLIES - CR SKI HILL		544.00
SVC FEES - BOARD		34.50
SUPPLIES - JAIL		1,266.81
PROF SVC - NON-DEPARTMENTAL		2,033.57
ROADS/SUPPLIES		286.82
ROADS/SUPPLIES		697.71
ROADS/SERVICES - HONEY CRK		257.26
PROF SVC - PUB HEALTH		36.00
MEMBERSHIP - JAIL		50.00
PRESCRIPTIONS - JAIL		67.62
PROF SVC - RECORDER		293.42
SUPPLIES - SWIA MHDS REGION		349.17
PROF SVC - DHS		874.00
LICENSE - CO ATTORNEY		6,644.62
PROF SVC - B&G		738.00
PROF SVC - CR SKI HILL		321.80
SUPPLIES - CONSERVATION		60.00
INSURANCE - BOARD		2,646.00
DUES - CO ATTORNEY		2,000.00
ROADS/PROJECT		15,958.52
REGISTRATION - RECORDER		170.00
ROADS/SUPPLIES		4,429.80
DUES - AUDITOR		1,000.00
REGISTRATION - TREASURER		350.00
ROADS/REGISTRATIONS		360.00
MEMBERSHIP - CONSERVATION		413.00
MO BILL - JAIL		3,167.16
PROF SVC - ENV HEALTH		2,746.34
PROF SVC - IT		17,114.85
MED SVC - JAIL		6,536.25
PROF SVC - JAIL		120.00
SUPPLIES - B&G		394.14
PROF SVC - B&G		6,628.00
PROF SVC - B&G		970.22
REIMB EXP - CO ATTORNEY		270.00
REIMB EXP - CO ATTORNEY		220.00
LANDSCAPING - EAST POTT SWCD		6,370.58
RENT ASSIST - GA		550.00
PROF SVC - PLANNING		1,360.00
REIMB EXP - BOARD		133.75
PROF SVC - CONSERVATION		2,985.38
PROF SVC - SHERIFF		290.00
INPATIENT - SWIA MHDS REGION		4,550.00
SPONSORSHIP - SWIA MHDS REGION		1,500.00
REIMB EXP - PUB HEALTH		71.40
PROF SVC - B&G		633.73
MO BILL - B&G		27,251.28
PROF SVC - SWIA MHDS REGION		166.30
ROADS/PARTS		360.13
DRAINAGE - 2019 FLOOD - SOUTH NOBLES - CONST/MAINT		3,112.56
REIMB EXP - AUDITOR		48.24
ROADS/REIMB		8.55
ROADS/REPAIR		962.99
LEGAL REP - SWIA MHDS REGION		678.90
PROF SVC - B&G		365.00
SVC FEES - BOARD		20.68

JON KLINDT	MEETING - BOARD	150.00
JON THOMAS	MED SVC - JAIL	7,500.00
JONES AUTOMOTIVE INC	PROF SVC - SHERIFF	29,793.14
JONI NIX	TRANSCRIPTS - CO ATTORNEY	67.50
JOSHUA HARKER	REIMB EXP - SHERIFF	140.00
JP BORING CO	PROF SVC - ENV HEALTH	8,624.30
JP LUMBER INC	ROADS/SUPPLIES	155.17
JUSTIN SCHULTZ	MEETING - PLANNING	36.39
KAKISH SCHMIDT AND PARTNERS	ROADS/DRUG SCREENING	100.00
KAREN ANDERSON	MEETING - PLANNING	31.03
KAREN FOREMAN	REIMB EXP - MED EXAMINER	901.27
KBA INDUSTRIES LLC	PROF SVC - NON-DEPARTMENTAL	5,100.00
KELLYS CARPET AND FURNITURE LLC	PROF SVC - CONSERVATION	1,432.70
KMC PROPERTIES	RENT ASSIST - GA	600.00
KONE INC	PROF SVC - JAIL	347.24
KRISANNE CORL WEIMER	LEGAL FEES - BOARD	1,260.68
KRISTIN ALIANO	REIMB EXP - MED EXAMINER	33.02
KRISTINA M RICHEY	REIMB EXP - SWIA MHDS REGION	527.29
KRONOS SAASHR INC	PROF SVC - IT	1,177.49
L & M PHARMACY CARE LLC	PRESCRIPTION - SWIA MHDS REGION	23.58
LANCASTER COUNTY (NE)	SVC FEES - BOARD	35.00
LANGUAGE LINE SERVICE INC	PROF SVC - JAIL	314.62
LARRY VANFOSSAN	RENT ASSIST - GA	700.00
LARSEN SUPPLY CO	SUPPLIES - CONSERVATION	1,302.13
LAW OFFICES OF BRIAN TACKETT LLC	LEGAL REP - SWIA MHDS REGION	1,150.00
LAYCEE HALL	RENT ASSIST - GA	500.00
LEE BHM CORP	PUBLICATIONS - BOARD	3,002.44
LEIGHTON FORBUS	PROF SVC - HR/RISK	1,300.00
LINDA BURNS	REIMB EXP - WIC	50.00
LOCK CRAFTERS LLC	PROF SVC - B&G	684.35
LOFTUS HEATING AND AIR LLC	PROF SVC - JAIL	647.35
LYNN LEADERS	MEETING - PLANNING	100.92
MAC INVESTMENTS INC	RENT ASSIST - GA	575.00
MACKENZIE ENTERPRISES LLC	SUPPLIES - CONSERVATION	376.80
MARC FREEMAN	REIMB EXP - SHERIFF	107.74
MARILYN KENNEDY	REIMB EXP - AUDITOR	287.23
MARK PETERSON	MEETING - SWIA MHDS REGION	53.60
MARNE & ELK HORN TELEPHONE COMPANY	MO BILL - COMMUNICATIONS	542.37
MARVCO ENTERPRISES INC	EQUIP - COMMUNICATIONS	177.09
MATTHEW OWENS	REIMB EXP - SHERIFF	19.24
MCCLURE ENGINEERING	ROADS/SERVICES	39,127.50
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	SUPPLIES - PUB HEALTH	7,988.82
MCLAUGHLIN SEPTIC & PORTABLES	PROF SVC - CONSERVATION	575.00
MECO-HENNE CONTRACTING INC	PROF SVC - B&G	262,779.00
MEGAN ALBERS	REIMB EXP - JAIL	244.08
MENARDS INC	SUPPLIES - B&G	5,256.68
MEREDITH FARMS INC	ROADS/ROW	916.23
METAL LOGOS & MORE	PROF SVC - BOARD	4,558.44
MICHAEL GENEREUX	MEETING - PLANNING	47.11
MICHAEL MUHLBAUER	MEETING - BOARD	100.00
MIDAMERICAN ENERGY COMPANY	MO BILL - JAIL	29,310.32
MIDLANDS HUMANE SOCIETY	PROF SVC - ANIMAL CONTROL	7,335.28
MIDWEST BEDDING COMPANY LLC	EQUIP - CONSERVATION	1,122.48
MIDWEST CARD & ID SOLUTIONS LLC	PROF SVC - EMA	59,500.00
MIDWEST COMPLIANCE ASSOCIATES	PROF SVC - PUB HEALTH	147.50
MIDWEST FENCE CO GUARDRAIL SYSTEMS INC	ROADS/SUPPLIES	256.90
MIDWEST MEDICAL AND SAFETY INC	SUPPLIES - JAIL	217.40
MIDWEST SPECIAL SERVICES INC	TRANSPORT - JAIL	2,936.10
MIDWEST SPRAY TEAM & SALES INC	ROADS/SUPPLIES	6,702.88
MIKAELA REYNOLDS	MED SVC - PUB HEALTH	5,703.75
MINDEN CUSTOM MEATS INC	TRAINING - SWIA MHDS REGION	79.00
MIRANDA WACHTER	REIMB EXP - SWIA MHDS REGION	8.71
MIRION TECHNOLOGIES (GDS) INC	SUPPLIES - JAIL	191.39
MITCHELL & ASSOCIATES INC	PROF SVC - CONSERVATION	1,000.00
MMB LLC	SUPPLIES - CONSERVATION	38.96
MMB LLC	ROADS/PARTS	4,900.96
MO VALLEY TIRES LLC	ROADS/TIRE REPAIR - 328	141.30
MONARCA ENTERPRISE LLC	RENT - SWIA MHDS REGION	2,600.00
MONONA COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	446.80
MONOPRICE INC	SUPPLIES - IT	348.64
MONTGOMERY COUNTY (IA)	SVC FEES - BOARD	154.98
MOSAIC	RENT/COMM LIVING - SWIA MHDS REGION	3,761.89
MURPHY TRACTOR & EQUIPMENT	ROADS/EQUIPMENT - 218	288,493.00
MYRA NIXON	REIMB EXP - RECORDER	80.53
NATIONAL MEDICAL SERVICES INC	MED SVC - MED EXAMINER	414.00
NCH CORPORATION	PROF SVC - JAIL	4,949.24
NEBRASKA IOWA INDUSTRIAL FASTENERS CORP	SUPPLIES - CR SKI HILL	980.42
NINA HOANG	REIMB EXP - JAIL	73.74
NISHNA PRODUCTIONS INC	RENT/VOC/DAY/HAB/COMM LIVING - SWIA MHDS REGION	20,765.84
NISHNABOTNA VALLEY RURAL ELECTRIC COOPERATIVE	ROADS/UTILITIES	1,966.04
NMC GROUP INC	ROADS/EQUIPMENT - 129	632,442.17
NORTHWEST IOWA YOUTH EMERGENCY SERVICES CENTER	TRANSPORT - SWIA MHDS REGION	342.00
NUTRIEN AG SOLUTIONS INC	ROADS/SUPPLIES	13,722.40
ODEN ENTERPRISES INC	ROADS/MATERIALS	1,012.21
OFFICE PRODUCTS CENTER INC	SUPPLIES - CONSERVATION	2,992.00
OMAHA COMPOUND COMPANY	SUPPLIES - B&G	4,384.25
OMAHA COUNCIL BLUFFS PLUMBING INC	PROF SVC - JAIL	285.00
OMAHA DOOR & WINDOW COMPANY INC	ROADS/REPAIR - CARSON	657.36

OMAHA PUBLIC POWER DISTRICT	UTILITY ASSIST - GA	500.00
OMAHA TRUCK CENTER COMPANY INC	ROADS/PARTS	1,811.16
OMG MIDWEST INC	ROADS/MATERIALS	5,313.00
OMNI CENTRE LLC	RENT - WIC	1,983.00
OPD BUSINESS SOLUTIONS	SUPPLIES - DHS	683.46
OTIS ELEVATOR COMPANY	PROF SVC - B&G	1,710.84
OUTDOOR POWER GROUP INC	SUPPLIES - CONSERVATION	571.27
PAGE COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	335.86
PARALLEL TECHNOLOGIES INC	PROF SVC - JAIL	1,478.25
PATRICIA SCHELNOST	LEGAL REP - SWIA MHDS REGION	255.50
PETERSON CONTRACTORS INC	ROADS/VOUCHER 1	11,834.00
PHILLIP RHODES	PROF SVC - CONSERVATION	24.95
PHOENIX SUPPLY LLC	SUPPLIES - JAIL	820.00
PIERCE PUMP INC	PROF SVC - NON-DEPARTMENTAL	1,257.89
PILLAR PROPERTY MANAGEMENT LLC	RENT ASSIST - GA	1,650.00
POLARIS PHARMACY SERVICES OF WARRINGTON LLC	PROF SVC - JAIL	4,869.60
POPCO INC	MO BILL - PUB HEALTH	55.25
POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS	WORK COMP - EMA	1,223.28
POTTAWATTAMIE COUNTY CLERK OF COURT	2024 GRAND JURY - BOARD	488.00
POTTAWATTAMIE COUNTY ENGINEERS	SUPPLIES - B&G	273.00
POTTAWATTAMIE COUNTY IT DEPARTMENT	REIMB LICENSE - SWIA MHDS REGION	572.33
POTTAWATTAMIE COUNTY JAIL	PRESCRIPTION - SWIA MHDS REGION	2,161.73
POTTAWATTAMIE COUNTY SHERIFF	TRANSPORT - BOARD	15,926.66
PRAIRIE CONSTRUCTION COMPANY	ROADS/PA16	289,694.80
PREMIUM VELOCITY AUTO LLC	PROF SVC - SHERIFF	408.75
PROTECH COMMERCIAL VEHICLE OUTFITTERS INC	ROADS/PARTS	3,492.00
QUADIENT INC	POSTAGE - VARIOUS	2,599.75
QUADIENT LEASING USA INC	MO BILL - TREASURER	1,437.09
R & A LAND	LANDSCAPING - WEST POTT SWCD	1,617.19
R & S WASTE DISPOSAL LLC	ROADS/UTILITIES	1,090.53
R E STEPHENS COMPANY LLC	RENT ASSIST - GA	925.00
RAFAEL RODRIGUEZ	REIMB EXP - IT	13.74
RAY MARTIN COMPANY OF OMAHA	PROF SVC - BOARD/B&G	3,020.00
RECREATIONAL OFF-HIGHWAY VEHICLE ASSOCIATION	TRAINING - HR/RISK	9,000.00
RED OAK WELDING SUPPLIES	ROADS/RENT	215.08
REDWOOD TOXICOLOGY LABORATORY INC	MED SVC - JAIL	245.62
REGIONAL WATER INC	MO BILL - CONSERVATION	675.00
REIMER LOHMAN & REITZ	LEGAL REP - SWIA MHDS REGION	146.00
REM DEVELOPMENTAL SERVICES INC	COMM LIVING - SWIA MHDS REGION	5,919.16
RICOH USA INC	PROF SVC - IT	23,301.00
RIVERBEND APARTMENTS LLC	RENT ASSIST - GA	500.00
ROBERT PETERSON	MED SVC - JAIL	2,090.00
ROLLINS INC	PROF SVC - JAIL	374.00
RONALD JAMES CISAR	PRESENTER - CONSERVATION	1,500.00
S & L SANITATION ENTERPRISES INC	MO BILL - CONSERVATION	231.00
SAFETY & HEALTH COUNCIL OF GREATER OMAHA INC	TRAINING - B&G	288.34
SAINT LOUIS UNIVERSITY	TRAINING - MED EXAMINER	475.00
SAM ASHER COMPUTING SERVICES INC	MO BILL - IT	276.06
SANDAU BROTHERS SIGN COMPANY INC	PROF SVC - PUB HEALTH	2,795.00
SANOFI US SERVICES INC	SUPPLIES - PUB HEALTH	1,238.02
SBT STENGER ENTERPRISES INC	PROF SVC - JAIL	350.00
SCHILDBERG CONSTRUCTION COMPANY INC	ROADS/ROCK	327,972.56
SCHROER & ASSOCIATES PC	PROF SVC - JAIL	1,350.00
SCOTT BELT	REIMB EXP - BOARD	139.78
SCOTT MORONEY	REIMB EXP - COMMUNICATIONS	393.96
SECURITY EQUIPMENT INC	PROF SVC - ENV HEALTH	131.04
SENTRY SECURITY FASTENERS INC	SUPPLIES/EQUIP - JAIL	10,375.92
SHADOW PARK COOPERATIVE	RENT ASSIST - GA	460.00
SHANE M POHLMAN	RENT ASSIST - GA	440.00
SHANNON HOLMAN	REIMB EXP - JAIL	307.82
SHARON BRACKEN	RENT ASSIST - GA	700.00
SHELBY COUNTY CHRIS A MYRTUE MEMORIAL HOSPITAL	24 HR CRISIS - SWIA MHDS REGION	4,000.00
SHELLEY WELTER	REIMB EXP - SWIA MHDS REGION	440.86
SHEPPARDS BUSINESS INTERIORS INC	EQUIP - JAIL	2,247.08
SITEONE LANDSCAPE SUPPLY HOLDING LLC	PROF SVC - JAIL	1,045.84
SIXTEEN ELM BRANCHES INC	LANDSCAPING - WEST POTT SWCD	6,375.00
SMV FEATHERSTONE LLC	RENT ASSIST - GA	450.00
SNO ENGINEERING	PROF SVC - CONSERVATION	26,073.32
SNYDER & ASSOCIATES INC	PROF SVC - BOARD/B&G	4,352.23
SONYA KENNEDY	TRANSCRIPTS - CO ATTORNEY	45.50
SOUTHWEST IOWA JUVENILE EMERGENCY SERVICES	PROF SVC - JAIL	40,600.00
SOUTHWEST IOWA PLANNING COUNCIL	TRANSPORT - SWIA MHDS REGION	1,650.14
SPAULDING MFG INC	ROADS/PARTS	412.00
SPEE DEE DELIVERY SERVICE INC	PROF SVC - DHS	263.90
ST LUKES HEALTH RESOURCES	ROADS/DRUG SCREENING	252.00
STAPLES CONTRACT & COMMERCIAL INC	SUPPLIES - DHS	251.10
STAPLES INC	SUPPLIES - CO ATTORNEY	1,127.80
STAPLES INC	SUPPLIES - DHS	763.53
STATE OF IOWA	MED SVC - MED EXAMINER	8,240.70
STATE OF IOWA	QTRLY BILLING - COMMUNICATIONS	10,705.50
STATE OF IOWA SECRETARY OF STATE	PROF SVC - JAIL	410.00
STATE STEEL OF OMAHA INC	ROADS/SUPPLIES	960.83
STATE UNIVERSITY OF IOWA	PROF SVC - ENV HEALTH	432.00
STELLA HUERTER	MEETING - PLANNING	40.41
STEPHANIE SHEA KAMMERER	REIMB EXP - SHERIFF	29.36
STEVE WINCHELL	REIMB EXP - JAIL	484.60
STEVEN HANSEN	REIMB EXP - ENV HEALTH	173.76
SUNSHINE HOMES INC	COMM LIVING - SWIA MHDS REGION	21,241.21

SUSAN KLINDT	MEETING - BOARD	150.00
SUSAN MILLER	REIMB EXP - BOARD	1,084.03
SUSANN CONLON	PROF SVC - CR SKI HILL	210.00
SUZANNE WATSON	REIMB EXP - SWIA MHDS REGION	330.98
SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	MED SVC - JAIL	800.00
SYNCHRONY BANK	SUPPLIES - JAIL	520.79
T HALL ABC INC	SUPPLIES - B&G	149.40
TECHNOALPIN USA INC	EQUIP - CR SKI HILL	178,035.84
TENEX SOFTWARE SOLUTIONS INC	PROF SVC - AUDITOR	11,610.00
THE COMMUNITY SUPPORTS NETWORK INC	RENT - SWIA MHDS REGION	390.36
THE FILTER SHOP INC	SUPPLIES - B&G	470.40
THE MASTERS TOUCH LLC	POSTAGE - AUDITOR	2,192.68
THE PRIDE GROUP INC	RCF - SWIA MHDS REGION	20,818.30
THE RETROFIT COMPANIES INC	PROF SVC - ENV HEALTH	248.00
TIMOTHY WICHMAN	REIMB EXP - BOARD	245.64
TORYANN CROZIER	PROF SVC - CONSERVATION	460.00
TOTAL MAINTENANCE SOLUTIONS SOUTH INC	SUPPLIES - JAIL	180.63
TRANUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC	PROF SVC - SHERIFF	75.00
TRAVIS GAYER	MEETING - BOARD	100.00
TRAVIS HEALY	REIMB EXP - SHERIFF	101.79
TREASURER OF STATE OF IOWA	MED SVC - SWIA MHDS REGION	30,838.67
TRENT COZAD	RENT ASSIST - GA	1,600.00
TRICIA JONES	REIMB EXP - JAIL	195.00
TRISHA BERNHARDS	REIMB EXP - JAIL	171.18
TRIVIUM LIFE SERVICES	RENT - SWIA MHDS REGION	847.88
TW VENDING INC	SUPPLIES - JAIL	781.79
TYLER TECHNOLOGIES INC	PROF SVC - IT	1,048.29
ULINE INC	SUPPLIES - B&G	2,062.40
UNDERWOOD FARM SUPPLY LLC	SUPPLIES - CONSERVATION	621.11
UNITED SEEDS INC	ROADS/MATERIALS	4,625.00
UNITED STATES CELLULAR CORPORATION	MO BILL - COMMUNICATIONS	647.40
UNITED STATES POSTAL SERVICE	PERMIT - DHS	10,000.00
US BANK NATIONAL ASSOCIATION	MO BILL - EMA	2,138.16
US BANK NATIONAL ASSOCIATION	MO BILL - VARIOUS	4,866.92
VAN WALL EQUIPMENT	ROADS/PARTS	2,859.32
VERIZON COMMUNICATIONS INC	MO BILL - SHERIFF	12,168.79
VERIZON CONNECT FLEET USA LLC	ROADS/UTILITIES	1,685.72
VERMEER SALES & SERVICE INC	ROADS/PARTS	1,060.42
VERTIV CORPORATION	PROF SVC - IT	10,374.22
VICTOR MURILLO	SVC FEES - CO ATTORNEY	490.00
VIPER DRAIN CLEANING INC	PROF SVC - CONSERVATION	4,575.00
VISUAL EDGE INC	PROF SVC - SWIA MHDS REGION	11.05
VOLANO SOFTWARE LLC	PROF SVC - CO ATTORNEY	299.22
VVE 2020 LP	RENT ASSIST - GA	500.00
W W GRAINGER INC	ROADS/PARTS	1,028.77
WALDSTEIN HVAC LLC	PROF SVC - CONSERVATION	1,122.46
WALDSTEIN PLUMBING & MECHANICAL LLC	PROF SVC - CONSERVATION	918.33
WARD LUKE	PROF SVC - EAST POTT SWCD	4,850.00
WAUBONSIE MENTAL HEALTH CENTER	PSS - SWIA MHDS REGION	6,756.12
WELLS FARGO FINANCIAL LEASING INC	MO BILL - DHS	1,021.29
WEST CENTRAL COMMUNITY ACTION	RENT - WIC	670.00
WEST PUBLISHING CORPORATION	PROF SVC - CO ATTORNEY	5,799.44
WESTERN IOWA WIRELESS	PROF SVC - SHERIFF	2,871.00
WESTLAKE HARDWARE INC	SUPPLIES - CONSERVATION	84.96
WEX BANK	ROADS/FUEL	27,692.24
WHITE HAWK ROOFING & CONSTRUCTION LLC	PROF SVC - CONSERVATION	450.00
WILLIAM SOLLAZZO	PROF SVC - JAIL	315.00
WINDSTREAM HOLDINGS INC	MO BILL - COMMUNICATIONS	372.81
WITT OBRIENS LLC	PROF SVC - PUB HEALTH	85.00
YLONDA MAGUIRE	REIMB EXP - SWIA MHDS REGION	960.01
ZION RECOVERY SERVICES INC	CSRS - SWIA MHDS REGION	66,295.77
ZOHO CORPORATION	SUBSCRIPTION - IT	9,373.50
		<hr/>
		5,265,036.75

Fund Summary

Fund	Payment Amount
0001 - GENERAL BASIC FUND	652,446.79
0002 - GENERAL SUPPLEMENTAL FUND	65,563.95
0003 - GAMBLING RESOURCES FUND	80,635.10
0005 - WIC/FEDERAL FUNDING FUND	5,772.69
0007 - LOST CONSERVATION FUND	10,857.70
0011 - RURAL SERVICES BASIC FUND	222,856.88
0019 - PROPERTY ACQUISITION/IMPROVEMENT/MAINTENANCE FUND	289,694.80
0020 - SECONDARY ROADS FUND	1,542,554.88
0023 - REAP FUND	1,500.00
0027 - CO CONSERV LAND ACQ	6,478.13
0036 - LOST SOIL CONS WEST FUND	16,505.32
0037 - LOST SOIL CONS EAST FUND	6,370.58
0042 - AMERICAN RESCUE PLAN ACT (ARPA)	768,994.53
0047 - EAST SWCD/POTT CO STRUCTURES FUN	4,850.00
1620 - BOND SERIES 2020A CAPITAL FUND	1,929.50
1630 - BOND SERIES 2021A CAPITAL FUND	3,329.93
1640 - BOND SERIES 2021B CAPITAL FUND	262,779.00
1650 - BOND SERIES 2022 CAPITAL FUND	11,760.83
4000 - EMER MANAGEMENT SERVICE FUND	91,117.22
4010 - E911 FUND	47,596.06
4155 - MHDS REGION FUND	964,504.06
6000 - DRAINAGE	20,639.56
8000 - CRESCENT RIDGE SKI HILL	186,299.24
	<u>5,265,036.75</u>

Scheduled Sessions

Discussion and/or decision on disaster recovery response.

Tree and Vegetative Debris Drop-Off Established in Pottawattamie County for cleanup efforts following the severe weather.

FOR IMMEDIATE RELEASE: May 3, 2024

Free Tree and Vegetative Debris Drop-Off Established in Pottawattamie County

Pottawattamie County, Iowa – In response to the overwhelming cleanup efforts following the severe weather of April 26th, Pottawattamie County has announced the establishment of a tree debris drop-off location. There is no charge for property owners in the county to utilize the drop-off, and officials emphasize material outside vegetative debris will not be accepted. Loads including scrap metal, lumber, and other material will be denied.

- LOCATION: 145th Street & Rosewood Road; formerly known as the 'KOA Campground'
- DATES: 5/4/2024 to 6/2/2024 (Seven days a week, closed Memorial Day)
- HOURS: 8:00AM-4:00PM

The drop-off is open to all property owners in the county who experienced damage from the recent weather events. Pottawattamie County Secondary Roads employees will be on-site with equipment to assist in the process. Once operation of the drop-off location is complete, Pottawattamie County Conservation will burn the debris.

With the governor's request for a Presidential Disaster Declaration, Pottawattamie County officials are emphasizing the importance of residential and business property owners submitting their damages to the Pottawattamie County Emergency Management website. The reports provide vital information that support the request for federal assistance to homeowners and business owners. The damage reporting portal can be accessed at pcema-ia.org.

About Pottawattamie County Emergency Management: *Emergency management protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters. For more information, visit pcema-ia.org.*

I-29 to Exit 66
(Honey Creek),
west on Rosewood
to 145th St

Old Lincoln Hwy
to Sumac,
west to Rosewood

152nd St. North
to Rosewood,
West to 145th

HONEY
CREEK

Sumac Rd

Rosewood Rd

145th St



Hitchcock
Nature C

Legend

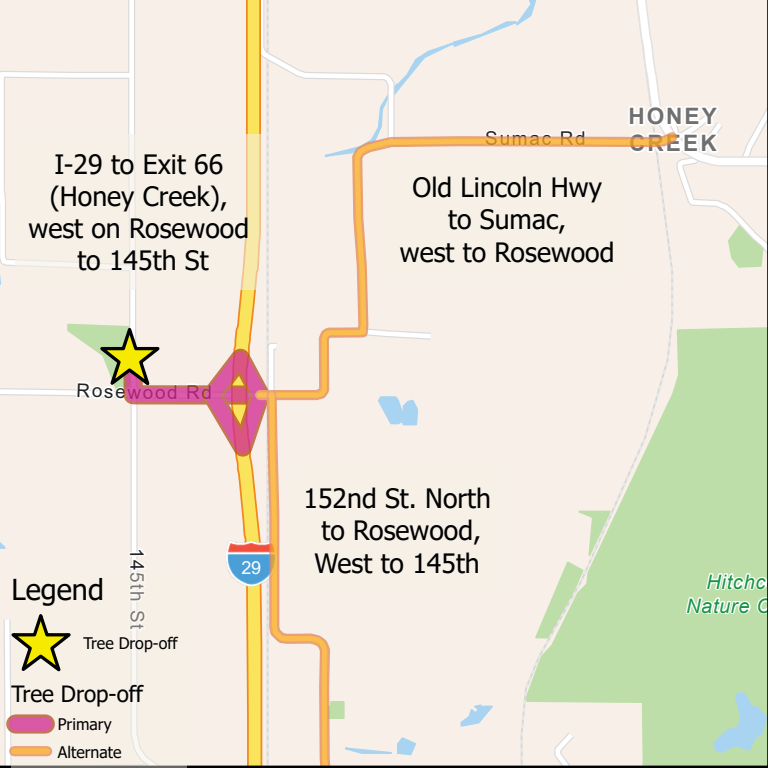


Tree Drop-off

Tree Drop-off

Primary

Alternate



Matt Wyant/Director, Planning and Development

Discussion and/or decision to approve and authorize the Board to sign Resolution No. 39-2024, Resolution waiving temporary occupancy requirements for recreational vehicles for properties with damage from the April 26, 2024, tornadic activity.

RESOLUTION NO. 39-2024

WHEREAS, on April 26th, 2024, several locations in Pottawattamie County, Iowa, experienced extreme events of tornadic activity; and

WHEREAS, as a result of this extreme event, tornado damage occurred in the unincorporated areas of the County; and

WHEREAS, said tornadic activity has damaged several structures in the unincorporated area of the County; and

WHEREAS, Pottawattamie County has enacted a Zoning Ordinance that defines Recreational Vehicle as a vehicular type camping unit primarily designed as temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. Temporary occupancy shall be considered no more than two (2) weeks when the recreational vehicle is not located in a commercial campground and recreational vehicle park. The basic entities are: travel trailer, camping or tent trailer, truck camper, and motor home or coach. and

WHEREAS, the Board of Supervisors feels it is in the best interest of the County and those property owners affected, that the temporary occupancy requirement be waived by special use permit.

NOW, THEREFORE, BE IT RESOLVED, by the Pottawattamie County, Iowa, Board of Supervisors, that shall be waived in the following situations and subject to the following conditions:

1. The property is located in the tornadic activity damaged areas of the unincorporated area of Pottawattamie County, Iowa.
2. The structural repairs are necessary to repair tornadic activity damage occurring during the April 26th, 2024 tornadic event.
3. That any property owner wanting to use a Recreational Vehicle as temporary housing on their property while repairs and or replacement is happening apply for a special use permit with the Pottawattamie County Planning Department.
4. That the waiving of temporary occupancy does not waive any other requirements of Pottawattamie County, Iowa, Code sections.

Passed and Approved this 7th day of May, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

**Mark Shoemaker/Director,
Conservation, Jeff
Franco/Chief Deputy,
Conservation, and Garfield
Coleman/Risk Manager**

**Discussion and/or decision on Hitchcock Nature Center
lodge deck improvements.**

Other Business

**Andrew Moats/Recorder and
Heather Shafer/Human
Resources Assistant**

**Discussion and/or decision on funding request for
Leadership Council Bluffs program participation for
County employees.**

Mitch Kay/Chief Financial Officer

**Discussion and/or decision on policy for deputy payouts
and vacation accruals.**

Policy Title: Transition to Deputy Status and Vacation Accrual Policy
Policy Number: 101 – Department Policy Book
Effective Date: 4/30/2024
Revision Date: 4/30/2024
Authorized by: Board of Supervisors

Policy:

It is the policy of Pottawattamie County to ensure proper administration of leave benefits to Deputies of Elected Officials including new deputies, as well as a smooth transition for employees who change employment status from a regular position to a deputy position within the offices of the County Attorney, Sheriff, Auditor, Recorder, and Treasurer. This policy outlines the procedures for new sick leave accruals, payout of accrued vacation/comp time, tracking of leave, and re-accrual of vacation/comp time, if applicable, upon such a status change.

Procedures:

1. New Deputy Accruals

- Individuals who are new to Pottawattamie County and their Deputy appointment will accrue sick leave in accordance with Policy 603 in the Employee Handbook.
- Individuals who are new to Pottawattamie County and their Deputy appointment will not accrue vacation or comp time.

2. Vacation/Comp Payout Upon Status Change:

- Employees transitioning from regular employment status to deputy status will have their accrued vacation and/or comp time paid out at the pay rate immediately prior to their promotion to deputy status.
- The payout will be calculated based on the employee's accrued vacation and/or comp time balance and their pay rate at the time of transition.

3. Vacation/Comp and Personal Time for Deputies:

- Once sworn in as a deputy, the elected official overseeing the deputy position will monitor or track leave as deemed necessary and appropriate for the deputy.
- Deputies will not accrue paid vacation time or comp time during their tenure as a deputy.

4. Transition from Deputy Back to Regular Status:

- These employees will once again begin to accrue paid vacation time according to the accrual rates applicable to regular employees and the corresponding years of service, in accordance with Policy 402 in the Employee Handbook, and comp time as applicable.

5. Sick Time Accrual and Payout:

- Sick time will continue to accrue and be utilized, for deputies in the same manner as for regular employees, without interruption in accordance with Policy 603 in the Employee Handbook.
- The payout of accrued sick time, if applicable, will be handled in accordance with the policies outlined in the employee handbook.

6. Responsibilities:

- **Elected Officials:** They are tasked with overseeing the management and documentation of leave for deputies in their departments, ensuring compliance with this policy.
- **Payroll/Benefits Division & Human Resources:** These teams collaborate to guarantee the precise calculation and distribution of vacation and compensatory time balances for staff moving into deputy roles. Additionally, they manage the allocation and administration of vacation and compensatory time for individuals reverting to regular roles from deputy positions.
- **Employees Undergoing Status Changes:** Individuals transitioning either to a deputy role or returning to a regular position must familiarize themselves with how these changes affect their accrual and payout of vacation, compensatory, and sick leave. They are encouraged to reach out to the Human Resources Department for any queries or clarifications needed.

This policy aims to provide clear and equitable guidelines on leave accruals and payouts for deputies serving under elected officials. This includes provisions for both newly appointed deputies and employees experiencing a change in status from regular to deputy positions within Pottawattamie County. The goal is to ensure a supportive transition for employees as they navigate changes in their professional roles within county government.

Kristen Bracker/Attorney

**Discussion and/or decision to approve and authorize
Board to sign a Conditional Use Permit for property.**

**Melvyn Houser/Auditor and
Linda Swolley/First Deputy,
Auditor's Office**

**Discussion on assessment for South Nobles Drainage
District and C & R Levee District.**

Committee Appointments

Update from Board members on Committee meetings from the past week.

Received/Filed

SLFRF Compliance Report - SLT-3833 - P&E Report - Q1 2024

Report Period : Quarter 1 2024 (January-March)

Recipient Profile

Recipient Information

Recipient UEI	DDUNWJQV8113
Recipient TIN	426004433
Recipient Legal Entity Name	Pottawattamie County, Iowa
Recipient Type	Metro City or County
FAIN	
CFDA No./Assistance Listing	
Recipient Address	227 South 6th St
Recipient Address 2	
Recipient Address 3	
Recipient City	Council Bluffs
Recipient State/Territory	IA
Recipient Zip5	51501
Recipient Zip+4	
Recipient Reporting Tier	Tier 2. Metropolitan cities and counties with a population below 250,000 residents that are allocated more than \$10 million in SLFRF funding, and NEUs that are allocated more than \$10 million in SLFRF funding
Base Year Fiscal Year End Date	6/30/2023
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

Project Overview

Project Name: VFD - Pager Upgrade

Project Identification Number	63822-000-1
Project Expenditure Category	1-Public Health
Project Expenditure Subcategory	1.7-Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
Status To Completion	Completed
Adopted Budget	\$120,000.00
Total Cumulative Obligations	\$120,000.00
Total Cumulative Expenditures	\$120,000.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	County purchased new pagers for volunteer fire departments across the county. A new encrypted pager was required with neighboring 1st responders updating their system. Need seamless communication between the various fire, police and ems.
Does this project include a capital expenditure?	Yes
What is the Total expected capital expenditure, including pre-development costs, if applicable	\$186,583.50
Type of capital expenditures, based on the following enumerated uses	Emergency operations centers and acquisition of emergency response equipment
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	1 Imp General Public
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	The purchase of 298 pagers for the members of the various volunteer fire departments across the county. Without the upgrade, fire and ems wouldn't be able to directly communicate with sheriff's office and any other surrounding agencies, including Omaha. The inability to communicate locations with fire and rescue impacts the lives of those that first responders are trying to get to. The objective was to make communication seamless and save lives.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	As communication and timeliness is essential to protecting the welfare of citizens, this is a reasonable use of funds. This project was setup in conjunction with the counties Emergency Management Agency as well and that agency felt this was a vital need as well. Covid-19 and long Covid-19 will continue to be an ongoing problem that will need fire and ems services to respond depending on the severity of a given situation.

Project Name: Public Health Building

Project Identification Number	PH - 023
Project Expenditure Category	3-Public Health-Negative Economic Impact: Public Sector Capacity

Project Expenditure Subcategory	3.4-Public Sector Capacity: Effective Service Delivery
Status To Completion	Completed less than 50%
Adopted Budget	\$2,600,000.00
Total Cumulative Obligations	\$2,600,000.00
Total Cumulative Expenditures	\$665,786.95
Current Period Obligations	\$665,786.95
Current Period Expenditures	\$665,786.95
Project Description	<p>Overview</p> <p>We are proposing the construction of a new, modern two-story public health building spanning 15,868 square feet—a significant expansion from our current 1,800 square feet facility. This project is driven by the need to consolidate and enhance public health services in our community under one roof, improving accessibility, efficiency, and the capacity to respond to health emergencies.</p> <p>Facility Features</p> <p>Training and Education Conference Room: A versatile space designed for both health professional training and public education seminars. This room can be converted into a large-scale vaccination clinic as needed, a capability not available in our current facility.</p> <p>Dedicated WIC Space: A dedicated area for the Women, Infants, and Children program, providing essential nutritional and health services to qualifying families, which underscores our commitment to maternal and child health.</p> <p>Child Immunization Center: A specialized area for child immunization, ensuring young community members receive timely vaccinations in a safe, welcoming environment.</p> <p>Comprehensive Health Services: The facility will offer a broad range of services including treatment and prevention programs for communicable diseases, community health initiatives, sexual health services, and substance abuse programs. These services are currently dispersed and will greatly benefit from integration.</p> <p>Significance of the Project</p> <p>The expansion allows for a significant enhancement of public health services. The new building’s increased capacity and modern facilities will:</p> <ul style="list-style-type: none"> Improve service delivery efficiency by housing all services under one roof. Enhance our ability to host larger public health events, such as mass vaccination drives, which are critical in emergency responses. Provide adequate space for the expansion of existing programs and the introduction of new services in response to evolving community health needs. <p>Funding and Budget</p> <p>The total cost for constructing this new facility is estimated at \$6.1 million. Funding sources include:</p> <ul style="list-style-type: none"> \$2.6 million from the American Rescue Plan Act (ARPA), specifically allocated for enhancing public health infrastructure and services in response to the COVID-19 pandemic.

	<p>The remainder will be financed through bond proceeds, additional county funds, and some state funding, demonstrating strong local and state commitment to public health.</p> <p>Conclusion This project is a strategic investment in the health and well-being of our community. It addresses both current deficiencies and future public health challenges, ensuring readiness and resilience against potential health crises. By improving our public health infrastructure, we are not only enhancing service delivery but also contributing to the broader goal of economic stability through healthier, more productive communities.</p>
Does this project include a capital expenditure?	Yes
What is the Total expected capital expenditure, including pre-development costs, if applicable	\$2,600,000.00
Type of capital expenditures, based on the following enumerated uses	Improvements to existing facilities
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	Enhance Public Health Response and Accessibility: By consolidating services under one roof. Expand Capacity for Emergency Responses: The multifunctional conference room will double as a site for large-scale vaccination clinics. Support Vulnerable Populations: Dedicated spaces for programs like WIC and child immunization specifically target the health needs of vulnerable groups, such as low-income families and children.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	The \$2.6 million ARPA investment in a new 15,868 square foot public health building is reasonable and proportional to COVID-19 impacts. By centralizing health services, enhancing vaccination capabilities, and addressing broader community needs, this project directly responds to identified public health deficiencies and supports economic stability through job creation. It complements other ARPA initiatives, maximizing the impact of federal assistance and promoting a robust pandemic recovery.

Project Name: Water main - Eastern Hills Dr

Project Identification Number	62503-000-1
Project Expenditure Category	5-Infrastructure
Project Expenditure Subcategory	5.11-Drinking water: Transmission & distribution
Status To Completion	Completed
Adopted Budget	\$332,000.00
Total Cumulative Obligations	\$332,000.00
Total Cumulative Expenditures	\$332,000.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	Water main - Installation 12 inch - Eastern Hills Drive
Projected/actual construction start date	10/15/2021
Projected/actual initiation of operations date	7/14/2022
Location Type(for broadband, geospatial location data)	Road Segment

Location Details	Along stretch of Eastern Hills Drive in Council Bluffs, IA between McPherson Ave and Hwy 6
Public Water System (PWS) ID Number	IA7820080
National Pollutant Discharge Elimination System (NPDES) Permit Number	IA-39013
Median Household Income of service area	\$87,700.00
Lowest Quintile Income of the service area	\$31,640.00

Project Name: Regional Water - Water line Expansion

Project Identification Number	62502-000-0
Project Expenditure Category	5-Infrastructure
Project Expenditure Subcategory	5.11-Drinking water: Transmission & distribution
Status To Completion	Not Started
Adopted Budget	\$300,000.00
Total Cumulative Obligations	\$300,000.00
Total Cumulative Expenditures	\$300,000.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	\$300,000 was provided to Regional Water Rural Water Association for the expansion of their current water lines in rural Pottawattamie County. The new line will provide clean drinking water to residents along the water line and spur economic development with new housing divisions.

Project Name: Broadband - Marne Elkhorn

Project Identification Number	62550-000-0
Project Expenditure Category	5-Infrastructure
Project Expenditure Subcategory	5.19-Broadband: 'Last Mile' projects
Status To Completion	Completed 50% or more
Adopted Budget	\$10,000.00
Total Cumulative Obligations	\$10,000.00
Total Cumulative Expenditures	\$10,000.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	Expand buried broadband services in rural Pottawattamie County
Projected/actual construction start date	5/1/2022
Projected/actual initiation of operations date	4/1/2024

Project Name: Lost Revenue Provision

Project Identification Number	LostRevPro-10M

Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed less than 50%
Adopted Budget	\$10,000,000.00
Total Cumulative Obligations	\$10,000,000.00
Total Cumulative Expenditures	\$5,389,601.49
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	<p>County elects to use the \$10,000,000 provision for government services.</p> <p>1.) \$1,991,045.22 - Hitchcock Park Expansion, completed. 2.) \$1,625,000 was given to small towns across county. 125k per town in 2nd quarter of 2023. completed. 3.) \$1,500,000 given out to rural towns via a matching program named RPCIC. completed 4.) \$3,000,000 for Road paving Dumfries, Pioneer Trail, Aspen area,. spent \$208,380.34 as of 3/31/2023 (correction in account of \$9,968.88 for error in Feb 2024). 5.) \$1,300,000 going toward Bike trail, \$65,175.93 spent as of 4th quarter of 2023.</p>

Project Name: Broadband - Western Iowa Networks

Project Identification Number	62550-000-1
Project Expenditure Category	5-Infrastructure
Project Expenditure Subcategory	5.19-Broadband: 'Last Mile' projects
Status To Completion	Completed 50% or more
Adopted Budget	\$10,000.00
Total Cumulative Obligations	\$10,000.00
Total Cumulative Expenditures	\$10,000.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	Provide buried fiber broadband services to rural Pottawattamie County
Projected/actual construction start date	6/1/2022
Projected/actual initiation of operations date	6/30/2025

Project Name: Advanced Southwest Iowa - Consultant

Project Identification Number	62550-000-02
Project Expenditure Category	7-Administrative
Project Expenditure Subcategory	7.1-Administrative Expenses
Status To Completion	Cancelled
Adopted Budget	\$0.00
Program Income Earned	\$0.00

Program Income Expended	\$0.00
Total Cumulative Obligations	\$0.00
Total Cumulative Expenditures	\$0.00
Current Period Obligations	
Current Period Expenditures	
Project Description	Hire Advance Southwest Iowa as consultant to explore best areas and companies to expand broadband into rural communities. Have also asked them to meet with all small communities to determine what other needs they have which may be applicable use of county ARPA funds.

Project Name: County Wide Radio

Project Identification Number	63822-000-0
Project Expenditure Category	1-Public Health
Project Expenditure Subcategory	1.7-Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
Status To Completion	Completed
Adopted Budget	\$3,129,935.00
Total Cumulative Obligations	\$3,129,935.00
Total Cumulative Expenditures	\$3,129,935.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	The purchase and upgrade of all radios/communication equipment for first responders across the county. Including, Sheriff department, EMS, and Volunteer Fire Departments.
Does this project include a capital expenditure?	Yes
What is the Total expected capital expenditure, including pre-development costs, if applicable	\$3,129,935.00
Type of capital expenditures, based on the following enumerated uses	Technology and equipment to allow law enforcement
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	1 Imp General Public
Secondary Impacted and/or Disproportionately Impacted populations	1 Imp General Public
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	In response to public health all radios for first responders were upgraded to a system that will allow communication between divisions and neighboring law enforcement divisions in Omaha and Douglas County, being a border county it is important that our county is ready for those divisions switch to their new system, which could come at any time.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	As this was an entire county initiative, Pottawattamie County purchased approximately 100k worth of radios for all 13 smaller communities (fire departments and police departments) and outfitted then outfitted County services with radios. This was a reasonable expense as the services provided affect all residents of Pottawattamie County.

Project Name: PROC - Stormwater Retention Pond

Project Identification Number	62503-000-0
Project Expenditure Category	5-Infrastructure
Project Expenditure Subcategory	5.6-Clean Water: Stormwater
Status To Completion	Completed
Adopted Budget	\$305,546.98
Total Cumulative Obligations	\$305,546.98
Total Cumulative Expenditures	\$305,546.98
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	Construct a storm water retention pond to control drainage and erosion. Anticipated population growth demand that will be coming to this area.
Projected/actual construction start date	10/15/2021
Projected/actual initiation of operations date	12/15/2021
Location Type(for broadband, geospatial location data)	Road Segment
Location Details	Along stretch of Eastern Hills Drive in Council Bluffs, IA between McPherson Ave and Hwy 6
Public Water System (PWS) ID Number	IA7820080
National Pollutant Discharge Elimination System (NPDES) Permit Number	IA-39013
Median Household Income of service area	\$87,700.00
Lowest Quintile Income of the service area	\$31,640.00
Does the project prioritize local hires?	Yes
Does the project have a Community Benefit Agreement, with a description of any such agreement?	No

Project Name: Sheriff Building Expansion

Project Identification Number	61018-000-0
Project Expenditure Category	1-Public Health
Project Expenditure Subcategory	1.4-Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, Child care facilities, etc.)
Status To Completion	Completed
Adopted Budget	\$500,000.00
Total Cumulative Obligations	\$500,000.00
Total Cumulative Expenditures	\$500,000.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	Expansion to Sheriff's building to provide for more office space and social distancing for both workers and visitors.

Does this project include a capital expenditure?	Yes
What is the Total expected capital expenditure, including pre-development costs, if applicable	\$2,754,200.00
Type of capital expenditures, based on the following enumerated uses	Improvements to existing facilities
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	1 Imp General Public
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	Sheriff's Building had very dense office space that made social distancing very difficult for both employees and visitors to the building. There was also a lack of restroom facilities needed for current staff. The increased square footage and the addition of restrooms and hand washing facilities was a public health concern especially as deputies interact with the general public on an ongoing basis.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	\$500,000 seemed like a reasonable amount to contribute to account for new office space for social distance, HVAC system that will be needed in the new area, along with IT equipment to service the area as well. This represents less than 20% of the cost of the entire project. Other funding is being used to complete the project.

Subawards

Subaward No: 63822-000-01

Subaward Type	Contract: Purchase Order
Subaward Obligation	\$120,000.00
Subaward Date	3/16/2023
Place of Performance Address 1	227 South 6th Street
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Council Bluffs
Place of Performance State	IA
Place of Performance Zip	51501
Place of Performance Zip+4	
Description	This is a program that the county and EMA joined together to purchase 298 pagers for the volunteer fire departments across the county. This was needed as other surrounding agencies and communications department went encrypted and our fire departments did not the resources to make the upgrade.
Subrecipient	First Wireless, Inc
Period of Performance Start	3/16/2023
Period of Performance End	3/16/2023

Subaward No: 7

Subaward Type	Contract: Definitive Contract
Subaward Obligation	\$2,600,000.00
Subaward Date	9/12/2023
Place of Performance Address 1	515 5th Avenue Council Bluffs
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Council Bluffs
Place of Performance State	IA
Place of Performance Zip	51501
Place of Performance Zip+4	
Description	Boyd Jones is the general contractor that was awarded the bid for the construction of a new public health building to be owned and operated by the county.
Subrecipient	Boyd Jones Construction Company
Period of Performance Start	1/1/2024
Period of Performance End	12/1/2024

Subaward No: 6

Subaward Type	Direct Payment
Subaward Obligation	\$332,000.00
Subaward Date	1/25/2022
Place of Performance Address 1	Eastern Hills Dr
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Council Bluffs
Place of Performance State	IA
Place of Performance Zip	51503
Place of Performance Zip+4	
Description	Council Bluffs City Water works will run a 2000 linear feet 12 inch water main along Eastern Hills Drive. Water main will serve future population growth and be sustainable over the estimated useful life of the water main.
Subrecipient	Council Bluffs City Water Works
Period of Performance Start	1/25/2022
Period of Performance End	7/31/2023

Subaward No: 1

Subaward Type	Loan - maturity prior to 12/31/26 with planned forgiveness
Subaward Obligation	\$300,000.00
Subaward Date	6/8/2021
Place of Performance Address 1	108 Hwy 59
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Avoca
Place of Performance State	IA
Place of Performance Zip	51521
Place of Performance Zip+4	
Description	Forgivable loan to Regional Water to begin expansion of waterlines in rural Pottawattamie County, IA. Waterlines will provide clean drinking water for residents along the path and also encourage new economic development.
Subrecipient	Regional Water Rural Water Association
Period of Performance Start	7/27/2021
Period of Performance End	9/30/2023

Subaward No: 5

Subaward Type	Contract: Purchase Order
Subaward Obligation	\$3,129,935.00

Subaward Date	10/19/2021
Place of Performance Address 1	227 South 6th St
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Council Bluffs
Place of Performance State	IA
Place of Performance Zip	51503
Place of Performance Zip+4	
Description	Motorola Solutions was awarded a contract to provide Radios and other supporting equipment to update radios across Pottawattamie County. Agreement was signed on October 19, 2021 and Motorola began process of acquiring and then sending hardware to Pottawattamie County. Supply chain issues have made delivery some slower than anticipated. It is now anticipated that all equipment will be delivered and final payment made to Motorola by July 1, 2022. As mentioned above there was an a bill that came late that we were unaware of when submitting previous quarterly reports. This will be finalized now.
Subrecipient	Motorola Solutions, Inc
Period of Performance Start	10/19/2021
Period of Performance End	7/1/2022

Subaward No: 2

Subaward Type	Contract: Definitive Contract
Subaward Obligation	\$305,546.98
Subaward Date	8/17/2021
Place of Performance Address 1	Eastern Hills Dr, Council Bluffs, IA
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Council Bluffs
Place of Performance State	IA
Place of Performance Zip	51503
Place of Performance Zip+4	
Description	Construct stormwater retention pond to control drainage and erosion.
Subrecipient	Lee Construction, Inc.
Period of Performance Start	8/17/2021
Period of Performance End	12/21/2021

Subaward No: 3

Subaward Type	Contract: Definitive Contract
Subaward Obligation	\$500,000.00

Subaward Date	5/18/2021
Place of Performance Address 1	1400 Big Lake Rd
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Council Bluffs
Place of Performance State	IA
Place of Performance Zip	51501
Place of Performance Zip+4	
Description	Expansion of Sheriff's Office to help create more office space and social distancing for both employees and visitors. The 1st \$500,000 of project allocated through relief funds. Total project estimated at \$2,754,200
Subrecipient	D. R. Anderson Constructors Co
Period of Performance Start	5/18/2021
Period of Performance End	12/31/2021

Expenditures

Expenditures for Awards more than \$50,000

Expenditure: EN-01296538

Project Name	VFD - Pager Upgrade
Subaward ID	SUB-0652825
Subaward No	63822-000-01
Subaward Amount	\$120,000.00
Subaward Type	Contract: Purchase Order
Subrecipient Name	First Wireless, Inc
Expenditure Start	3/16/2023
Expenditure End	3/16/2023
Expenditure Amount	\$120,000.00

Expenditure: EN-02108087

Project Name	Public Health Building
Subaward ID	SUB-0888853
Subaward No	7
Subaward Amount	\$2,600,000.00
Subaward Type	Contract: Definitive Contract
Subrecipient Name	Boyd Jones Construction Company
Expenditure Start	3/1/2024
Expenditure End	12/31/2024
Expenditure Amount	\$665,786.95

Expenditure: EN-00628658

Project Name	Water main - Eastern Hills Dr
Subaward ID	SUB-0203846
Subaward No	6
Subaward Amount	\$332,000.00
Subaward Type	Direct Payment
Subrecipient Name	Council Bluffs City Water Works
Expenditure Start	7/1/2022
Expenditure End	10/14/2022
Expenditure Amount	\$0.00

Expenditure: EN-00318257

Project Name	Water main - Eastern Hills Dr
Subaward ID	SUB-0203846
Subaward No	6
Subaward Amount	\$332,000.00
Subaward Type	Direct Payment
Subrecipient Name	Council Bluffs City Water Works
Expenditure Start	1/25/2022
Expenditure End	12/31/2022
Expenditure Amount	\$332,000.00

Expenditure: EN-00044361

Project Name	Regional Water - Water line Expansion
Subaward ID	SUB-0032456
Subaward No	1
Subaward Amount	\$300,000.00
Subaward Type	Loan - maturity prior to 12/31/26 with planned forgiveness
Subrecipient Name	Regional Water Rural Water Association
Expenditure Start	7/27/2021
Expenditure End	7/27/2021
Expenditure Amount	\$300,000.00
Loan Maturity Date	9/30/2023

Expenditure: EN-00305172

Project Name	County Wide Radio
Subaward ID	SUB-0196214
Subaward No	5
Subaward Amount	\$3,129,935.00
Subaward Type	Contract: Purchase Order
Subrecipient Name	Motorola Solutions, Inc
Expenditure Start	3/2/2022
Expenditure End	3/31/2022
Expenditure Amount	\$3,129,935.00

Expenditure: EN-00453293

Project Name	County Wide Radio
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Subaward ID	SUB-0196214
Subaward No	5
Subaward Amount	\$3,129,935.00
Subaward Type	Contract: Purchase Order
Subrecipient Name	Motorola Solutions, Inc
Expenditure Start	4/1/2022
Expenditure End	6/30/2022
Expenditure Amount	\$0.00

Expenditure: EN-00044402

Project Name	PROC - Stormwater Retention Pond
Subaward ID	SUB-0032468
Subaward No	2
Subaward Amount	\$305,546.98
Subaward Type	Contract: Definitive Contract
Subrecipient Name	Lee Construction, Inc.
Expenditure Start	8/17/2021
Expenditure End	12/21/2021
Expenditure Amount	\$305,546.98

Expenditure: EN-00044405

Project Name	Sheriff Building Expansion
Subaward ID	SUB-0032479
Subaward No	3
Subaward Amount	\$500,000.00
Subaward Type	Contract: Definitive Contract
Subrecipient Name	D. R. Anderson Constructors Co
Expenditure Start	5/18/2021
Expenditure End	12/9/2021
Expenditure Amount	\$500,000.00

Aggregate Expenditures for Awards less than \$50,000

Expenditure: EN-00041906

Project Name	Broadband - Marne Elkhorn
Subaward Type (Aggregates)	Aggregate of Grants Awarded
Total Period Expenditure Amount	\$10,000.00
Total Period Obligation Amount	\$10,000.00

Expenditure: EN-00041909

Project Name	Broadband - Western Iowa Networks
Subaward Type (Aggregates)	Aggregate of Grants Awarded
Total Period Expenditure Amount	\$10,000.00
Total Period Obligation Amount	\$10,000.00

Expenditure: EN-00041907

Project Name	Advanced Southwest Iowa - Consultant
Subaward Type (Aggregates)	Aggregate of Direct Payments
Total Period Expenditure Amount	\$0.00
Total Period Obligation Amount	\$0.00

Report

Revenue Replacement

Is your jurisdiction electing to use the standard allowance of up to \$10 million, not to exceed your total award allocation, for identifying revenue loss?	Yes
Revenue Loss Due to Covid-19 Public Health Emergency	\$10,000,000.00
Were Fiscal Recovery Funds used to make a deposit into a pension fund?	No
Please provide an explanation of how revenue replacement funds were allocated to government services	Q1 2023 - \$94,789.88 was used for costs associated with preparing existing gravel roads to be upgraded to asphalt or paved to allow for new housing additions for economic growth. Q2 2023 - 1,625,000 spent giving 125,000 of forgivable loans to 13 small towns in the county for special projects that mayors and city council members presented to the board of supervisors. An additional 123,559.34 went to engineering costs of upgrading gravel road. Engineering on a community bike trail has began. 1.3 million will be used toward the project, \$49,357.46 for Q3 2023 was engineering cost. Q4 - Spent \$15,818.47 toward bike trail and disbursed 1.5 million through a matching program that helped fund infrastructure projects in some of the small towns in the county.

Overview

Total Obligations	\$17,307,481.98
Total Expenditures	\$10,762,870.42
Total Adopted Budget	\$17,307,481.98
Total Number of Projects	11
Total Number of Subawards	7
Total Number of Expenditures	12

Have you expended \$750,000 or more in federal award funds during your most recently completed fiscal year?	No
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Certification

Authorized Representative Name	MITCHELL KAY
Authorized Representative Telephone	712-328-5644
Authorized Representative Title	Finance and Budget Director
Authorized Representative Email	mitchkay40@gmail.com
Submission Date	4/29/2024 4:23 PM



Andrew D. Moats
Pottawattamie County Recorder
227 South 6th Street
Council Bluffs, IA 51501

April
Recorder County Fees - ~~March~~ 2024

Amount	Account #	Account Name
\$ 2,368.00	0001-1-07-8110-413000-000	Vital Records
\$ 1,193.00	0024-1-07-8110-400001-000	RMA
\$ 688.00	0001-1-07-8110-409000-000	ELSI
\$ 13,061.59	0001-1-07-8110-404000-000	Transfer Tax
\$ 29,150.00	0001-1-07-8110-400000-000	Office Fees
\$ 1,690.00	0001-1-07-8110-410000-000	Auditor Fees
\$ 260.00	0001-1-07-8110-402000-000	Boat Writing Fees
\$ 35.00	0001-1-07-8110-402000-000	Boat Liens
\$ 9,697.70	0001-1-07-8110-414000-000	Passports
\$ 64.00	0001-1-07-8110-415000-000	DNR Postage
\$ 2,100.00	0001-1-07-8110-407000-000	ATV Road Pass
\$ 5.00	0001-1-07-8110-417000-000	Hunting/Fishing License
\$ -	0001-1-07-8110-501000-000	Plat Books & Postage
\$ 60,312.29	Total	

MR # 047857	Check # 5337	Checks Prepared by Andrew Moats <i>AM</i>
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Fee Book (04/01/2024 - 04/30/2024)

Criteria: {FMXFUS01_RPT_POTT.TndrDate} >=#04/01/2024# AND {FMXFUS01_RPT_POTT.TndrDate} <=#04/30/2024#

	Count	Total Fund Amount
Recording Fees		
RMA	1186	\$1,193.00
E-Commerce	1186	\$1,193.00
Audit	332	\$1,690.00
Recording	1186	\$28,420.00
County Transfer Tax	191	\$13,061.59
State Transfer Tax	191	\$62,659.21
Photo Copies	28	\$730.00
Total For Recording Fees	4300	\$108,946.80
Other Fees		
COUNTY PASSPORT POSTAGE FUND	50	\$9,697.70
Total For Other Fees	50	\$9,697.70
Boats		
Boat Writing	21	\$260.00
Boat State	21	\$1,518.85
Boat Title County	15	\$185.00
Boat Title State	15	\$240.50
Boat Liens State	5	\$45.50
Use Tax	20	\$24,189.43
Boat Lien County	5	\$35.00
Road Pass	20	\$2,100.00
DNR Postage	15	\$64.00
Total For Boats	137	\$28,638.28
Hunt and Fish		
Hunt Fish County	4	\$5.00
Hunt Fish State	4	\$294.50
Total For Hunt and Fish	8	\$299.50
ELSI		
ELSI Couny	43	\$688.00
ELSI State	22	\$2,466.00
Total For ELSI	65	\$3,154.00
Vitals		
Cert Copy County	59	\$2,180.00
Cert Copy State	59	\$5,995.00
Marriage County	47	\$188.00
Marriage State	47	\$1,457.00
Total For Vitals	212	\$9,820.00
Collected Total:		\$160,556.28
Charged Total:		\$84.00
Grand Total:		\$160,640.28

Appendix A
POTTAWATTAMIE COUNTY
OUT-OF-STATE TRAVEL NOTIFICATION FORM

This form is used to notify the Board of Supervisors of out-of-state travel and to provide an estimate of travel expenses. It must be submitted to the Board of Supervisor's office no later than one (1) week prior to the out-of-state travel. **Completed form must accompany any claims sent for payment or reimbursement.**

TRAVEL INFORMATION

Name of Employee Traveling: Sam Arkfeld, Jill Porter, Josh Derrington

Department: Pottawattamie County Sheriff's Office - Division of Communications

Destination: Orlando, FL

Date of Travel: FROM: June 29, 2024 TO: July 3, 2024

Name of Elected Official/Department Head Authorizing Travel: Captain Arkfeld

PURPOSE OF TRIP

1. Conference Travel

- Giving a presentation
- Serving as panel member, chair
- Serving as an Office or Board Member
- Continuing Education
- Other please explain _____

2 Non-Conference Travel

State Purpose: _____

Conference Name (Please give complete name) National NENA Conference 2024

Expense				Cost Estimate	
Transportation	Mileage	<input type="checkbox"/>	Airfare	<input checked="" type="checkbox"/>	\$1500 (\$500/person)
Lodging				\$2700 (\$900/person)	
Meals: Breakfast	Included	<input type="checkbox"/>	Not Included	<input checked="" type="checkbox"/>	\$195 (\$65/person)
Lunch	Included	<input type="checkbox"/>	Not Included	<input checked="" type="checkbox"/>	\$225 (\$75/person)
Dinner	Included	<input type="checkbox"/>	Not Included	<input checked="" type="checkbox"/>	\$390 (\$130/person)
Conf./Seminar Fee				\$2556 (\$852/person)	
Other:	Uber/Lyft			\$250	
Total Estimated Cost				\$7836	

Meals may be included in conference fees or provided by the hotel. Indicate whether meal is included or not. If meal is not included, please refer to the U.S. General Services Administration website for allowable meal per diem at www.gsa.gov Select travel, select a state, select calculate per diem allowances for a trip, select your travel dates, select destination county, select breakdown, the total M&IE rate is listed (middle row), scroll up to the top of the page and select M&IE for breakdown by meal (breakfast, lunch, dinner), find the corresponding number on the far left for your total and the breakdown is provided.

Appendix A

POTTAWATTAMIE COUNTY

OUT-OF-STATE TRAVEL NOTIFICATION FORM

This form is used to notify the Board of Supervisors of out-of-state travel and to provide an estimate of travel expenses. It must be submitted to the Board of Supervisor’s office no later than one (1) week prior to the out-of-state travel. **Completed form must accompany any claims sent for payment or reimbursement.**

TRAVEL INFORMATION

Name of Employee Traveling: _____

Department: _____

Destination: _____

Date of Travel: FROM: _____ TO: _____

Name of Elected Official/Department Head Authorizing Travel: _____

PURPOSE OF TRIP

1. Conference Travel

- Giving a presentation
- Serving as panel member, chair
- Serving as an Office or Board Member
- Continuing Education
- Other please explain _____

2 Non-Conference Travel

State Purpose: _____

Conference Name (Please give complete name) _____

<u>Expense</u>			<u>Cost Estimate</u>
Transportation	Mileage <input type="checkbox"/>	Airfare <input type="checkbox"/>	
Lodging			
Meals: Breakfast	Included <input type="checkbox"/>	Not Included <input type="checkbox"/>	
Lunch	Included <input type="checkbox"/>	Not Included <input type="checkbox"/>	
Dinner	Included <input type="checkbox"/>	Not Included <input type="checkbox"/>	
Conf./Seminar Fee			
Other:			
Total Estimated Cost			

Meals may be included in conference fees or provided by the hotel. Indicate whether meal is included or not. If meal is not included, please refer to the U.S. General Services Administration website for allowable meal per diem www.gsa.gov Select travel, select a state, select calculate per diem allowances for a trip, select your travel dates, select destination county, select breakdown, the total M&IE rate is listed (middle row), scroll up to the top of the page and select M&IE for breakdown by meal (breakfast, lunch, dinner), find the corresponding number on the far left for your total and the breakdown is provided.

Public Comments

Closed Session